

# **THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

City of Garden City

February 6, 2024

## **Call to Order**

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 PM at the City Administrative Center Tuesday, February 6, 2024.

All members were present. Commissioner Cessna opened the meeting with the Pledge of Allegiance and Invocation.

## **Approval of Minutes**

The January 16, 2024 Commission Meeting minutes were approved as presented.

## **Public Comment**

Donna Gerstner, Live Well Finney County and Safe Kids Coordinator presented information packets regarding the Kansas Safety Corridor Pilot Program to the Governing Body and encouraged them to share about the program with others.

## **Consideration of Petitions, Memorials and Remonstrances**

The Governing Body considered and approved allowing the Mayor to proclaim February 1, 2024 as Randy Ralston Day in Garden City, Kansas.

Commissioner Cessna moved to approve. Commissioner Nguyen seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

## **Report of the City Manager**

The City of Garden City was well represented at the Kansas Recreation and Parks Association Annual Conference Awards Luncheon in Wichita, KS on January 31, 2024. Parks and Recreation Director Ticia Herd was elected to the 2024 KRPA Board of Directors and former City Commissioner Deborah Oyler was named the 2023 KRPA Distinguished Elected Official! Congratulations to Ticia and Deb!

Congratulations to the City of Garden City on the occasion of receiving the Certificate of Achievement for Excellence in Financial Reporting for 2022!

Mayor Ortiz, Sales Tax Oversight Board member, presented the 2023 Sales Tax Oversight Board Annual Report to the Governing Body.

Court and Defendant Coordinator Beltran presented the Municipal Court 2023 End of Year Report.

Presentation of the December 2023 and end of year 2023 Activity Reports from the Garden City Fire Department.

Presentation of the December 2023 Master Activity Report from the Garden City Police Department.

Presentation of the January 2024 Monthly Sales Tax Reports from Service and Finance.

### **Meetings of Note**

- February 5, 2024 - Southwest Kansas Chambers Night Out in Topeka at the Beacon from 4:00 - 7:00 p.m.
- February 15, 2024 - City Commission training with Mike Conduff at the City Administrative Center from 8:30 a.m. - 1:30 p.m.
- February 16, 2024 - Garden City Area Chamber of Commerce Legislative Coffee at Garden City Community College at Beth Tedrow Student Center at 10:00 a.m.
- February 21, 2024 - Garden City Area Chamber of Commerce breakfast at the Clarion Inn at 7:10 a.m.
- February 28, 2024 - Finney County Economic Development Corporation Board meeting at the City Administrative Center, Commission Chambers at 7:30 a.m.
- March 8, 2024 - Governing Body Goal Setting Retreat at the Finnup Center from 8:30 a.m. - 5:00 p.m.

### **Consideration of Appropriation Ordinance**

Appropriation Ordinance No. 2596-2024A, "an appropriation ordinance making certain appropriations for certain claims in the amount of \$7,228,347.93", was read and considered section by section.

Commissioner Cessna moved to approve. Commissioner Unruh seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

### **Consideration of Ordinances and Resolutions**

The Governing Body considered and approved an ordinance to annex real property located at east Mary Street and E. Highway 156.

1. Ordinance No. 2975- 2024, an ordinance annexing land to the City of Garden City, Kansas, pursuant to Subsections (a)(2) and (7) of K.S.A. 12-520.

Commissioner Unruh moved to approve. Commissioner Landgraf seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

The Governing Body considered and approved an Environmental Nuisance Resolution.

1. Resolution No. 3096-2024, a resolution authorizing the removal of nuisance conditions from the property listed below in the City pursuant to Section 38-139 of the Code of Ordinances of the City of Garden City, Kansas (314 N 13th Street - Indoor appliances and a couch located outside of the property).

Commissioner Nguyen moved to approve. Commissioner Unruh seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

The Governing Body considered and approved an Environmental Nuisance Resolution.

1. Resolution No. 3097-2024, a resolution authorizing the removal of nuisance conditions from the property listed below in the City pursuant to Section 38-139 of the Code of Ordinances of the City of Garden City, Kansas (307 N. 12th Street - A vending machine and other misc. items located outside of the property).

Commissioner Landgraf moved to approve. Commissioner Unruh seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

The Governing Body considered and approved a Motor Vehicle Nuisance Resolution.

1. Resolution No. 3098-2024, a resolution authorizing the removal of motor vehicle nuisances from certain properties in the City of Garden City, Kansas, pursuant to Section 38-63 of the Code of Ordinances of the City of Garden City, Kansas (611 W Fulton St. - A grey vehicle and a blue vehicle).

Commissioner Unruh moved to approve. Commissioner Landgraf seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

## **New Business**

The Governing Body considered and approved the Planning & Development Consultant Agreement between the City of Garden City and Finney County.

Commissioner Cessna moved to approve. Commissioner Unruh seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

The Governing Body considered and approved the distribution of the Downtown Development Funds for 325 North Main Street.

Commissioner Nguyen moved to approve. Commissioner Unruh seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

The Governing Body is asked to consider and appoint Carlos Murillo, representing Social Services and Hazel Elliott representing State Parole on the Adult Community Corrections Advisory Board for a two-year term from February 2024 to January 2026.

Commissioner Cessna moved to approve. Commissioner Landgraf seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

### ***Consent Agenda***

Commissioner Cessna moved to approve. Commissioner Nguyen seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Landgraf, Nguyen, Ortiz, Unruh

The Governing Body considered and approved the second half 2023 semi-annual report for the Community Development Block Grant (CDBG) Revolving Loan Fund on behalf of Great Plains Development, Inc.

The Governing Body considered and approved Work Order No. 24-01 from Professional Engineering Consultants, P.A. (PEC) for engineering services to replace the Ultra-Violet (UV) Disinfection System at the Wastewater Treatment Plant (WWTP) for a fee of \$76,000.00.

The Governing Body considered and approved Work Order No. 24-02 from Professional Engineering Consultants, P.A. (PEC) for engineering services to replace the Polymer Feed System at the Wastewater Treatment Plant (WWTP) for a fee of \$62,300.00.

The Governing Body considered and approved the purchase of snow removal equipment for Lee Richardson Zoo and the Garden City Regional Airport from Professional Turf Products for a total cost of \$128,283.92.

The Governing Body considered and approved the contractor licenses for February 06, 2024.

The Governing Body considered and approved the 2024 Cereal Malt Beverage License Renewals.

### **Other Entities**

Presentation of the minutes from the Public Safety Advisory Board meeting held on November 21, 2023.

Mayor Ortiz adjourned the meeting since there was no further business before the Governing Body.

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Manuel F. Ortiz, Mayor

ATTEST:

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Celyn N. Hurtado, City Clerk

### **City Commission Reports**

A. Commission Cessna commented that the Street Inventory and Maintenance pre-meeting was very informative. Commissioner Cessna thanked Captain Randy Ralston for his 28 years of service to Garden City Police Department and this community. Commissioner Cessna congratulated Finance Director Kuhlmann and staff on receiving the Certificate of Achievement for Excellence in Financial Reporting for 2022. Commissioner Cessna congratulated Parks & Recreation Director Herd on her appointment to the Kansas Recreation & Parks Association (KRPA) Board of Directors and former City Commissioner Deb Oyler on her 2023 KRPA Distinguished Elected Official.

B. Commissioner Landgraf thanked Donna Gerstner for the reminder about the Kansas US 83/50 Corridor and encouraged everyone to wear their seatbelts. Commissioner Landgraf thanked PEC Engineering and staff for their work on the very informative Street Inventory and Maintenance pre-meeting.

C. Commissioner Nguyen stated he attended Local Government Day in Topeka and stated it was a great crash course on local government. Commissioner Nguyen congratulated Captain Randy Ralston on retirement, Firefighter Anna Carpenter on receiving the 2023 Firefight of the Year award and Finney County Spelling Bee winners, Michael Rodriguez, Gertrude Walker, and Cheryll Nei, St. Mary's School.

D. Mayor Ortiz shared a fun fact that the City's streets equal about 490.5 football fields and there is a proposed plan to update and repair all those streets over the next eight years. Mayor Ortiz continued that it would be about 61 football fields worth of street to maintain each year. Mayor Ortiz thanked Communications Department for the great information they have been putting out on social media about the City. Mayor Ortiz stated two items that were recently shared were the Jennie Barker Road and Mary Street traffic light has been repaired and construction has started at the third fire station location. Mayor Ortiz stated he met with local stakeholders regarding the effort to encourage local kids to come back after college. Mayor Ortiz reminded everyone to shop local. Mayor Ortiz encouraged everyone to get plugged in and serve in the community.

E. Commissioner Unruh stated he attended the Southwest Kansas Chambers Night Out in Topeka and was impressed with the local collaboration that highlights the strength of southwest Kansas. Commissioner Unruh stated he was impressed with the 300 miles of streets that the City crews maintain and thanked Street Superintendent Casey Howard and his crew for their work.

Commissioner Unruh congratulated Parks & Recreation Director Herd on her appointment to the Kansas Recreation & Parks Association (KRPA) Board of Directors and former City Commissioner Deb Oyler on her 2023 KRPA Distinguished Elected Official. Commissioner Unruh thanked and congratulated Captain Randy Ralston for his years of service to Garden City Police Department and the community. Commissioner Unruh congratulated and thanked Finance Director Kuhlmann and staff for their work throughout the year and especially with the recent transition to new financial and utility billing software.