



**AGENDA
CITY COMMISSION MEETING**

Tuesday, June 20, 2017

1:00 PM

City Administrative Center, 301 N. 8th Street

I. Note:

Pre-meeting at 11:00 a.m. – 12:45 p.m., located in the large meeting room at the City Administrative Center for the Commission to hear Sales Tax presentation. Administrative staff will be present and the pre-meeting is open to the public. Lunch will be provided.

**II. REGULAR MEETING CALLED TO ORDER AND CITY CLERK
ANNOUNCING QUORUM PRESENT**

III. PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION

**IV. APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING,
WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND
APPROVED**

**V. PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes
per spokesperson)**

A. June 6, 2017 City Commission minutes.

VI. CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES

A. The Governing Body is asked to consider and approve a request from the Finney County Historical Society for a waiver of the sign ordinance and fee for three signs to be placed at Third Street & Kansas Avenue, Main Street Zoo entrance, and the north zoo fence west of the museum from July 2-10, 2017.

B. The Governing Body is asked to consider and approve a request from Garden City Wind and St. Catherine Hospital for approval of an aircraft landing in the corporate limits of the City on July 4, 2017 between 6:00 and 6:30 p.m. at Clint Lightner Field, pursuant to Code section 14-71.

VII. REPORT OF THE CITY MANAGER

A. Assistant Director of Neighborhood & Development Services will present details of the new trailhead signs.

B. Presentation of the May 2017 staff report from the Garden City Regional Airport.

- C. Presentation of the May 2017 Cemetery Report.
- D. Presentation of the Monthly Financial Report from Service and Finance.
- E. Presentation of the May 2017 Fire Department Activity Reports.
- F. Presentation of the May 2017 Building Report from Neighborhood & Development Services.
- G. Presentation of the May 2017 Code Compliance Report from Neighborhood & Development Services.
- H. Presentation of the May 2017 Master activity report from the Garden City Police Department.
- I. Presentation of the May 2017 City Link Ridership Report from Public Works.
- J. Presentation of the May 2017 monthly staff report from Lee Richardson Zoo.
- K. Public Works Director Sam Curran will present plans for resurfacing the Finnup Park Courts (Bribiesca Basketball Courts and the futsal court), scheduled for June 26, 2017 - June 30, 2017.

VIII. MEETINGS OF NOTE

- June 17, 2017 - Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.
- June 24, 2017 - Art In The Park at Stevens Park from 8:00 a.m. - 5:00 p.m.
- June 28, 2017 - Finney County Economic Development Corporation meeting at the City Administrative Center in the Chambers at 7:30 a.m.
- July 6, 2017 - Regular City Commission meeting at the City Administrative Center in the Chambers at 9:00 a.m. (rescheduled from the original date of July 4, 2017)
- July 8, 2017 - Jungle Run Car Show on the west green of Lee Richardson Zoo from 8:00 a.m. - 3:00 p.m.
- August 4-5, 2017 - Southwest Kansas Pro Am
- August 19, 2017 - Downtown Banner Art Walk on Main Street from 4:00 p.m. - 7:00 p.m.
- August 25-27, 2017 - Tumbleweed Festival at the west green of Lee Richardson Zoo
- September 4-10, 2017 - Garden City Charity Classic - LPGA Symetra Tour
- September 16, 2017 - Fall Fest 2017 - Downtown Garden City

IX. CONSIDERATION OF APPROPRIATION ORDINANCE

- A. Appropriation Ordinance No. 2437-2017A

X. CONSIDERATION OF ORDINANCES AND RESOLUTIONS

XI. OLD BUSINESS

XII. NEW BUSINESS

- A. 1:00 p.m. - Public Hearing concerning the issuance of bonds by the Public Finance Authority of Wisconsin and a plan of finance for Mosaic.
- B. Executive Director of Downtown Vision, Inc., Myca Bunch will provide an update to the Governing Body.
- C. Review General Fund revenues.
Discuss 2017 and 2018 Capital Improvement projects.
- D. The Governing Body is asked to consider and approve Task Order Number 7 between the City of Garden City and HNTB for planning services for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.
- E. The Governing Body is asked to consider and approve a contract between the City of Garden City and the Kansas Water Office. The purpose of the agreement is to gauge the feasibility of a large conversion of irrigated public grounds from the Ogallala Aquifer to treated effluent, utilizing sub-surface drip irrigation technology.
- F. The Governing Body is asked to consider and approve two re-appointments to the Zoo Advisory Board.
- G. President of Finney County Economic Development Corporation, Lona DuVall, will be present to review the second quarter report for 2017 with the Governing Body.

H. Consent Agenda for approval consideration:

(The items listed under this "consent agenda" are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

- 1. The Governing Body is asked to consider and approve the Application for Federal Assistance for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.
- 2. The Governing Body is asked to consider and approve the contractor licenses for June 20, 2017.

XIII. CITY COMMISSION REPORTS

A. Commissioner Fankhauser

B. Commissioner Cessna

C. Mayor Dale

D. Commissioner Doll

E. Commissioner Law

XIV. OTHER ENTITIES

Presentation of the March 17, 2017 Park and Tree Advisory Board minutes.

Presentation of the April 18, 2017 Park and Tree Advisory Board minutes.

Presentation of the June 6, 2017 Zoo Advisory Board minutes.

XV. ADJOURN



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: June 20, 2017
RE: 06-06-2017 City Comm minutes

ISSUE:

June 6, 2017 City Commission minutes.

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
06-06-2017 City Com minutes	6/15/2017	Backup Material

THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City

June 6, 2017

Call to Order

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 PM at the City Administrative Center on Tuesday, June 6, 2017.

Approval of Minutes

May 16, 2017 City Commission minutes.

Public Comment

Consideration of Petitions, Memorials and Remonstrances

The Governing Body considered and approved a request from Jimmy Deal, on behalf of Leave a Legacy Foundation for the temporary closure of public vehicle access to Lee Richardson Zoo on Saturday, October 7, 2017 from 8:30 a.m. - 10:30 a.m. This request included a waiver of fees associated with the hanging of banners on the Main Street Zoo fence and at Kansas Avenue and Campus Drive, Third Street and Kansas Avenue, and Third Street and Mary Street from September 2 - October 7. The request also included permission to place 18" x 24" yard signs in individuals' yards from September 2 - October 7 and then in the yard of St. Catherine Hospital through November 6.

Commissioner Fankhauser moved to approve. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Dale, Doll, Fankhauser, Law

The Governing Body considered and approved a request from Brandon Scott, on behalf of Harbor Freight, for a waiver of the temporary structure requirements on several dates at their location at 2108 E. Kansas Avenue to hold tent/sidewalk sales.

Commissioner Fankhauser moved to approved. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Dale, Doll, Fankhauser, Law

Report of the City Manager

The City received correspondence from Cox Communications regarding channel line-up changes.

Presentation of the April 2017 Fire Department activity reports.

Presentation of the Monthly Sales Tax Report from Service and Finance.

Congratulations to Firefighter II Adam Patterson on the occasion of being named the 2017 Kansas American Legion Firefighter of the Year!

Meetings of Note

- June 7-8, 2017 - Finney County Economic Development Corporation will be hosting the wKREDA meeting at the Finnup Center from 8:00 a.m. - 5:00 p.m. on the first day and from 8:00 a.m. - noon on the second day
- June 10, 2017 - Beef Empire Days - Chuckwagon Breakfast in Stevens Park from 6:30 a.m. - 9:30 a.m.
- June 10, 2017 - Beef Empire Days Parade on Main Street at 10:30 a.m. and Chuckwagons and entertainment immediately following parade at Lee Richardson Zoo on the west green until 5:00 p.m.
- June 12, 2017 - Joint Meeting of the Governing Bodies of Garden City, Holcomb and Finney County at 11:30 a.m. in the Carol Brown Conference Room at the Finney County Administrative Center
- June 17, 2017 - Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.
- June 28, 2017 - Finney County Economic Development Corporation meeting at the City Administrative Center in the Chambers at 7:30 a.m.
- July 6, 2017 - Regular City Commission meeting at the City Administrative Center in the Chambers at 9:00 a.m. (rescheduled from the original date of July 4, 2017)
- July 8, 2017 - Jungle Run Car Show on the west green of Lee Richardson Zoo from 8:00 a.m. - 3:00 p.m.
- August 19, 2017 - Downtown Banner Art Walk on Main Street from 4:00 p.m. - 7:00 p.m.
- September 16, 2017 - Fall Fest 2017 - Downtown Garden City

Consideration of Appropriation Ordinance

Appropriation Ordinance No. 2436-2017A

Commissioner Law moved to approved. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Dale, Doll, Fankhauser, Law

Consideration of Ordinances and Resolutions

Resolution No. 2702 - 2017, a resolution authorizing the removal of motor vehicle nuisances from certain properties in the City of Garden City, Kansas, pursuant to Section 38-63 of the Code of Ordinances of the City of Garden City, Kansas. (513 N. Twelfth Street - white pickup, grey car, blue car; 2108 N. C Street - blue car)

Commissioner Doll moved to approved. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Dale, Doll, Fankhauser, Law

The Governing Body is asked to consider and approve a resolution establishing a Rural Housing

Incentive District.

1. Resolution No. 2703 - 2017, a resolution making certain findings and determinations as to the need for the housing within the City of Garden City, Kansas and setting forth the legal description of real property proposed to be designated as a Rural Housing Incentive District within the City.

Commissioner Doll moved to approved. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Dale, Doll, Fankhauser, Law

Old Business

City Manager Allen provided an update on the STAR Bond Project. The Governing Body approved submitting a request to the Kansas Secretary of Commerce for a second extension to the project for one year.

Commissioner Cessna moved to approve. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Dale, Doll, Fankhauser, Law

The Governing Body considered and approved a preliminary list of projects for a General Obligation Bond issue in 2017.

Commissioner Fankhauser moved to Motion. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Ayes: Cessna, Dale, Doll, Fankhauser, Law

New Business

1:30 p.m. - Charles H. Claar Jr., Theresa Dasenbrock, and Kristen Sekavec, from accounting firm Lewis, Hooper & Dick, LLC, presented the City's 2016 Comprehensive Annual Financial Report.

The Governing Body considered and approved the bid from Multicon, Inc., for the terminal apron rehabilitation, construction of Runway 17-35 repairs and replacement of airfield holding position signs at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-39.

Review of the 2018 City Manager's Proposed Budget's Tax Funds & their Support Funds - Recreation Commission (#25), Bond & Interest (#40), Airport (#60), Airport Improvement (#61).
Review of Internal Service Funds - Health Insurance (#55), Health Insurance Reserve (#56).
Review of General Fund Departmental Expenditures (#001).

Consent Agenda

The Governing Body considered and approved Task Order Number 6 between the City of Garden City and HNTB for construction observation services for the terminal apron rehabilitation, construction of Runway 17-35 repairs and replacement of airfield holding position signs at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-39.

The Governing Body considered and approved the Application for Federal Assistance for the terminal apron rehabilitation, construction of Runway 17-35 repairs and replacement of airfield holding position signs at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-39.

The Governing Body considered and approved the Crop Lease Agreements for Crop Tract C1 and Crop Tract C2 between the City of Garden City and Michael J. Richmeier for crop land located at the Garden City Regional Airport.

The Governing Body considered and approved bids received May 31, 2017 for the Kansas Avenue FY2017 KLINK project.

J-A-G Construction Co. \$650,368.35

Smoky Hill	\$749,042.20
Engineer's Estimate	\$826,676.50

The Governing Body considered and approved the purchase of a self- contained breathing apparatus compressor.

Bidders	List Price	Net City Cost	Delivery Date
Air & Fire Systems	\$55,968.00	\$55,968.00	6-8 weeks
Weis Fire & Safety Equipment	\$58,718.31	\$58,718.31	8 weeks
Conrad Fire Equipment	\$64,067.00	\$64,067.00	undetermined

The Governing Body considered and approved the low bid from 3G Electric to install electrical equipment for the SCADA Upgrade Project.

The Governing Body considered and approved the bid from Mid-America Equipment for a 2107 Vacuum Excavator.

The Governing Body considered and approved the contractor licenses.

The Governing Body considered and approved the Cereal Malt Beverage licenses.

City Commission Reports

A. Commissioner Law congratulated Firefighter Adam Patterson on receiving the 2017 Kansas

American Legion Firefighter of the Year honor and commented that Adam is a good guy and works hard.

B. Commissioner Fankhauser thanked and congratulated Firefighter Adam Patterson for all he's done for the City and in the community. Commissioner Fankhauser announced that he and Commissioner Law will be golfing in the Chamber of Commerce's annual golf tournament.

C. Commissioner Cessna congratulated Firefighter Adam Patterson on receiving the 2017 Kansas American Legion Firefighter of the Year award. Commissioner Cessna commented that it was a great report from the auditors and credited all the hard work from city staff throughout the year.

D. Mayor Dale congratulated and thanked Firefighter Adam Patterson. Mayor Dale commented and thanked staff for the Preservation Plan presentation.

E. Commissioner Doll congratulated Firefighter Adam Patterson. Commissioner Doll thanked Lewis, Hooper & Dick and city staff for the audit report and was pleased to see the City receive the CAFR award for the 22nd year in a row. Commissioner Doll added that in the audit report it showed that both the Garden City Recreation Commission and the Garden City Housing Authority have gained equity.

Other Entities

Presentation of the April 24, 2017 minutes from the Garden City Recreation Commission.

Presentation of the Police/Citizens Advisory Board meeting minutes from May 16, 2017.

Mayor Dale adjourned the meeting since there was no further business before the Governing Body.

Melvin L. Dale, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: June 20, 2017
RE: 2017 Finney Co Historical Society Flea Market request - Sign Waiver request

ISSUE:

The Governing Body is asked to consider and approve a request from the Finney County Historical Society for a waiver of the sign ordinance and fee for three signs to be placed at Third Street & Kansas Avenue, Main Street Zoo entrance, and the north zoo fence west of the museum from July 2-10, 2017.

BACKGROUND:

The Governing Body as in the past waived sign ordinance and fee for similar events for the Finney County Historical Society.

ALTERNATIVES:

1. Approve the waiver of the sign ordinance and fees associated with it.
2. Deny the request to waive the sign ordinance and fees associated with it.

RECOMMENDATION:

Staff has no recommendation.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
SER - Fi Co Hist Flea Market request	6/11/2017	Backup Material



Special Event Request

301 N 8th Street
PO Box 998
Garden City, KS 67846
620-276-1278

☒ Other
☐ Carnival/Circus*
☐ Sports Event*
☐ Haunted House*
☐ Parade**
*License Required
**Parade Application Required

May 24, 2017

Today's Date

FI Co. Historical Society Flea Market Festival

Name of Event (if applicable)

Saturday, July 08, 2017

Date of Event

Lee Richardson Zoo (south of Museum)

Location of Event

8:00 a.m. - 2:00 p.m.

Start and End Time of Event

Museum fundraiser

Purpose of the Event

Steve Quakenbush, Director

FI Co. Historical Society

**620-272-3664 (work)
521-3752 (cell)**

620-

Applicant Name (please print)

Address

Phone

Additional Contact Names & Phone Numbers

Please mark for all request. (Note: Amenities are not available at all locations.)

Street Closure and/or Barricades	n/a	Steven's Park Bandshell	n/a	Noise Waiver**	n/a
Extra Trash Receptacles		Restrooms (Park Shelter Keys)	n/a	Electricity Access	n/a
Additional Request/Remarks	Waiver of fees for temporary placement of vinyl 3' x 8' banners July 2-10, placed at Friends & Frogs Park (3rd & Kansas), Finnup Park gate (4th & Maple) & Main ST zoo fence				

Compliance with Code of Ordinances Sections 62-21 to 62-25, pertaining to levels of noise that are permitted, is required unless a waiver is granted by the Governing Body or the City Manager for a specifically designated date and time period. A copy of the applicable code sections can be obtained from the City Clerk.

****Please note that a waiver of noise ordinance does not prohibit an officer or City official from advising you to lower the amplified noise of your event or issuing a citation upon failure to comply with such warnings.**

RESOLUTION NO. 2435-2011

A Resolution granting to the City Manager, or Designee, the authority to grant certain request of persons, businesses of groups for special events or activities.

By signing below, I hereby certify that I have read and understand the statements above and that all related information which I have provided are true, accurate and complete to the best of my knowledge.

Request on file

Signature

May 24, 2017

Date

For office use only		GC Downtown Vision		n/a	
Police	Capt. Reagle 5/24/17		Zoo	KN 5/24/17	
Fire	Chief Shelton 5/24/17		Public Works	SC 5/24/17	
Inspection	No response		Parks/Grounds	Parks will place banner at 3rd/KS - AL 5/24/17	
City Manager/Commission			Application Received by		Raelene Stoecklein 5/24/2017



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: June 20, 2017
RE: GC Wind & St. Catherine Hospital - Helicopter landing request

ISSUE:

The Governing Body is asked to consider and approve a request from Garden City Wind and St. Catherine Hospital for approval of an aircraft landing in the corporate limits of the City on July 4, 2017 between 6:00 and 6:30 p.m. at Clint Lightner Field, pursuant to Code section 14-71.

BACKGROUND:

None.

ALTERNATIVES:

1. Approval of an aircraft landing in the corporate limits of the City on July 4th, 2017 between 6:00 and 6:30 p.m. at Clint Lightner Field, pursuant to Code Section 14-71.
2. Deny the request of an aircraft landing in the corporate limits of the City.

RECOMMENDATION:

Staff recommends Alternative No. 1.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
GC Wind & St. Catherine Hospital - Helicopter landing request	6/20/2017	Backup Material



Special Event Request

301 N 8th Street
PO Box 998
Garden City, KS 67846
620-276-1278

☒ Other
☐ Carnival/Circus*
☐ Sports Event*
☐ Haunted House*
☐ Parade**
*License Required
**Parade Application Required

June 19, 2017

Today's Date

GC Wind July 4th Celebration w/ St Catherines Hospital

Name of Event (if applicable)

Tuesday, July 04, 2017

Date of Event

Clint Lightner Field

Location of Event

6:00 p.m. - 6:30 p.m.

Start and End Time of Event

First responders celebration

Purpose of the Event

Marcus Sabata

620-640-3848

Applicant Name (please print)

Address

Phone

Additional Contact Names & Phone Numbers

Please mark for all request. (Note: Amenities are not available at all locations.)

Street Closure and/or Barricades	n/a	Steven's Park Bandshell	n/a	Noise Waiver**	n/a
Extra Trash	n/a	Restrooms (Park Shelter Keys)	n/a	Electricity Access	n/a
Receptacles	n/a				
Additional Request/Remarks	Request for Life Team to land helicopter on field to present game ball.				

Compliance with Code of Ordinances Sections 62-21 to 62-25, pertaining to levels of noise that are permitted, is required unless a waiver is granted by the Governing Body or the City Manager for a specifically designated date and time period. A copy of the applicable code sections can be obtained from the City Clerk.

****Please note that a waiver of noise ordinance does not prohibit an officer or City official from advising you to lower the amplified noise of your event or issuing a citation upon failure to comply with such warnings.**

RESOLUTION NO. 2435-2011

A Resolution granting to the City Manager, or Designee, the authority to grant certain request of persons, businesses of groups for special events or activities.

By signing below, I hereby certify that I have read and understand the statements above and that all related information which I have provided are true, accurate and complete to the best of my knowledge.

Request on file

Signature

June 19, 2017

Date

For office use only		GC Downtown Vision		n/a	
Police	Capt. Reagle 6/19/17		Airport	No concerns with the request-RP 6/19/17	
Fire	Chief Shelton 6/19/17		Public Works	SC 6/19/17	
City Attorney	The governing body will have to aauthorize pursuant to Code section 14-71-RG 6/19/17		Parks/Grounds	No response 6/19/17	
City Manager/Commission			Application Received by		Raelene Stoecklein 6/19/2017



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Carol Davidson, Assistant Director Neighborhood & Development Services
DATE: June 20, 2017
RE: City Manager's Update – Trailhead signs

ISSUE:

Assistant Director of Neighborhood & Development Services will present details of the new trailhead signs.

BACKGROUND:

Livewell Finney County Community Health Coalition was awarded a grant from Kansas Department of Health and Environment. The grant (DP14-1422) is awarded to communities to help prevent obesity, diabetes, heart disease and stroke. A portion of the monies received from this grant will be used for the placement of trailhead signs. This memo is to update the Governing Body of the progress of the trailhead signs.

Staff has completed the design process for these signs and is currently in the process of ordering the signs. There will be a total of 13 signs. Seven signs will be placed along Talley Trail. Five signs will be placed along Finnup Park Trail. And one sign will be placed at Deane Wiley Park for the trail system at this park.

Each sign will include a map and the distance of specific trail routes. Each sign will also include a smaller map of Garden City showing the location of all of the other trails within the city. In addition to this, all of the signs will contain a QR Code. When scanned, the QR Code will link the user with a Finney County GIS link called, "Explore my Community." This link will provide additional information. For example it will show the user the different parks, bus stops and commercial establishments that are close by.

In addition to the signs, the grant will pay for trail mile markers for Talley Trail and Finnup Park Trail. The trail mile markers will be placed every ½ mile. Please refer to the attachments for examples of the trailhead sign design and the trail mile markers.

ALTERNATIVES:

This is just an update.

RECOMMENDATION:

None.

FISCAL NOTE:

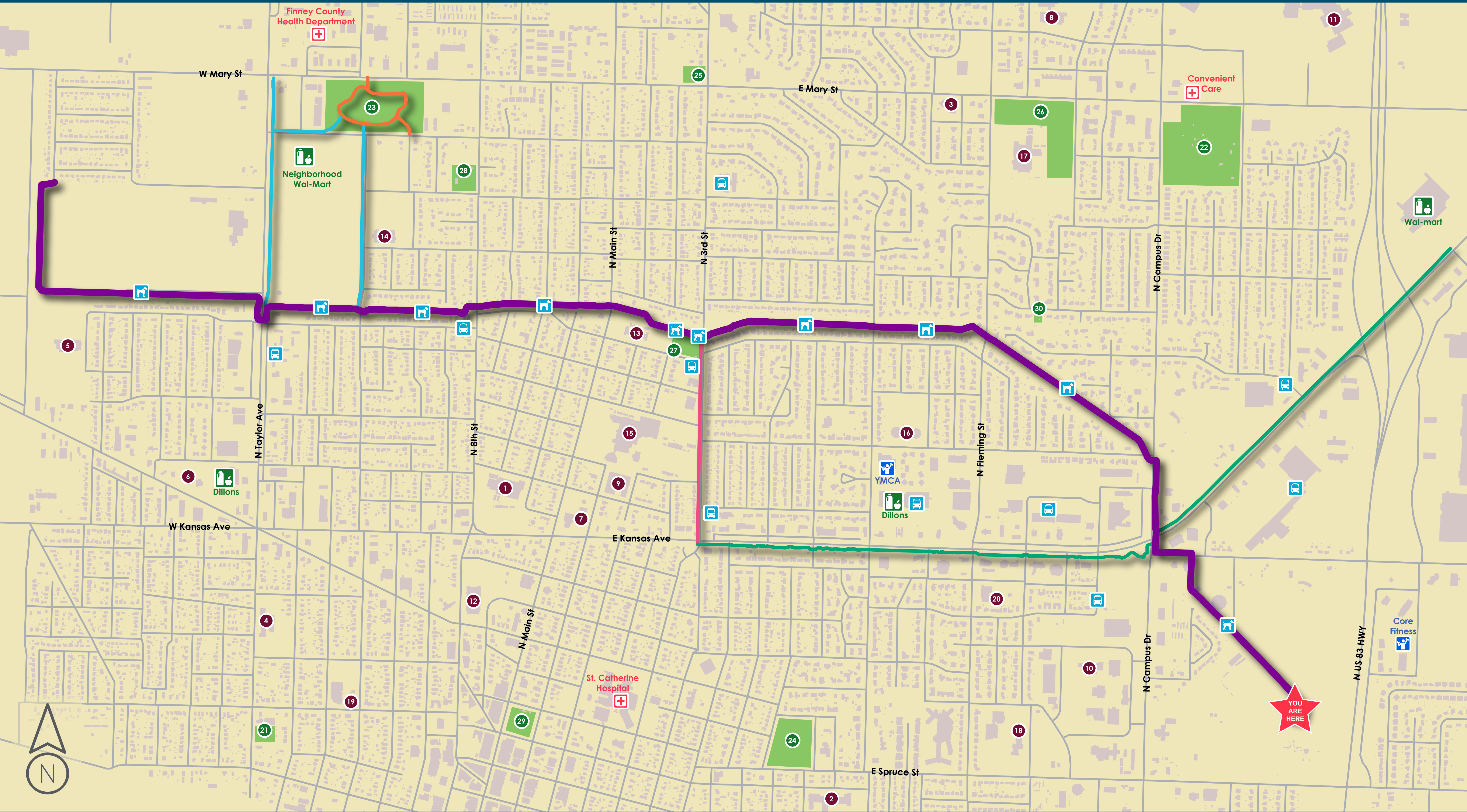
The grant has already been awarded, and the City has received the funds in the amount of \$12,182.00 for the signs. The signs will be installed by the Public Works departments and their

costs for installation are included in this amount. The total amount the City received from the Health Coalition totaled \$40,557.00. The remainder of the money will be used for benches and crossing signals.

ATTACHMENTS:

Description	Upload Date	Type
Talley Trailhead Sign	6/14/2017	Backup Material
Finnup Park Trail	6/14/2017	Backup Material
Trail Mile Markers	6/14/2017	Backup Material

Talley Trail & Pathways



Legend

- Talley Trail - 3.5 miles
- Kansas Ave Pathway - 2 miles
- 3rd Street Pathway - 0.5 miles
- Forest Park Lake Pathway - 0.4 miles
- Northwest Passage - 1.1 miles
- Fresh Produce
- Health Care
- Recreation
- Pet Waste Station
- Bus Stop

Points of Interest

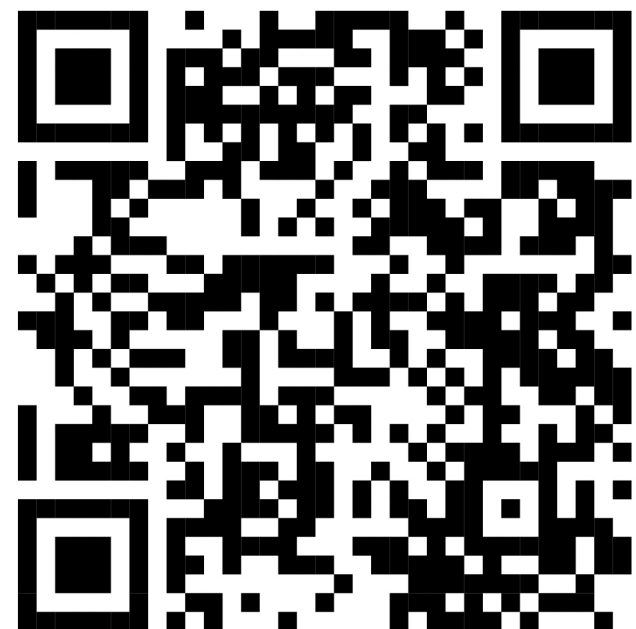
Education

- | | | | |
|--------------------------------------|---|---------------------------------------|------------------------------------|
| 1 Abe Hubert Elementary School | 6 Finney County Community Learning Center | 11 Garden City High School | 16 Jennie Wilson Elementary School |
| 2 Alta Brown Elementary School | 7 First United Methodist School | 12 Garfield Early Childhood Center | 17 Kenneth Henderson Middle School |
| 3 Bible Christian Academy | 8 Florence Wilson Elementary School | 13 Georgia Matthews Elementary School | 18 St. Dominic School |
| 4 Buffalo Jones Elementary School | 9 Garden City Alternate Education Center | 14 Gertrude Walker Elementary School | 19 St. Mary's School |
| 5 Edith Scheuerman Elementary School | 10 Garden City Community College | 15 Horace J. Good Middle School | 20 Trinity Lutheran Pre-School |

Parks

- | | |
|---------------------|--------------------------------|
| 21 Ayala Park | 26 Martin Esquivel Soccer Park |
| 22 Dean Wiley Park | 27 Rotary Park |
| 23 Forest Park Lake | 28 Scout Park |
| 24 Harold Long Park | 29 Stevens Park |
| 25 Lions Park | 30 Wildcat Park |

Garden City Trails



Scan the QR Code to find more trails, parks, and attractions around Garden City.

Finnup Park Trails



Legend

- Finnup Park Trail - 1.7 miles
- Lee Richardson Zoo Pathway - 1.1 miles
- Peebles Pathway - 0.5 miles
- P Parking
- Restroom
- Drinking Fountain
- Playground

Points of Interest

- 1 Big Pool
- 2 Carlos Bribesca Basketball Courts
- 3 Charles Peebles Complex
- 4 Cleaver Field
- 5 Clint Lightner Baseball Field
- 6 Fansler Field
- 7 Finney County Historical Museum
- 8 Finnup Center For Conservation Education
- 9 Horseshoes
- 10 Lee Richardson Zoo
- 11 Skate Park



Scan the QR Code to find more trails, parks, and attractions around Garden City.





MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell, Director of Aviation
DATE: June 20, 2017
RE: May 2017 Report

ISSUE:

Presentation of the May 2017 staff report from the Garden City Regional Airport.

BACKGROUND:

Attached is the Garden City Regional Airport staff report for May 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

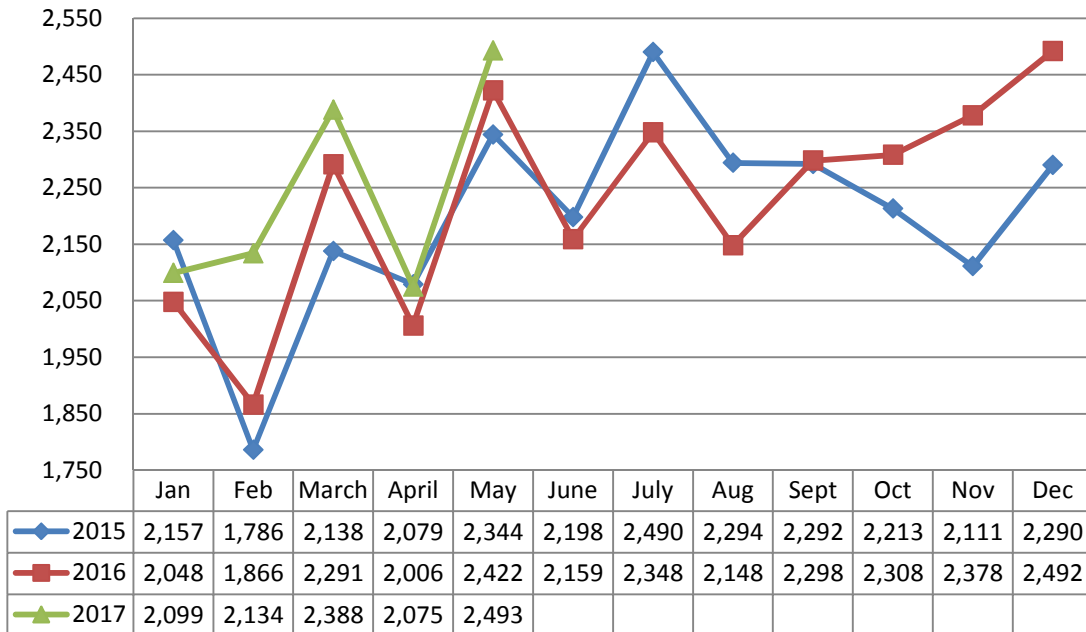
None.

ATTACHMENTS:

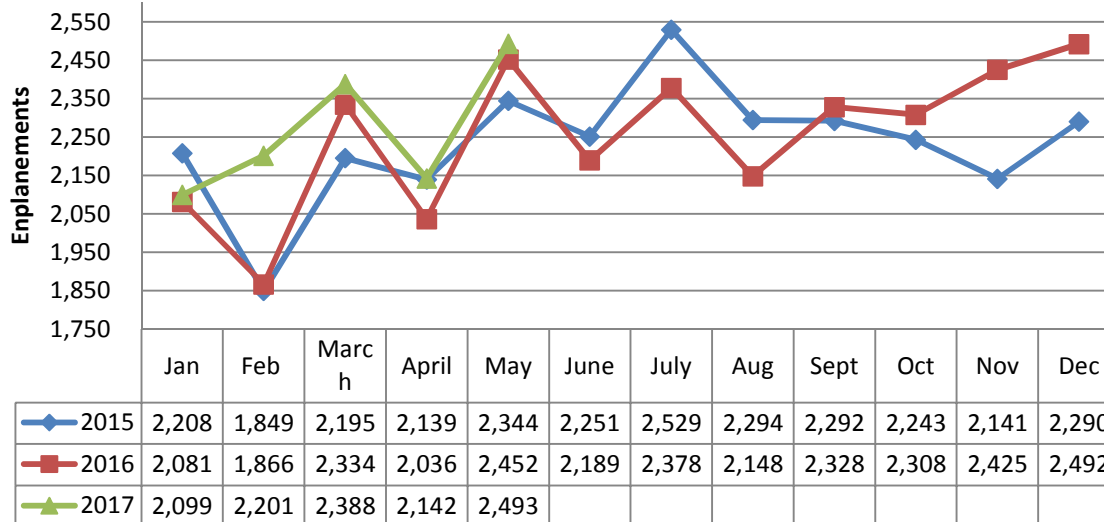
Description	Upload Date	Type
May 2017 Airport Report	6/14/2017	Backup Material

GARDEN CITY REGIONAL AIRPORT MONTHLY REPORTS

Airline Enplanement Comparison



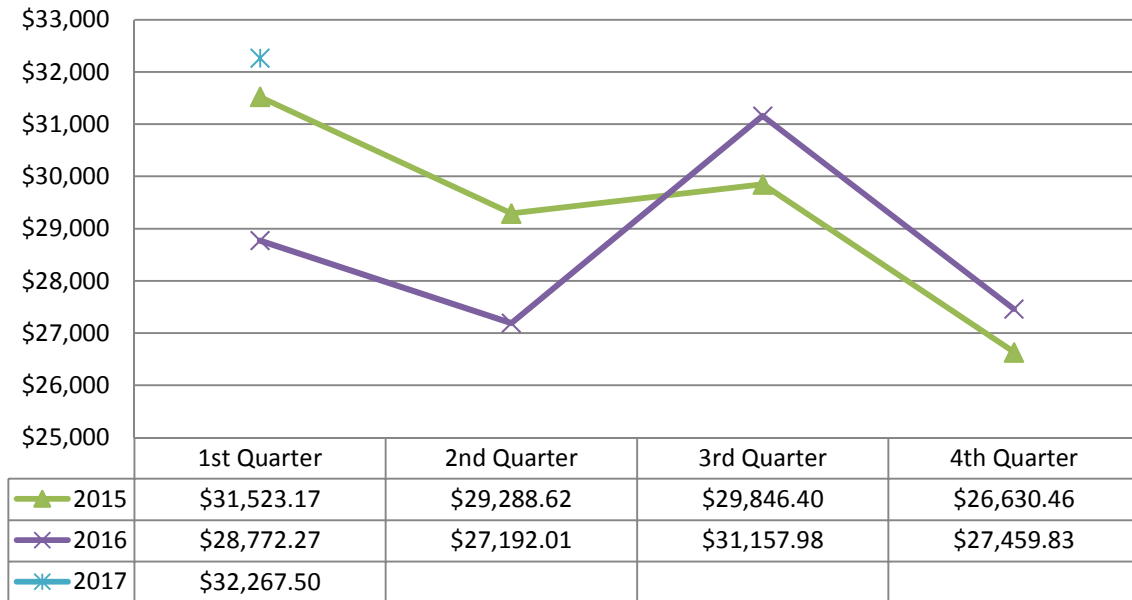
Airline and Charter Enplanement Data



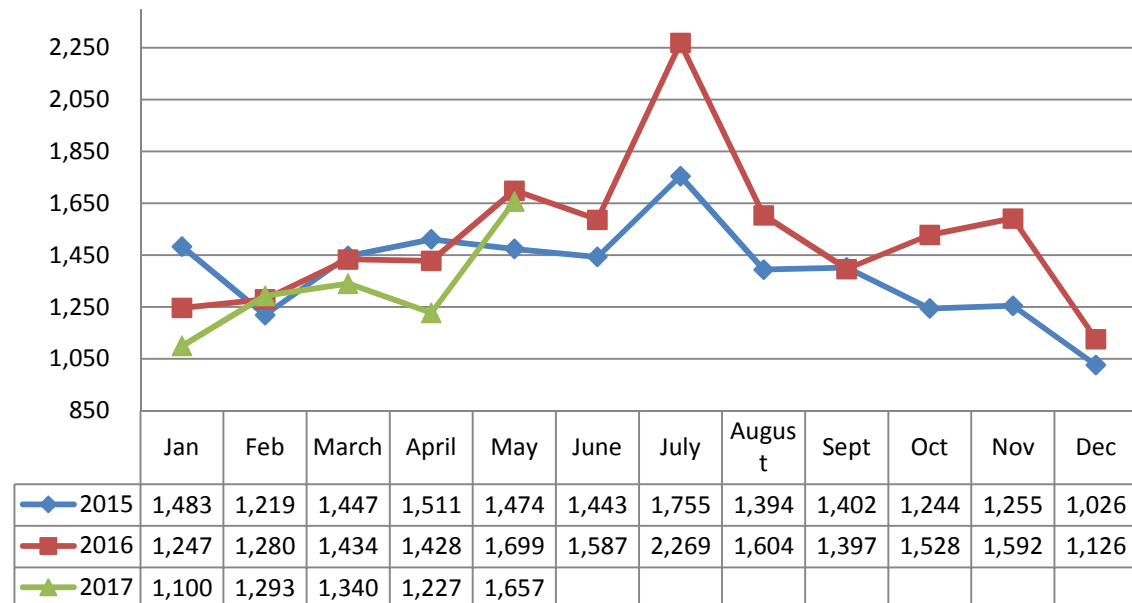
January - May Airline Comparison

	2015	2016	2017
TOTAL	10,504	10,633	11,189

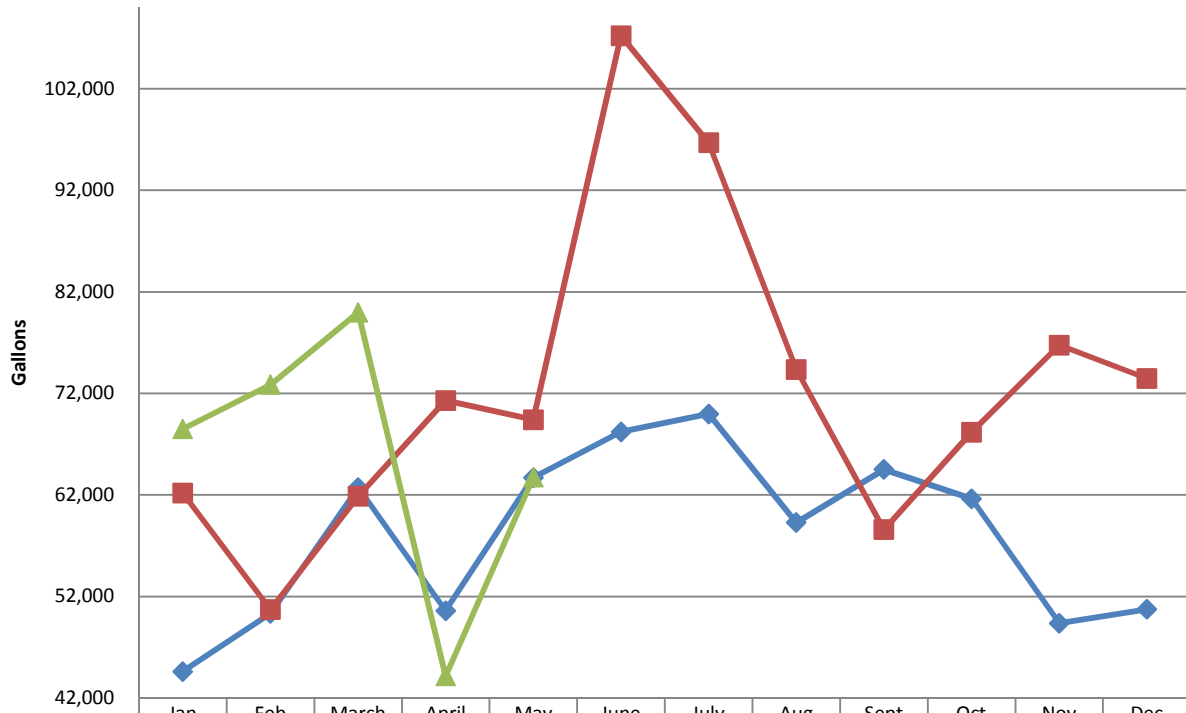
Quarterly PFC Report



Monthly Operations Comparison



Fuel Sale Comparison



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2015	44,612	50,324	62,730	50,590	63,698	68,212	69,973	59,283	64,515	61,617	49,361	50,728
2016	62,178	50,701	61,858	71,305	69,416	107,232	96,690	74,356	58,585	68,179	76,756	73,471
2017	68,491	72,857	79,961	44,153	63,726							



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Cemetery Department
DATE: June 20, 2017
RE: Cemetery Monthly Report, May 2017

ISSUE:

Presentation of the May 2017 Cemetery Report.

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

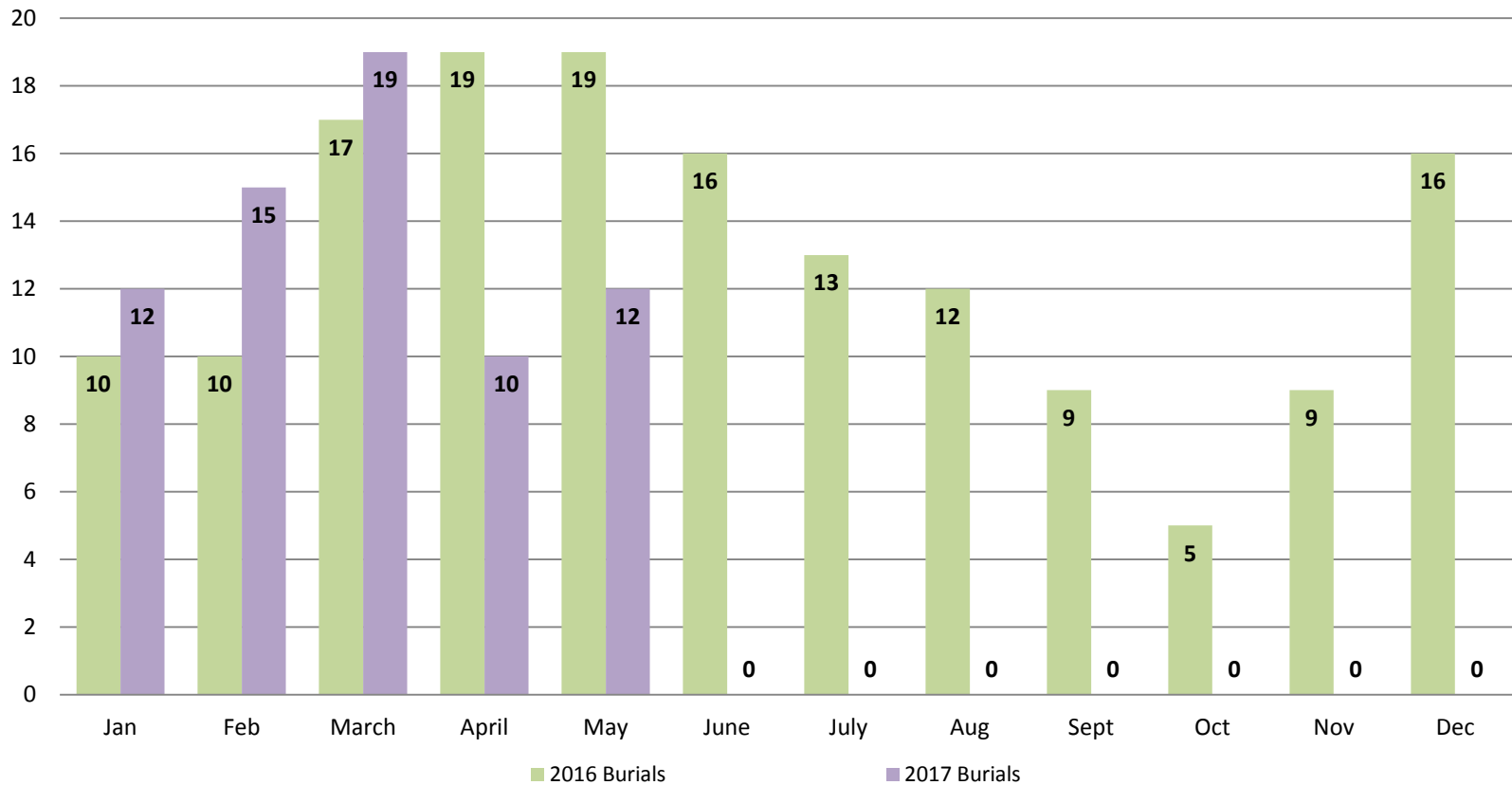
None.

ATTACHMENTS:

Description	Upload Date	Type
Cemetery Burial Chart 16 vs 17	6/1/2017	Backup Material
Cemetery Revenue Chart May 2017	6/1/2017	Backup Material

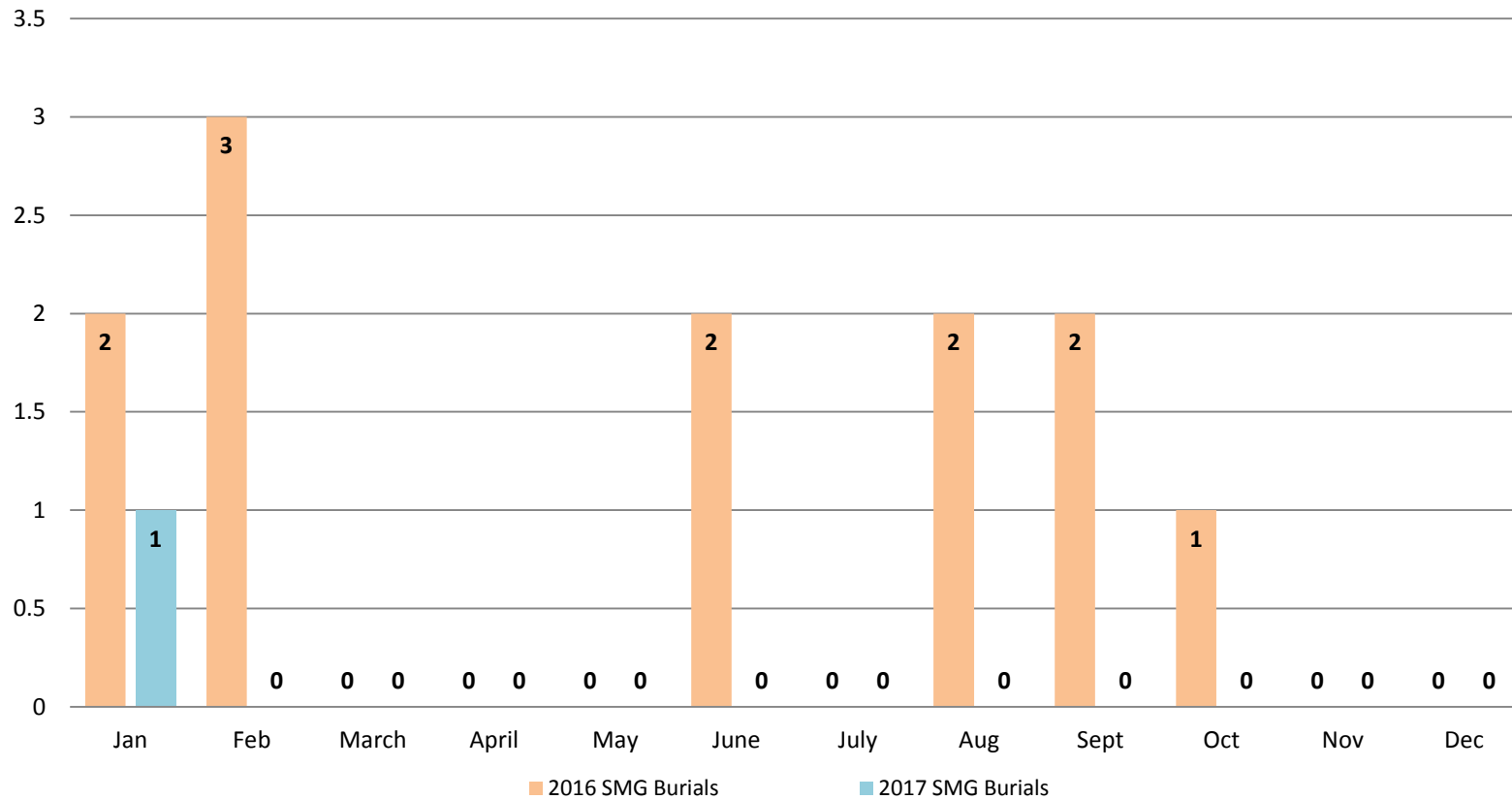
Cemetery Department Burial Chart

Valley View Cemetery 2016 vs. 2017

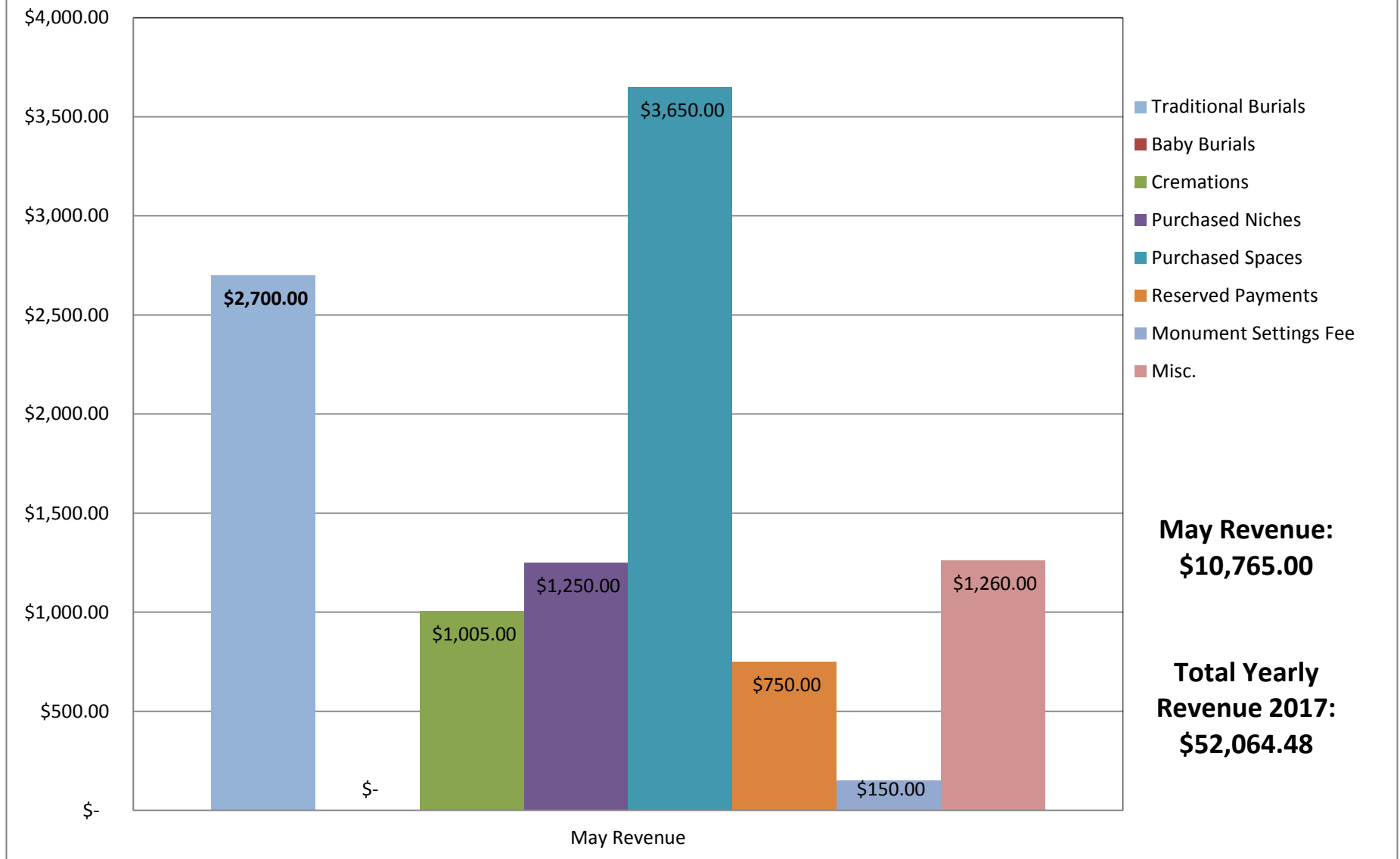


Cemetery Department Burial Chart

Sunset Memorial Gardens 2016 vs. 2017



Cemetery Department
Monthly Revenue
May 2017





MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Service and Finance
DATE: June 20, 2017
RE: Monthly Financial Reports for May - 2017

ISSUE:

Presentation of the Monthly Financial Report from Service and Finance.

BACKGROUND:

Attached is the Service and Finance Monthly Financial Report for May, 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Monthly Financial Report - May 2017	6/13/2017	Backup Material



City of Garden City
Monthly Financial Report FY 2017
For the Five Months Ended May 31, 2017
Unaudited--Intended for Management Purposes Only

The following is a summary of the City's financial results for the General Funds and Utility Funds. The subsequent pages provide some narrative, comparison cash balances, line item analysis, and graphic display of revenue trends for the City's General and Utility Funds. This report is intended to assist the City Commission and the City's Administrative team in managing the operational budget. This information is summarized from unaudited financial statements for the monthly period that ended May 31, 2017.

GENERAL FUND AT A GLANCE

Category		Revised 2017 Budget	2017 YTD Actual	2016 YTD Actual
Revenues		23,321,182	10,499,189	10,438,180
Expenditures		24,392,683	10,582,377	9,706,097
Revenues Over(Under)		(1,071,501)	(83,188)	732,083

UTILITY FUND REVENUES AT A GLANCE

Category		Revised 2017 Budget	2017 YTD Actual	2016 YTD Actual
Electric		31,607,219	11,688,441	11,718,958
Solid Waste		3,733,757	1,652,008	1,603,422
Drainage Utility		382,042	102,414	87,769
Water and Sewage		9,051,988	2,907,948	2,592,621
TOTAL		44,775,006	16,350,812	16,002,769

SELECTED GENERAL FUND REVENUES AT A GLANCE

Category		Revised 2017 Budget	2017 YTD Actual	2016 YTD Actual
City Sales Tax		6,300,000	2,745,168	2,759,212
County Sales Tax		3,800,000	1,609,485	1,595,038
Franchise Tax				
Gas Utility		410,000	280,921	257,082
Telephone		50,000	19,741	25,624
CATV		227,000	110,910	116,418
Building Permits		247,000	112,821	255,516
Municipal Court Fines		950,000	428,713	351,653



City of Garden City
Monthly Financial Report FY 2017
For the Five Months Ended
May 31, 2017

General Fund

General Fund Revenues collected through May were \$10,499,189. The May revenues represent 45.02% of the total revenues expected in the General Fund. Property tax distribution was 61.51% for the second of five payments in 2017.

General Fund Expenses are at 43.38% of the total expenditures expected in the General Fund.

Selected Revenues

■City Sales Tax—Behind by \$14,044 compared to May 2016 year to date collections, .51% behind 2016 for the five months ended.

■County Sales Tax— Collections for the five months ended are ahead of 2016 by \$14,447 or .91%.

■Franchise Tax—Budget estimates for 2017 remain approximately the same as 2016. Gas utility is higher than 2016 with Telephone and CATV lower.

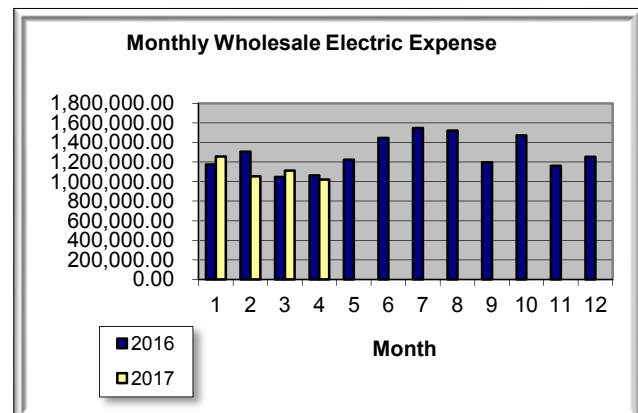
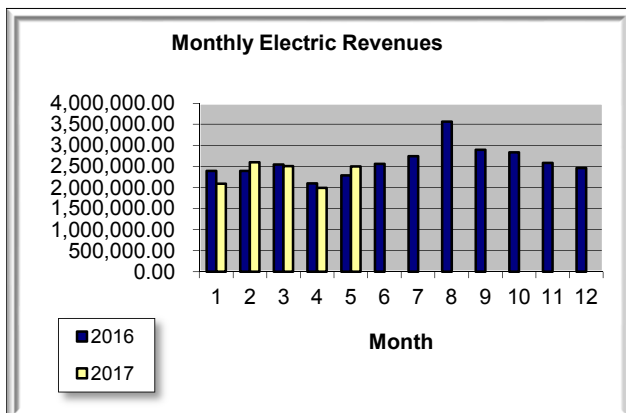
■Building Permits—Budget estimates for 2017 are based on 2016 revenues. Receipts are lower than this period in 2016.

■Municipal Court Fines—Budget estimates were based on 2016 actual and collections through May are ahead of 2016.

Utility Funds

A summary of Utility Fund revenue performance is outlined below:

■Electric revenues – revised budget at \$31,607,219 for 2017 were \$11,688,441 through five months or 36.98% of budget.

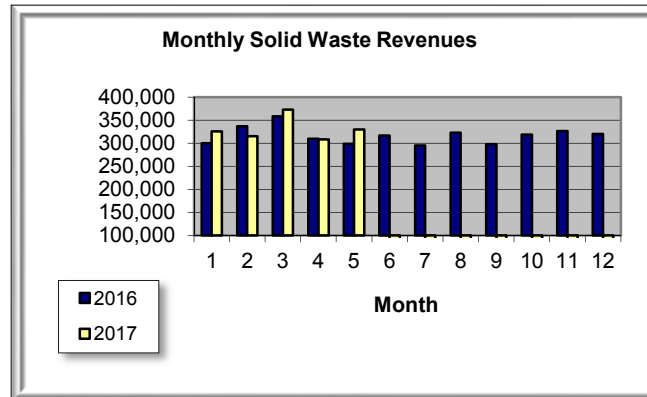


A main expense is Wholesale Electric in the Utility Fund. The 2017 revised budget for wholesale electric is \$15,900,000. The wholesale electric expense for May was not available at this printing.

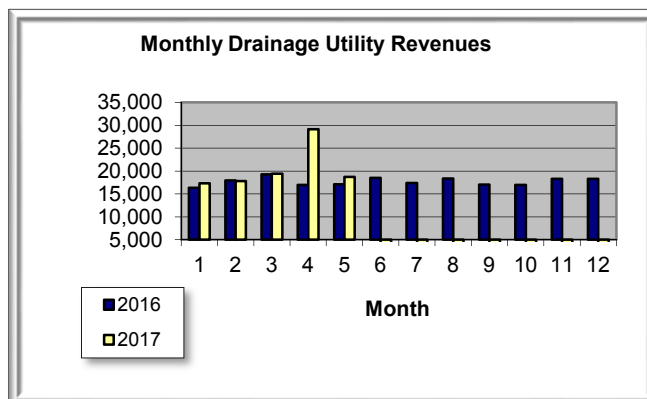


City of Garden City
Monthly Financial Report FY 2017
For the Five Months Ended
May 31, 2017

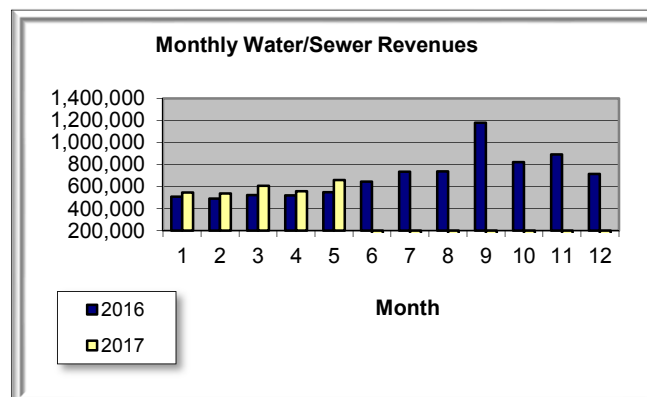
■Solid Waste revenues – revised budget at \$3,733,757 for 2017 were \$1,652,008 through five months or 44.25% of budget.



■Drainage Utility revenues – revised budget at \$382,042 for 2017 were \$102,414 through five months or 26.81%.



■Water and Sewage revenues - revised budget at \$9,051,988 for 2017 were \$2,907,948 through five months or 32.12% of budget.



CITY OF GARDEN CITY, KANSAS
Comparison of Cash Balances with Encumbrances and Composition of Cash
For the Month Ended May 31, 2017

Fund		Unencumbered Cash Balance 1/1/2017	Receipts and Transfers	Expenditures and Transfers	Unencumbered Cash Balance 5/31/2017	Add Payables and Encumbrances	Treasurer's Cash 5/31/2017
<u>Operating</u>							
1	General	5,776,318.02	10,499,195.32	10,563,077.46	5,712,435.88	19,300.00	5,731,735.88
<u>Debt Service Fund</u>							
40	Bond and Interest	338,263.77	1,367,033.07	120,622.08	1,584,674.76	0.00	1,584,674.76
<u>Special Revenue Funds</u>							
4	TIF	397,425.78	1,022,403.03	702,599.11	717,229.70	0.00	717,229.70
5	Capital Improvement	1,297,511.01	61,841.18	287,112.56	1,072,239.63	0.00	1,072,239.63
6	Community Development Loan	18,618.95	822.89	0.00	19,441.84	0.00	19,441.84
7	Cemetery Endowment	28,943.55	1,961.64	0.00	30,905.19	0.00	30,905.19
8	Community Trust	1,580,013.98	253,158.46	419,575.08	1,413,597.36	0.00	1,413,597.36
10	DEA Forfeiture	36,516.18	623.77	0.00	37,139.95	0.00	37,139.95
11	Drug Enforcement	56,387.74	36,383.06	26,817.27	65,953.53	0.00	65,953.53
15	Enhanced Wireless 911	496,402.28	84,933.45	134,157.96	447,177.77	0.00	447,177.77
18	Finnup Trust	141,227.02	65,000.00	25,074.72	181,152.30	0.00	181,152.30
25	Recreation	535.91	606,665.14	607,201.05	0.00	0.00	0.00
26	Revolving	86,121.60	32.00	0.00	86,153.60	0.00	86,153.60
27	Special Liability	89,924.37	0.00	11,414.51	78,509.86	0.00	78,509.86
29	Special Alcohol Programs	97,777.26	61,646.59	37,519.60	121,904.25	0.00	121,904.25
30	Special Recreation and Parks	110,771.54	65,852.47	66,959.45	109,664.56	0.00	109,664.56
32	Special Trafficway	1,297,505.08	351,633.37	179,056.68	1,470,081.77	260,938.00	1,731,019.77
50	Community Development	0.00	0.00	0.00	0.00	0.00	0.00
52	Economic Development	350,113.05	14,732.66	0.00	364,845.71	0.00	364,845.71
53	Project Development	585,576.14	831.30	146,897.03	439,510.41	0.00	439,510.41
Total Special Revenue		6,671,371.44	2,628,521.01	2,644,385.02	6,655,507.43	260,938.00	6,916,445.43
<u>Capital Projects Funds</u>							
41	2013-GO Bond Projects	0.00	750,000.00	586,174.41	163,825.59	0.00	163,825.59
42	2014-GO Bond Projects	560,254.61	0.00	263,554.31	296,700.30	0.00	296,700.30
43	2015-GO Bond Projects	486,894.60	0.00	61,266.45	425,628.15	0.00	425,628.15
44	2015-Temp Notes	-5,926.39	2,795,600.00	367,797.85	2,421,875.76	0.00	2,421,875.76
45	2016-GO Bond Projects	559,587.27	0.00	2,308.00	557,279.27	0.00	557,279.27
48	Tiger Grant	175,938.25	0.00	255,362.26	-79,424.01	0.00	-79,424.01
49	2013-Temp Notes Schulman Cross	157,160.27	0.00	0.00	157,160.27	0.00	157,160.27
Total Capital Projects		1,933,908.61	3,545,600.00	1,536,463.28	3,943,045.33	0.00	3,943,045.33
<u>Enterprise Funds</u>							
Electric Utility:							
67	Capital Reserve	2,250,000.00	312,500.00	100,000.00	2,462,500.00	0.00	2,462,500.00
68	General	7,468,780.73	11,688,441.45	10,123,097.82	9,034,124.36	412,040.68	9,446,165.04
69	Security Deposits	526,174.27	110,930.64	32,054.09	605,050.82	0.00	605,050.82
Total Electric Utility		10,244,955.00	12,111,872.09	10,255,151.91	12,101,675.18	412,040.68	12,513,715.86
Water and Sewer Utility:							
80	General	2,097,511.72	2,907,947.76	2,450,431.42	2,555,028.06	51,766.00	2,606,794.06
81	Wastewater Repair and Replacem	181,414.13	55,109.98	0.00	236,524.11	0.00	236,524.11
82	Water and Sewage Maintenance f	445,272.61	86,347.34	0.00	531,619.95	0.00	531,619.95
Total Water and Sewer Utility		2,724,198.46	3,049,405.08	2,450,431.42	3,323,172.12	51,766.00	3,374,938.12
Airport:							
60	General	1,639,783.70	579,671.41	392,777.37	1,826,677.74	0.00	1,826,677.74
61	Airport Improvement	165,031.35	716,258.29	824,533.06	56,756.58	0.00	56,756.58
Total Airport		1,804,815.05	1,295,929.70	1,217,310.43	1,883,434.32	0.00	1,883,434.32
Solid Waste Utility:							
75	General	2,241,743.23	1,652,008.31	1,138,871.17	2,754,880.37	139,780.00	2,894,660.37
Recreation Area:							
70	General Golf Course	71,261.42	622,115.92	518,713.54	174,663.80	0.00	174,663.80
71	Golf Course Building	18,576.23	1,072.50	0.00	19,648.73	0.00	19,648.73
Total Recreation Area		89,837.65	623,188.42	518,713.54	194,312.53	0.00	194,312.53
Drainage Utility:							
79	General	445,958.05	102,414.00	256,403.28	291,968.77	0.00	291,968.77
<u>Internal Service Funds</u>							
55	Health Insurance	308,731.68	1,525,465.19	1,826,144.50	8,052.37	0.00	8,052.37
56	Health Insurance Reserve	1,725,488.91	0.00	0.00	1,725,488.91	0.00	1,725,488.91
35	Workers Compensation	317,285.68	308,000.00	306,419.61	318,866.07	0.00	318,866.07
36	Workers Compensation Reserve	687,948.47	110.16	5,606.95	682,451.68	0.00	682,451.68
Total Internal Service		3,039,454.74	1,833,575.35	2,138,171.06	2,734,859.03	0.00	2,734,859.03
Total All Funds		35,310,824.02	38,708,742.35	32,839,600.65	41,179,965.72	883,824.68	42,063,790.40



City of Garden City
Statement of Revenues and Expenditures-General Fund Revenues
From 5/1/2017 Through 5/31/2017

001 - GENERAL FUND

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
3022	CONNECTING LINKS	0.00	37,208.18	75,000.00	(37,791.82)
3023	CONSUMER USE TAX	66,150.01	375,292.89	1,000,000.00	(624,707.11)
3028	LIQUOR CONSUMPTION TAX	0.00	61,646.60	100,000.00	(38,353.40)
3040	AD VALOREM TAX	0.00	2,038,788.88	3,250,000.00	(1,211,211.12)
3041	AD VALOREM BACK TAX	0.00	46,488.37	140,000.00	(93,511.63)
3044	CITY SALES TAX	584,813.87	2,745,168.27	6,300,000.00	(3,554,831.73)
3046	COUNTY SALES TAX	343,199.78	1,609,485.07	3,800,000.00	(2,190,514.93)
3055	MOTOR VEHICLE TAX	0.00	125,348.27	450,000.00	(324,651.73)
3056	RECREATIONAL VEHICLE TAX	0.00	1,989.82	9,000.00	(7,010.18)
3057	HEAVY DUTY VEHICLE TAX	0.00	1,643.08	1,750.00	(106.92)
3058	COMMERCIAL VEHICLE TAX	0.00	15,368.97	25,000.00	(9,631.03)
3065	CATV FRANCHISE	55,398.00	110,910.20	227,000.00	(116,089.80)
3066	GAS UTILITY FRANCHISE	0.00	280,921.05	410,000.00	(129,078.95)
3067	TELEPHONE FRANCHISE	4,149.73	19,256.91	48,000.00	(28,743.09)
3068	TELECOM FRANCHISE	0.00	484.20	2,000.00	(1,515.80)
3115	CEMETERY SPACES	6,000.00	20,319.48	50,000.00	(29,680.52)
3150	IDENTIFIED LONG/SHORT	(999.49)	(3,902.39)	0.00	(3,902.39)
3151	UNIDENTIFIED LONG/SHORT	5.00	5.00	0.00	5.00
3301.01	ANIMAL BOARDING	0.00	604.10	604.00	0.10
3301.02	CAR STORAGE & TOWING	900.00	5,983.00	15,000.00	(9,017.00)
3301.05	FEES-FALSE ALARM	0.00	3,000.00	2,000.00	1,000.00
3301.06	FEES-ENGINEERING SERVICES	0.00	0.00	70,000.00	(70,000.00)
3301.07	FEES-GATE RECEIPTS	2,270.00	7,457.00	22,000.00	(14,543.00)
3301.08	FEES-GRAVE OPENINGS	5,250.00	25,450.00	66,000.00	(40,550.00)
3301.09	FEES-MONUMENT SETTING	525.00	1,150.00	2,500.00	(1,350.00)
3301.10	FEES-PLAT FILING	(61.00)	606.93	1,750.00	(1,143.07)
3301.11	FEES-REZONING	0.00	1,260.00	3,000.00	(1,740.00)
3301.12	FEES-RURAL FIRE CONTRACTS	0.00	(1,350.00)	180,000.00	(181,350.00)
3301.13	FEES-WAIVER FILING	1,265.00	2,280.00	3,500.00	(1,220.00)
3301.16	FINES-MUNICIPAL COURT	77,129.88	428,600.33	950,000.00	(521,399.67)
3301.17	FEES-STATE JUDGE	190.50	1,273.21	2,500.00	(1,226.79)
3301.18	FEES-STATE LAW ENFORCEMENT	3,666.75	24,572.14	47,000.00	(22,427.86)
3301.19	FEES-REINSTATEMENT	324.00	2,695.00	4,000.00	(1,305.00)
3301.20	FEES-RESTITUTION	3,257.00	8,100.00	2,000.00	6,100.00
3301.21	LEGAL COPIES	297.00	1,656.00	3,000.00	(1,344.00)
3301.23	FEES-CRIME STOPPER INFRACTION	1,843.92	8,083.29	15,000.00	(6,916.71)
3301.24	FEES-CRIME STOPPER MAJOR	(57.00)	299.00	100.00	199.00
3301.25	FEES-FAMILY CRISIS	65.00	112.78	0.00	112.78
3301.27	BIG POOL-ADMISSION	2,028.00	2,028.00	63,000.00	(60,972.00)
3301.28	BIG POOL-CONCESSION	1,489.11	1,489.11	25,000.00	(23,510.89)
3350.02	LICENSE-ARBORIST	105.00	140.00	1,000.00	(860.00)
3350.03	LICENSE-CEREAL MALT BEVERAGE	(75.00)	375.00	3,750.00	(3,375.00)
3350.04	LICENSE-CONTRACTOR	1,600.00	8,900.00	32,000.00	(23,100.00)
3350.05	ZONING COMPLIANCE	225.00	900.00	1,250.00	(350.00)
3350.06	LICENSE-ELECTRICIAN	0.00	2,260.00	7,500.00	(5,240.00)
3350.08	LICENSE-ITINERANT MERCHANT	0.00	1,265.00	7,500.00	(6,235.00)
3350.09	LICENSE-LIQUOR	1,000.00	3,500.00	15,000.00	(11,500.00)
3350.10	LICENSE-MECHANICAL	0.00	2,540.00	6,000.00	(3,460.00)



City of Garden City
Statement of Revenues and Expenditures-General Fund Revenues
From 5/1/2017 Through 5/31/2017

3350.12	LICENSE-PAWN SHOP	0.00	0.00	250.00	(250.00)
3350.13	LICENSE-PLUMBER	20.00	2,400.00	5,000.00	(2,600.00)
3350.15	LICENSE-TAXI	0.00	45.00	100.00	(55.00)
3350.16	TAGS-DOG & CAT	256.77	1,352.95	1,500.00	(147.05)
3400.01	PERMITS-BUILDING	32,670.15	88,765.25	200,000.00	(111,234.75)
3400.02	PERMITS-CURB CUT	0.00	0.00	500.00	(500.00)
3400.03	PERMITS-ELECTRIC	1,372.00	4,880.00	6,000.00	(1,120.00)
3400.04	PERMITS-EXCAVATION	0.00	210.00	2,000.00	(1,790.00)
3400.05	PERMITS-GAS	61.00	1,167.00	3,500.00	(2,333.00)
3400.08	PERMITS-MECHANICAL	2,398.00	6,756.00	17,000.00	(10,244.00)
3400.09	PERMITS-PLUMBING	1,326.00	8,052.42	14,000.00	(5,947.58)
3400.11	PERMITS-TV & SIGN	150.00	2,990.00	4,000.00	(1,010.00)
3435	INTEREST INCOME	2,964.78	14,644.89	40,094.00	(25,449.11)
3437	FINANCE CHARGE INCOME	596.51	(4,984.80)	4,000.00	(8,984.80)
3440.02	RENTAL-CITY FACILITIES	1,535.47	8,847.19	40,000.00	(31,152.81)
3440.03	RENTAL-DEPOT	0.00	400.00	1,200.00	(800.00)
3447	ROYALTIES-GAS WELLS	1,458.80	6,638.88	8,000.00	(1,361.12)
3450	SALE OF PROPERTY-AUCTION	0.00	0.00	3,000.00	(3,000.00)
3456	SALE OF PROPERTY-POLICE CARS	0.00	0.00	5,000.00	(5,000.00)
3464	REPAYMENT-TEKVET TECHNOLOGIES	1,131.86	5,659.30	13,500.00	(7,840.70)
3470.01	REIMBURSE-ADMINISTRATIVE COSTS	0.00	0.00	48,000.00	(48,000.00)
3470.04	REIMBURSE-POLICE SERVICES	133,011.40	135,673.90	270,000.00	(134,326.10)
3470.07	UTILITY FUNDS REIMBURSEMENT	373,250.00	1,866,250.00	4,623,290.00	(2,757,040.00)
3470.08	REIMBURSE-COUNTY	0.00	194,250.00	194,250.00	0.00
3470.09	REIMBURSE-HOLCOMB	0.00	42,000.00	42,000.00	0.00
3470.11	REIMBURSE-ANIMAL SHELTER	0.00	72,750.00	64,794.00	7,956.00
3470.13	REIMBURSE-DEVELOPER ENGINEERING FEES	0.00	5,000.00	0.00	5,000.00
3515	FUEL TAX REFUND	0.00	0.00	1,000.00	(1,000.00)
3600.01	MISCELLANEOUS-ADMINISTRATION	0.00	2,781.51	500.00	2,281.51
3600.02	MISCELLANEOUS-CEMETERY	335.00	410.00	500.00	(90.00)
3600.04	MISCELLANEOUS-INSPECTION	0.00	75.00	0.00	75.00
3600.05	MISCELLANEOUS-PARK & ZOO	427.99	2,252.14	3,500.00	(1,247.86)
3600.07	MISCELLANEOUS-POLICE	75.00	(1,730.05)	0.00	(1,730.05)
4010.01	TRANSFER-HEALTH INSURANCE RESV	0.00	0.00	265,000.00	(265,000.00)
Total Income		<u>1,714,995.79</u>	<u>10,499,189.32</u>	<u>23,321,182.00</u>	<u>(12,821,992.68)</u>



City of Garden City
Statement of Revenues and Expenditures-General Fund Expenses
From 5/1/2017 Through 5/31/2017

001 - GENERAL FUND

		Curr Month Expenses	YTD Expenses	Revised Budget	Budget Remaining
	Expenses				
111	CITY COMMISSION	4,839.57	34,908.93	118,200.00	83,291.07
112	CITY MANAGER	57,687.57	298,917.15	673,970.00	375,052.85
113	SERVICE AND FINANCE	66,914.98	338,773.09	848,750.00	509,976.91
114	LEGAL SERVICES	11,245.60	55,767.88	191,000.00	135,232.12
115	MUNICIPAL COURT	35,984.24	219,921.82	570,250.00	350,328.18
116	HUMAN RESOURCES	11,315.62	70,780.49	184,800.00	114,019.51
117	INFORMATION TECH	53,215.82	311,854.55	812,493.00	500,638.45
118	CITY PROSECUTION	<u>14,890.08</u>	<u>80,168.78</u>	<u>205,700.00</u>	<u>125,531.22</u>
	Total Administration	256,093.48	1,411,092.69	3,605,163.00	2,194,070.31
121	POLICE-ADMINISTRATIVE	215,780.25	1,037,301.28	1,970,514.00	933,212.72
122	POLICE-INVESTIGATIONS	81,796.40	517,667.92	1,419,000.00	901,332.08
123	POLICE-PATROL	308,498.82	1,678,976.76	3,595,961.00	1,916,984.24
124	POLICE-SUPPORT SERVICES	82,596.25	468,340.58	1,266,250.00	797,909.42
125	POLICE-ANIMAL CONTROL	<u>8,742.35</u>	<u>155,631.96</u>	<u>329,764.00</u>	<u>174,132.04</u>
	Total Police	697,414.07	3,857,918.50	8,581,489.00	4,723,570.50
131	PUBLIC WORKS-PLANNING,COMM	71,530.25	688,275.80	1,562,550.00	874,274.20
133	PUBLIC WORKS-STREET MAINT	100,001.74	861,533.25	1,494,600.00	633,066.75
134	PUBLIC WORKS-CEMETERY	9,687.50	78,975.48	0.00	(78,975.48)
135	PUBLIC WORKS-PARKS	75,782.83	376,128.54	1,003,400.00	627,271.46
136	PUBLIC WORKS-BIG POOL	<u>137,089.29</u>	<u>320,944.09</u>	<u>533,250.00</u>	<u>212,305.91</u>
	Total Public Works	394,091.61	2,325,857.16	4,593,800.00	2,267,942.84
141	ZOO-ADMINISTRATIVE	34,529.20	180,827.67	456,676.00	275,848.33
142	ZOO-MAINTENANCE DIVISION	24,588.82	123,320.01	359,650.00	236,329.99
144	ZOO-ANIMAL DIVISION	<u>80,543.15</u>	<u>420,371.51</u>	<u>1,182,508.00</u>	<u>762,136.49</u>
	Total Zoo	139,661.17	724,519.19	1,998,834.00	1,274,314.81
151	FIRE-ADMINISTRATIVE	20,220.14	114,874.32	286,325.00	171,450.68
152	FIRE-OPERATIONS	205,913.61	1,195,151.83	2,909,690.00	1,714,538.17
153	FIRE-VOLUNTEERS	338.25	1,852.91	21,730.00	19,877.09
154	FIRE-ARFF STATION	<u>1,505.32</u>	<u>2,858.76</u>	<u>95,097.00</u>	<u>92,238.24</u>
	Total Fire	227,977.32	1,314,737.82	3,312,842.00	1,998,104.18
161	CEMETERY-OPERATIONS	21,800.61	142,639.60	571,725.00	429,085.40
171	CAPITAL IMPROVEMENT	219,462.50	730,612.50	1,463,830.00	733,217.50
181	EMPLOYEE BENEFITS	0.00	75,000.00	265,000.00	190,000.00
	Total Expenses	<u>1,956,500.76</u>	<u>10,582,377.46</u>	<u>24,392,683.00</u>	<u>13,810,305.54</u>



City of Garden City
Statement of Revenues and Expenditures-Utility Fund Revenues
From 5/1/2017 Through 5/31/2017

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
068	ELECTRIC				
3101	COLLECTIONS-ELECTRIC	2,375,549.79	11,085,868.62	30,200,000.00	(19,114,131.38)
3110.01	COLLECTIONS-COIN BOX	0.00	0.00	250.00	(250.00)
3118	CONNECT FEES	7,594.32	35,088.33	98,000.00	(62,911.67)
3150	IDENTIFIED LONG/SHORT	(25.10)	(392.57)	0.00	(392.57)
3151	UNIDENTIFIED LONG/SHORT	(104.03)	(152.68)	0.00	(152.68)
3154	INSUFFICIENT FUNDS CHECKS	(1,325.02)	(4,968.37)	0.00	(4,968.37)
3155	RETURNED CHECK CHARGE	275.00	1,800.00	5,000.00	(3,200.00)
3185	PENALTIES	19,696.57	19,696.57	85,129.00	(65,432.43)
3201	REIMBURSE-DEVELOPER	0.00	6,300.00	75,000.00	(68,700.00)
3435	INTEREST INCOME	0.00	61.65	0.00	61.65
3492	SALES TAX	96,143.81	424,588.87	1,138,840.00	(714,251.13)
3600	MISCELLANEOUS	458.83	120,551.03	5,000.00	115,551.03
		2,498,264.17	11,688,441.45	31,607,219.00	(19,918,777.55)
075	SOLID WASTE-GENERAL				
3111	COLLECTIONS-SOLID WASTE	322,417.49	1,536,889.08	3,600,000.00	(2,063,110.92)
3185	PENALTIES	0.00	78,193.60	80,000.00	(1,806.40)
3195	RECYCLING SALES	7,030.56	33,369.32	50,000.00	(16,630.68)
3435	INTEREST INCOME	202.14	588.56	1,100.00	(511.44)
3470.12	REIMBURSE-RENT A TRUCK	205.00	2,967.75	1,500.00	1,467.75
3515	FUEL TAX REFUND	0.00	0.00	1,157.00	(1,157.00)
		329,855.19	1,652,008.31	3,733,757.00	(2,081,748.69)
079	DRAINAGE UTILITY				
3104.01	DRAINAGE FEE	18,758.58	88,487.00	380,542.00	(292,055.00)
3435	INTEREST INCOME	0.00	0.00	250.00	(250.00)
3600	MISCELLANEOUS	0.00	13,927.00	1,250.00	12,677.00
		18,758.58	102,414.00	382,042.00	(279,628.00)
Total DRAINAGE UTILITY					
080	WATER AND SEWAGE				
3102.01	COLLECTIONS-SEWER	224,808.79	1,052,384.30	2,526,238.00	(1,473,853.70)
3103	COLLECTIONS-WATER	406,151.05	1,652,603.05	5,500,000.00	(3,847,396.95)
3118	CONNECT FEES	1,290.00	5,820.00	18,000.00	(12,180.00)
3120	COUNTY SEWER FEES	4,194.00	42,573.76	112,000.00	(69,426.24)
3130	FIRE LEG FEES	0.00	14,305.00	16,000.00	(1,695.00)
3145.01	LAND LEASE	0.00	15,000.00	0.00	15,000.00
3185	PENALTIES	0.00	0.00	105,000.00	(105,000.00)
3201	REIMBURSE-DEVELOPER	0.00	3,135.00	10,000.00	(6,865.00)
3225	SALE OF MATERIAL	0.00	384.18	8,000.00	(7,615.82)
3228	SEWER MAINTENANCE FEES	326.00	23,257.93	4,500.00	18,757.93
3229	SEWER TANK FEES	13,181.23	55,111.93	150,000.00	(94,888.07)
3230	SEWER TAP FEES	0.00	500.00	0.00	500.00
3257	WATER TANK SALES	2,875.64	9,650.16	40,000.00	(30,349.84)
3260	WATER TAP FEES	1,515.60	14,387.07	40,000.00	(25,612.93)
3494	TAX-WATER CONSUMPTION	4,119.20	15,561.75	57,000.00	(41,438.25)
3515	FUEL TAX REFUND	0.00	0.00	250.00	(250.00)
3600	MISCELLANEOUS	0.00	3,273.63	15,000.00	(11,726.37)
4010.20	TRANSFER-WTR SYS MAINT RESV	0.00	0.00	250,000.00	(250,000.00)
4010.21	TRANSFER-WASTEWTR R&R RESV	0.00	0.00	200,000.00	(200,000.00)
		658,461.51	2,907,947.76	9,051,988.00	(6,144,040.24)
Total WATER AND SEWAGE					
		3,505,339.45	16,350,811.52	44,775,006.00	(28,424,194.48)
Total Income					



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Allen Shelton, Fire Chief
DATE: June 20, 2017
RE: Fire Department Activity Report May 2017

ISSUE:

Presentation of the May 2017 Fire Department Activity Reports.

BACKGROUND:

None

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
May 2017 Incident Report	6/14/2017	Backup Material
May 2017 Inspection Report	6/14/2017	Backup Material

Garden City Fire Department

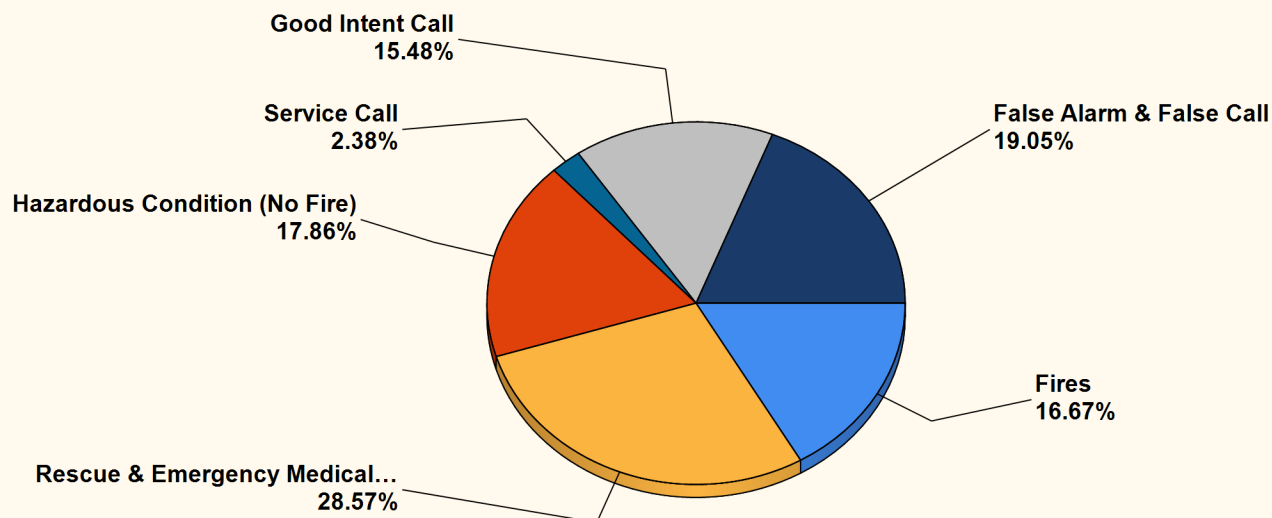
Garden City, KS

This report was generated on 6/14/2017 10:14:46 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2017 | End Date: 05/31/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	16.67%
Rescue & Emergency Medical Service	24	28.57%
Hazardous Condition (No Fire)	15	17.86%
Service Call	2	2.38%
Good Intent Call	13	15.48%
False Alarm & False Call	16	19.05%
TOTAL	84	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.19%
118 - Trash or rubbish fire, contained	1	1.19%
131 - Passenger vehicle fire	1	1.19%
137 - Camper or recreational vehicle (RV) fire	1	1.19%
143 - Grass fire	2	2.38%
150 - Outside rubbish fire, other	3	3.57%
154 - Dumpster or other outside trash receptacle fire	3	3.57%
162 - Outside equipment fire	1	1.19%
171 - Cultivated grain or crop fire	1	1.19%
300 - Rescue, EMS incident, other	2	2.38%
311 - Medical assist, assist EMS crew	1	1.19%
322 - Motor vehicle accident with injuries	12	14.29%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1.19%
324 - Motor vehicle accident with no injuries.	8	9.52%
411 - Gasoline or other flammable liquid spill	1	1.19%
412 - Gas leak (natural gas or LPG)	7	8.33%
413 - Oil or other combustible liquid spill	1	1.19%
424 - Carbon monoxide incident	1	1.19%
440 - Electrical wiring/equipment problem, other	1	1.19%
444 - Power line down	2	2.38%
445 - Arcing, shorted electrical equipment	1	1.19%
462 - Aircraft standby	1	1.19%
531 - Smoke or odor removal	1	1.19%
551 - Assist police or other governmental agency	1	1.19%
600 - Good intent call, other	5	5.95%
611 - Dispatched & cancelled en route	4	4.76%
622 - No incident found on arrival at dispatch address	2	2.38%
651 - Smoke scare, odor of smoke	2	2.38%
700 - False alarm or false call, other	9	10.71%
733 - Smoke detector activation due to malfunction	3	3.57%
743 - Smoke detector activation, no fire - unintentional	3	3.57%
745 - Alarm system activation, no fire - unintentional	1	1.19%
TOTAL INCIDENTS:	84	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Garden City Fire Department

Garden City, KS

This report was generated on 6/14/2017 10:16:13 AM



StartDate: 05/01/2017 | EndDate: 05/31/2017

OCCUPANCY	COUNT
INSPECTION TYPE: CMB & Liquor License	
Assembly	1
Bar/Nightclub	1
Mercantile	1
Restaurant	3
INSPECTION TYPE: Company	
Auto Repair	2
Business Office	5
Low Hazard Storage	1
Medical/Dental Office	1
Mercantile	2
Motel/Hotel	1
INSPECTION TYPE: Construction	
Convenience Store	1
INSPECTION TYPE: Daycare Centers	
Day Care	1
INSPECTION TYPE: Fire Protection System Inspection	
Assembly	1
Restaurant	1
INSPECTION TYPE: Inspection	
Business Office	1
INSPECTION TYPE: Reinspection	
Auto Sales and Maintenance	1
INSPECTION TYPE: Zoning Compliance	
Auto Sales and Maintenance	1
Business Office	1
Mercantile	1

Locked inspections only.



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 1132

Page # 1



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: June 20, 2017
RE: May 2017 Building Report from Neighborhood & Development Services.

ISSUE:

Presentation of the May 2017 Building Report from Neighborhood & Development Services.

BACKGROUND:

Attached is the May 2017 Building Report from Neighborhood & Development Services.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
May 2017 Building Report	6/14/2017	Backup Material

Neighborhood & Development Services

Building Report

May 2017



FINNEY COUNTY

2017 MONTHLY BUILDING REPORT

2017 Monthly Report		Single Family Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Misc. Permits (Utility, Religious, Public or Non-Profit)	Total Fee, Permits & Valuation	Total Number of Inspections
JAN	FEE		413.00		1,085.00	3,377.00		2,122.00		6,997.00	61
	PERMITS		1	-	17	9	-	1	-	28	
	VALUATION		66,560		111,265	419,350		365,000		962,175	
FEB	FEE	1,159.00	413.00	-	809.00	-	-	5,801.00	-	8,182.00	69
	PERMITS	1	1	-	13	-	-	4	-	19	
	VALUATION	184,846	66,560	-	37,550	-	-	1,298,875	-	1,587,831	
MAR	FEE	1,416.00		-	1,946.00		1,724.00	4,163.00	-	9,249.00	93
	PERMITS	1		-	26		2	5	-	34	
	VALUATION	329,900		-	149,487		368,000	911,204	-	1,758,591	
APR	FEE		226.00	-	3,801.00	-	-	289.00	0.00	4,316.00	64
	PERMITS		1	-	28	-	-	8	1	38	
	VALUATION		45,000	-	382,562			16,100	10,000	453,662	
MAY	FEE			-	1,704.00	21,829.00	-	438.00	-	23,971.00	81
	PERMITS			-	23	1	-	6	-	30	
	VALUATION			-	126,927	9,750,000	-	57,529	-	9,934,456	
JUN	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
JUL	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
AUG	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
SEP	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
OCT	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
NOV	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
DEC	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
2017 TOTAL PERMITS		2	3	0	107	10	2	24	1	52,715.00	368
										149	
										14,696,715	

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Finney County	PLUMBING	204 GRANDVIEW	42	1500	Plumbing	Residential Remodel	INSTALL 75 GALLON NG WATER HEATER
Finney County	BUILDING PERMIT	3835 SCHULMAN	42	600	Building	Residential Remodel	BUILD A FENCE AND A CONCRETE SLAB
Finney County	DEMO PERMIT	2225 South AIR SERVICE	0	0	Demo	Commercial/Industrial Remodel	REMOVE NON BEARING WALL
Finney County	BUILDING PERMIT	2865 West MAPLE	82	5000	Building	Residential Remodel	FLATWORK
Finney County	ELECTRICAL	6580 OLD POST	29	29	Electrical	Commercial/Industrial Remodel	CHANGE OUT METERS INCREASE AMPS TO 200 AMP
Finney County	BUILDING PERMIT	3008 West FAIR	55	200	Building	Residential Remodel	CHAINLINK FENCE
Finney County	PLUMBING	12060 CACTUS Lane	29	1500	Plumbing	Residential Remodel	40 GALLON DUAL WATER HEATER TRAILER per Erlinda w/ RJ's Plumbing tried to set up an inspection with the customer but the customer refused and stated he would call whenever he had a chance.
Finney County	BUILDING PERMIT	1708 GRANDVIEW EAST Drive	131	17000	Building	Residential Remodel	RE-ROOF
Finney County	BUILDING PERMIT	3895 SCHULMAN	55	200	Building	Residential Remodel	BUILD A LAMINATE FENCE (METAL)
Finney County	BUILDING PERMIT	2007 CHMELKA	29	1500	Building	Residential Remodel	FINISHING BASEMENT
Finney County	BUILDING PERMIT	895 MIDSTATES	130	10000	Building	Commercial/Industrial Remodel	LOADING DOCK 14' X 50'
Finney County	MECHANICAL	105 BROCK	69	3351	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER #434694
Finney County	BUILDING PERMIT	595 South GINGER	131	9500	Building	Residential Remodel	6FT CEDAR FENCE
Finney County	GAS	2601 West MARY #404	29	600	Gas Permit	Residential Remodel	HOOK UP WATER AND SEWER GAS PRESSURE TEST
Finney County	PLUMBING	2070 South RACEWAY Road	42	350	Plumbing	Residential Remodel	INSTALL CUSTOMER PROVIDED 40 GALLON WATER HEATER
Finney County	BUILDING PERMIT	1021 BOOTS	131	10000	Building	Residential Remodel	REMODEL FLOORS AND SHEETROCK THROUGHOUT HOUSE, REPLACE SINKS, TOILETS AND PLUMBING LINES
Finney County	MECHANICAL	2575 RIVERVIEW	69	3300	Mechanical	Residential Remodel	CHANGE OUT 4 TON A/C
Finney County	BUILDING PERMIT	3850 MANSFIELD	21829	9750000	Building	New Commercial	NEW TRUCK TERMINAL FACILITY (MIES & SONS TRUCKING) THIS APPLICATION IS FOR A PARTIAL PERMIT FOR SITE GRADING, UTILITIES, PAVING, AND BUILDING FOUNDATIONS ONLY.
Finney County	BUILDING PERMIT	31625 East HWY 156	78	25000	Building	Commercial/Industrial Remodel	PERMIT RENEWAL FOR MAINTENANCE/UPGRADE AT EXISTING WIRELESS TELECOMMUNICATIONS FACILITY
Finney County	BUILDING PERMIT	109 WINCHESTER	131	22075.55	Building	Residential Remodel	RETAINING WALL, SIDEWALK, BASKETBALL COURT 30'X40'
Finney County	BUILDING PERMIT	2104 GRANDVIEW EAST	69	4000	Building	Residential Remodel	REPLACE CONCRETE ON DRIVEWAY 46X22
Finney County	PLUMBING	1720 LINCOLN	58	1000	Plumbing	Residential Remodel	FLOOR HEAT SYSTEM
Finney County	BUILDING PERMIT	4455 East ANTELOPE	131	23000	Building	Residential Remodel	REMOVE AND REPLACE SHINGLES
Finney County	BUILDING PERMIT	102 WINDSOR	82	3900	Building	Residential Remodel	INSTALL A PORTABLE SHED
Finney County	BUILDING PERMIT	1990 CHMELKA LOT A	55	100	Building	Residential Remodel	BUILD A DECK
Finney County	BUILDING PERMIT	214 GRANDVIEW	131	12500	Building	Residential Remodel	TEAR OFF AND REPLACE SHINGLES - 50 YR ASPHALT SHINGLES - TITANIUM FELT OVERLAY
Finney County	ELECTRICAL	155 INDUSTRIAL	45	500	Electrical	Commercial/Industrial Remodel	REPLACE UNDERGROUND SERVICE
Finney County	PLUMBING	201 CHELSEY	69	3750	Plumbing	Residential Remodel	LAWN SPRINKLER ADDITION IN BACKYARD. HAS EXISTING PUB BACKFLOW.

GARDEN CITY

2017 MONTHLY BUILDING REPORT

2017 Monthly Report		Single Family Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Misc. Permits (Utility, Religious, Public or Non-Profit)	Total Fee, Permits & Valuation	Total Number of Inspections
JAN	FEE	1,416.00		-	2,378.00		1,050.00	2,541.00	162.00	7,547.00	324
	PERMITS	1		-	51		1	24	2	79	
	VALUATION	208,000		-	175,036		220,000	370,967	8,100	982,103	
FEB	FEE	2,324.00		-	2,966.00	-	-	4,460.00	534.00	10,284.00	243
	PERMITS	3			64			22	2	91	
	VALUATION	363,500		-	186,371	-	-	647,109	73,740	1,270,720	
MAR	FEE	2,824.00	1,894.00	-	4,159.00		1,311.00	6,734.00	772.00	17,694.00	329
	PERMITS	2	5	-	83		1	40	3	134	
	VALUATION	751,200	293,696	-	423,894		298,500	1,270,334	120,000	3,157,624	
APR	FEE		505.00	1,370.00	4,388.00	-	-	2,216.00	62.00	8,541.00	330
	PERMITS		3	2	91	-	-	26	1	123	
	VALUATION		78,300	290,000	407,560	-	-	355,465	5,500	1,136,825	
MAY	FEE	535.00	105.00	2,305.00	6,663.00	-	-	2,611.00	442.00	12,661.00	281
	PERMITS	1	1	4	147	-	-	37	5	195	
	VALUATION	100,000	25,000	460,000	609,021	-	-	274,536	57,400	1,525,957	
JUN	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
JUL	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
AUG	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
SEP	FEE	-		-			-		-	0.00	
	PERMITS	-		-			-		-	0	
	VALUATION	-		-			-		-	0	
OCT	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
NOV	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
DEC	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
2017 TOTAL PERMITS		7	9	6	436	0	2	149	13	56,727.00	1507
										622	
										8,073,229	

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Garden City	MECHANICAL	2702 North EIGHTH	105	6314	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITIONER #435014
Garden City	BUILDING PERMIT	1209 Walker Street	29	3000	Building	Residential Remodel	CONCRETE DRIVEWAY
Garden City	BUILDING PERMIT	1807 North CAMPUS Drive	29	3000	Building	Residential Remodel	NEW WOODEN FENCE
Garden City	PLUMBING	1501 ROWLAND	29	915	Plumbing	Residential Remodel	REPLACE 50 GALLON NAT GAS WATER HEATER
Garden City	BUILDING PERMIT	2321 IDLEWILD Way	56	5000	Building	Residential Remodel	NEW FENCE
Garden City	BUILDING PERMIT	2116 North EIGHTH	29	1500	Building	Residential Remodel	PORCH ROOF-PITCH OF ROOF MUST MATCH THAT OF THE HOUSE
Garden City	BUILDING PERMIT	610 East PRICE	29	1000	Building	Residential Remodel	10X20 SLAB
Garden City	EXCAVATION	2311 A	30	1000	Excavation	Residential Remodel	REPAIR SEWER LINE IN ALLEY
Garden City	PLUMBING	504 East MAPLE	0	1400	Plumbing	Commercial/Industrial Remodel	REPLACE TANKLESS WATER HEATER
Garden City	PLUMBING	2311 A	29	1200	Plumbing	Residential Remodel	REPAIR SEWER FOR HOUSE IN ALLEY RIGHT AWAY
Garden City	MECHANICAL	511 East KANSAS	62	5475	Mechanical	Commercial/Industrial Remodel	REPLACE CONDENSER FOR WALK IN COOLER #435120
Garden City	UTILITY	704 ST. JOHN APT #2	466.3	1000	Electrical	Residential Remodel	NEW DUPLEX BUILDING #2 - DEPOSIT AND CONNECT FEES
Garden City	UTILITY	704 ST. JOHN APT #2	50	1000	Plumbing	Residential Remodel	NEW DUPLEX BUILDING #2 - WATER DEPOSIT AND CONNECT FEES
Garden City	BUILDING PERMIT	704 ST. JOHN APT #2	467.5	85000	Building	Multi-Family	BUILD DUPLEX APT BUILDING #2
Garden City	MECHANICAL	1704 GLENELLEN	56	5800	Mechanical	Residential Remodel	REPLACE A/C, COIL AND FURNACE
Garden City	MECHANICAL	7640 LINDSAY	69	5800	Mechanical	Residential Remodel	REPLACE A/C, COIL AND FURNACE 4 TON
Garden City	MECHANICAL	1620 SAFFORD	29	2150	Mechanical	Residential Remodel	REPLACE 2.5 TON A/C
Garden City	MECHANICAL	627 FLEMING	56	4000	Mechanical	Residential Remodel	REPLACE 3 TON A/C AND 4 TON COIL
Garden City	BUILDING PERMIT	704 ST. JOHN APT #1	467.5	85000	Building	Multi-Family	BUILD DUPLEX APT BUILDING #1
Garden City	BUILDING PERMIT	2405 A	29	300	Building	Residential Remodel	PUTTING CEMENT BETWEEN HOUSE AND SIDEWALK - FILLING IN SO WATER DOESN'T FLOOD BASEMENT
Garden City	BUILDING PERMIT	158 SHAMROCK	29	2600	Building	Residential Remodel	WINDOW REPLACEMENT AND SIDING
Garden City	BUILDING PERMIT	1909 A Street	29	1000	Building	Residential Remodel	18' X 16' CONCRETE SLAB
Garden City	BUILDING PERMIT	2823 LORAIN	29	500	Building	Residential Remodel	6 FOOT WOOD FENCE - CALL FOR STAKEOUT AND FINAL INSPECTIONS
Garden City	BUILDING PERMIT	2913 TERRACE Place	56	4000	Building	Residential Remodel	INSTALLING LAWN AND GARDEN SHED- PITCH OF ROOF MUST MATCH THAT OF THE SURROUNDING BUILDINGS IN THE NEIGHBORHOOD.
Garden City	BUILDING PERMIT	2009 PINECREST	29	1000	Building	Residential Remodel	ADDING ANOTHER LAYER OF SHINGLES
Garden City	ELECTRICAL	404 East FULTON	32	950	Electrical	Commercial/Industrial Remodel	UPGRADE 200 AMP SINGLE PHASE SERVICE TO 3 PHASE 200 AMP SERVICE
Garden City	ELECTRICAL	912 North SEVENTH	29	1800	Electrical	Residential Remodel	REPAIR SERVICE ON GARAGE-REFEED HOUSE WITH UNDERGROUND FEEDER- INSTALL NEW PANEL IN HOUSE.
Garden City	ELECTRICAL	2509 North TAYLOR	32	500	Electrical	Commercial/Industrial Remodel	REPAIR OF LIGHTS, RECEPTACLES, AND MISC.
Garden City	ELECTRICAL	407 First	29	500	Electrical	Residential Remodel	REWORK SERVICE DAMAGED BY WEATHER
Garden City	ELECTRICAL	308 WASHINGTON	58	1200	Electrical	Residential Remodel	CHANGE OUT ELECTRICAL PANEL
Garden City	ELECTRICAL	1703 East LAUREL	105	16000	Electrical	Residential Remodel	REMOVE METERS FROM GCCC NEW APARTMENTS FOR PRIMARY METERING
Garden City	PLUMBING	1013 North SIXTH	29	2752	Plumbing	Residential Remodel	INSTALL NEW WATER LINE FROM HOME TO CITY METER
Garden City	UTILITY	1903 HATTIE Street	466.3	3500	Electrical	Residential Remodel	NEW SINGLE FAMILY RESIDENCE(ELECTRICAL DEPOSIT)
Garden City	UTILITY	1903 HATTIE Street	50	3500	Plumbing	Residential Remodel	NEW SINGLE FAMILY RESIDENCE (WATER DEPOSIT)
Garden City	UTILITY	704 ST JOHN #1	466.3	1500	Electrical	Residential Remodel	NEW DUPLEX BUILDING - ELECTRICAL DEPOSIT AND CONNECT FEES
Garden City	UTILITY	704 ST JOHN #1	50	1000	Plumbing	Residential Remodel	NEW DUPLEX - WATER DEPOSIT
Garden City	BUILDING PERMIT	1607 A	56	3500	Building	Residential Remodel	INSTALL A DRIVEWAY.
Garden City	BUILDING PERMIT	605 HARDING	29	300	Building	Residential Remodel	FENCE REPAIR
Garden City	BUILDING PERMIT	620 North MAIN	130	8000	Building	Commercial/Industrial Remodel	INSTALLING TPO ROOFING
Garden City	SIGN PERMIT	712 West ST. JOHN	75	1500	Wall Sign	Commercial/Industrial Remodel	WALL SIGN - GENESIS FAMILY HEALTH
Garden City	ELECTRICAL	616 BRIAR HILL	29	300	Electrical	Residential Remodel	REPAIR OR REPLACE BENT SERVICE MAST
Garden City	ELECTRICAL	1709 JANICE	29	0	Electrical	Residential Remodel	REPLACE BENT SERVICE MAST
Garden City	ELECTRICAL	205 South MAIN	29	1000	Electrical	Residential Remodel	CHANGE OUT PANEL
Garden City	PLUMBING	4101 East HWY 50 #169	29	300	Plumbing	Residential Remodel	REMOVE AND INSTALL 30 GALLON MOBILE HOME WATER HEATER
Garden City	BUILDING PERMIT	1903 HATTIE Street	535	100000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY RESIDENCE
Garden City	BUILDING PERMIT	2401 East KANSAS	32	2800	Building	Commercial/Industrial Remodel	REMOVE AND REPLACE 40' CURB AND 120 SQ FT SIDEWALK
Garden City	BUILDING PERMIT	406 DAVIS	29	3000	Building	Residential Remodel	NEW SIDING AND WINDOWS
Garden City	BUILDING PERMIT	912 North FIFTH	56	3718	Building	Residential Remodel	6 AND 3 FOOT WOOD FENCE
Garden City	MECHANICAL	1606 NEIL Street	56	3275	Mechanical	Residential Remodel	REPLACE A/C UNIT COIL
Garden City	MECHANICAL	950 North JENNIE BARKER LOT 50 Road	56	3050	Mechanical	Residential Remodel	REPLACE A/C AND COIL
Garden City	DEMO PERMIT	306 North SEVENTH	30	500	Demo	Misc	TEAR OUT OLD BRICK SIGN BASE

Garden City	BUILDING PERMIT	201 West EMERSON	56	5000	Building	Residential Remodel	REMOVE FIRE DAMAGE REASSESS FLOOR PLAN
Garden City	BUILDING PERMIT	1203 East FULTON	32	150	Building	Commercial/Industrial Remodel	REPAIRS TO OBTAIN LIQUOR LICENSE - Outlets behind TV have exposed Romex, outlets upstairs need cover, flexible drain piping under rinse sink and hand washing sink needs replaced, bathroom water lines and handles on wrong sides of sink.
Garden City	ELECTRICAL	201 West EMERSON	29	200	Electrical	Residential Remodel	TEMPORARY SERVICE
Garden City	PLUMBING	624 North TWELFTH	32	2875	Plumbing	Residential Remodel	REPLACING & REPAIRING WATER AND DRAIN LINES INSIDE THE HOUSE
Garden City	MECHANICAL	2408 East FAIR	56	4200	Mechanical	Residential Remodel	CHANGE OUT 2 1/2 TON A/C & 75K 80% FURNACE.
Garden City	UTILITY	1629 East FULTON Street	0	0	Electrical	Misc	REPLACEMENT OF BROKEN POLE FROM HIGH WINDS ON MONDAY
Garden City	UTILITY	1112 GILLISPIE Place	0	0	Electrical	Residential Remodel	BROKEN POLE REPLACEMENT FROM SNOW STORM
Garden City	UTILITY	2708 MAIN	0	0	Electrical	Misc	BROKEN POLE REPLACEMENT FROM SNOW STORM
Garden City	BUILDING PERMIT	1605 VAN DITTIE	56	4500	Building	Residential Remodel	PORCH COVER-PITCH OF PORCH COVER MUST MATCH THAT OF THE HOUSE ROOF
Garden City	BUILDING PERMIT	2707 North TENTH	29	500	Building	Residential Remodel	STORAGE BUILDING- PITCH OF ROOF MUST MATCH THAT OF THE HOUSE. STORAGE BUILDING NEEDS TO BE 10' FROM MAIN STRUCTURE.
Garden City	BUILDING PERMIT	164 HONEY BEE Court	29	500	Building	Residential Remodel	PORCH REMODELING
Garden City	BUILDING PERMIT	203 North EIGHTH Street	62	3500	Building	Commercial/Industrial Remodel	WATER DAMAGE REPAIR / BATHROOM, SHEET ROCK AND PANELING
Garden City	BUILDING PERMIT	1912 C	29	2000	Building	Residential Remodel	REMOVE AND REPLACE SHINGLES - ASPHALT 3 TAB SHINGLES - 13 SQUARES
Garden City	SIGN PERMIT	1110 CAMPUS SUITE A Drive	75	300	Pole Sign	Commercial/Industrial Remodel	SIGN PERMIT (EL CANELO)
Garden City	UTILITY	3313 EAGLE Drive	466.3	3500	Electrical	Residential Remodel	NEW TOWNHOUSE ELECTRIC CONNECT FEES
Garden City	UTILITY	3313 EAGLE Drive	50	3500	Plumbing	Residential Remodel	NEW TOWNHOUSE-WATER CONNECT FEES
Garden City	UTILITY	3315 EAGLE Drive	466.3	3500	Electrical	Residential Remodel	NEW TOWNHOUSE-ELECTRIC FEES
Garden City	UTILITY	3315 EAGLE Drive	50	3500	Plumbing	Residential Remodel	NEW TOWNHOUSE- WATER CONNECT FEES
Garden City	PLUMBING	806 West HAMLINE	29	350	Plumbing	Residential Remodel	INSTALL CUSTOMER PROVIDED 40 GALLON W/H
Garden City	PLUMBING	2010 ARAPAHO	29	740	Plumbing	Residential Remodel	40 GALLON WATER HEATER REPLACEMENT
Garden City	MECHANICAL	2680 North ANDERSON	32	2600	Mechanical	Commercial/Industrial Remodel	CHANGE OUT 2 TON A/C
Garden City	MECHANICAL	2711 PEARLY JANE	105	7131	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITIONER #434894
Garden City	MECHANICAL	602 LAURA Lane	56	4400	Mechanical	Residential Remodel	CHANGE OUT 2 TON A/C * 75K 80%
Garden City	BUILDING PERMIT	209 TYLER	29	1600	Building	Residential Remodel	BUILD SHED
Garden City	BUILDING PERMIT	1101 North NINTH	32	300	Building	Commercial/Industrial Remodel	NEW WELDED WIRE PANELS
Garden City	BUILDING PERMIT	404 East FULTON	62	3500	Building	Commercial/Industrial Remodel	6 FOOT HIGH CEDAR FENCE- MUST HAVE PROPERTY PINS EXPOSED FOR STAKEOUT INSPECTION
Garden City	BUILDING PERMIT	610 East PRICE	29	1000	Building	Residential Remodel	PERGOLA
Garden City	ELECTRICAL	207 Y Drive	0	2000	Electrical	Commercial/Industrial Remodel	REPLACE 100A PANEL WITH 200A PANEL, MOUNT OLD 100A PANEL TO ANIMAL SHELTER AND RECONNECT EXISTING LOADS TO 100A PANEL AND ADD NEW ELECTRIC HEAT IN BUILDING.
Garden City	ELECTRICAL	1104 BANCROFT	29	750	Electrical	Residential Remodel	CHANGE OUT PANEL
Garden City	BUILDING PERMIT	3313 EAGLE Drive	685	145000	Building	Multi-Family	BUILD A TOWN HOME
Garden City	BUILDING PERMIT	1306 North MAIN	56	4000	Building	Residential Remodel	EXTEND DRIVEWAY
Garden City	BUILDING PERMIT	3315 EAGLE Drive	685	145000	Building	Multi-Family	NEW TOWNHOUSE
Garden City	BUILDING PERMIT	712 East FULTON	32	1600	Building	Commercial/Industrial Remodel	REPLACE WINDOWS
Garden City	BUILDING PERMIT	3344 JANTZ Circle	30	1500	Building	Residential Remodel	BUILD A SIDEWALK
Garden City	BUILDING PERMIT	2113 CENTER #2	105	13000	Building	Residential Remodel	BUILD A WOODEN DECK
Garden City	BUILDING PERMIT	303 East PROSPECT Avenue	105	11000	Building	Residential Remodel	PARKING AND WALKING SURFACE
Garden City	ELECTRICAL	115 North MAIN	32	2500	Electrical	Commercial/Industrial Remodel	TEMPORARY ELECTRICAL FOR BUILDING TEMP POWER AIR DRYERS - ST. CATHERINE HOSPITAL
Garden City	ELECTRICAL	1629 East FULTON	32	1000	Electrical	Commercial/Industrial Remodel	NEW ELECTRICAL SERVICE REWORK
Garden City	PLUMBING	801 CAMPUS	130	14000	Plumbing	Commercial/Industrial Remodel	REPLACING SEWER LINE & REPAIRING GAS LINES
Garden City	MECHANICAL	606 PENNSYLVANIA	29	2600	Mechanical	Residential Remodel	CHANGE OUT 2 TON A/C
Garden City	BUILDING PERMIT	2118 B	29	700	Building	Residential Remodel	6 FOOT WOOD AND METAL FENCE
Garden City	BUILDING PERMIT	1019 LAMPLIGHTER	29	3000	Building	Residential Remodel	REPLACE ROOF(SHINGLES)
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT 51	29	2800	Building	Residential Remodel	BUILD A DECK W/COVER
Garden City	PLUMBING	716 KENSINGTON	29	915	Plumbing	Residential Remodel	REPLACED 50 GALLON NAT GAS WATER HEATER
Garden City	MECHANICAL	2928 LORAIN	56	5000	Mechanical	Residential Remodel	CHANG OUT 56K 92% FURNACE AND 2 1/2 TON A/C

Garden City	SIGN PERMIT	602 East FULTON	75	75	Wall Sign	Residential Remodel	40" X 72" VINYL SIGN - THE BOW WOW SALON
Garden City	ELECTRICAL	1216 FLEMING Street	32	1000	Electrical	Commercial/Industrial Remodel	DEMO ELECTRICAL ADD 5 1100 OUTLETS
Garden City	ELECTRICAL	1508 West FULTON	0	1000	Electrical	Commercial/Industrial Remodel	TEMP ELECTRIC POWER FOR WALL 31
Garden City	BUILDING PERMIT	1003 North FIFTH	105	11559	Building	Residential Remodel	PORCH REPAIR
Garden City	BUILDING PERMIT	808 East PRICE	56	3100	Building	Residential Remodel	REPLACE A 6FT CEDER FENCE
Garden City	BUILDING PERMIT	216 North NINTH	242.5	80000	Building	Commercial/Industrial Remodel	NEW KITCHEN REMODEL- PERMIT RENEWAL
Garden City	BUILDING PERMIT	2261 GLENWOOD Drive	29	3000	Building	Residential Remodel	CONCRETE DRIVE/PATIO
Garden City	BUILDING PERMIT	2706 North MAIN	29	2000	Building	Residential Remodel	6 FOOT CEDAR FENCE
Garden City	ELECTRICAL	601 East HAMLIN	29	500	Electrical	Residential Remodel	SERVICE DOWN FORM STORM
Garden City	BUILDING PERMIT	707 1/2 East FULTON	32	2000	Building	Commercial/Industrial Remodel	REMODELING AND PLUMBING CHECK
Garden City	BUILDING PERMIT	1219 West CAMPBELL	29	600	Building	Residential Remodel	DECK IN FRONT OF HOUSE W/WOODEN RAMP
Garden City	BUILDING PERMIT	1407 Mels	30	150	Building	Residential Remodel	REPLACING SIDEWALK
Garden City	PLUMBING	1509 East HACKBERRY	29	899	Plumbing	Residential Remodel	REPLACED 40 GALLON NAT GAS WATER HEATER
Garden City	PLUMBING	602 East FULTON	32	900	Plumbing	Commercial/Industrial Remodel	INSTALL WATER HEATER
Garden City	UTILITY	1509 West MARY Street	0	0	Electrical	Misc	BROKEN POLE REPLACEMENT FROM SNOW STORM
Garden City	UTILITY	2609 THIRD Street	0	0	Electrical	Misc	BROKEN POLE REPLACEMENT FROM SNOW STORM
Garden City	UTILITY	MELANIE AND CENTER	0	0	Electrical	Misc	BROKEN POLE REPLACEMENT FORM SNOW STORM
Garden City	UTILITY	ALBERT AND B Street	0	0	Electrical	Misc	BROKEN POLE FORM SOON STORM
Garden City	PLUMBING	2324 North EIGHTH	29	500	Plumbing	Residential Remodel	REPLACING SEWER LINE FROM MAIN TO PROPERTY LINE
Garden City	GAS	1412 North THIRD	29	1300	Gas Permit	Residential Remodel	INSTALL GAS LINE FOR POOL HEATER
Garden City	MECHANICAL	401 North JENNIE BARKER	130	8000	Mechanical	Misc	COIL REPLACEMENT - UNIT AHU-6A
Garden City	MECHANICAL	1004 LONG	56	4700	Mechanical	Residential Remodel	CHANGE OUT 60K 92%FURNACE AND 2 1/2 TON A/C
Garden City	BUILDING PERMIT	806 East PRICE	105	19502	Building	Residential Remodel	INSTALL NEW SIDING
Garden City	BUILDING PERMIT	2008 North ELEVENTH	29	1000	Building	Residential Remodel	12' X 16' PATIO
Garden City	BUILDING PERMIT	1216 FLEMING Street	130	9000	Building	Commercial/Industrial Remodel	TENANT IMPROVEMENT AND REMODELING
Garden City	BUILDING PERMIT	2204 ARAPAHOE	105	7680	Building	Residential Remodel	12' X 16' STORAGE SHED - NEEDS TO BE SET BACK 4' FROM PROPERTY LINE
Garden City	BUILDING PERMIT	1010 SUMMIT	29	900	Building	Residential Remodel	3 FOOT CHAIN LINK FENCE
Garden City	BUILDING PERMIT	1514 East FULTON ST.	422	65500	Building	Commercial/Industrial Remodel	REMOVE AND REPLACE DAMAGED CONCRETE
Garden City	ELECTRICAL	1612 WALKER	29	600	Electrical	Residential Remodel	REPLACE 100 AMP SERVICE
Garden City	PLUMBING	1506 B	29	3000	Plumbing	Residential Remodel	REPLACE WATERLINE FROM HOME TO METER
Garden City	PLUMBING	1605 LONGHORN	29	740	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	SIGN PERMIT	2720 North CAMPUS Drive	0	0	Temporary Sign	Misc	TEMPORARY 11-30 DAYS SIGN (CHURCH OF NAZARENE)
Garden City	ELECTRICAL	1710 North MAIN	29	700	Electrical	Residential Remodel	MOVE MAIN ELECTRICAL SERVICE AND METER FROM INSIDE CORNER OF BUILDING TO BACK WALL OF GARAGE. EXISTING SERVICE WILL BE FED AS SUB PANEL BY CONDUIT THROUGH GARAGE ATTIC AREA.
Garden City	BUILDING PERMIT	1203 East CHESTNUT	29	1500	Building	Residential Remodel	TEAR OFF ONE LAYER AND REPLACE
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT 32	56	5000	Building	Residential Remodel	TRANSPORT MOBILE HOME
Garden City	BUILDING PERMIT	2720 CAMPUS	220	45000	Building	Misc	STORAGE BUILDING & PAVOLION
Garden City	BUILDING PERMIT	1217 CENTER	105	10000	Building	Residential Remodel	BUILD A 6' WOODEN FENCE (FENCE MATERIAL MUST BE FLOOD PROOF/RESISTANT)CALL FOR STAKEOUT AND FINAL INSPECTIONS
Garden City	BUILDING PERMIT	3605 CHEYENNE	112	3200	Building	Residential Remodel	10 x 16 SHED
Garden City	BUILDING PERMIT	2015 CENTER Street	29	1000	Building	Residential Remodel	REPLACE A 6 FT WOODEN FENCE
Garden City	ELECTRICAL	702 BALLINGER	29	750	Electrical	Residential Remodel	REPLACE SERVICE
Garden City	ELECTRICAL	206 East SANTA FE	29	1700	Electrical	Residential Remodel	REWORK SERVICE- METER CAN
Garden City	ELECTRICAL	1104 Chestnut	29	300	Electrical	Residential Remodel	REPAIR OVER HEAD SERVICE DUT TO FALLEN TREE LIMB
Garden City	ELECTRICAL	603 North TENTH	29	560	Electrical	Residential Remodel	REPAIR OVERHEAD SERVICE DUE TO FALLEN LIMB
Garden City	PLUMBING	2404 BELMONT Place	105	6925	Plumbing	Residential Remodel	REPLACE SEWER LINE
Garden City	PLUMBING	1608 SHORTHORN	29	899	Plumbing	Residential Remodel	REPLACE 40 GALLON NAT GAS WATER HEATER
Garden City	PLUMBING	2103 SIOUX	29	2800	Plumbing	Residential Remodel	INSTALLING NEW SPRINKLER SYSTEM IN FRONT AND BACKYARD OF HOME.
Garden City	GAS	1601 CRESTWAY	29	500	Gas Permit	Residential Remodel	GAS LINE NOT UP TO CODE. TO BE CAPPED THEN BURIED INSIDE YARD. POLY PIPE WITH TRACER WIRE.
Garden City	MECHANICAL	1515 PIONEER Road	29	1375	Mechanical	Residential Remodel	REPLACE COIL THAT IS LEAKING
Garden City	MECHANICAL	306 North SEVENTH	62	3900	Mechanical	Misc	REPLACE A/C UNIT AND 4 TON COIL (ROOF TOP)
Garden City	MECHANICAL	2302 KANSAS	130	9800	Mechanical	Commercial/Industrial Remodel	REPLACE ROOFTOP UNIT - JCPENNY

Garden City	DEMO PERMIT	205 South FOURTH	0	0	Demo	Residential Remodel	DEMO OF A HOUSE
Garden City	MECHANICAL	1402 ST JOHN	29	2400	Mechanical	Residential Remodel	REPLACE CONDENSER AND COIL
Garden City	MECHANICAL	950 North JENNIE BARKER Road # 40	29	2500	Mechanical	Residential Remodel	CHANGING OUT CONDENSER & COIL LINE SET
Garden City	BUILDING PERMIT	3617 AMY Street	29	1000	Building	Residential Remodel	ADD A STORAGE SHED
Garden City	BUILDING PERMIT	2110 CHEROKEE	105	25000	Building	Residential Remodel	ROOM ADDITION
Garden City	BUILDING PERMIT	1607 SHORTHORN	105	12500	Building	Residential Remodel	REPLACE A WOODEN FENCE W/CONCRETE RIBBON
Garden City	BUILDING PERMIT	111 JC Street	130	7380	Building	Residential Remodel	REPAIR METAL ROOF DAMAGED DURING SNOW
Garden City	BUILDING PERMIT	1813 PAWNEE	29	1000	Building	Residential Remodel	REPLACE FENCE WITH STEEL AND REPLACING PICKETS
Garden City	BUILDING PERMIT	1813 PAWNEE	14.5	1430	Building	Residential Remodel	8X35 CONCRETE PAD
Garden City	BUILDING PERMIT	143 HONEY BEE	29	1000	Building	Residential Remodel	BUILD A PORCH 20' X 13'
Garden City	ELECTRICAL	2320 North SEVENTH	29	300	Electrical	Residential Remodel	REPAIR OVERHEAD SERVICE MAST
Garden City	ELECTRICAL	1409 North EIGHTH	29	950	Electrical	Residential Remodel	REWORK SERVICE REPLACE BRAKER PANEL & METER CAN 100 AMP SERVICE
Garden City	ELECTRICAL	205 West PINE	0	0	Electrical	Commercial/Industrial Remodel	INSTALL METER AND RISER FOR COURT HOUSE STREET LIGHTING
Garden City	ELECTRICAL	107 West SANTA FE	29	1467	Electrical	Commercial/Industrial Remodel	REINSTALL 100 AMP SERVICE- METER CAN
Garden City	PLUMBING	801 CAMPUS	32	2000	Plumbing	Commercial/Industrial Remodel	REPLACE 75 GALLON NG WATER HEATER AT THE CORM CONTACT TIM ROWTON 290-6052
Garden City	MECHANICAL	209 ST JOHN APT 8	56	3219	Mechanical	Residential Remodel	REPLACE FURNACE #434375
Garden City	BUILDING PERMIT	125 HONEY BEE Court	130	22600	Building	Commercial/Industrial Remodel	REPLACE LAMINATE SHINGLES
Garden City	BUILDING PERMIT	2601 West MARY Street LOT #404	105	25000	Building	SF Manufactured (HUD Standards)	MOVE MOBILE HOME 16X76 - CEMENTED 2 CAR OFF STREET PARKING IS REQUIRED.
Garden City	BUILDING PERMIT	312 East FULTON	32	600	Building	Commercial/Industrial Remodel	REPLACE CONCRETE IN PARKING LOT
Garden City	ELECTRICAL	516 EUGENE Place	29	500	Electrical	Residential Remodel	STORM DAMAGE REWORK SERVICE 100 AMP
Garden City	ELECTRICAL	1715 PARKWOOD	29	300	Electrical	Residential Remodel	REPAIR ELECTRICAL MAST AND WAUTNER HEAD CAUSED BY STORM DAMAGE
Garden City	ELECTRICAL	606 North SECOND	29	800	Electrical	Residential Remodel	DOWN SERVICE
Garden City	ELECTRICAL	506 West FULTON	29	400	Electrical	Residential Remodel	REBUILD SERVICE
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT 171	29	2500	Building	Residential Remodel	MOVE A MOBILE HOME TO PRAIRIE WIND PARK
Garden City	BUILDING PERMIT	2019 MOHAWK	105	6500	Building	Residential Remodel	REPLACE SIDING AND WINDOWS
Garden City	ELECTRICAL	902 North FIFTH	29	400	Electrical	Residential Remodel	REPAIR DOWNED ELECTRICAL SERVICE
Garden City	ELECTRICAL	312 South SEVENTH	29	500	Electrical	Residential Remodel	REPAIR ELECTRICAL SERVICE DUE TO DOWN TREE LIMB
Garden City	ELECTRICAL	1003 North FIFTH Street	29	600	Electrical	Residential Remodel	STORM DAMAGE NEW RISER AND METER CAN
Garden City	ELECTRICAL	912 DAVIS	29	1250	Electrical	Residential Remodel	REPAIR ELECTRICAL MAST AND METER SOCKET
Garden City	ELECTRICAL	610 GARDEN CITY	29	350	Electrical	Residential Remodel	REPLACE MAST AND METER CAN 100AMP
Garden City	ELECTRICAL	515 North THIRTEENTH	29	350	Electrical	Residential Remodel	REPLACE MAST AND METER CAN 100AMP
Garden City	ELECTRICAL	111 East HOLMES	0	800	Electrical	Residential Remodel	REPLACE METER SOCKET
Garden City	ELECTRICAL	1720 PATS	29	0	Electrical	Residential Remodel	RE INSTALL SERVICE MAST TO HOUSE
Garden City	ELECTRICAL	609 EVANS	29	500	Electrical	Residential Remodel	REPLACE MAST
Garden City	ELECTRICAL	904 North MAIN	29	1000	Electrical	Residential Remodel	REATTACH SERVICE TO HOUSE AFTER STORM
Garden City	ELECTRICAL	1612 A	29	1000	Electrical	Residential Remodel	REINSTALL SERVICE TO HOUSE DUE TO STORM
Garden City	ELECTRICAL	1104 BANCROFT	29	0	Electrical	Residential Remodel	REPLACE MAST ON SERVICE TO HOUSE
Garden City	ELECTRICAL	911 North FIFTH	29	300	Electrical	Residential Remodel	REWORK SERVICE - STORM DAMAGE
Garden City	PLUMBING	1408 West FULTON	29	300	Plumbing	Residential Remodel	REMOVE AND INSTALL NEW 40 GAL WATER HEATER
Garden City	PLUMBING	2401 East KANSAS Avenue	32	793.63	Plumbing	Commercial/Industrial Remodel	INSTALL OWNER SUPPLIED COMMERCIAL WATER HEATER 66 GALLON - TARGET STORE
Garden City	PLUMBING	2201 A	29	200	Plumbing	Residential Remodel	CHANGING OUT UNDERGROUND WATER LINE
Garden City	PLUMBING	1604 DIANE	29	300	Plumbing	Residential Remodel	INSTALL PROVIDED 40 GALLON NG WATER HEATER
Garden City	GAS	110 East KANSAS	29	400	Gas Permit	Commercial/Industrial Remodel	GAS LINE PRESSURE TEST FOR GAS TURN ON DUE TO CHANGE OF TENANT
Garden City	GAS	1106 East HAMLINE	29	500	Gas Permit	Residential Remodel	GAS PRESSURE TEST ADD A LINE FOR STOVE
Garden City	MECHANICAL	401 East SPRUCE Street	130	11000	Mechanical	Commercial/Industrial Remodel	ST CATHERINE HOSPITAL
Garden City	MECHANICAL	1809 PAWNEE Road	29	2997	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER #434281
Garden City	BUILDING PERMIT	711 EVANS	29	60	Building	Residential Remodel	CONCRETE SLAB
Garden City	BUILDING PERMIT	420 SUSAN	441.1	202440	Building	Residential Remodel	NEW SINGLE FAMILY HOME- PERMIT RENEWAL
Garden City	ELECTRICAL	1303 HATTIE	29	500	Electrical	Residential Remodel	REWORK STORM DAMAGED 100 AMP SERVICE
Garden City	ELECTRICAL	1211 PARKWOOD	29	500	Electrical	Residential Remodel	REPAIR SERVICE RISER

Garden City	ELECTRICAL	1709 PARKWOOD Lane	29	500	Electrical	Residential Remodel	REPLACE DAMAGED SERVICE RISER
Garden City	ELECTRICAL	1314 HATTIE	29	350	Electrical	Residential Remodel	REPLACE RISER AND METER CAM
Garden City	ELECTRICAL	605 TEITELBAUM	29	575	Electrical	Residential Remodel	REPLACE MAST AND METER SOCKET & RISER
Garden City	ELECTRICAL	312 North FOURTH	29	400	Electrical	Residential Remodel	REPAIR ELECTRICAL METER
							REPLACE #2 COPPER WIRE FARM METER BOX TO ROOF JACK DUE TO STORM DAMAGE AND REPLACE METER CAN
Garden City	ELECTRICAL	1011 EVANS	29	500	Electrical	Residential Remodel	
Garden City	PLUMBING	311 North TWELFTH	29	845	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	MECHANICAL	1508 TAYLOR PLAZA	130	6200	Mechanical	Commercial/Industrial Remodel	CHANGE OUT 5 TON PACKAGE UNIT

HOLCOMB

2017 MONTHLY BUILDING REPORT

2017 Monthly Report		Single Family Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Misc. Permits (Utility, Religious, Public or Non-Profit)	Total Fee, Permits & Valuation	Total Number of Inspections
JAN	FEE			-	241.00	-	-		-	241.00	15
	PERMITS			-	3	-	-		-	3	
	VALUATION			-	18,800	-	-		-	18,800	
FEB	FEE			1,157.00	392.00	-	-		-	1,549.00	39
	PERMITS			1,3	6	-	-		-	6	
	VALUATION			234,000	30,300	-	-		-	264,300	
MAR	FEE	-		-	343.00		-	32.00	-	375.00	22
	PERMITS	-		-	6		-	1	-	7	
	VALUATION	-		-	11,160		-	2,000	-	13,160	
APR	FEE	1,191.00	582.00	-	173.00	-	-		-	1,946.00	20
	PERMITS	1	1	-	2	-	-		-	4	
	VALUATION	243,740	106,704	-	8,200	-	-		-	358,644	
MAY	FEE	817.00		-	1,227.00	-	-	143.00	-	2,187.00	52
	PERMITS	1		-	13	-	-	1	-	15	
	VALUATION	133,140		-	109,851	-	-	19,000	-	261,991	
JUN	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
JUL	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
AUG	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
SEP	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
OCT	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
NOV	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
DEC	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
2017 TOTAL PERMITS		2	1	1,3	30	0	0	2	0	6,298.00	148
										35	
										916,895	

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Holcomb	BUILDING PERMIT	107 RYAN	55	1500	Building	Residential Remodel	REMOVE AND REPLACE ROOF
Holcomb	BUILDING PERMIT	104 LARSON	138	5000	Building	Residential Remodel	SIDING ON HOME
Holcomb	BUILDING PERMIT	7610 LINDSAY	118	14000	Building	Residential Remodel	INSTALL 7 WINDOWS
Holcomb	BUILDING PERMIT	506 West TAYLOR JONES	95	5801	Building	Residential Remodel	BUILD A CARPORT
Holcomb	BUILDING PERMIT	104 JENNY	56	4500	Building	Residential Remodel	REPLACE SIDING
Holcomb	BUILDING PERMIT	102 B HENDERSON	816.6	133140	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOME - R-1 A - SETBACKS - FRONT - 25 FT, SIDE - 8 FT, REAR - 25 FT OR 20% OF DEPTH. PITCH OF ROOF MUST MATCH THAT OF THE OTHER HOMES IN THE NEIGHBORHOOD.
Holcomb	MECHANICAL	104 RYAN	56	3200	Mechanical	Residential Remodel	INSTALL 55000 BTU 80 TON FURNACE AND GRILLS, 2 TON A/C UNIT / GARAGE AREA
Holcomb	ELECTRICAL	300 North LYNCH	42	750	Electrical	Residential Remodel	CHANGE OUT PANEL INSIDE
Holcomb	BUILDING PERMIT	110 VERNA	82	5000	Building	Residential Remodel	4 FOOT CHAIN LINK FENCE-CALL FOR STAKE OUT AND FINAL
Holcomb	MECHANICAL	202 SHARECROPPER	200	42300	Mechanical	Residential Remodel	REPLACE GEOTHERMAL SYSTEM
Holcomb	PLUMBING	3105 North IBP	143	19000	Plumbing	Commercial/Industrial Remodel	PLUMBING REPAIRS TO EMPLOYEE LOCKER ROOM
Holcomb	BUILDING PERMIT	905 LAURA Lane	55	2500	Building	Residential Remodel	SET A STORAGE SHED
Holcomb	BUILDING PERMIT	905 LAURA Lane	131	15000	Building	Residential Remodel	NEW WROUGHT IRON FENCE
Holcomb	BUILDING PERMIT	102 KRISTI	144	10000	Building	Residential Remodel	PATIO COVER



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: June 20, 2017
RE: May 2017 Code Compliance Report from Neighborhood & Development Services.

ISSUE:

Presentation of the May 2017 Code Compliance Report from Neighborhood & Development Services.

BACKGROUND:

Attached is the May 2017 Code Compliance Report from Neighborhood & Development Services.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

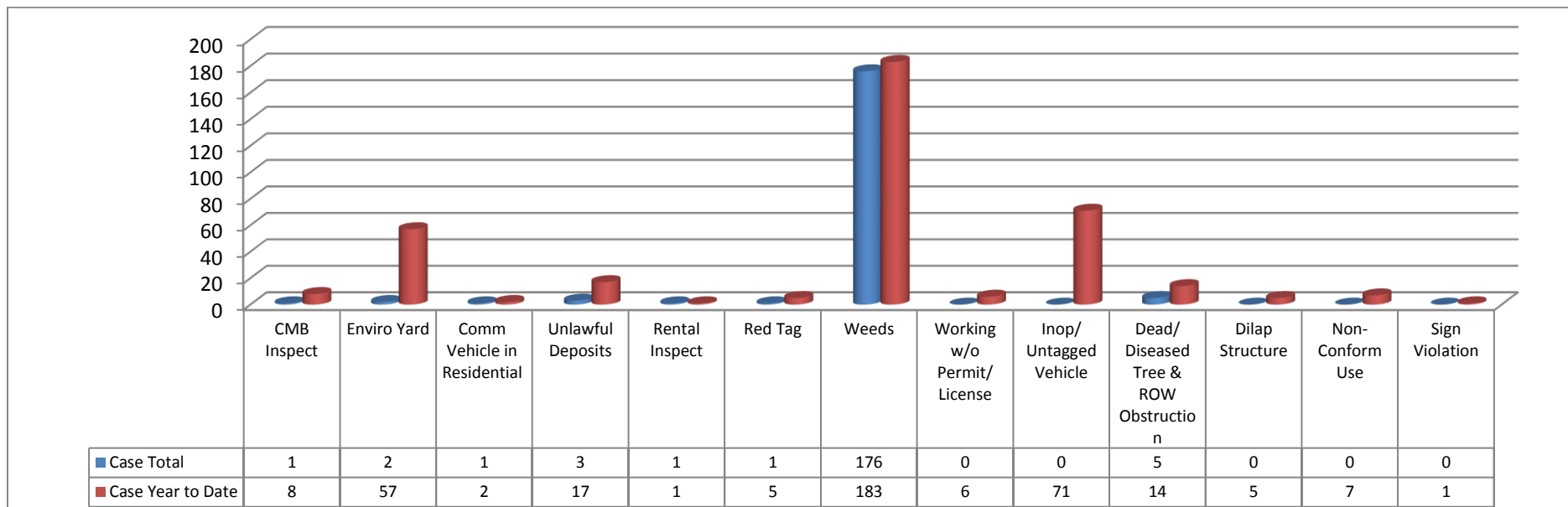
None.

ATTACHMENTS:

Description	Upload Date	Type
May 2017 Code Compliance Report	6/14/2017	Backup Material



MAY 2017 CODE COMPLIANCE REPORT



Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001022	508 Thompson	Environmental Yard	miscellaneous items on property	5/4/2017	6/1/2017
Garden City	17-001023	2210 Ninth	Environmental Yard	miscellaneous items on property	5/4/2017	6/6/2017
Garden City	17-001024	332 Campus	Weeds	weeds	5/4/2017	5/22/2017
Garden City	17-001025	1001 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001026	1005 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001027	1009 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001028	1013 Smokey Hill	Weeds	Weeds	5/4/2017	5/9/2017
Garden City	17-001029	1029 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001030	1002 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001031	1006 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001032	1010 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001033	1030 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001034	905 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001035	913 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001036	927 Smokey Hill	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001037	3605 Chisholm	Weeds	weeds	5/4/2017	5/9/2017
Garden City	17-001038	3609 Westport	Weeds	weeds	5/4/2017	5/4/2017
Garden City	17-001069	301 Pine	Weeds	weeds	5/8/2017	
Garden City	17-001070	2708 C	Weeds	weeds	5/8/2017	5/9/2017
Garden City	17-001071	408 Florence	Weeds	weeds	5/8/2017	5/8/2017
Garden City	17-001072	2807 C	Weeds	weeds	5/8/2017	5/12/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001073	301 Florence	Weeds	weeds	5/8/2017	5/9/2017
Garden City	17-001074	2708 North EIGHTH	Weeds	weeds	5/8/2017	5/12/2017
Garden City	17-001075	405 Mary	Weeds	weeds	5/8/2017	5/8/2017
Garden City	17-001076	413 Mary	Weeds	weeds	5/8/2017	5/12/2017
Garden City	17-001078	411 Mary	Weeds	weeds	5/8/2017	5/12/2017
Garden City	17-001079	2501 C	Weeds	weeds	5/8/2017	5/12/2017
Garden City	17-001080	2317 C	Weeds	weeds	5/8/2017	5/12/2017
Garden City	17-001081	305 Thompson	Weeds	weeds	5/8/2017	5/9/2017
Garden City	17-001082	2311 B	Weeds	weeds	5/8/2017	5/12/2017
Garden City	17-001083	2317 B	Weeds	weeds	5/8/2017	5/9/2017
Garden City	17-001084	2506 A	Weeds	weeds	5/8/2017	
Garden City	17-001085	2407 A	Weeds	weeds	5/8/2017	5/9/2017
Garden City	17-001091	2310 B	Weeds	Weeds	5/8/2017	5/12/2017
Garden City	17-001110	2802 BROADMOOR	ROW Obstruction	Tree hanging low	5/9/2017	5/15/2017
Garden City	17-001127	610 West EMERSON	Weeds	weeds	5/10/2017	5/15/2017
Garden City	17-001128	2204 Ninth	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001129	702 Fair	Weeds	weeds	5/10/2017	5/15/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001130	802 Fair	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001131	2005 Tenth	Weeds	weeds	5/10/2017	5/26/2017
Garden City	17-001132	804 Hamline	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001133	2006 Eleventh	Weeds	weeds	5/10/2017	5/15/2017
Garden City	17-001134	1906 Hattie	Weeds	weeds	5/10/2017	5/15/2017
Garden City	17-001135	2002 Hattie	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001136	2003 Hattie	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001137	601 Fair	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001138	710 Hamline	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001139	601 Hamline	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001140	1921 B	Weeds	weeds	5/10/2017	5/10/2017
Garden City	17-001141	901 Taylor	Weeds	vehicle on unimproved surface	5/10/2017	5/23/2017
Garden City	17-001142	301 Fourth	Weeds	weeds	5/10/2017	5/23/2017
Garden City	17-001143	516 Prospect	Vehicles	dump truck on property	5/10/2017	5/30/2017
Garden City	17-001155	301 North FOURTH	Rental Inspection	RENTAL INSPECTION (ELECTRICAL ISSUES, HOLES IN THE CEILING, FOUNDATION ISSUES)	5/10/2017	
Garden City	17-001164	3318 Primrose	Weeds	weeds	5/11/2017	5/22/2017
Garden City	17-001165	00000 Sandia	Weeds	weeds	5/11/2017	5/22/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001167	1913 Mary	Weeds	weeds	5/11/2017	5/22/2017
Garden City	17-001168	2509 Campus	Weeds	weeds	5/11/2017	5/22/2017
Garden City	17-001169	SCHULMAN Avenue	Weeds	weeds	5/11/2017	5/22/2017
Garden City	17-001170	1023 lamplighter	Weeds	weeds	5/11/2017	5/23/2017
Garden City	17-001171	1108 Kingsbury	ROW Obstruction	tree hanging low	5/11/2017	5/11/2017
Garden City	17-001172	205 Mary	Weeds	weeds	5/11/2017	5/22/2017
Garden City	17-001173	1901 Eleventh	Weeds	weeds	5/11/2017	5/22/2017
Garden City	17-001174	2506 Hwy 83	Weeds	weeds	5/11/2017	6/1/2017
Garden City	17-001191	302 Sixth	Weeds	weeds	5/12/2017	5/23/2017
Garden City	17-001192	911 Fourth	Weeds	weeds	5/12/2017	5/23/2017
Garden City	17-001193	811 Fourth	Weeds	weeds	5/12/2017	5/23/2017
Garden City	17-001194	311 Fourth	Weeds	weeds	5/12/2017	6/5/2017
Garden City	17-001195	309 Fourth	Weeds	weeds	5/12/2017	5/23/2017
Garden City	17-001196	304 Fifth	Weeds	weeds	5/12/2017	5/23/2017
Garden City	17-001197	308 Fifth	Weeds	weeds	5/12/2017	5/23/2017
Garden City	17-001198	312 Fifth	Weeds	weeds	5/12/2017	6/5/2017
Garden City	17-001199	406 Laurel	Weeds	weeds	5/12/2017	6/5/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001200	2007 Tenth	Weeds	weeds	5/12/2017	5/15/2017
Garden City	17-001201	2008 Eleventh	Weeds	weeds	5/12/2017	5/15/2017
Garden City	17-001214	411 Pine	ROW Obstruction	tree hanging low	5/15/2017	5/22/2017
Garden City	17-001215	1211 Buffalo Jones	ROW Obstruction	tree hanging low	5/15/2017	5/26/2017
Garden City	17-001220	125 Pine	Weeds	weeds	5/15/2017	5/26/2017
Garden City	17-001229	2301 Eleventh	Weeds	Weeds	5/15/2017	5/30/2017
Garden City	17-001232	161 Cloverleaf	Weeds	weeds	5/16/2017	5/16/2017
Garden City	17-001233	162 CLOVERLEAF	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001234	159 Cloverleaf	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001235	160 CLOVERLEAF	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001236	155 Cloverleaf	Weeds	weeds	5/16/2017	5/30/2017
Garden City	17-001237	151 Cloverleaf	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001238	152 Cloverleaf	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001239	147 Cloverleaf	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001240	145 CLOVERLEAF	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001241	143 Cloverleaf	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001242	141 CLOVERLEAF	Weeds	weeds	5/16/2017	5/22/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001243	168 Shamrock	Weeds	weeds	5/16/2017	5/16/2017
Garden City	17-001244	166 Shamrock	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001245	164 Shamrock	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001247	160 Shamrock	Weeds	weeds	5/16/2017	6/1/2017
Garden City	17-001248	158 Shamrock	Weeds	weeds	5/16/2017	6/1/2017
Garden City	17-001249	156 Shamrock	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001250	151 Shamrock	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001251	149 Shamrock	Weeds	weeds	5/16/2017	
Garden City	17-001252	148 Shamrock	Weeds	weeds	5/16/2017	6/1/2017
Garden City	17-001253	146 Shamrock	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001255	2401 HILLMAN	Weeds	weeds	5/16/2017	5/16/2017
Garden City	17-001256	141 Shamrock	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001258	166 Honey Bee	Weeds	weeds	5/16/2017	5/16/2017
Garden City	17-001259	164 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001260	162 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001261	156 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001262	148 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001263	159 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001265	157 Honey Bee	Weeds	weeds	5/16/2017	5/16/2017
Garden City	17-001266	155 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001267	153 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001268	150 Honey Bee	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001269	149 Honey Bee	Weeds	weeds	5/16/2017	5/16/2017
Garden City	17-001270	147 Honey Bee	Weeds	weeds	5/16/2017	6/1/2017
Garden City	17-001272	143 Honey Bee	Weeds	weeds	5/16/2017	5/16/2017
Garden City	17-001284	1010 Campus	Weeds	weeds	5/16/2017	5/22/2017
Garden City	17-001302	805 North FOURTH	Red Tag	RED TAG - SERVICE CONDUCTOR DAMAGE AND ATTACHMENT POINT PULLED AWAY FROM HOUSE AND CONDUCTOR WIRES ARE LAYING ON HOUSE.	5/18/2017	
Garden City	17-001332	512 Buffalo Jones	ROW Obstruction	tree limb hanging low	5/23/2017	5/30/2017
Garden City	17-001343	1507 North EIGHTH	Unlawful Deposits	Tree limbs by dumpster	5/23/2017	
Garden City	17-001345	1608 CONKLING	Weeds	Weeds	5/23/2017	
Garden City	17-001346	1405 Olive	Weeds	weeds	5/23/2017	6/5/2017
Garden City	17-001350	2720 Campus	Weeds	weeds	5/24/2017	
Garden City	17-001351	2652 Cherokee	Weeds	weeds	5/24/2017	6/5/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001352	2301 Mary	Weeds	weeds	5/24/2017	6/5/2017
Garden City	17-001353	2052 Labrador	Weeds	weeds	5/24/2017	6/5/2017
Garden City	17-001354	2102 Labrador	Weeds	weeds	5/24/2017	6/5/2017
Garden City	17-001355	2152 Labrador	Weeds	weeds	5/24/2017	6/5/2017
Garden City	17-001356	2601 Cherokee	Weeds	weeds	5/24/2017	6/5/2017
Garden City	17-001357	2101 Mary	Weeds	weeds	5/24/2017	6/5/2017
Garden City	17-001358	208 North SIXTH	Weeds	weeds	5/24/2017	6/5/2017
Garden City	17-001359	1509 Eighth	Unlawful Deposits	tree limbs in alley	5/24/2017	5/26/2017
Garden City	17-001360	416 Magnolia	Weeds	weeds	5/24/2017	
Garden City	17-001361	414 Magnolia	Weeds	weeds	5/24/2017	5/24/2017
Garden City	17-001363	1105 Bancroft	Unlawful Deposits	tree limbs in alley	5/24/2017	5/31/2017
Garden City	17-001365	2712 Rock	Weeds	Weeds	5/24/2017	5/31/2017
Garden City	17-001371	2912 Spruce	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001372	105 Jennie Barker	Weeds	weeds	5/25/2017	
Garden City	17-001375	302 Center	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001377	304 Center	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001378	301 Center	Weeds	weeds	5/25/2017	5/25/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001379	309 Center	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001380	310 Center	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001383	2003 Third	Weeds	weeds	5/25/2017	5/26/2017
Garden City	17-001384	1414 Third	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001385	North Eighth	Weeds	weeds	5/25/2017	
Garden City	17-001386	107 Fourth	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001387	109 Fourth	Weeds	weeds	5/25/2017	5/25/2017
Garden City	17-001388	207 South FOURTH	Weeds	weeds	5/25/2017	
Garden City	17-001389	205 Fourth	Weeds	weeds	5/25/2017	
Garden City	17-001399	602 Jennie Barker	Weeds	weeds	5/26/2017	
Garden City	17-001401	806 Susan	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001402	618 Sarah	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001403	622 Sarah	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001404	706 Sarah	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001405	611 Amy	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001406	706 Amy	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001407	715 Amy	Weeds	weeds	5/26/2017	

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001408	719 Amy	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001409	725 Amy	Weeds	weeds	5/26/2017	
Garden City	17-001410	805 Amy	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001411	807 Amy	Weeds	weeds	5/26/2017	5/26/2017
Garden City	17-001412	811 Amy	Weeds	weeds	5/26/2017	5/26/2017
Garden City	17-001413	941 Amy	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001415	3602 COLE	Weeds	weeds	5/26/2017	5/30/2017
Garden City	17-001418	107 Jennie Barker	Weeds	weeds	5/26/2017	
Garden City	17-001419	North Jennie Barker Road (EMPTY LOTS)	Weeds	weeds	5/26/2017	
Garden City	17-001420	HARVEST	Weeds	weeds	5/26/2017	
Garden City	17-001421	North Jennie Barker Road (EMPTY LOTS)	Weeds	weeds	5/26/2017	
Garden City	17-001422	North JENNIE BARKER Road(EMPTY LOTS)	Weeds	weeds	5/26/2017	
Garden City	17-001423	North Jennie Barker Road (EMPTY LOTS)	Weeds	weeds	5/26/2017	
Garden City	17-001447	713 East KANSAS PLAZA SUITE 5	CMB	CMB INSPECTION(DISCOUNT LIQUOR)	5/30/2017	
Garden City	17-001454	518 Prospect	Weeds	weeds	5/31/2017	
Garden City	17-001455	520 Prospect	Weeds	weeds	5/31/2017	
Garden City	17-001456	2619 Tenth	Weeds	weeds	5/31/2017	

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-001457	613 Ninth	Weeds	weeds	5/31/2017	
Garden City	17-001458	614 Ninth	Weeds	weeds	5/31/2017	
Garden City	17-001459	612 Ninth	Weeds	weeds	5/31/2017	
Garden City	17-001460	609 Ninth	Weeds	weeds	5/31/2017	
Garden City	17-001461	605 Ninth	Weeds	weeds	5/31/2017	5/31/2017
Garden City	17-001463	601 Ninth	Weeds	weeds	5/31/2017	
Garden City	17-001464	519 Ninth	Weeds	weeds	5/31/2017	
Garden City	17-001465	202 Tenth	Weeds	weeds	5/31/2017	
Garden City	17-001466	112 Tenth	Weeds	weeds	5/31/2017	
Garden City	17-001467	207 Tenth	Weeds	weeds	5/31/2017	
Garden City	17-001468	305 Tenth	Weeds	weeds	5/31/2017	
Garden City	17-001469	311 Tenth	Weeds	weeds	5/31/2017	
Garden City	17-001470	312 Tenth	Weeds	weeds	5/31/2017	
Garden City	17-001471	326 Tenth	Weeds	weeds	5/31/2017	5/31/2017
Garden City	17-001472	504 North TENTH	Weeds	weeds	5/31/2017	
Garden City	17-001473	901 North SEVENTH	Weeds	weeds	5/31/2017	
Garden City	17-001474	908 Seventh	Weeds	weeds	5/31/2017	



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Michael D. Utz, Chief of Police
DATE: June 20, 2017
RE: Master activity report from the Garden City Police Department for May 2017

ISSUE:

Presentation of the May 2017 Master activity report from the Garden City Police Department.

BACKGROUND:

Attached is the May 2017 Master activity report from the Garden City Police Department.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
May 2017 Garden City Police Department Monthly activity report	6/14/2017	Backup Material

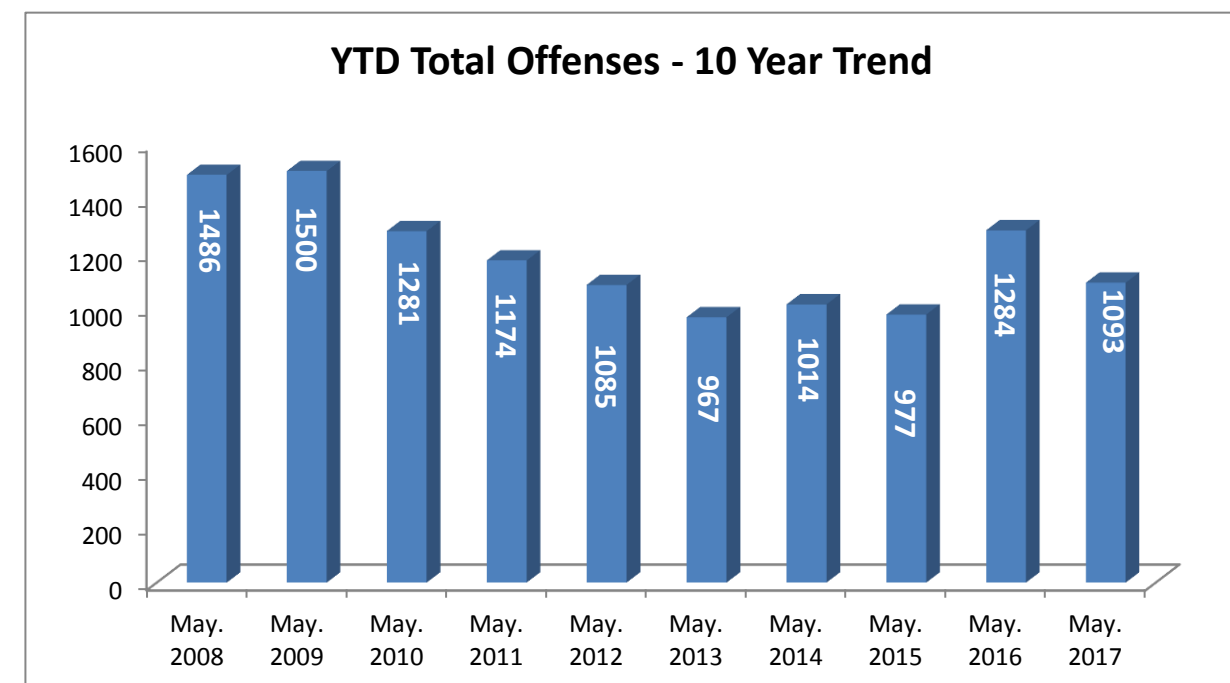
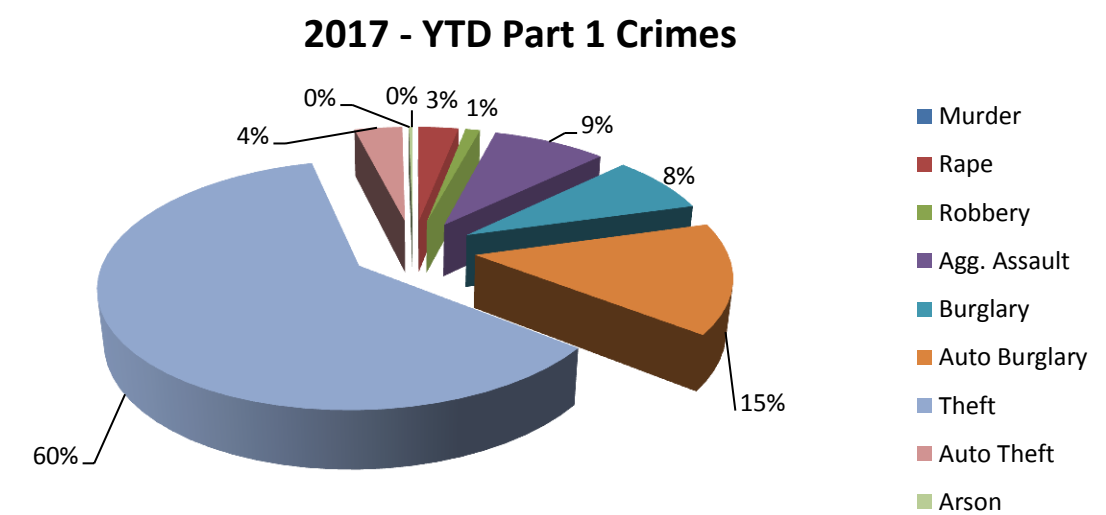


GARDEN CITY POLICE DEPARTMENT

Monthly Activity Report - May 2017

Offenses Reported

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD	Arrest May 2017	Arrest To Date 2017
Part 1 Crimes							
Murder	0	0	0	0	UNDF	0	1
Rape	3	11	0	6	83%	0	2
Robbery	1	4	0	5	-20%	0	1
Agg. Assault	8	31	12	41	-24%	6	22
Burglary	7	28	13	42	-33%	0	5
Auto Burglary	16	53	14	24	121%	0	3
Theft	40	217	52	266	-18%	13	77
Auto Theft	3	13	0	4	225%	0	0
Arson	0	1	1	3	-67%	0	0
Total:	78	358	92	391	-8%	19	111
Part 2 Crimes							
Criminal Trespass	1	21	4	9	133%	1	12
Criminal Damage	20	106	21	102	4%	8	90
Drug Violation	31	148	30	118	25%	56	191
Forgery	3	15	6	11	36%	0	0
Graffiti	1	3	0	2	50%	0	0
Sexual Exploitation	2	8	2	4	100%	0	1
Kidnapping	0	3	0	2	50%	0	1
Liquor Violations	1	2	0	0	UNDF	10	45
Sex Offenses	5	13	0	5	160%	2	3
Simple Assault	12	52	15	76	-32%	11	39
DV Battery	9	44	18	38	16%	7	28
Weapons	1	5	0	5	0%	0	3
Stalking	1	5	3	5	0%	0	2
All Other Crimes	28	172	42	175	-2%	76	299
Total:	115	597	141	552	8%	171	714
Grand Totals	193	955	233	943	1%	190	825

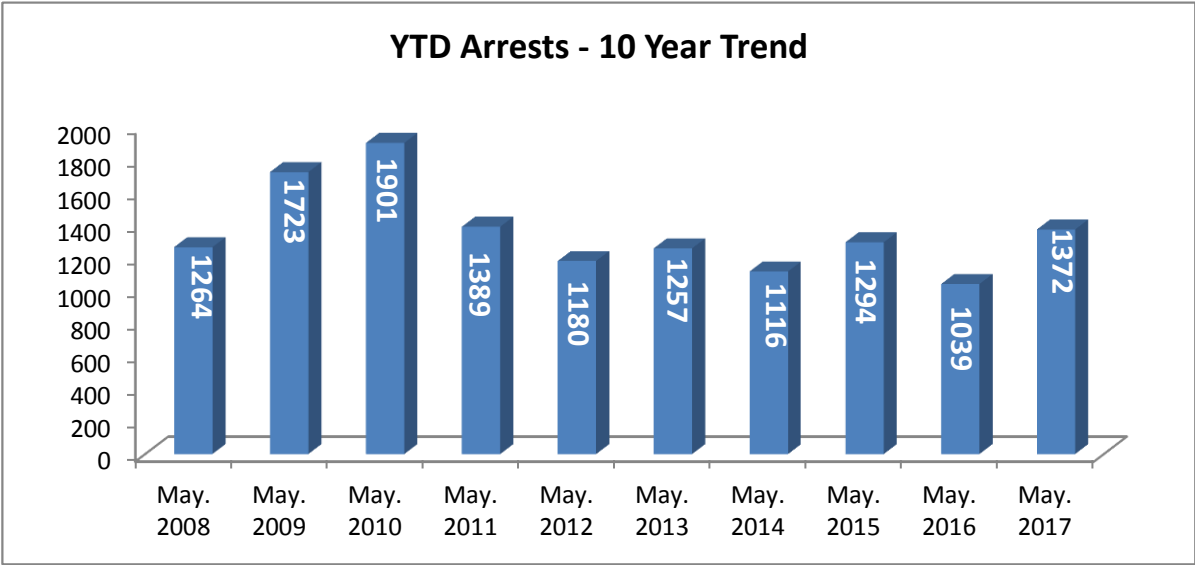


Community Statistics 2011-2017							
	2011	2012	2013	2014	2015	2016	2017
Population	28,855	29,167	30,678	30,761	30,945	30,948	30,948
New Commercial Business	10	10	11	11	29	3	N/A
New Residential Homes	46	20	61	34	95	16	N/A
Patrolling Area	8.68 sq miles	9.07 sq miles	9.18 sq miles	9.31 sq miles	9.75 sq miles	10.23 sq miles	10.23 sq miles

Offense Reports Summary				
	May-17	YTD 2017	May-16	YTD 2016
Offense Reports	246	1093	447	1284
Patrol/CRD Supplemental Rep	281	982	230	775

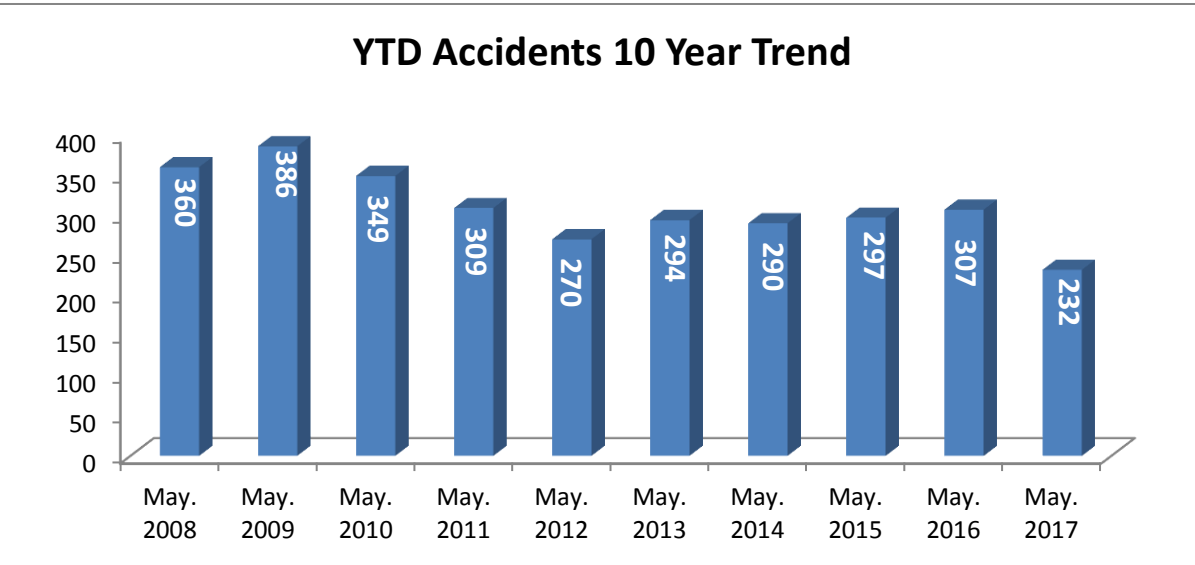
Arrests

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
All Other Adult Arrests	179	899	126	643	40%
Alcohol Related Arrests	10	73	12	75	-3%
Drug Related Arrests	47	179	30	204	-12%
Total Adult Arrest	236	1151	168	922	25%
All Other Juveniles Detained	23	161	8	97	66%
Alcohol Related Detained	0	0	0	3	-100%
Drug Related Detained	9	18	1	7	157%
Curfew Violations	6	42	5	10	320%
Total Juvenile Arrest	38	221	14	117	89%
Total Custody:	274	1372	182	1039	32%



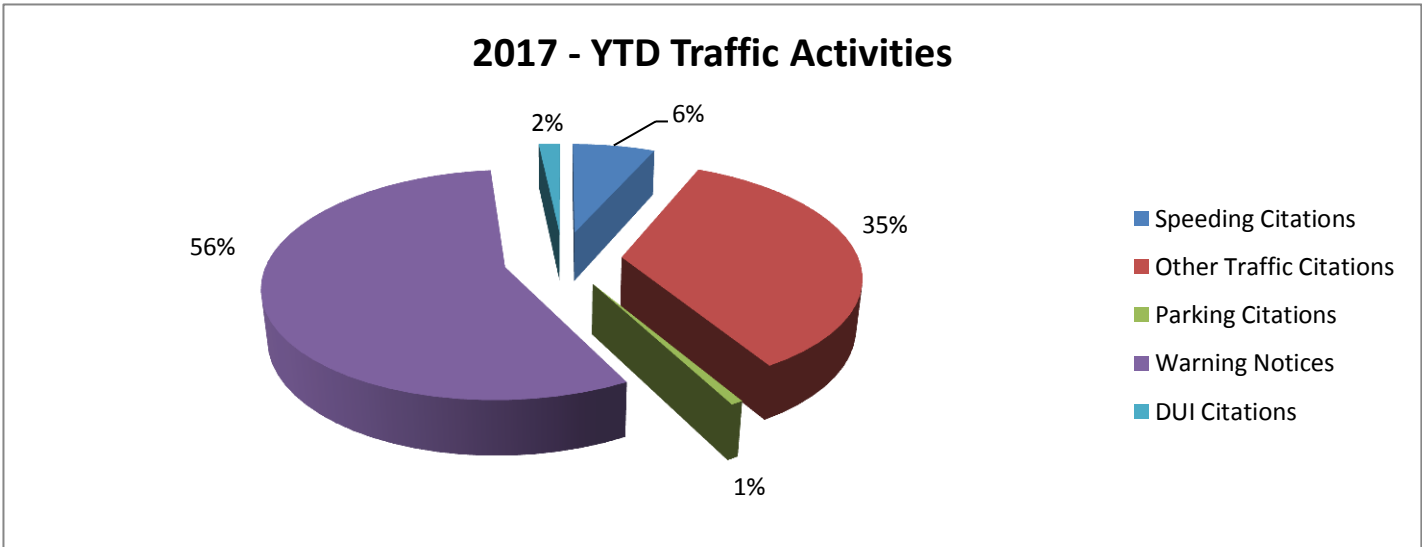
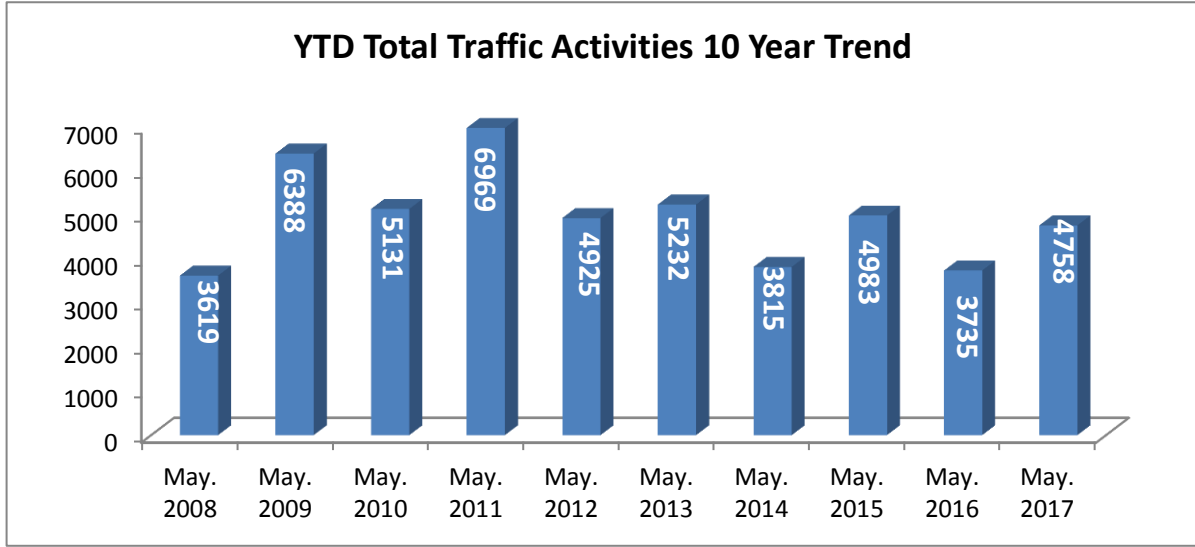
Accidents

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Fatal Accidents	0	0	0	0	UNDF
Injury Accidents	4	12	3	31	-61%
Non-Injury Accidents	51	220	52	276	-20%
Total Accidents:	55	232	55	307	-24%



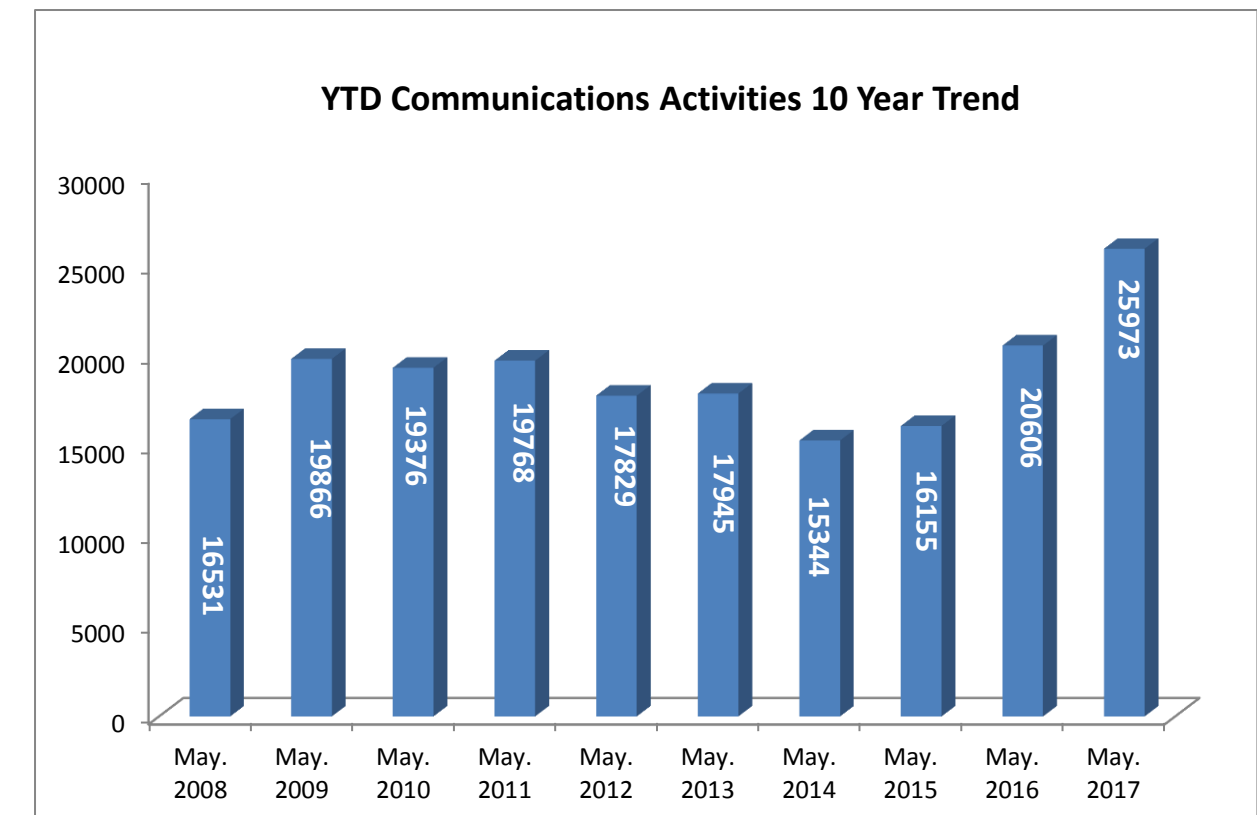
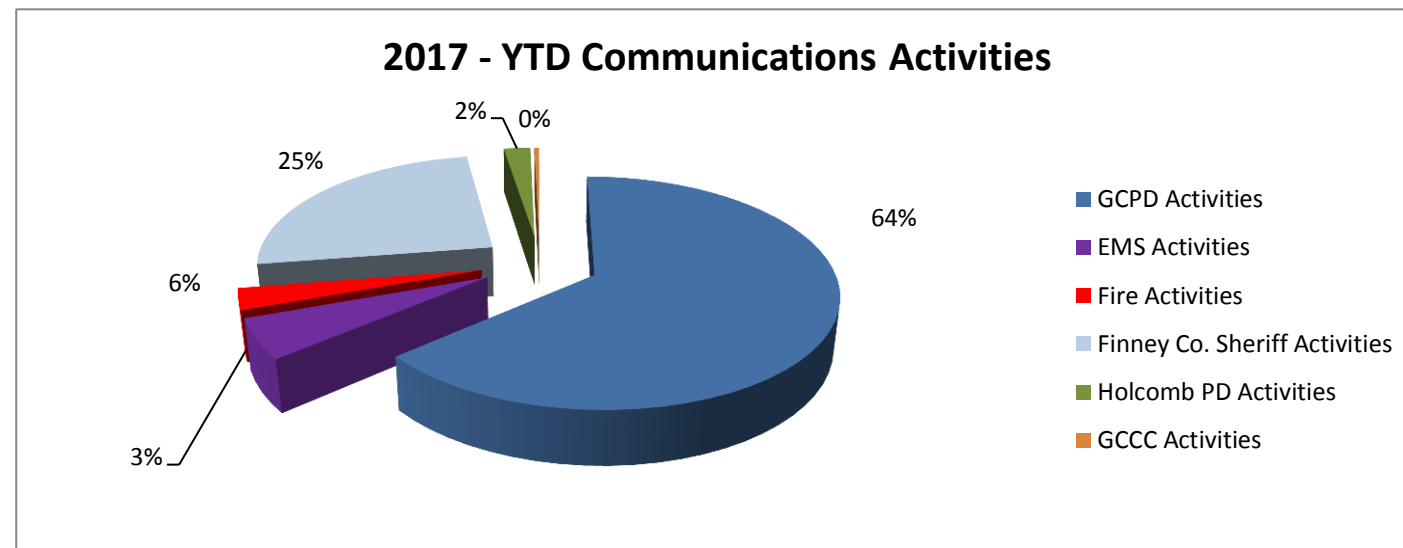
Traffic Enforcement

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Speeding Citations	72	316	68	254	24%
Other Traffic Citations	492	1658	411	1233	34%
Parking Citations	2	34	6	46	-26%
Warning Notices	492	2669	376	2160	24%
DUI Citations	10	81	8	42	93%
Totals:	1068	4758	869	3735	27%



Communications Center Activities

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
GCPD Activities	3577	16585	3123	13999	18%
EMS Activities	284	1462	241	N/A	UNDF
Fire Activities	165	788	119	690	14%
Finney Co. Sheriff Activities	1554	6481	1612	5039	29%
Holcomb PD Activities	135	557	123	612	-9%
GCCC Activities	10	100	25	N/A	UNDF
Totals:	5725	25973	5243	20606	26%
911 Calls	1427	7522	959	6601	14%



Investigations

	May-17		YTD 2017		%
	Assigned	Cleared	Assigned	Cleared	Cleared
Part 1 Crimes					
Murder & non-Negligent	0	0	2	1	50%
Robbery	0	0	2	0	UNDF
Assault/Battery/Agg Aslt, Agg	2	0	21	18	86%
Burglary	6	1	15	10	67%
Auto Burglary	0	0	0	0	UNDF
Theft	9	3	42	26	62%
Arson	0	0	1	0	UNDF
Total:	17	4	83	55	66%
Part 2 Crimes					
Forgery/Counterfeiting	0	9	13	12	92%
Fraud	0	0	0	0	UNDF
Vandalism	0	1	2	1	50%
Weapons Violation	0	1	3	2	67%
Sex Offense	16	9	40	28	70%
Drug Violation	6	2	67	51	76%
Gambling	0	0	0	0	UNDF
Other Reportable Offenses	15	17	84	65	77%
Runaway	3	1	10	6	60%
Total:	40	40	219	165	75%
Grand Totals	57	44	302	220	73%

Misc. Investigations Activities				
	May-17	YTD 2017	May-16	YTD 2016
Current Active Cases	273	N/A	N/A	N/A
Supplemental Reports	107	471	105	772
Search Warrants	3	44	17	37
Forfeitures Filed	0	0	1	2
*HVV Cases Assigned	8	48	N/A	N/A
K9 Deployments	14	59	15	67
**ICAC Cases	0	16	N/A	N/A
Computer Forensic Hours	138	556	64	252.5
***VSA /Criminal Polygraph	2	20	4	14

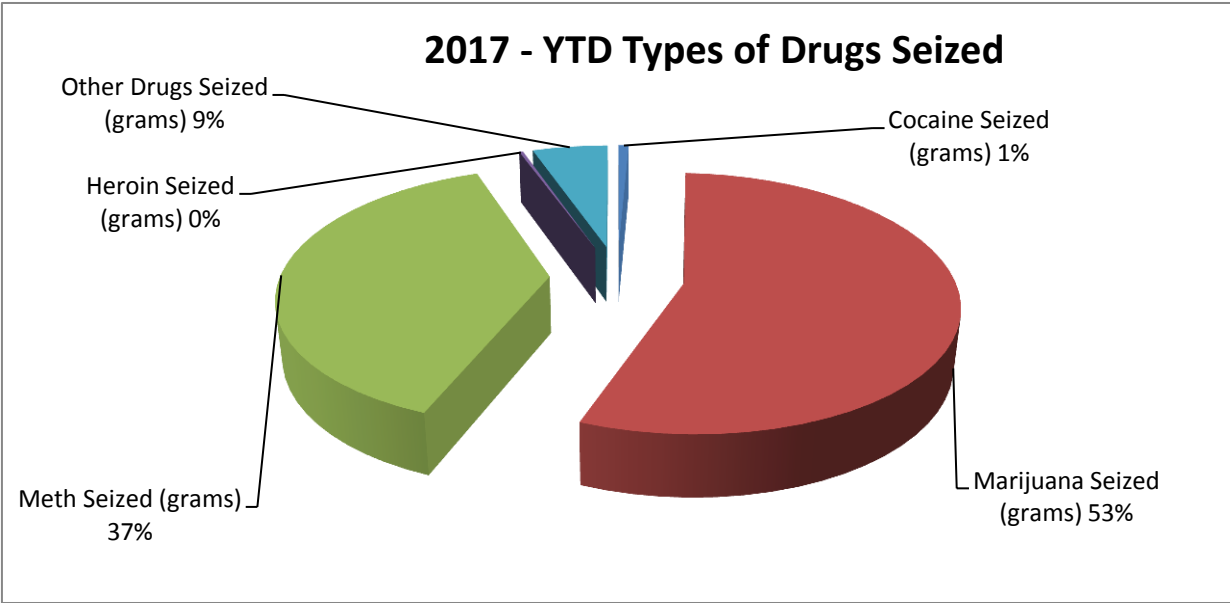
*HVV -Household Violence Unit

**ICAC -Internet Crimes Against Children

***VSA -Voice Stress Analysis

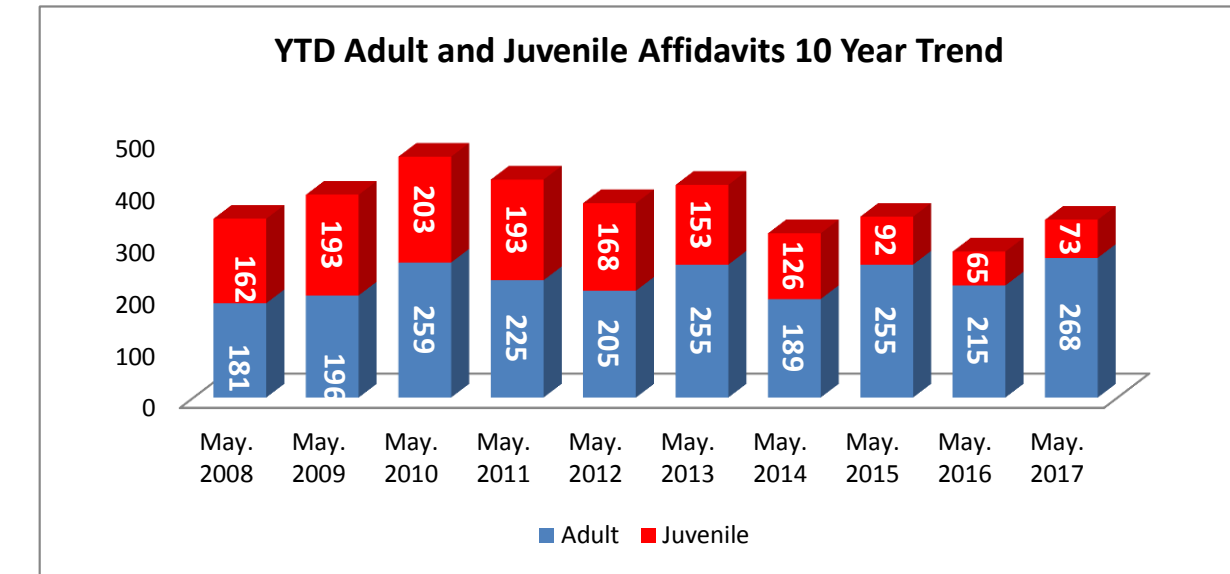
Evidence Section

GCPD Property and Evidence Seized					
	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Evidence Collected	118	937	313	1127	-17%
Guns Seized	1	17	2	10	70%
Cocaine Seized (grams)	0	9.2	2.3	14.76	-38%
Marijuana Seized (grams)	88.2	700.511	83.83	1158.2	-40%
Methamphetamine Seized (grams)	156.081	488.331	45.45	211.35	131%
Heroin Seized (grams)	0	3.43	0	0.2	1615%
Other Drugs Seized (grams)	0	67.65	2	2.1	UNDF
Prescription Drugs Seized (pills)	85	124	24	343	-64%
RX Drugs Drop Box (lbs.)	10	36.5	0	41	-11%



Affidavits

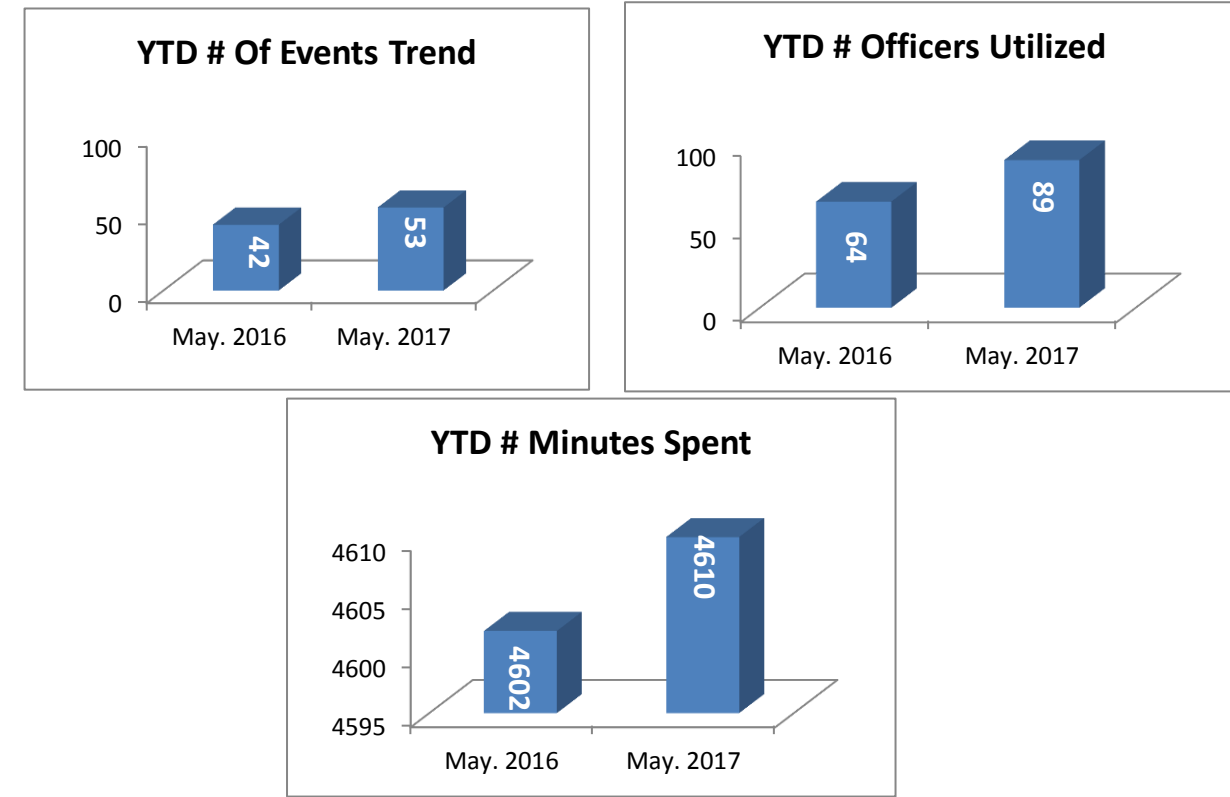
	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Adult Affidavits	54	268	53	208	29%
Juvenile Affidavits	33	73	15	65	12%
Total:	87	341	68	273	25%



Events

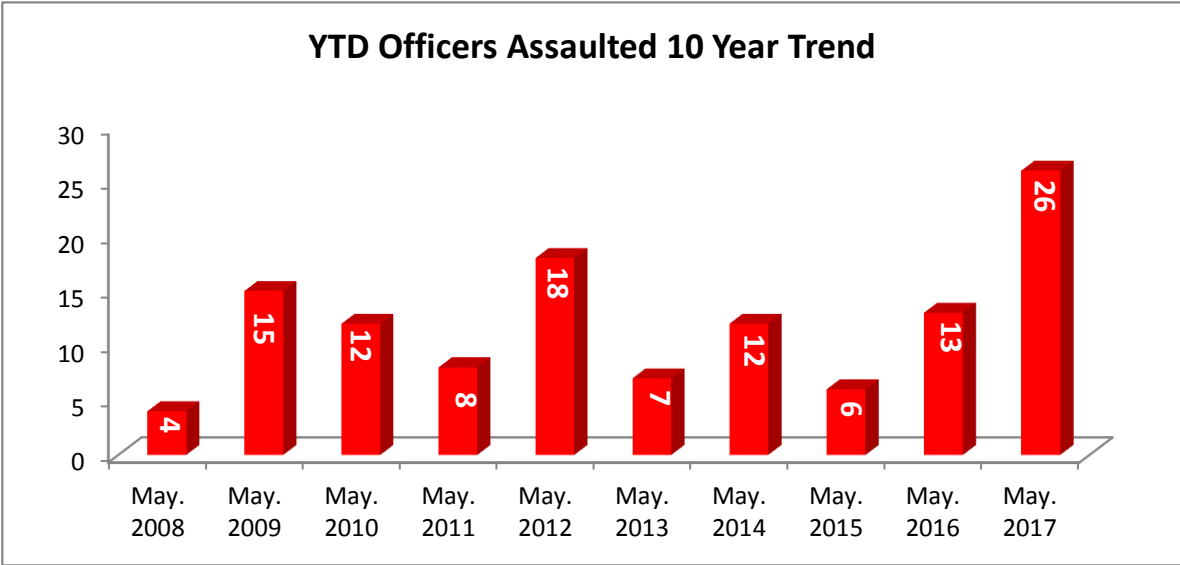
	# of Events	May 2017 Minutes Spent	# of People Attended	# of Officers Assigned	YTD Minutes Spent	YTD # Of People Attended	YTD # Of Officers Assigned
Community Program	2	120	600	20	870	1360	31
Presentations	8	795	555	10	2840	1745	44
Events	0	0	0	0	0	0	0
Parades	0	0	0	0	0	0	0
Traffic Control	3	185	120	3	365	270	4
Other	1	240	30	2	505	312	10
Total:	14	1340	1305	35	4580	3687	89

*This does not include SRO presentations



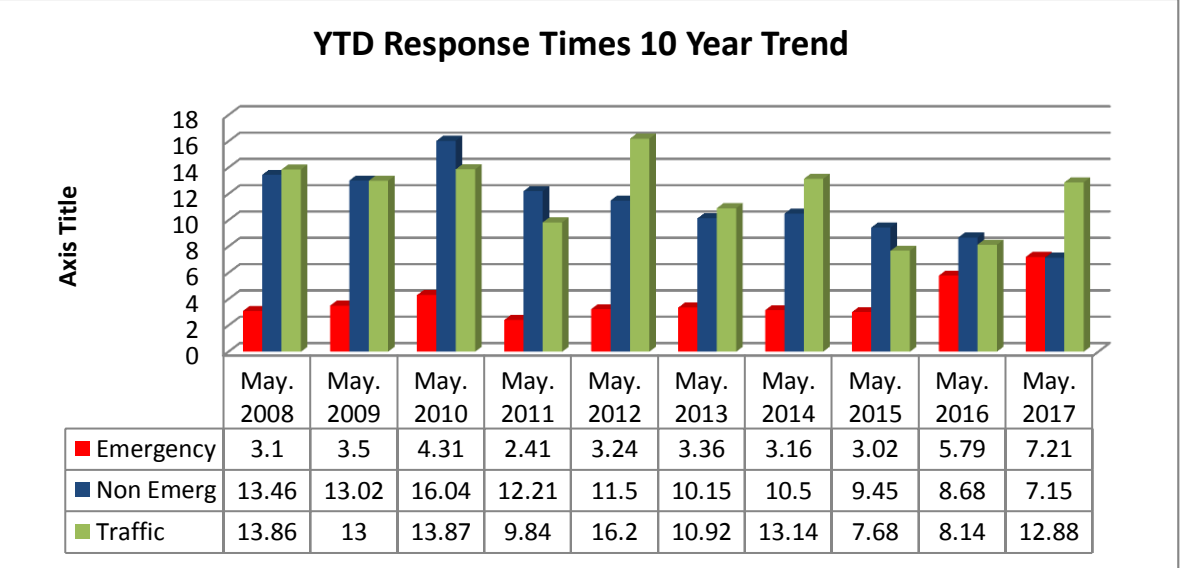
Officers Assaulted

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Firearm	0	0	0	0	UNDF
Cutting Instrument	1	6	0	0	UNDF
Other Dangerous Weapon	0	4	0	0	UNDF
Hands, Fist, Feet, Etc.	8	16	6	13	23%
Police Service Dog	0	0	0	0	UNDF
Total Assaults:	9	26	6	13	100%



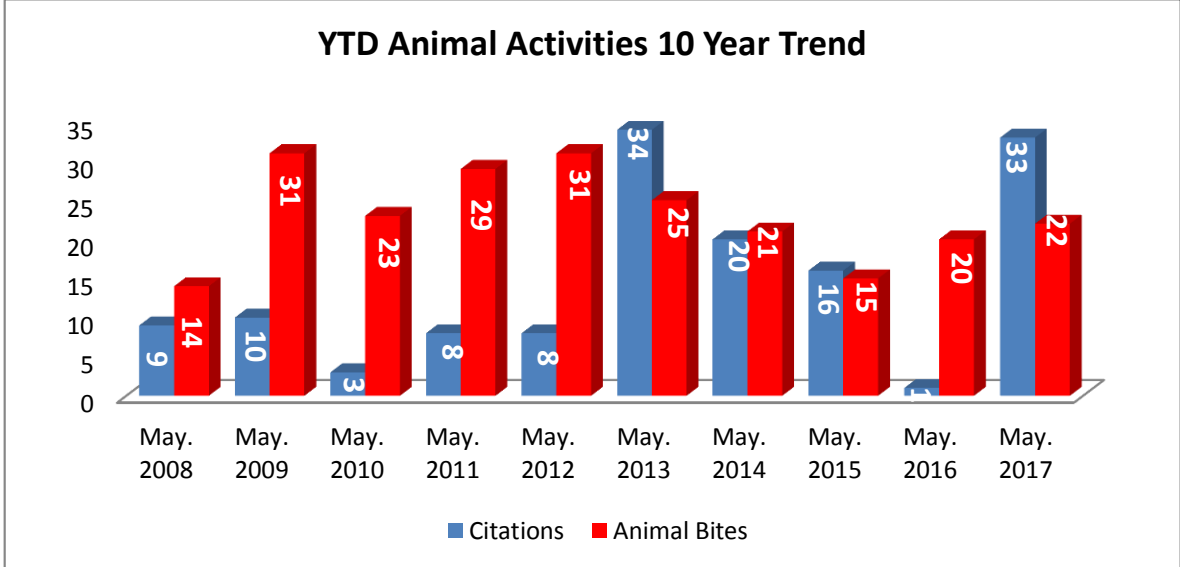
Response Time Summary Overview

	May-17	May-16
Average Emergency	7.21	5.79
Average Non-Emergency	7.15	8.68
Average Traffic Accident	12.88	8.14



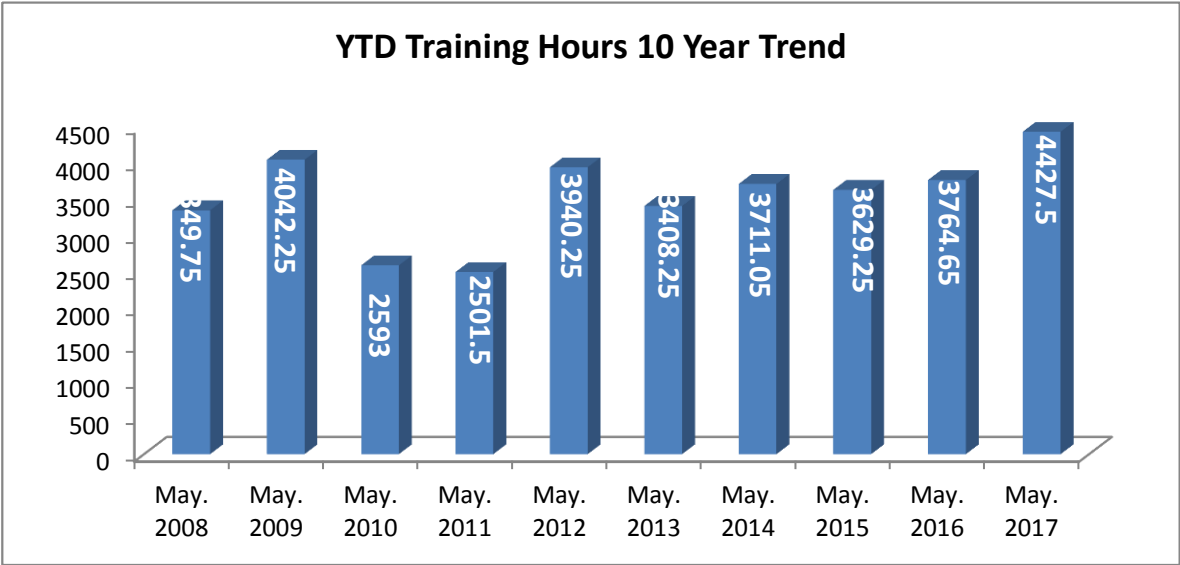
Animal Incidents

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Citations Issued	19	33	0	1	3200%
Animal Bites	5	22	6	20	10%



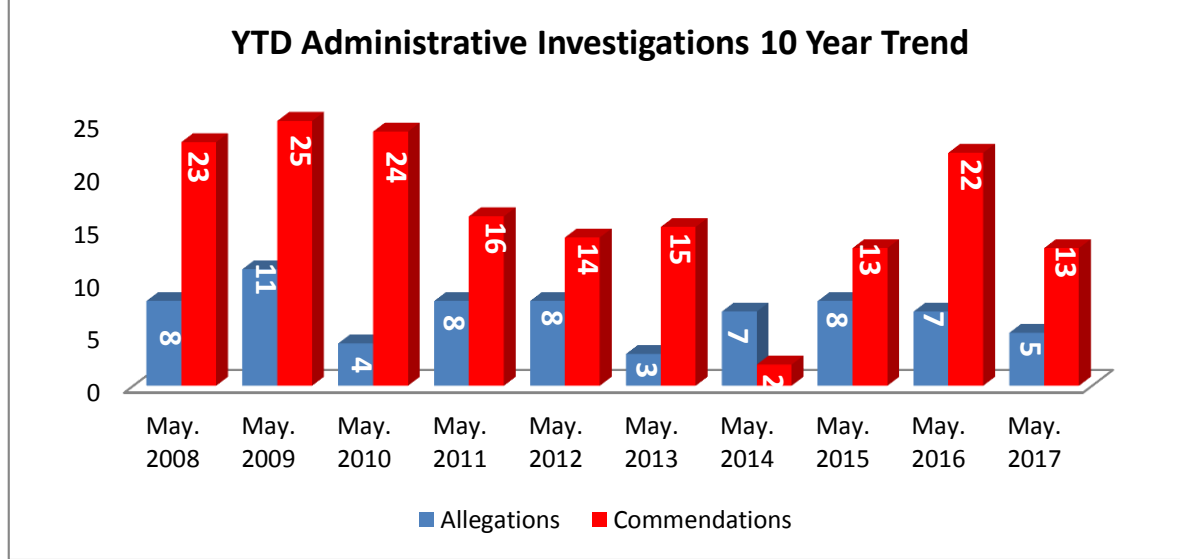
Training Hours Received Overview

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Administrative	52.00	300.00	51.50	177.75	69%
Patrol/CRD Division	242.50	1762.00	0.00	1727.25	2%
Support Services Division	12.00	261.50	12.00	191.15	37%
Investigations Division	10.50	288.50	12.00	215.00	34%
Instructor Hours	31.00	328.00	1.00	121.50	170%
SUB-TOTAL TRAINING HRS	348.00	2940.00	76.50	2432.65	21%
Academy Training Hours	272.00	969.50	648.00	1312.00	-26%
SWAT Training Hours	70.50	518.00	0.00	20.00	2490%
TOTAL TRAINING HOURS	690.50	4427.50	724.50	3764.65	18%



Administrative Overview

	May-17	YTD 2017	May-16	YTD 2016	% Change YTD
Allegations Received	0	5	1	7	-29%
Unfounded	0	0	0	0	UNDF
Unsubstantiated	0	0	0	0	UNDF
Sustained	0	2	2	4	UNDF
Exonerated	0	0	0	4	-100%
Violation Not Based On Complaint	0	0	0	0	UNDF
Investigations In Progress	0	1	0	8	-88%
Administrative Closure	0	3	0	1	200%
Commendations	5	13	4	22	-41%
Backgrounds Completed	9	21	N/A	N/A	UNDF
Backgrounds Active	6	28	N/A	N/A	UNDF
Tested Applicants	2	39	N/A	N/A	UNDF
New Hires	6	6	N/A	N/A	UNDF





MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: June 20, 2017
RE: City Link Ridership Report - May 2017

ISSUE:

Presentation of the May 2017 City Link Ridership Report from Public Works.

BACKGROUND:

Attached is the Public Works Ridership Report for May 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
City Link Ridership Report - May 2017	6/14/2017	Backup Material

CITY RIDERSHIP YEARLY COMPARISON

Month	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan	901	2,984	3,375	3,945	5,583	5,044	6,344	5,237	4,999	4,492
Feb	1,028	3,356	4,076	3,923	5,726	4,159	4,870	4,535	5,296	4,602
Mar	1,393	3,321	4,382	5,165	6,125	5,541	6,479	5,554	5,846	5,585
Apr	1,662	3,504	4,603	5,184	4,804	5,120	6,584	5,708	5,608	5,116
May	2,026	3,321	4,424	5,072	5,795	6,368	6,801	5,280	5,476	5,698
Jun	2,320	4,361	5,246	6,435	6,576	7,274	6,887	7,310	6,019	
Jul	3,598	4,814	4,528	6,363	7,031	7,501	7,356	6,935	5,474	
Aug	3,256	4,635	4,922	6,454	7,993	6,673	7,217	6,492	6,356	
Sep	2,962	3,988	4,287	5,290	5,063	5,644	7,229	6,915	6,212	
Oct	3,712	4,227	4,745	5,258	5,842	7,175	6,905	5,716	5,983	
Nov	2,561	3,410	4,126	4,627	4,482	5,420	4,514	4,462	5,144	
Dec	3,036	3,564	4,783	4,789	4,214	5,369	5,225	5,203	4,837	
TOTAL	28,455	45,485	53,497	62,505	69,234	71,288	76,411	69,347	67,250	25,493



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kristi Newland, Zoo Director
DATE: June 20, 2017
RE: Lee Richardson Zoo monthly report - May 2017

ISSUE:

Presentation of the May 2017 monthly staff report from Lee Richardson Zoo.

BACKGROUND:

Attached is the May 2017 monthly staff report from Lee Richardson Zoo.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
Zoo monthly report	6/14/2017	Backup Material



CITY OF GARDEN CITY ZOO DEPARTMENT MAY 2017 MONTHLY REPORT

ANIMAL CARE DIVISION

ACCESSIONS:

Births/Hatchings:

None

Transactions (Purchases, donations, etc.)

0.0.1	Leopard gecko	Donation
0.1	Red kangaroo	Received from Busch Gardens Tampa, SSP endorsed move

DEACCESSIONS

Deaths:

1.0	Bali mynah	Found deceased; no obvious cause of death at necropsy, suspect related to old age, test results pending.
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Transactions (Sales, donations, etc.)

0.1	Red kangaroo	Traded to Busch Gardens Tampa for incoming unrelated kangaroo
0.1	Red panda	Donated to Detroit Zoo, SSP recommended move
0.1	Red panda	Loan transferred to Blank Park Zoo, SSP recommended move
0.1	Abdim's stork	Donated to Audubon Zoo, SSP recommended move

Implemented new keeper chat format and new chat schedule. Expanded electrical capacity of barn to facilitate housing a wider variety of species (i.e. banteng). Lion introductions: putting family trio back together ("Razi", "Amali", "Lulu"). Watching for birth of pronghorn fawns.

ADMINISTRATION DIVISION

Much time was spent on storm cleanup and record keeping of storm expenses. The Zoo closed April 28 due to hazardous tree damage and reopened to the public on May 12. The Zoo Director prepared a report for and attended a meeting with a FEMA Preliminary Assessment representative. The Zoo celebrated its 90th Birthday; May 14 thru the 20th was proclaimed Lee Richardson Zoo Week by the City Commission. Blues at the Zoo took place as part of the birthday celebration. Zoo and FOLRZ staff facilitated a Leadership Kansas evening event at the zoo. Zoo staff led a Citizens' Academy session sharing details of zoo operations. Director Newland met with Dodge City Sports and Beef Empire Days about upcoming events at the zoo. Zoo staff helped get the Big Pool ready to open. All zoo staff attended Blood-borne pathogen training, and training on talking with the public and working in the heat.

EDUCATION DIVISION

Education staff began the month assisting with storm cleanup. Preparations for the week of 90th birthday events were underway with Education Division staff and volunteers facilitating the photo contest, helping with the cake decorating contest, and leading the Wildside Walk. Volunteer recruitment started for the 2017 training class; the training program has been modified to improve confidence and competence of the graduates and to align with best practices for ambassador animal programs. Zoo Adventure camp preparations amped up and registration opened for summer camp sessions which begin June 5th. The Education Curator worked with the Animal Division to create a standardized outline for keeper chats offering engaging information including conservation messages. Education Curator and Facilities Manager are working together to develop the layout of the Butterfly Garden. The Education Division gave 49 formal programs to 3,093 people and reached an additional 335 people with informal programming.

MAINTENANCE DIVISION

The major task that the maintenance department took on was getting the zoo back in shape and ready to open due to the big snowstorm that came through the area. Maintenance spent two weeks removing tree debris, repairing the perimeter fence, cleaning up the roads and gardens, and replacing equipment that was damaged by power surges. A 14-man tree trimming crew assisted with bucket trucks and wood chippers. In addition to storm cleanup the maintenance department continued mowing and maintaining zoo grounds. All shade sails throughout the zoo were reinstalled and the spider web feature at the playground was repaired. The Asia fogger system was set up for the season, this included replacing the breaker, switch and GFCI. Other projects included: raising the height of the hooded crane and goral/hooded crane habitat fence by 2 feet, removing noxious weeds from the otter hill, installing and repairing signs, repairing sprinklers and other plumbing issues, fixing the west duck pond aerator, and repairing vehicles.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: June 20, 2017
RE: 2017 Finnup Park Courts Resurfacing

ISSUE:

Public Works Director Sam Curran will present plans for resurfacing the Finnup Park Courts (Bribiesca Basketball Courts and the futsal court), scheduled for June 26, 2017 - June 30, 2017.

BACKGROUND:

There was a request from the public to resurface the basketball courts and soccer pad in Finnup Park. Staff prepared specifications to receive quotes from contractors to complete this work task. The Quote Tabulation Sheet has been included for your review and information. The specifications for the work task are as follows:

1. Clean all playing surfaces
2. Remove and dispose all loose material
3. Prepare and fill all low spots and concrete joints
4. Apply three coats of surfacing material
5. Remark surface lines
6. One year warranty on material and labor

The low quote from Gerald Perry Tennis, Springfield, MO. for \$19,700 with a start date of June 26, 2017 and a completion date of June 30, 2017 was given the approval to process with the work task.

ALTERNATIVES:

None.

RECOMMENDATION:

None. For the Commission's information and to make the community aware of the periodic closing of the courts.

FISCAL NOTE:

The \$19,700 is budgeted in 001-14-135-6041 "Shared Facilities" for 2017.

ATTACHMENTS:

Description	Upload Date	Type
Finnup Courts ariel	6/16/2017	Backup Material
Finnup Courts Bid Sheet	6/16/2017	Backup Material



E MAPLE ST

S 5TH ST

S 4TH ST

96'

8'

100'

120'

80'

10'

116'

74'

110'

4'

34'

4'

4'

4'

50'

2'

50'

CITY OF GARDEN CITY BASKETBALL COURTS RESURFACING

QUOTE TABULATION SHEET

Date & Time: Friday, 2 June 2017, 10:00 a.m.
 Quote for: Basketball Courts Resurfacing
 Location: Engineer's Office

DEPT. Budget

BIDDERS	Part A Basketball Courts	Part B Soccer Pad	Total	Starting Date	EXCEPTIONS & COMMENTS
Gerald Perry Tennis Springfield, MO	\$10,750.00	\$8,950.00	\$19,700.00	June 26 - 30, 2017	
Mid-American Courtworks Wichita, KS	\$10,200.00	\$9,500.00	\$19,700.00	Aug/Sep 2017	Had exceptions
Merritt Tennis & Track Oklahoma City, OK	\$14,065.14	\$13,841.38	\$27,906.52	June 15, 2017	
Riggs Recreation Equip Overland Park, KS	NO BID				



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Melinda Hitz, Finance Director
DATE: June 20, 2017
RE: Plan of finance for Mosaic by the Public Finance Authority of Wisconsin

ISSUE:

1:00 p.m. - Public Hearing concerning the issuance of bonds by the Public Finance Authority of Wisconsin and a plan of finance for Mosaic.

BACKGROUND:

The Public Finance Authority of Wisconsin is working on a multi-state tax-exempt bond financed project. As part of their approval process (under Section 147 (f) of the Internal Revenue Code of 1986) they have to obtain approval from each governmental unit having jurisdiction over the area in which any facility, with respect to the financing is to be provided from the net proceeds of such bond issue, is located.

Mosaic currently operates a vocational training facility at 2708 N. Eleventh Street in the City of Garden City. The Public Finance Authority of Wisconsin will be issuing revenue bonds to refinance renovations and improvements to the project listed within the resolution and notice (attached).

ALTERNATIVES:

1. The Governing Body may elect to pass the attached resolution.
2. The Governing Body may elect to not pass the attached resolution.

RECOMMENDATION:

Staff recommends approval of the resolution.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	6/14/2017	Backup Material
Notice of Public Hearing	6/14/2017	Backup Material

RESOLUTION NO.

**A RESOLUTION OF THE CITY COMMISSION OF GARDEN CITY, KANSAS
APPROVING THE ISSUANCE BY THE PUBLIC FINANCE AUTHORITY OF
WISCONSIN OF BONDS ON BEHALF OF MOSAIC.**

WHEREAS, Mosaic, a Nebraska nonprofit corporation (the “Borrower”), has requested that the Public Finance Authority, a commission organized under the laws of the State of Wisconsin (the “Authority”), issue its Revenue Bonds (Mosaic Project) Series 2017 (the “Bonds”), in one or more series, in an amount not to exceed \$20,000,000 to finance and refinance the (i) acquisition construction and improvements of group homes, insulated concrete form residential homes, office spaces, warehouses, vocational training facilities and/or vacant land in Nebraska, Indiana, Kansas, Connecticut and Iowa, including but not limited to the vocational training facility at the following address located in Finney County, Kansas: 2708 N. 11th St., Garden City, Kansas 67846 (the “Garden City Project”); and (b) paying the costs of issuance of the Bonds (collectively, the “Project”); and

WHEREAS, the Project will be initially owned and operated by the Borrower; and

WHEREAS, the Bonds or a portion thereof will be “private activity bonds” and “qualified 501(c)(3) bonds” for purposes of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, pursuant to Section 147(f) of the Code, prior to their issuance, the Bonds are required to be approved by the “applicable elected representative” of a governmental unit having jurisdiction over the area in which the Project is located, after a public hearing held following reasonable public notice; and

WHEREAS, pursuant to Section 66.0304(11)(a) of the Wisconsin Statutes, prior to their issuance, the Bonds issued by the Authority must be approved by the governing body or highest ranking executive or administrator of the political jurisdiction within whose boundaries the Project is to be located; and

WHEREAS, the members of the City Commission (the “Governing Body”) of the City of Garden City, Kansas (the “City”) are the applicable elected representatives of the City; and

WHEREAS, the Borrower has requested that the Governing Body approve the financing of the Garden City Project, the Project and the issuance of the Bonds in order to satisfy the public approval requirement of Section 147(f) of the Code and the requirements of Section 4 of the Amended and Restated Joint Exercise of Powers Agreement Relating to the Public Finance Authority, dated as of September 28, 2010 (the “Joint Exercise Agreement”), and Section 66.0304(11)(a) of the Wisconsin Statutes; and

WHEREAS, pursuant to Section 147(f) of the Code, the Governing Body or its designee has, following notice duly given in the form attached hereto as Exhibit A (the “TEFRA Notice”), held a public hearing regarding the financing of the Project and the issuance of the Bonds, and now desires to approve the financing and the issuance by the Authority of the Bonds relating to the Project.

WHEREAS, the TEFRA Notice provided notice of a public hearing to be held on June 20, 2017, and such public hearing was held on June 20, 2017.

THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas as follows:

Section 1. The above recitals are true and correct.

Section 2. The Governing Body hereby approves the issuance of the Bonds by the Authority for financing the Project. It is the purpose and intent of the Governing Body that this resolution constitute approval of the issuance of the Bonds by the applicable elected representative of the governmental unit having jurisdiction over the area in which the Project is located, in accordance with Section 147(f) of the Code, Section 66.0304(11)(a) of the Wisconsin Statutes and Section 4 of the Joint Exercise Agreement. The Governing Body has not performed any due diligence with regard to the Project or the issuance of the Bonds. This Resolution shall not be construed as an endorsement by the Governing Body of the Project, the Bonds, or the actions of the Authority or the Borrower in connection therewith.

Section 3. The officers of the Governing Body are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents that they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution and the financing approved hereby.

ADOPTED AND APPROVED by the governing body of the City of Garden City, Kansas on June 20, 2017.

CITY OF GARDEN CITY, KANSAS

[Seal]

BY _____
Melvin L. Dale, Mayor

ATTEST:

BY _____
Celyn N. Hurtado, City Clerk

APPROVED AS TO FORM:

BY _____
Randall D. Grisell, City Counselor

**NOTICE OF PUBLIC HEARING
CONCERNING THE ISSUANCE OF BONDS BY THE
PUBLIC FINANCE AUTHORITY
AND A PLAN OF FINANCE FOR
MOSAIC**

NOTICE IS HEREBY GIVEN that the City Commission of Garden City, Kansas ("City"), will conduct a public hearing concerning the approval of the issuance of certain revenue bonds, in an aggregate principal amount not to exceed \$20,000,000 (the "Bonds"), pursuant to Section 66.0304 of the Wisconsin Statutes, as amended, by the Public Finance Authority (the "Authority"), a commission organized under and pursuant to the provisions of Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended. The Bonds may be issued in one or more series as either tax-exempt or taxable obligations. The Bonds will be special limited obligations of the Authority payable solely from the loan payments to be made by Mosaic, a Nebraska nonprofit corporation (the "Borrower"), to the Authority, and certain funds and accounts established by one or more financing agreements related to the Bonds among the Borrower, the Authority and Wells Fargo Bank, National Association, as purchaser of the Bonds.

Proceeds of the Bonds will be used by the Borrower for a plan of finance and refinance comprised of the following purposes: (a) acquisition, construction and improvements of group homes, insulated concrete form residential homes, office spaces, warehouses, vocational training facilities and/or vacant land in Nebraska, Indiana, Kansas, Connecticut and Iowa, including but not limited to the group home at the following address located in Finney County, Kansas: 2708 N. 11th St., Garden City, Kansas 67846 (the "Garden City Project"); and (b) paying the costs of issuance of the Bonds (collectively, the "Project").

This notice is intended to comply with the public notice requirements of Section 147(f) of the Internal Revenue Code of 1986. All interested parties are invited to attend and present comments at the public hearing regarding the plan of finance, the issuance of the Bonds, the Garden City Project and the Project. The public hearing on the Bonds, plan of finance and financing of the Project will be held on June 20, 2017, at 1:00 p.m., in the City Administrative Center located at 301 N. 8th Street, Garden City, KS 67846.

Dated: June __, 2017

EXHIBIT A

FORM OF TEFRA NOTICE

NOTICE OF PUBLIC HEARING CONCERNING THE ISSUANCE OF BONDS BY THE PUBLIC FINANCE AUTHORITY OF WISCONSIN AND A PLAN OF FINANCE FOR MOSAIC

NOTICE IS HEREBY GIVEN that the City Commission of Garden City, Kansas ("City"), will conduct a public hearing concerning the approval of the issuance of certain revenue bonds, in an aggregate principal amount not to exceed \$20,000,000 (the "Bonds"), pursuant to Section 66.0304 of the Wisconsin Statutes, as amended, by the Public Finance Authority (the "Authority"), a commission organized under and pursuant to the provisions of Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended. The Bonds may be issued in one or more series as either tax-exempt or taxable obligations. The Bonds will be special limited obligations of the Authority payable solely from the loan payments to be made by Mosaic, a Nebraska nonprofit corporation (the "Borrower"), to the Authority, and certain funds and accounts established by one or more financing agreements related to the Bonds among the Borrower, the Authority and Wells Fargo Bank, National Association, as purchaser of the Bonds.

Proceeds of the Bonds will be used by the Borrower for a plan of finance and refinance comprised of the following purposes: (a) acquisition, construction and improvements of group homes, insulated concrete form residential homes, office spaces, warehouses, vocational training facilities and/or vacant land in Nebraska, Indiana, Kansas, Connecticut and Iowa, including but not limited to the group home at the following address located in Finney County, Kansas: 2708 N. 11th St., Garden City, Kansas 67846 (the "Garden City Project"); and (b) paying the costs of issuance of the Bonds (collectively, the "Project").

This notice is intended to comply with the public notice requirements of Section 147(f) of the Internal Revenue Code of 1986. All interested parties are invited to attend and present comments at the public hearing regarding the plan of finance, the issuance of the Bonds, the Garden City Project and the Project. The public hearing on the Bonds, plan of finance and financing of the Project will be held on June 20, 2017, at 1:00 p.m., in the City Administrative Center located at 301 N. 8th Street, Garden City, KS 67846.

Dated: June __, 2017



Memorandum

DEB OYLER
President

KENDALL KEPLEY
Vice President

ERIN BURKE
Treasurer

CARL BORS
HALEIGH KELLS
ALICIA GIAN-MACIULIS
NATE MORRISON
CASSANDRA GONZALES
JEFF SCHAFER
ROSIE SWICK

MYCA BUNCH
Executive Director

To: Governing Body
CC: Matt Allen, City Manager
From: Myca Bunch, Garden City Downtown Vision, Inc.
Date: 6/15/2017
Re: Downtown Vision, Inc. Update

ISSUE: Downtown Vision Director Myca Bunch will provide an update to the governing body.

ALTERNATIVE: Presentation only.

RECOMMENDATION: None

FISCAL NOTE: None.

GARDEN CITY
DOWNTOWN VISION,
INC.

120 E. Laurel
Garden City, KS 67846
620.276.0891
vision@gcdowntown.com
www.gcdowntown.com





CITY COMMISSION

MELVIN DALE,

Mayor

ROY CESSNA

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

MEMORANDUM

TO: City Commission
FROM: Matt Allen, City Manager
Melinda Hitz, Finance Director
DATE: June 15, 2017
RE: **Overview of the 2018 City Manager's Proposed Budget**

Issue

The presentation of the 2018 City Manager's Proposed Budget is complete. Staff is providing a review of major budget assumptions and a listing of some items the Governing Body may want to consider as part of adopting the 2018 Annual Budget.

Background

Over the last several meetings, the City Commission has been presented the 2018 City Manager's Proposed Budget. The staff presentation at the June 20th Regular Meeting reviews the General Fund revenues and concludes staff budget presentations.

In addition, there have been a few changes to the final version of the 2018 City Manager's Proposed Budget that we wanted to bring to your attention (We have updated the affected worksheets in your budget notebooks). The changes are listed below:

- The Fire Department worksheets have been changed to reflect full restoration of line item 001-151-152-6100.08 and, instead, reducing in a similar aggregate amount from other department line items for which there was no detail and sufficient remaining funding in both 2017 and 2018.
- Reduced line item 001-171-6165 "Social Funding" by \$5,000 to \$45,500, matching the 2017 funding level for the Community Grant program.
- Transferred funds to Fund 05 from "Work Comp Reserve" to serve as a placeholder for one-time capital expenses (deferred parking improvements) related to the Kenneth Henderson Middle School property, which became an obligation of the City several years ago.
- Established a Fund for the Water Reuse Utility.

As the City Commission moves closer to adopting a 2018 City Budget, we want to emphasize some important characteristics of the Proposed Budget you have before you:

- Water and Wastewater Utility rates are forecasted with the existing rate ordinance.
- Electric Utility rates are forecasted with the existing rate ordinance.
- Solid Waste Utility rates are forecasted with the existing rate ordinance.
- The proposed budget does forecast a Stormwater Utility rate change in 2017, the magnitude of which will depend on the degree to which the Commission desires the utility to fund capital projects as well as maintenance expenses.
- The Water Reuse Utility is created.



CITY COMMISSION

MELVIN DALE,
Mayor

ROY CESSNA

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

- The proposed budget uses conservative estimates of current General Fund revenue trends.
- Reserves and budgeted cash balances are in line with the City's Financial Management Guidelines.
- Capital projects from the CIP list are proposed to be funded, or not funded, as shown in the attached spreadsheets.
- The Proposed Budget includes salary adjustments projected for the Police Department's step and grade system and a 2% salary pool to fund pay for performance salary adjustments in all other departments. A 2% salary pool represents about a \$300,000 increase to the taxing funds' operating budgets over 2017.
- \$820 per authorized position per month is transferred from each operating department to the Health Insurance Fund.
- The Proposed Budget contains 345 authorized positions, level with 2017.

If adopted as presented, there would be an additional \$914,176 collected in ad valorem tax. As shown below in *Table 1. Mill Levy Worksheet*, approximately half of this amount is the product of increased community valuation and the other half is the product of the proposed mill levy increase.

Table 1. Mill Levy Worksheet

		2018	2017
General	\$ 4,037,815	20.132	18.309
Bond & Interest	\$ 2,023,659	10.09	9.715
Airport	\$ 737,736	3.678	3.433
Recreation	\$ 1,002,840	5.001	5.001
Total		38.901	36.458
Difference		2.443	

The City Commission now has a number of options and it is important to begin identifying "budgetary targets" either from a service delivery or financial standpoint. The Proposed Budget is an attempt to move as far along the budgetary process as possible, then adequately frame and leave the policy decisions to the City Commission. For instance, in this Proposed Budget, the following items we consider to be more of a "policy" nature and less of an "administrative" nature:

- Does the Commission wish to add any of the four positions requested by departments in the General Fund (Human Resources – 1, Zoo – 2, Fire – 1)?



CITY COMMISSION

MELVIN DALE,
Mayor

ROY CESSNA

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

- Does the Commission wish to invest \$26,200 in a K1000 network management appliance which provides the ability for IT staff to remotely manage computers across our network?
- Does the Commission wish to appropriate the full amount of the Network Infrastructure Standardization project in 2018? This project anticipates paying \$60,000 in 2018 and paying the \$100,000 balance in 2019.
- Does the Commission wish to add \$104,000 to complete the document imaging project in Municipal Court?
- Does the Commission wish to transfer money from the Health Insurance Reserve Fund to cover the transfer to the Garden City Recreation Commission to fulfill their statutory request for Employee Benefits funding? These funds have been used in the previous two years to avoid the impact to ad valorem tax. The amount requested by GCRC in 2018 is \$303,500. The City Manager's Proposed Budget does not include a transfer.
- Are there projects on the CIP list that are listed as not being done that you would like to add and for which you recommend a funding strategy?
- Are there projects on the CIP list that are listed as being done that you would like to discuss the possibility of either delaying or not doing in lieu of some other expense or in an effort to reduce expenses?
- Is there a target mill levy to which the City Commission would like to direct staff to "hit" as we prepare your Notice of Budget Hearing?

Following staff's presentation of taxing fund revenues, the Commission will have an opportunity to have preliminary discussion, if you so choose, on these and similar questions. The July 6th meeting will set aside time to bring some consensus resolution to a budget design for which a Notice of Budget Hearing can be posted. This would position the public hearing, and potentially final adoption, to occur at the June 20th meeting.

In conclusion, the preparation of a City Manager's Proposed Budget in Garden City is the result of a tremendous amount of input and staff effort. We have advisory boards and a Citizen Based Capital Improvement Planning Process that engages citizens on the front end of the budget cycle. Our Department Heads do a tremendous job of managing their existing budget, examining expense and revenue trends, engaging employees at all levels of the organization to provide input, and ultimately developing for the City Commission's consideration responsible financial and service delivery strategies. This is not easy work, and we are extremely grateful for every contribution.

Alternatives

For information purposes only

Recommendation

For information purposes only

Fiscal Note

None

2017 CIP REQUESTS

Department	Project	City Cost	Funded		Funding Source	Comments
			Yes	No		
Airport	Apron Joint Sealing	\$ 32,380.00	X		061-60-000-5237.02	FAA Grant (90%) - \$291,000
Airport	Terminal Area Plan	\$ 15,000.00	X		061-60-000-5275.01	FAA Grant (90%) - \$135,000
Cemetery	Perimeter Sidewalk	\$ 21,000.00	X		001-16-161-6010	
Cemetery	Perimeter Sidewalk	\$ 21,000.00	X		007-16-000-6010	
Electric	Distribution System Improvements	\$ 248,813.00	X		068-41-411-6040.01	
Fire	Design East Fire Station #3	\$ 246,972.00		X		
Planning	Heroes Way Focus Group & Concept Drawing	\$ 80,000.00		X		
Police	Indoor Shooting Range Construction	\$ 2,500,000.00		X		
Public Works - Drainage	Land Acquisition for Regional Pond	\$ 245,000.00	X		079-79-000-5237.21	
Public Works - Drainage	Annual Main Line Cleaning	\$ 40,000.00	X		079-79-000-5237.21	
Public Works - Local	KDOT Fund Exchange Program Annual Local Street	\$ 280,000.00	X			KDOT Funds - Project not selected
Public Works - Local	New Community Sidewalks/Cost Share Program	\$ 50,000.00	X		001-133-5347.10	
Public Works - Parks	Annual Facility Improvements	\$ 50,000.00	X		001-133-6110.23	
Public Works - Parks	Construct KH Parking Lot	\$ 250,000.00	X			Agreement with USD 457 (in process)
Public Works - Parks	Public Restroom	\$ 70,000.00		X		
Public Works - Parks	SE Community Park Improvements	\$ 610,000.00		X		
Public Works - State	14/15/16 Kansas Ave Widening	\$ 1,209,800.00	X			2014 Bond
Public Works - State	14/15/16 KLINK Projects	\$ 506,000.00	X			2015 Bond
Public Works - State	2017 CCLIP Project - Kansas Avenue	\$ 350,628.00	X			KDOT - \$300,000
Public Works - State	2017 ED Project - Farmland Road	\$ 930,000.00	X			KDOT - \$1,500,000 - G.O. BOND ?
Public Works - State	Pioneer Pathway	\$ 104,800.00	X			KDOT Transportation Alternative Grant / G.O. Bond
Public Works - Street	Annual Crack Sealing Program	\$ 182,500.00	X		032-21-211-5530.07	
Public Works - Street	Annual Street Sealing Program	\$ 411,100.00	X		032-21-211-5530.07	\$250,000 paid by General Fund
Recreation	Clint Lightner Renovation - Concession/Restroom	\$ 216,000.00		X		
Recreation	Skate Park	\$ 494,880.00		X		
Waste Water	Electrical Upgrades at Treatment Plant	\$ 275,000.00	X		041-91-000-6030.12	
Waste Water	SCADA Upgrade	\$ 750,000.00	X		068-41-411-6100.13	
Water	DFA Water Purchase	\$ 2,500,000.00	X		041-91-000-6400.19	
Water	K-State Water Extension	\$ 200,000.00	X		041-91-000-6040.05	
Water	SCADA Replacement	\$ 300,000.00	X		041-91-000-6040.05	
Water	Towns Riverview Extension	\$ 200,000.00	X		041-91-000-6040.05	
Water	Water Main Replacement	\$ 400,000.00	X		041-91-000-6010.13	
Water	Water Main Replacement	\$ 1,330,000.00	X		041-91-000-6040.05	
Water	Water Well Development	\$ 300,000.00	X		041-91-000-6030.12	
Water	Replace Valves, Meters and Hydrants	\$ 200,000.00	X		041-91-000-6030.12	
Water	Water Main Cleaning, Valve Replacement	\$ 125,000.00	X		041-91-000-6030.12	
Water	Water Tower / Reservoir Painting	\$ 425,000.00	X		041-91-000-6010.13	
TOTAL		\$ 16,170,873.00				

2018 CIP REQUESTS

Department	Project	City Cost	Funded		Funding Source	Comments
			Yes	No		
Airport	Design Terminal Area Plan Recommendations	\$ 71,030.00	X		061-60-000-5275.01	FAA Grant (90%) - \$639,270.00
Electric	Distribution System Improvements	\$ 330,125.00	X		068-41-411-6040.01	
Fire	Construct East Fire Station #3	\$ 3,651,634.00		X		
Golf	Maintenance Area Improvements	\$ 102,000.00		X		
Golf	Redesign the 18th Hole			X		\$375,000 - FOB D
Planning	Multi-Purpose Sports Facility Plan	\$ 250,000.00		X		
Public Works - Drainage	FEMA Study/Drainage Improvements	\$ 250,000.00		X		
Public Works - Drainage	Eastside Drainage Improvements	\$ 2,767,000.00	X			Temporary Notes Pending
Public Works - Drainage	Annual Main Line Cleaning	\$ 40,000.00	X		079-79-000-5237.21	
Public Works - Drainage	Main Line Rehabilitation	\$ 161,000.00		X		
Public Works - Local	KDOT Fund Exchange Program Annual Local Street			X		\$280,000 KDOT Funds - Need to apply in 2018
Public Works - Local	New Community Sidewalks/Cost Share Program	\$ 50,000.00	X		001-21-133-5347.10	
Public Works - Local	Public Transit Stop Amenities	\$ 30,000.00	X		001-21-133-6110.23	
Public Works - Local	Reconstruct 8th Street	\$ 350,000.00		X		
Public Works - Local	Reconstruct North Campus Drive	\$ 1,700,000.00		X		
Public Works - Parks	Annual Facility Improvements	\$ 70,000.00	X		001-14-135-6041	
Public Works - Parks	SE Community Park Improvements	\$ 420,000.00		X		
Public Works - Parks	Trail Signage Program	\$ 41,644.00	X		005-17-000-5442.01	FICO Community Health Coalition Grant
Public Works - State	Jeannie Barker Road Reconstruction			X		County? (\$5,937,000) Concrete pavement with oversized storm sewer
Public Works - Street	Annual Crack Sealing Program	\$ 189,700.00	X		032-21-211-5530.07	
Public Works - Street	Annual Street Sealing Program	\$ 361,500.00	X		032-21-211-5530.07	\$275,000 paid by General Fund
Recreation	Clint Lightner Renovation - Moving Maint. Building	\$ 91,000.00		X		
Recreation	Clint Lightner Scoreboard			X		\$23,000 Outside Funds?
Recreation	Fansler Field Renovation - Field Lighting/Dugouts/Bull Pens/Batting Cage	\$ 240,000.00		X		
Waste Water	Design of NE Garden City Interceptor	\$ 250,000.00	X		041-91-000-6040.05	
Water	Water Well Development	\$ 150,000.00	X		041-91-000-6030.12	
Water	NE Water Extension	\$ 75,000.00	X		080-31-311-6040.05	
Water	Replace Valves, Meters and Hydrants	\$ 200,000.00	X		080-31-311-6040.05	
Water	Water Main Cleaning, Valve Replacement	\$ 125,000.00	X		080-31-311-6040.05	
Zoo	Architect Plans for Hosp/Tiger Ex/Entrances	\$ 22,000.00		X		\$15,000 - FOLRZ
Zoo	Flamingo Exhibit	\$ 400,000.00		X		
Zoo	Primate Exhibit			X		\$1,450,000 - FOLRZ
TOTAL		\$ 12,388,633.00				



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell, Director of Aviation
DATE: June 20, 2017
RE: AIP 40 -Task Order Number 7

ISSUE:

The Governing Body is asked to consider and approve Task Order Number 7 between the City of Garden City and HNTB for planning services for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.

BACKGROUND:

The City of Garden City entered into a Master Agreement for Professional Services with HNTB on January 21, 2014 and authorized HNTB services for the projects. Task Order Number 7 provides planning services for the Terminal Area Plan. The Terminal Area Plan will take inventory of existing airport conditions including the terminal, building components, landside and airside facilities. The plan will update the forecast with facility requirements and will provide alternatives for development. HNTB will host several Planning Advisory Committee (PAC) meetings to review the alternatives and will provide a recommended plan for development that will include financial estimates.

The Federal Aviation Administration (FAA) requires an independent analysis of the proposed fee. Assistant to the City Manager Cottrell, conducted the analysis and finds the proposed fee is reasonable for the project.

ALTERNATIVES:

1. Approve Task Order Number 7 between the City of Garden City and HNTB for planning services for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.
2. Do not approve Task Order Number 7 between the City of Garden City and HNTB for planning services for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.
3. Governing Body provide guidance for staff.

RECOMMENDATION:

Staff recommends approval of Task Order Number 7 between the City of Garden City and HNTB for planning services for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.

FISCAL NOTE:

The project is included in the FY2017 Airport budget fund 061. The total cost is \$244,625.00 (90% Federal funds \$220,162.00 and 10% City funds \$24,463.00).

ATTACHMENTS:

Description	Upload Date	Type
AIP 40 Task Order Number 7	6/14/2017	Backup Material
AIP 40 Cottrell Independent Analysis	6/14/2017	Backup Material

TASK ORDER NUMBER 7

Terminal Area Plan

This Task Order is made as of _____, 20____, under the terms and conditions established in the MASTER AGREEMENT FOR PROFESSIONAL SERVICES, dated January 21, 2014 (the Agreement), between the City of Garden City, Kansas (Owner) and HNTB Corporation (HNTB). This Task Order is made for the following purpose, consistent with the Project defined in the Agreement:

Provide planning services for the Terminal Area Plan project at the Garden City Regional Airport (GCK).

Section A. – Scope of Services

A.1. HNTB shall perform the following Services:

1. Refer to **Attachment A: Scope of Services**

A.2. The following Services are not included in this Task Order, but shall be provided as Additional Services if authorized or confirmed in writing by the Owner.

1. Completing traffic count data collection
2. Airport wide systems outside the terminal footprint (other than as required to support new terminal location)

A.3. In conjunction with the performance of the foregoing Services, HNTB shall provide the following submittals/deliverables (Documents) to Owner:

1. Refer to **Attachment B: Submittals/Deliverables**

Section B. - Schedule

HNTB shall perform the Services and deliver the related Documents (if any) according to the following schedule:

- An executed Task Order shall constitute a Notice to Proceed (NTP) by the Owner.
- Goals and Objectives, Inventory, Forecast, Demand/Capacity and Facility Requirements summaries shall be submitted to the Owner and FAA for review within sixty (60) calendar days from receipt of NTP.
- Owner and FAA review is expected to be completed within twenty one (21) calendar days. This duration is not under the control of HNTB.
- Alternatives development summary shall be submitted to the Owner and FAA for review within sixty (60) calendar days from receipt of Goals and Objectives, Inventory, Forecast, Demand/Capacity and Facility Requirements Comments.
- Owner and FAA review is expected to be completed within twenty one (21) calendar days. This duration is not under the control of HNTB.
- Financial feasibility and Alternative Refinement/Recommended Plan summaries shall be submitted to the Owner and FAA within thirty (30) calendar days from receipt of Alternatives development comments.

- Owner and FAA review is expected to be completed within twenty one (21) calendar days. This duration is not under the control of HNTB.
- The final report will be submitted to the Owner within forty five (45) calendar days from receipt of financial feasibility and alternative refinement/recommended plan comments.

Section C. - Compensation

C.1. For performing the Services identified within **Section A - Scope of Services**, the Owner shall pay HNTB a lump sum amount of **\$244,625.00** as outlined in **Attachment C**. HNTB may alter the compensation distribution between individual phases, tasks or work assignments to be consistent with the Services actually rendered, within the total lump sum amount.

C.2. The lump sum includes compensation for the Services, subconsultant costs, if any, and appropriate factors for labor, overhead, profit, and Reimbursable Expenses.

C.3. Although HNTB recognizes and accepts the ordinary risks and/or benefits of a lump sum fee structure, the parties agree to negotiate adjustment of the lump sum amount if there has been, or is to be, a material change in the: (a) scope, complexity or character of the Services or the Project; (b) conditions under which the Services are required to be performed; or (c) duration of the Services, if a change in the Schedule warrants such adjustment in accordance with the terms of this Agreement.

C.4. Any services rendered by HNTB beyond those described in **Section A - Scope of Services** shall be compensated on the same basis set forth in paragraph C.1.

C.5. HNTB's estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, Owner shall agree in writing to additional compensation exceeding said estimated amount.

C.6. Progress Payments: Owner shall make monthly periodic progress payments for Services. The amounts due for Additional Services will also be invoiced monthly. Invoices shall be due and payable upon receipt.

C.7. Reimbursable Expense Definition: Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.

C.8. Timing of Services: The total compensation is based on the Services being performed according to the approved schedule and completed within six (6) months of the Owner written NTP. Should the time to complete the Services extend beyond this period, HNTB and Owner agree to negotiate an equitable change to the compensation maximum or to provide Additional Services on the basis set forth herein.

Section D. - Owner's Responsibilities

Owner shall perform and/or provide the following in a timely manner so as not to delay the Services of HNTB. Unless otherwise provided in this Task Order, Owner shall bear all costs incident to compliance with the following:

1. Provide an original executed Task Order which will serve as NTP.
2. Review all HNTB submittals and make decisions that affect the project in a timely manner to avoid schedule delays.
3. Provide information regarding local requirements regarding construction contracts (e.g., insurance limits) that shall be incorporated into the Special Provisions to HNTB.

Section E. - Other Provisions

The parties agree to the following provisions with respect to this specific Task Order:

1. No other provisions are incorporated.

IN WITNESS WHEREOF, Owner and HNTB have executed this Task Order.

City of Garden City, Kansas
(Owner)

Signature _____

Name _____

Title _____

Date _____

HNTB Corporation
(HNTB)

Signature Wayne Feuerborn

Name Wayne Feuerborn

Title Vice President

Date 6/2/2017

Attachment A: Scope of Services

1. Project Management
 - 1.1. Perform contract administration
 - 1.2. Coordinate with Owner
 - 1.3. Coordinate with FAA
 - 1.4. Prepare weekly progress reports
 - 1.5. Conduct internal bi-weekly team meetings
 - 1.6. Monthly project reviews
2. FAA Documentation
 - 2.1. Prepare grant application
 - 2.2. Update FY 2019 CIP
 - 2.3. Prepare FAA quarterly performance reports
 - 2.4. Prepare annual SF 271 and 425 forms
 - 2.5. Prepare grant closeout documentation
3. Goals and Objectives
 - 3.1. Prepare goals and objectives summary
4. Inventory of Existing Conditions (GMCN, PEC)
 - 4.1. Terminal
 - 4.1.1. Building Systems
 - 4.1.1.1. Plumbing systems
 - 4.1.1.2. HVAC
 - 4.1.1.3. Electric (power and lighting)
 - 4.1.1.4. IT and Communications Systems (data, wi-fi, cable, telephone, Public Address (PA) System, airport EVIDS etc.)
 - 4.1.1.5. Security System
 - 4.1.1.6. Sanitary Sewer
 - 4.1.1.7. Storm Sewer
 - 4.1.1.8. Fire Alarm
 - 4.1.1.9. Fire Protection System
 - 4.1.1.10. Building Enclosure
 - 4.1.1.11. Interior finishes
 - 4.1.1.12. Baggage handling system (BHS)
 - 4.1.2. Building Components
 - 4.1.2.1. Passenger ticketing and queuing
 - 4.1.2.2. Airline administrative office space
 - 4.1.2.3. Checked baggage screening and processing
 - 4.1.2.4. Public waiting area
 - 4.1.2.5. Passenger security screening/queuing
 - 4.1.2.6. TSA administrative office space
 - 4.1.2.7. Departure hold room
 - 4.1.2.8. Baggage claim device and room
 - 4.1.2.9. Rental car queuing and office space
 - 4.1.2.10. Restroom facilities
 - 4.1.2.11. Airport signage
 - 4.1.2.12. Passenger boarding bridge
 - 4.2. Landside
 - 4.2.1. Access roads
 - 4.2.2. Airport signage
 - 4.2.3. Parking lots
 - 4.2.4. Terminal Curb Frontage

- 4.3. Airside Apron Capacity
- 4.4. Airport security infrastructure/procedures and applicable TSA guidelines and regulations
- 4.5. Prepare existing conditions Revit model
- 4.6. Prepare inventory summary
5. Forecast Update
 - 5.1. Update operations data using the following sources:
 - 5.1.1. Terminal rehab project completed in 2015
 - 5.1.2. 2009 City of Garden City Comprehensive Plan
 - 5.1.3. 2012 AMP update
 - 5.1.4. 2016 GCK True Market/Leakage Study
 - 5.1.5. 2016 Kansas Aviation System Plan (KASP)
 - 5.1.6. FAA Terminal Area Forecast (TAF)
 - 5.1.7. FAA Traffic Flow Management System Counts (TFMSC)
 - 5.1.8. GCK Air traffic records
 - 5.1.9. American Eagle Operations
 - 5.1.10. Traffic counts collected at airport entrances, curbside and parking entrances (traffic counts to be completed by City of Garden City, HNTB to provide location and details for data to be collected)
 - 5.2. Update National Passenger Aviation Trends
 - 5.3. Update State Passenger Aviation Trends
 - 5.4. Update Local Passenger Aviation Trends
 - 5.5. Update Local Socioeconomic Trends
 - 5.6. Update Base Year Activity
 - 5.7. Update Forecast Passenger Activity
 - 5.8. Update TAF Comparison
 - 5.9. Update Peak Passenger Activity Forecast
 - 5.10. Passenger Fleet Mix Forecast
 - 5.11. Prepare Forecast Update summary
6. Demand/Capacity
 - 6.1. Compare forecast demand to existing terminal facility
 - 6.2. Forecast of traffic volumes on terminal entry/exit roadways, curbsides and parking facilities
 - 6.3. Landside capacity analysis for terminal entry/exit roadways, curbside and parking
 - 6.4. Prepare demand/capacity summary
7. Facility Requirements
 - 7.1. Identify FAA terminal standards (design criteria) that apply to GCK.
 - 7.2. Identify fixed facilities within terminal and those that can be relocated
 - 7.3. Review roadway signage needs
 - 7.4. Prepare facility requirements summary
8. Conduct PAC Meeting #1
 - 8.1. Establish Planning Advisory Committee
 - 8.2. Discuss goals/objectives summary
 - 8.3. Discuss inventory/existing facilities
 - 8.4. Discuss forecast update
 - 8.5. Discuss demand/capacity
 - 8.6. Discuss facility requirements
 - 8.7. Discuss initial diagrams
9. Alternatives Development
 - 9.1. Terminal
 - 9.1.1. Develop "no-action" concept

- 9.1.1.1. Deferred maintenance
 - 9.1.2. Develop renovation/expansion concept 1
 - 9.1.2.1. Terminal Building
 - 9.1.2.2. Terminal Systems
 - 9.1.2.3. Baggage Handling System
 - 9.1.3. Develop renovation/expansion concept 2
 - 9.1.3.1. Terminal Building
 - 9.1.3.2. Terminal Systems
 - 9.1.3.3. Baggage Handling System
 - 9.1.4. Develop new concept
 - 9.1.4.1. Terminal Building
 - 9.1.4.2. Terminal Systems
 - 9.1.4.3. Baggage Handling System
- 9.2. Airside
 - 9.2.1. Develop renovation/expansion concept (assume 1 concept for both renovation options)
 - 9.2.2. Develop new concept
- 9.3. Landside
 - 9.3.1. Develop renovation/expansion concept (assume 1 concept for both renovation options)
 - 9.3.2. Develop new concept
- 9.4. Prepare Cost Estimates
 - 9.4.1. Renovation/expansion concept 1
 - 9.4.2. Renovation/expansion concept 2
 - 9.4.3. New concept
- 9.5. Prepare evaluation matrix for alternative concepts
 - 9.5.1. Identify constraints and opportunities associated with each alternative
 - 9.5.2. Identify evaluation criteria
 - 9.5.3. Establish weighting
 - 9.5.4. Perform technical ranking
- 9.6. Prepare alternatives development summary
- 10. Conduct PAC Meeting #2
 - 10.1. Confirm facility requirements
 - 10.2. Discuss alternatives and costs
 - 10.2.1. Airside
 - 10.2.2. Landside
- 11. Financial Feasibility
 - 11.1. Update Airport Financial Structure
 - 11.2. Recommended Capital Program
 - 11.3. Funding Sources
 - 11.4. Financial Analysis
 - 11.5. Prepare financial feasibility summary
 - 11.6. Coordination and WebEx Presentation
- 12. Alternative Refinement/Recommended Plan
 - 12.1. Refine preferred alternative
 - 12.1.1. Constructability (review of fatal flaws and major issues that would impact feasibility or cost of development)
 - 12.1.2. Integration with and re-use of existing facilities
 - 12.1.3. Other identified evaluation criteria
 - 12.2. Prepare simple exterior (only) 3D rendering
- 13. Conduct PAC Meeting #3

- 13.1. Present refined alternative
- 13.2. cost estimates and financial analysis
- 13.3. Conduct presentation to City Commission on comments received from PAC meeting #3 and alternatives being evaluated
- 14. Prepare final report
- 15. Exclusions
 - 15.1. Collection of traffic count data (to be completed by City of Garden City)
 - 15.2. Airport wide systems outside the terminal footprint (other than as required to support new terminal location)

Attachment B: Submittals/Deliverables

1. Project Management
 - a. Weekly progress reports
2. FAA Documentation
 - a. Grant Application
 - b. FY 2019 CIP Update
 - c. FAA quarterly performance reports (2)
 - d. SF 271 and 425 forms
 - e. Grant closeout documentation
3. Goals and Objectives Summary
4. Inventory Summary
5. Forecast Update Summary
6. Demand/Capacity Summary
7. Facility Requirements Summary
8. Presentation handouts for PAC Meeting #1
9. Alternatives Development Summary
 - a. "no-action" concept
 - b. Renovation/expansion concept 1
 - c. Renovation/expansion concept 2
 - d. New concept
10. Presentation handouts for PAC Meeting #2
11. Financial Feasibility Summary
12. Alternative Refinement/Recommended Plan Summary
13. Presentation handouts for PAC Meeting #3
14. Final Report
 - a. Goals and Objectives
 - b. Inventory
 - c. Forecast Update
 - d. Demand/Capacity
 - e. Facility Requirements
 - f. Alternatives Development
 - g. Financial Feasibility
 - h. Alternative Refinement/Recommended Plan

Attachment C: Fee Proposal

Derivation of Fees

[illegible]

Derivation of Fees

<div><div>HNTB</div><div>Scope of Services/Fee Estimate</div></div>																	Project: Project 59464 - Terminal Planning										Date: 5/24/17																											
																	Location: Location Garden City Regional Airport										RAS																											
																	Client: Client City of Garden City																																					
																	Expenses Required														Total Expense Cost		Total Task Cost																					
																	Mile		Parking		Flight		Hotel		Car		Meals		8.5x11						11x17		Plots		Prints		Reports		Ship											
																	\$0.575		\$18.00		\$600.00		\$150.00		\$200.00		\$12.00		\$0.07						\$0.14		\$1.50		\$1.50		\$50.00		\$40.00											
																	0%		0%		0%		0%		0%		0%		0%						0%		0%		0%		0%		0%											
																	0%		0%		0%		0%		0%		0%		0%						0%		0%		0%		0%		0%											
Task																	Gross Rate:		\$0.575		\$18.00		\$600.00		\$150.00		\$200.00		\$12.00		\$0.07		\$0.14		\$1.50		\$1.50		\$50.00		\$40.00													
Airside																																					\$0.00		\$1,172.00															
Landside																																					\$0.00		\$2,340.00															
Prepare cost estimate for preferred alternative (1)																																					\$0.00		\$0.00															
Cost estimate coordination																			4																		\$0.00		\$2,194.00															
Conduct PAC Meeting #3																																					\$0.00		\$0.00															
Prepare for PAC Meeting																			4				4		8		16												\$3,705.00															
Conduct PAC Meeting #3																			16						16														\$5,236.00															
Conduct Presentation to City Commission																			2						2																\$655.00													
Prepare final report																			8		4		12		12		4				4		8		16		16		4				\$11,697.00											
																																									\$0.00													
Subtotal																			0		149		20		108		112		27		48		65		55		40		156		178		200		40		0				\$164,351.00			
Total Planning Services Fees																																																	\$4,787.00		\$169,138.00			
Subtotal																			0		0		0		0		0		0		0		0		0		0		0		0		0		0				\$0.00		\$0.00			
Total Fees																																																			\$0.00		\$0.00	
IV. Subcontracts																																																						
GMCN - Existing Conditions																																																	\$14,000.00					
Connico - Cost Estimating																																																	\$23,585.00					
PEC - Mechanical/Electrical/Plumbing																																																			\$15,000.00			
Log Plan - Baggage Handling System																																																			\$10,000.00			
Total Subcontracts Fees																																																					\$62,585.00	
Total Cost																																																					\$244,625	

Attachment D: Federal Contract Provisions

FEDERAL CONTRACT PROVISIONS FOR A/E AGREEMENTS

ALL REFERENCES MADE HEREIN TO "CONTRACTOR", "BIDDER", AND "OFFEROR" SHALL PERTAIN TO THE ARCHITECT/ENGINEER (A/E). ALL REFERENCES MADE HEREIN TO "SUBCONTRACTOR" SHALL PERTAIN TO ANY AND ALL SUBCONSULTANTS UNDER CONTRACT WITH THE A/E.

ALL REFERENCES MADE HEREIN TO "SPONSOR" SHALL PERTAIN TO THE STATE, CITY, AIRPORT AUTHORITY OR OTHER PUBLIC ENTITY EXECUTING THE CONTRACT WITH THE A/E.

ACCESS TO RECORDS AND REPORTS

Reference: 2 CFR § 200.326, 2 CFR § 200.333

The contractor must maintain an acceptable cost accounting system. The contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers, and records of the contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

CIVIL RIGHTS – GENERAL

Reference: 49 USC § 47123

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

This provision also obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport through the Airport Improvement Program, except where Federal assistance is to provide, or is in the form of personal property; real property or interest therein; structures or improvements thereon.

In these cases the provision obligates the party or any transferee for the longer of the following periods:

(a) the period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or

(b) the period during which the airport sponsor or any transferee retains ownership or possession of the property.

CIVIL RIGHTS – TITLE VI ASSURANCES

1) Title VI Solicitation Notice

Reference: Appendix 4 of FAA Order 1400.11, Nondiscrimination in Federally-Assisted Programs at the Federal Aviation Administration

The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

2) Title VI Clauses for Compliance with Nondiscrimination Requirements

Reference: Appendix A of Appendix 4 of FAA Order 1400.11, Nondiscrimination in Federally-Assisted Programs at the Federal Aviation Administration

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

- a) **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the **Title VI List of Pertinent Nondiscrimination Statutes and Authorities**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
- b) **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
- c) **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
- d) **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
- e) **Sanctions for Noncompliance:** In the event of a contractor’s noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

- i. Withholding payments to the contractor under the contract until the contractor complies; and/or
 - ii. Cancelling, terminating, or suspending a contract, in whole or in part.
- f) **Incorporation of Provisions:** The contractor will include the provisions of paragraphs a) through f) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

3) **Title VI List of Pertinent Nondiscrimination Authorities**

Reference: Appendix E of Appendix 4 of FAA Order 1400.11, Nondiscrimination in Federally-Assisted Programs at the Federal Aviation Administration

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;

- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

DISADVANTAGED BUSINESS ENTERPRISE

Reference: 49 CFR part 26

Contract Assurance (§ 26.13) - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

Prompt Payment (§26.29) - The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) calendar days from the receipt of each payment the prime contractor receives from the Sponsor. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Sponsor. This clause applies to both DBE and non-DBE subcontractors.

FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)

Reference: 29 USC § 201, et seq.

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Wage and Hour Division.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES

Reference: 49 CFR part 20, Appendix A

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

Reference: 20 CFR part 1910

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

RIGHT TO INVENTIONS

Reference: 2 CFR § 200 Appendix II(F)

All rights to inventions and materials generated under this contract are subject to requirements and regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

TRADE RESTRICTION CLAUSE

Reference: 49 CFR part 30

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c) has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

TEXTING WHEN DRIVING

(References: Executive Order 13513, and DOT Order 3902.10)

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), FAA

encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

The contractor must promote policies and initiatives for employees and other work personnel that decrease crashes by distracted drivers, including policies to ban text messaging while driving. The contractor must include these policies in each third party subcontract involved on this project.

VETERAN'S PREFERENCE

Reference: 49 USC § 47112(c)

In the employment of labor (except in executive, administrative, and supervisory positions), preference must be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Title 49 United States Code, Section 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$10,000

TERMINATION OF CONTRACT

Reference: 2 CFR § 200 Appendix II(B)

- a) The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services must be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
- b) If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price will be made, but no amount will be allowed for anticipated profit on unperformed services.
- c) If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor is liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
- d) If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination will be deemed to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price will be made as provided in paragraph 2 of this clause.
- e) The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$25,000

DEBARMENT AND SUSPENSION (NON-PROCUREMENT)

References: 2 CFR part 180 (Subpart C), 2 CFR part 1200, DOT Order 4200.5 DOT Suspension & Debarment Procedures & Ineligibility

CERTIFICATE REGARDING DEBARMENT AND SUSPENSION (BIDDER OR OFFEROR)

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION (SUCCESSFUL BIDDER REGARDING LOWER TIER PARTICIPANTS)

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a “covered transaction”, must verify each lower tier participant of a “covered transaction” under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder will accomplish this by:

1. Checking the System for Award Management at website: <https://www.sam.gov>.
2. Collecting a certification statement similar to the Certificate Regarding Debarment and Suspension (Bidder or Offeror), above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract

If the FAA later determines that a lower tier participant failed to tell a higher tier that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedy, including suspension and debarment.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$100,000

BREACH OF CONTRACT TERMS

Reference 2 CFR § 200 Appendix II(A)

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

CLEAN AIR AND WATER POLLUTION CONTROL

References: 49 CFR § 18.36(i)(12) and 2 CFR § 200 Appendix II(G)

Contractors and subcontractors agree:

1. That any facility to be used in the performance of the contract or subcontract or to benefit from the contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities;
2. To comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder;
3. That, as a condition for the award of this contract, the contractor or subcontractor will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of or benefit from the contract is under consideration to be listed on the EPA List of Violating Facilities;
4. To include or cause to be included in any construction contract or subcontract which exceeds \$100,000 the aforementioned criteria and requirements.

CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS

Reference: 2 CFR § 200 Appendix II (E)

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4. Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

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CITY COMMISSION

MELVIN L. DALE,
Mayor

ROY CESSNA

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW,

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

MEMORANDUM

TO: Rachelle Powell, Director of Aviation

FROM: Steve Cottrell, Assistant to the City Manager

DATE: 12 June 2017

RE: Engineering services (Task Order No. 7) Independent Engineering Cost Analysis: AIP No. 3-20-0040 – Terminal Area Plan

I have evaluated the scope of engineering services and fees for the referenced project. I have prepared an independent cost estimate and find that the fees for design phase services would be \$297,200.

In my opinion, the proposed fee of \$244,625 for the design phase services is reasonable for this project.

If additional information is needed, please let me know.

**Garden City Regional Airport
Design Engineering Fee Analysis
Independent cost estimate
AIP # 3-20-0024-40
Terminal Area Plan
6/12/2017**

DIRECT SALARY COSTS:

POSITION	ESTIMATED HOURS			TOTAL	RATE/HR	COST
	ADMIN	PLANNING	CLOSEOUT			
Partner	4	8	0	12	\$110.00	\$ 1,320.00
Project Manager	32	144	0	176	\$95.00	\$ 16,720.00
Senior Engineer	8	112	0	120	\$50.00	\$ 6,000.00
Technician	8	120	0	128	\$40.00	\$ 5,120.00
Senior Planner	0	96	0	96	\$95.00	\$ 9,120.00
Planner	0	120	0	120	\$50.00	\$ 6,000.00
Technician	0	40	0	40	\$40.00	\$ 1,600.00
Senior Architect	16	160	0	176	\$60.00	\$ 10,560.00
Architect	8	200	0	208	\$50.00	\$ 10,400.00
Architect	8	200	0	208	\$40.00	\$ 8,320.00
Technician	0	40	0	40	\$40.00	\$ 1,600.00
Clerical	12	12	0	12	\$35.00	\$ 420.00
	96	1252	0	1348		\$ 77,180.00

OVERHEAD:

Overhead multiplier Total Direct Salary x 150.00% **Overhead** \$115,770.00

SUBTOTAL: **Total Direct Salary + Overhead** **\$ 192,950.00**

PROFIT/FIXED FEE:

Total Direct Salary + Overhead x 15.00% **Profit/Fixed Fee** **\$28,942.50**

Subtotal **\$221,892.50**

DIRECT NONSALARY EXPENSES:

Travel - airfare (R/T)	6 Trips @	\$1,000.00 / Trip =	\$6,000.00
Travel - Re vehicle	7000 Miles @	\$0.54 / Mi =	\$3,780.00
Per Diem	45 Days @	\$145.00 / Day =	\$6,525.00
Materials and Supplies			\$4,000.00
	Total Out-of-Pocket Expenses		\$20,305.00

SUB-CONSULTANT COSTS

Estimator	\$ 25,000.00
M-E-P sub-consultant	\$ 15,000.00
Baggage Handling	\$ 15,000.00
Total Sub-Consultant Costs	\$ 55,000.00

TOTAL FEE	\$ 297,197.50
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Steven F. Cottrell, PE
Assistant to the City Manager
6/12/2017



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Fred Jones, Water Resource Manager
DATE: June 20, 2017
RE: Sub-Surface Irrigation Demonstration Area Contract

ISSUE:

The Governing Body is asked to consider and approve a contract between the City of Garden City and the Kansas Water Office. The purpose of the agreement is to gauge the feasibility of a large conversion of irrigated public grounds from the Ogallala Aquifer to treated effluent, utilizing sub-surface drip irrigation technology.

BACKGROUND:

The City of Garden City is converting Clint Lightner Field to sub-surface irrigation. The City obtained initial funding for the project through a grant from the Bureau of Reclamation that was approved by the City Commission, at a special meeting on September 13, 2016. The Kansas Water Office proposes to participate in the project as a means to promote water conservation and to gather data that may be used to encourage similar water conservation measures in our community and throughout the State of Kansas.

The total cost of the project, as presented to the Bureau of Reclamation, is \$223,430.77. The City project match is \$131,180.77. The proceeds from the Bureau of Reclamation is \$92,250.00.

The contract under consideration today from the Kansas Water Office, if approved, will offset the City's cost for this project. The deliverables and compensation schedule is outlined below:

Item No.	Deliverable Description	Date Due	Payment Amount
1.	Trenching and Installation of Subsurface drip Irrigation.	11/01/2017	\$15,000.00
2.	Interim report evaluating subsurface drip irrigation for the 2018 irrigation season.	10/01/2018	\$ 3,000.00
3.	Final Report and Evaluation of Subsurface Irrigation.	06/01/2019	\$ 2,000.00

ALTERNATIVES:

1. Approve the Sub-Surface Irrigation Demonstration Area contract from the Kansas Water Office and direct the Water Resource Manager to coordinate the preparation of the deliverables with Kansas Water Office staff.

2. Decline approval of the contract with the Kansas Water Office and proceed with the Bureau Reclamation project as previously approved.

RECOMMENDATION:

Staff recommends approval of the Sub-Surface Irrigation Demonstration Area contract as presented by the Kansas Water Office.

FISCAL NOTE:

Proceeds from this Contract will reimburse the fund providing the City's matching share by \$15,000.00. Proceeds received in 2018 and 2019, totaling \$5,000.00, will be used for water conservation projects in the community. Staff will work with the Public Utilities Advisory Board to develop a work plan.

ATTACHMENTS:

Description	Upload Date	Type
Kansas Water Office Contract Number 17-116	6/13/2017	Backup Material

**Sub-Surface Irrigation Demonstration Area
City of Garden City, KS
Kansas Water Office Contract Number 17-116**

OPENING CLAUSE:

This Contract between the Kansas Water Office, 900 SW Jackson Street, Suite 404, Topeka, Kansas, 66612 and the City of Garden City, 140 Harvest St./Box 998, Garden City, Kansas, 67846. The parties enter into this Contract for the purposes of gauging the feasibility of a large conversion of irrigated public grounds from the Ogallala Aquifer to treated effluent, utilizing sub-surface drip irrigation technology.

I. PROJECT TITLE

The project has been entitled "Sub-Surface Irrigation Demonstration". All references to this Contract shall include this title and the Kansas Water Office Contract Number 17-116.

II. COMPENSATION

- A. The Kansas Water Office agrees to pay, the City of Garden City, not more than twenty thousand dollars (\$20,000.00) for the work to be completed or performed under the attachments incorporated into this agreement by reference below. Payments will be made upon receipt of a billing from the City of Garden City, under the schedule in Attachment B, upon receipt, review and acceptance by the Kansas Water Office of the indicated deliverables listed in Attachment B. See the Payments clause, *infra*.
- B. The Scope of Work, Deliverables and the Payment Schedule, Attachment B, is hereby incorporated in this contract and made a part hereof by reference.
- C. The Kansas Water Office will have 15 business days from the date of receipt to review the deliverable, ask for changes or approve the deliverable.

III. PAYMENTS

Invoices for payments for work completed under the terms of this Contract, as outlined in the attachments to this Contract should be sent to:

**Kansas Water Office
Attention: Accounts Payable
900 SW Jackson Street, Suite 404
Topeka, Kansas 66612**

Payments will be due and payable 45 calendar days following the receipt of the invoice from the City of Garden City. No payment will be remitted unless and until the appropriate work or work to be delivered has been received and approved by the Kansas Water Office in the manner specified in the attachments hereto.

IV. EFFECTIVE DATES

This Contract shall be effective for the period of June 1, 2017 through June 30, 2019, inclusive.

V. MODIFICATION AND EXTENSION/RENEWAL OF CONTRACT

This Contract may be modified, extended or renewed by written agreement of all parties to this Contract. The parties agree that any request by the City of Garden City for an extension of time of the completion of the Contract should be communicated to the Kansas Water Office no later than 60 days prior to the stated completion date.

VI. CONTACT PERSONS

Each party has designated a contact person to facilitate communication between the parties for purposes of this Contract. The designated contact person may be changed by either party at any time by sending notice of such change, via first class mail, to the appropriate party at the address first given above.

A. The Kansas Water Office contact person for purposes of this Contract will be:

Name: Tracy Streeter
Address: 900 SW Jackson Street, Suite 404, Topeka, KS 66612
Phone: 785-296-3185
E-mail: tracy.streeter@kwo.ks.gov

B. The Kansas Water Office contact person for purposes of contract administration will be:

Name: Katie Mitchell
Address: 900 SW Jackson Street, Suite 404, Topeka, KS 66612
Phone: 785-296-3185
E-mail: Katie.Mitchell@kwo.ks.gov

C. The City of Garden City contact person for purposes of this Contract will be:

Name: Fred T. Jones, III
Address: 301 N 8th Street, Garden City, KS 67846
Phone: 620-276-1291
E-mail: fred.jones@gardencityks.us

VII. ACKNOWLEDGMENTS

Each article, newsletter and/or report written for, about or resulting from this Contract shall acknowledge, "This project is funded in part by the State of Kansas Water Plan Fund."

VIII. ADDITIONAL PROVISIONS

- A. **KANSAS CONTRACT PROVISIONS ATTACHMENT.** The provisions found in contractual provisions attachment (Form DA-146a – Attachment A), which is attached hereto, are hereby incorporated in this contract and made a part thereof.
- B. **TAX CLEARANCES.** Tax Clearances: Per K.S.A. 75-3740-3(c), the Director of Purchases may reject the bid of any bidder who is in arrears on taxes due the State of Kansas. The Division of Purchases will confirm tax status prior to the release of a purchase order or contract award. The State of Kansas reserves the right to allow a bidder an opportunity to clear its tax status within ten (10) calendar days, or to proceed with award to the next lowest responsive bidder, whichever is determined by the Director of Purchases to be in the best interest of the State.
- C. **HEADINGS.** Headings used in this Agreement are informational and not to be considered persuasive or determinative of any clause or matter in dispute.

X. SIGNATURES

In agreement to the terms of this Contract, we set our hand this _____ day of June, 2017, under the authority and power granted to us by virtue of our position or office.

For the Kansas Water Office

For the Garden City

Tracy Streeter
Director, Kansas Water Office

Matthew C. Allen
City Manager, Garden City

State of Kansas
 Department of Administration
 DA-146a (Rev. 06-12)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges-hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 *et seq.*) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total \$5,000 or less during the fiscal year of such agency.
6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility For Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

State of Kansas
Department of Administration
DA-146a (Rev. 1-01)

Agency No. 709
Contract No. 080116
ATTACHMENT A

CONTRACTUAL PROVISIONS ATTACHMENT A

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 1-01), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 1st day of July 2004.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated.
2. **Agreement With Kansas Law:** All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** Neither the State of Kansas nor any agency thereof shall hold harmless or indemnify any contractor beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Parties to this contract understand that the provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting state agency cumulatively total \$5,000 or less during the fiscal year of such agency.
6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State or any agency thereof has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the State of Kansas shall not agree to pay attorney fees and late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect which attempts to exclude, modify, disclaim or otherwise attempt to limit implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility For Taxes:** The State of Kansas shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas shall not be required to purchase, any insurance against loss or damage to any personal property to which this contract relates, nor shall this contract require the State to establish a "self-insurance" fund to protect against any such loss of damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the vendor or lessor shall bear the risk of any loss or damage to any personal property in which vendor or lessor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

Attachment B Scope of Work, Deliverables and Payment Schedule

SCOPE OF WORK

1. Installation

- Trenching to install 1,000' of main line from metered service point.
- Trenching to install 2,000' of distribution header lines. The header lines will be attached to the drip line to ensure even water distribution through the network of subsurface drip line.
- Installation of two smart flow meters that will detect zone disturbances and shut water down in the event of a failure or leak.
- Installation of 123,000' of drip line on 12" centers throughout the project area. Installation spacing is dictated by sandy soil type due to proximity to the Arkansas River. The recommended depth for subsurface irrigation is six inches. This allows for proper cultivation practices
- Installation of Subsurface drip irrigation will include:
 - Outfield of Clint Lightner Field
 - Surrounding common grass areas and plant beds
- Notes:
 - The playing surface on the infield is artificial turf.
 - The project will include reuse of the existing 2" backflow valves from the current irrigation system for source protection.
 - We will also use our current two inch main lines to supply the new system.
 - Proposed installation estimates 50% savings as compared to top surface application.

The City employs a Professional Engineer on staff and that office has been involved in the work related to maintenance and improvement of public facilities including Clint Lightner Field.

2. Evaluation of Subsurface Irrigation

- Costs (Including raw water, treatment and energy)
- Report on Water Conservation Benefits and Impacts to Garden City freshwater supply.
- Water savings via the use of sub-surface technology. It is anticipated that the irrigation system will use 40-50% less water than conventional sprinklers.
- Examination of sub-surface technology and the ability to use effluent water resources with minimal human contact.
- Examination of sub-surface technology as a means to reduce the delivery demands of large scale effluent water re-use. Specifically, will the use of sub-surface allow the City to reduce the operating and infrastructure demands to provide irrigation on a larger scale by increasing the number of hours where irrigation can be applied while minimizing the capacity of pumping equipment or need for elevated storage to provide adequate flow and pressure to project areas.

DELIVERABLES AND COMPENSATION

Item No.	Deliverable Description	Date Due	Payment Amount
1.	Trenching and Installation of Subsurface drip Irrigation.	11/1/2017	\$15,000
2.	Interim report evaluating subsurface drip irrigation for the 2018 irrigation season.	10/01/2018	\$3,000
3.	Final Report and Evaluation of Subsurface Irrigation.	06/01/2019	\$2,000



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kristi Newland, Zoo Director
DATE: June 20, 2017
RE: Consideration and approval of re-appointments to the Zoo Advisory Board.

ISSUE:

The Governing Body is asked to consider and approve two re-appointments to the Zoo Advisory Board.

BACKGROUND:

The Zoo Advisory Board has two members completing the partial terms, to which they were appointed, when vacancies occurred mid-term. Both (Phil Sloderbeck and Donna Lightner) have expressed an interest in continuing to serve on the Zoo Advisory Board. This would be the first full term for each of them.

ALTERNATIVES:

1. Approve the recommended appointments.
2. Deny the recommended appointments.

RECOMMENDATION:

Zoo Director Newland and the Zoo Advisory Board recommend the appointment of Phil Sloderbeck and Donna Lightner.

FISCAL NOTE:

There is no fiscal impact caused by this action.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Lona Duvall, President, FCEDC
DATE: June 20, 2017
RE: FCEDC 2017 2nd Quarter update

ISSUE:

President of Finney County Economic Development Corporation, Lona DuVall, will be present to review the second quarter report for 2017 with the Governing Body.

ATTACHMENTS:

Description	Upload Date	Type
June 2017 Quarterly Report	6/16/2017	Backup Material

Finney County Economic Development Corporation



FCEDC Partners Quarterly Report: June 2017

FCEDC Regular monthly meetings are the 4th Wednesday of each Month at 7:30 a.m. in the City of Garden City Commission chambers. Meetings are open to the public and we welcome attendance from community members.

Prospect Updates

5-17-1: FCEDC is assisting in the creation of a MakerSpace in Finney County
3-17-1: FCEDC submitted two rail-served sites for an industrial project
12-16-1: FCEDC submitted five sites to a manufacturing project
8-16-1: FCEDC is working with a manufacturing company looking for locations in the midwest
5-16-2: FCEDC is assisting a group of investors in a value-added agriculture project
3-16-1: Mies and Sons Trucking: FCEDC has assisted a logistics company with site location and employment needs in relation to the DFA project.

Project Updates

- FCEDC is creating and refining the necessary STAR Bond development information
- DFA/ Meadowlark Dairy Nutrition nearing the end construction--so far on schedule as originally planned
- Transload Facility continues to see progress
- Midwest Health Ranch House Senior Living is under construction
 - FCEDC is assisting with training programs through GCCC and GCHS
 - FCEDC is assisting with employee recruitment
- Home Plus model senior living is nearly completed
- FCEDC is assisting a downtown real estate owner with various development projects

Existing Business Assistance

- Assisting existing and new businesses with employment needs
- Assisting existing businesses with zoning requirements, logistical assistance and incentives for expansion projects
- Working with local builders to develop home-building opportunities
- Assist local business with rail freight options and improved service
- Assist local businesses with accessing state incentives for hiring, training, expansion, etc.
- Assist local businesses with setting up training and meetings in Finney County

Local Organization Involvement

- FCEDC is the lead agency for the Finney County Workforce Connection
- Downtown Vision—FCEDC continues to seek development that will improve downtown core district businesses, housing development and quality of life improvements
- GCCC—FCEDC continues efforts to increase awareness of GCCC programs and to create additional opportunities for workforce training specifically:
- FCEDC continues to identify opportunities to recruit and support business activities that create overnight stays in Finney County
- FCEDC serves as a member of the Chamber of Commerce Legislative Agenda policy formation
- FCEDC assists the Garden City Area Builders Association with legislative updates, training opportunities and housing and construction information

Initiatives

- FCEDC is partnering with Garden City Journal to create the GreaterGardenCity.com webpage dedicated to sharing the "good news" stories of Garden City and the surrounding area--the website will also feature a comprehensive events calendar to highlight events occurring in Garden City and the surrounding area
- Additional technical and career training opportunities
- Housing development
 - Renovation project to create downtown living
 - Assisting developers with RHID application and housing type selection based on market conditions
- Workforce development
- Industrial park development
- Regulatory improvement for business climate
- Legislative missions

2017 Focus

- Recruitment of Industrial and Manufacturing prospects
- Workforce Development and recruitment—collaboration with the Finney County Workforce Connection
- Continue to address housing solutions to meet demand of growing workforce needs
- Core District redevelopment and recruitment
- Continuous quality of life improvement to aid in the recruitment of new industry and workforce

Upcoming Events

- FCEDC Board Meeting: June 28th at 7:30 a.m.

Attachments:

GreaterGardenCity.com quick facts
MakerSpace overview

**FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION
2018 BUDGET REQUEST**

To: Garden City Commissioners
From: Finney County Economic Development Corporation
Re: 2018 Budget Request
Date: 06/02/2017

First and foremost, Finney County Economic Development Corporation is charged with growing the tax base of Finney County. While achieving that goal requires us to be active in multiple arenas, the mission of our organization remains the same...to provide a business climate in Finney County which allows for consistent and healthy growth. Over the past several years, FCEDC has focused on commercial and industrial growth as well as residential development and quality of life enhancements so as to accommodate further business recruitment and workforce needs. Since 2011, more than 3,500 jobs have been created in Finney County and the real property valuation of Finney County has increased by more than \$77,000,000.00.

2017 Funding from partners:

	Request	Approved by funding partner
Finney County	\$ 150,000	\$149,615 (\$119,615 from allocated funds/ \$30,000 transfer from Joint Eco Devo Fund if necessary)
City of Garden City	\$ 130,000	\$ 130,000
City of Holcomb	\$ 25,000	\$ 25,000
GCCC	\$ 15,000	\$ 15,000

2018 Budget Request:

	Request
Finney County	\$ 150,000
City of Garden City	\$ 145,000
City of Holcomb	\$ 25,000
GCCC	\$ 15,000

We have requested additional funding from the City of Garden City for 2018 as we anticipate additional monies to be required as we continue the development of the STAR Bond project.

FCEDC Board:

Tom Walker, Chairman
Bob Kreutzer, Vice-chairman
Phil Escareno, Treasurer
Sam Hands
Larry Geier
Gary Newman
Steve Martinez

Appointing entity

Finney County
Finney County
City of Garden City
Finney County
City of Garden City
City of Holcomb
GCCC



GREATER garden city .com

Vision:

Greater Garden City will be the daily online hub for Garden City area residents; it will also be the champion of the Garden City area and the people living there.

Why?

The strength of the Garden City area is in all the great communities that it contains. Unfortunately our communities are somewhat isolated from each other, and oftentimes there are great stories and events taking place in each of the communities that don't get the exposure they deserve across the whole region. Greater Garden City will look to build this community of communities. The goal is to make everyone in our area experts in all of our communities from the great people to events, restaurants and businesses. Together we are the best place to live in the country!

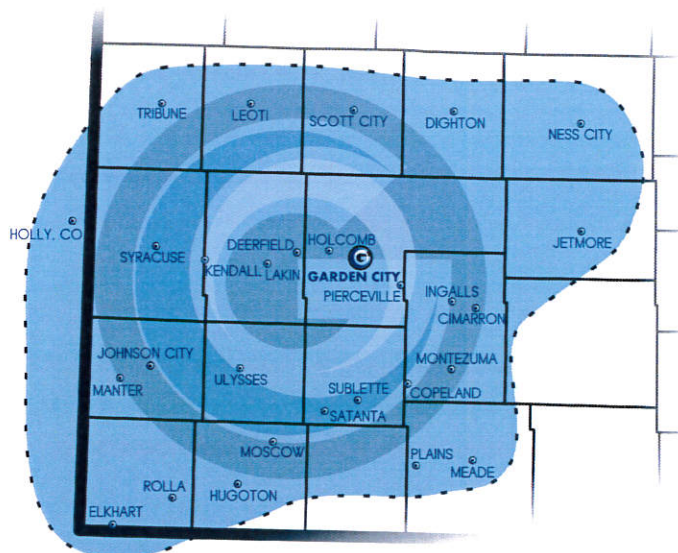
What topics?

Greater Garden City only covers positive topics, from the big to the small. In our area we know that kids enjoying a day in a local park is just as much a part of our great lifestyle as enjoying an indoor waterpark. So we are always looking for stories that are important to our way of life; new businesses, county fairs, a nice sunset, a 50th wedding anniversary— if it is important to our community members it is important to Greater Garden City.

How can we help?

Greater Garden City is asking for each city and county in the Greater Garden City area to work within their community to identify local community members who would be in charge of submitting community news (a quick picture and a paragraph about the news, about once a week) and identify local organizations, businesses, and individuals who would be interested in supporting this effort. If your community can't help monetarily don't worry— this project is being funded by Finney County Economic Development as they have identified supporting our local communities as a way to also grow Finney County. Your community will still be covered no matter the ability to help out financially.

Where is the Greater Garden City area?





GREAT PLAINS MakerSpace

What is Great Plains MakerSpace?

The Great Plains Makerspace is a community center for people to gather to create, invent, collaborate, explore, teach, and learn. Focus areas include: shop (wood and metal), fabrication (laser cutting, 3-D printing, and computer-aided design), electronics (circuitry and programming), textiles (sewing and embroidering), arts (pottery and stained glass), communication (video and audio), and food (commercial kitchen and hydroponics).

Who is it for?

Everyone is welcome at Great Plains MakerSpace, but the focus is on adults and older teens. Children under 15 are welcome, given they are closely supervised. For a kid-centric space, please check out the Finney County Public Library's Idea Lab. Inventors, tinkerers, dabblers, hobbyists and entrepreneurs of all skill levels are welcome in all areas, provided they have received the proper training from our staff.

Why is this important?

In a world built on disposable and virtual goods, the satisfaction gained by designing, making, and collaborating is often lost to instant gratification. The Maker Movement looks to bring back the skills that we have been losing over the last few decades such as woodworking, sewing, metal working, cooking, and repair. However, it also includes new technology and tools for creation such as laser cutting, 3-D printing, and electronics. Further, many people who would like to learn about these areas simply do not have access to the tools, space, or knowledge to be able to adequately pursue these skills. The Great Plains MakerSpace is a community solution to these problems. It removes the barriers for people to starting working again with their hands and with each other.

What does Great Plains MakerSpace provide?

1. Access to tens of thousands of dollars' worth of common and specialty tools.
2. Both large and small spaces for projects.
3. Opportunity to learn about different disciplines as well as proper use of the tools in those disciplines.
4. A vibrant community in which to learn, teach, make, and collaborate.

What if I don't know how to use a specific tool?

You can sign up for a class! Great Plains MakerSpace will hold regular classes, taught by volunteers, about using the tools in a lab (such as woodworking or stained glass 101). For more technical equipment there will be a certification process which, when completed, will grant access to that tool.

How much does it cost?

Currently, the business model that we are looking at incorporates free public time for anyone to come into the MakerSpace and use the tools. There will also be extended hours for paid members as well as an option for 24-hour access for enterprise members. Great Plains MakerSpace will purchase many consumable materials at bulk to be resold to patrons at a reduced price.

How is Great Plains MakerSpace different from the Finney County Public Library's Idea Lab?

While all ages are welcome at both locations, the MakerSpace is meant for more technical projects, while the Idea Lab is focused on kid-centric projects. Children are not allowed in Great Plains MakerSpace without close adult supervision. However, at the Library's Idea Lab they will have the freedom to explore on their own. Both spaces will work together to build a community that values creating, improving, and making, in contrast to merely consuming.

Learn more at GreatPlainsMakerSpace.com!

Finney County Public Library



What is Finney County Public Library's Idea Lab?

The Idea Lab is a community center for people to gather to create, invent, collaborate, explore, teach, and learn. Focus areas include: electronics (circuitry and programming), textiles (sewing and embroidering), communication (video and audio), and arts (from paper craft to vinyl cutting). The space will be designed to allow kids and adults alike an opportunity to explore and invent in an environment of collaboration.

Who is it for?

Everyone is welcome at the Idea Lab, but the focus is on children, younger teens, and families. The space is designed so that children can explore freely without close supervision. This unguided exploration allows patrons to invent, develop, and refine projects that they are personally interested in, reinforcing their own innate passion for making. For an adult-centric space, please check out the Great Plains MakerSpace.

Why is this important?

In our culture, young children are expected to know how to use a cell phone and iPad but most haven't ever picked up a hammer or glue gun. The Maker Movement looks to bring back skills that our children have less and less exposure to for the last few decades such as inventing, building, improving, and collaborating. The Finney County Public Library's Idea Lab will combine traditional crafting tools with new tools, such as 3-D Printers, electronics kits, and die-cut machines, to foster the making spirit that we all have. Further, the Idea Lab will allow residents of Finney County to have access to the tools and expertise needed to use those tools so that the barrier to create is reduced and people can start working again with their hands and with each other.

What does Idea Lab provide?

1. Access to thousands of dollars' worth of common and specialty tools for creating.
2. Spaces for crafts and projects.
3. Opportunity to learn about different disciplines as well as proper use of the tools in those disciplines.
4. A vibrant community in which to learn, teach, make, and collaborate.

What if I don't know how to do something?

Ask for help! The Library staff will be trained to assist with the tools and materials available. There will be some tools which patrons must first learn how to use before they can be used (hot glue gun, soldering iron, vinyl cutter, etc.) and some which only the staff may be able to operate (3D-printer, paper cutter, etc.). There will also be regular classes and activities in collaboration with Great Plains MakerSpace to allow for projects and exploration in other areas.

How much does it cost?

As always, patrons are welcome in all parts of the Finney County Public Library for free! For some tools and projects, there might be a nominal cost associated with the materials that are consumed. Check with Library staff for details as there may be opportunities for materials scholarships thanks to donations from generous patrons and local organizations!

How is Finney County Public Library's Idea Lab different from the Great Plains MakerSpace?

While all ages are welcome at both locations, the MakerSpace is meant for more technical projects, while the Idea Lab is focused on kid-centric projects. Children are not allowed in Great Plains MakerSpace without close adult supervision. However, at the Library's Idea Lab they will have the freedom to explore on their own. Both spaces will work together to build a community that values creating, improving, and making, in contrast to merely consuming.

Learn more at GreatPlainsMakerSpace.com!

Maker Electronics - Program Arc

Ages

2

4

6

8

10

12

14

16

18+

Start-Up Circuits

Squishy Circuits

Chibitronics

Snap Circuits

MakeyMakey

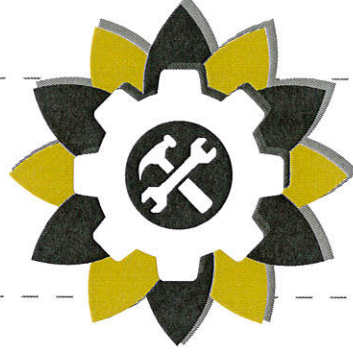
Discover Electronics

Spectacle

LilyPad

Raspberry Pi

Arduino



GREAT PLAINS
MakerSpace



Maker Programming - Program Arc

Ages

2 4 6 8 10 12 14 16 18+

Cubetto

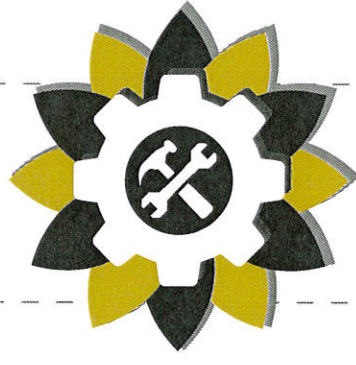
Robot Turtles

Scratch

Tynker

Hopscotch

Kids Ruby



GREAT PLAINS
MakerSpace



Ruby

C++

Java

Python



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell, Director of Aviation
DATE: June 20, 2017
RE: AIP 40 Grant Application

ISSUE:

The Governing Body is asked to consider and approve the Application for Federal Assistance for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.

BACKGROUND:

The City of Garden City entered into a Master Agreement for Professional Services with HNTB on January 21, 2014 and authorized HNTB services for the projects. Task Order Number 7 provides planning services for the Terminal Area Plan. The Terminal Area Plan will take inventory of existing airport conditions including the terminal, building components, landside and airside facilities. The plan will update the forecast with facility requirements and will provide alternatives for development. HNTB will host several Planning Advisory Committee (PAC) meetings to review the alternatives and will provide a recommended plan for development that will include financial estimates.

Approving the grant application would authorize the Mayor, City Clerk, and City Attorney to execute the Grant Agreement between the Federal Aviation Administration and the City of Garden City.

HNTB has provided the attached AIP-40 Application for Federal Assistance.

ALTERNATIVES:

1. Approve the Application for Federal Assistance for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.
2. Do not approve the Application for Federal Assistance for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.
3. Governing Body guidance to staff.

RECOMMENDATION:

Staff recommends approval of the Application for Federal Assistance for the Terminal Area Plan project at the Garden City Regional Airport - Airport Improvement Program (AIP) 3-20-00-24-40.

FISCAL NOTE:

The project is included in the FY2017 Airport budget fund 061. The total cost is \$244,625 (90% Federal funds \$220,162 and 10% City funds \$24,463).

ATTACHMENTS:

Description	Upload Date	Type
AIP 40 Application for Federal Assistance	6/14/2017	Backup Material

GARDEN CITY REGIONAL AIRPORT

GARDEN CITY, KANSAS

APPLICATION FOR FEDERAL ASSISTANCE

A.I.P. PROJECT NO. 3-20-0024-040

Terminal Area Plan

June 30, 2017

PREPARED BY:

City of Garden City
Garden City, Kansas

HNTB Corporation
Kansas City, Missouri

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Part III, Sections C and D, Exclusions and Financing.....	1
Part IV, Program Narrative.....	1
Airport Sponsor Assurances	20
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Sponsor Certification – Certification of Potential Conflicts of Interest	2
Sponsor Certification – Drug-Free Workplace.....	3
Exhibit A Property Map	1

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:**

06/30/2017

4. Applicant Identifier:

GCK

5a. Federal Entity Identifier:

AIP 3-20-0024-040

5b. Federal Award Identifier:**State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:** City of Garden City, Kansas*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

48-6009982

*** c. Organizational DUNS:**

0733242200000

d. Address:*** Street1:** 2225 S Air Service Rd., Suite 112

Street2:

*** City:** Garden City

County/Parish:

Finney

*** State:** KS: Kansas

Province:

*** Country:** USA: UNITED STATES*** Zip / Postal Code:** 67846**e. Organizational Unit:**

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Rachelle

Middle Name:

*** Last Name:** Powell

Suffix:

Title: Director of Aviation

Organizational Affiliation:

City of Garden City, Kansas

*** Telephone Number:** (620) 276-1190**Fax Number:** (620) 276-1192*** Email:** rachelle.powell@gardencityks.us

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

AIP 3-20-0024-040: Terminal Apron Plan

Attach supporting documents as specified in agency instructions.

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="222,412.00"/>
* b. Applicant	<input type="text" value="24,713.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="247,125.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A			
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.			
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	Yes	No	
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	Yes	No	N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	Yes	No	N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	Yes	No	N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes. <div style="margin-left: 40px;"> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? Yes No </div> <div style="margin-left: 40px;"> The project is included in another Federal Assistance program. Its CFDA number is below. </div>			
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals? <div style="margin-left: 40px;"> Yes No N/A </div> If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply: <div style="margin-left: 40px;"> De Minimis rate of 10% as permitted by 2 CFR § 200.414. </div> <div style="margin-left: 40px;"> Negotiated Rate equal to % as approved by (the Cognizant Agency) on (Date) (2 CFR part 200, appendix VII). </div>			
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>			

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Federal Domestic Assistance Catalog Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
3. Approach: (See approved Scope of Work in Final Application)
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number)



ASSURANCES

Airport Sponsors

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this grant agreement.

B. Duration and Applicability.

1. **Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

The terms, conditions and assurances of this grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 25, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions, and assurances of this grant agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements.

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq.¹
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act – 5 U.S.C. 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.^{1 2}
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).¹
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.¹
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.¹
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f))
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.¹
- s. Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.¹
- t. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.¹
- u. Copeland Anti-kickback Act - 18 U.S.C. 874.1
- v. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.

- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

Executive Orders

- a. Executive Order 11246 - Equal Employment Opportunity¹
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 - Intergovernmental Review of Federal Programs
- e. Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 - Environmental Justice

Federal Regulations

- a. 2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 - Audits of States, Local Governments, and Non-Profit Organizations].^{4, 5, 6}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment
- d. 14 CFR Part 13 - Investigative and Enforcement Procedures14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- e. 14 CFR Part 150 - Airport noise compatibility planning.
- f. 28 CFR Part 35- Discrimination on the Basis of Disability in State and Local Government Services.
- g. 28 CFR § 50.3 - U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- h. 29 CFR Part 1 - Procedures for predetermination of wage rates.¹
- i. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹
- j. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- k. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).¹
- l. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.³
- m. 49 CFR Part 20 - New restrictions on lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 - Participation by Disadvantage Business Enterprise in Airport Concessions.

- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.^{1 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- t. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.

Specific Assurances

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this grant agreement.

Footnotes to Assurance C.1.

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 49 CFR Part 18 and 2 CFR Part 200 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

⁴ On December 26, 2013 at 78 FR 78590, the Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200. 2 CFR Part 200 replaces and combines the former Uniform Administrative Requirements for Grants (OMB Circular A-102 and Circular A-110 or 2 CFR Part 215 or Circular) as well as the Cost Principles (Circulars A-21 or 2 CFR part 220; Circular A-87 or 2 CFR part 225; and A-122, 2 CFR part 230). Additionally it replaces Circular A-133 guidance on the Single Annual Audit. In accordance with 2 CFR section 200.110, the standards set forth in Part 200 which affect administration of Federal awards issued by Federal agencies become effective once implemented by Federal agencies or when any future amendment to this Part becomes final. Federal agencies, including the Department of Transportation, must implement the policies and procedures applicable to Federal awards by promulgating a regulation to be effective by December 26, 2014 unless different provisions are required by statute or approved by OMB.

⁵ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

⁶ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this grant agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in this grant agreement and shall insure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and

has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and, upon approval of the Secretary, shall be incorporated into this grant agreement. Any modification to the approved plans,

specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this grant agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal,

state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for-

- 1) Operating the airport's aeronautical facilities whenever required;
 - 2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 - 3) Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or

to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to-

- 1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2) charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
 - d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
 - e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
 - f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees [including, but not limited to maintenance, repair, and fueling] that it may choose to perform.
 - g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
 - h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
 - i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 - 1) If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or

operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

- 2) If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 - 3) Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at Section 47102 of title 49 United States Code), if the FAA determines the airport sponsor meets the requirements set forth in Sec. 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
 - c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and

- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that –

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing
 - 1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 - 2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and

roads), including all proposed extensions and reductions of existing airport facilities;

- 3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon; and
 - 4) all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.
- b. If a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by, or pursuant to these assurances.
- b. Applicability
 - 1) Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 - 2) Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.

- 3) Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

- 1) So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
- 2) So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this grant agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

e. Required Contract Provisions.

- 1) It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
- 2) It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
- 3) It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
- 4) It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a

covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:

- a) For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b) For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order, (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund. If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.
- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested or transferred to another

eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order: (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund.

- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated _____ (the latest approved version as of this grant offer) and included in this grant, and in accordance

with applicable state policies, standards, and specifications approved by the Secretary.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its DBE and ACDBE programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in section 47102 of title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that-
 - 1) Describes the requests;
 - 2) Provides an explanation as to why the requests could not be accommodated; and
 - 3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- Yes No N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- Yes No N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- Yes No N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- Yes No N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- Yes No N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- Yes No N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- Yes No N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- Yes No N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- Yes No N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location:

Address:

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

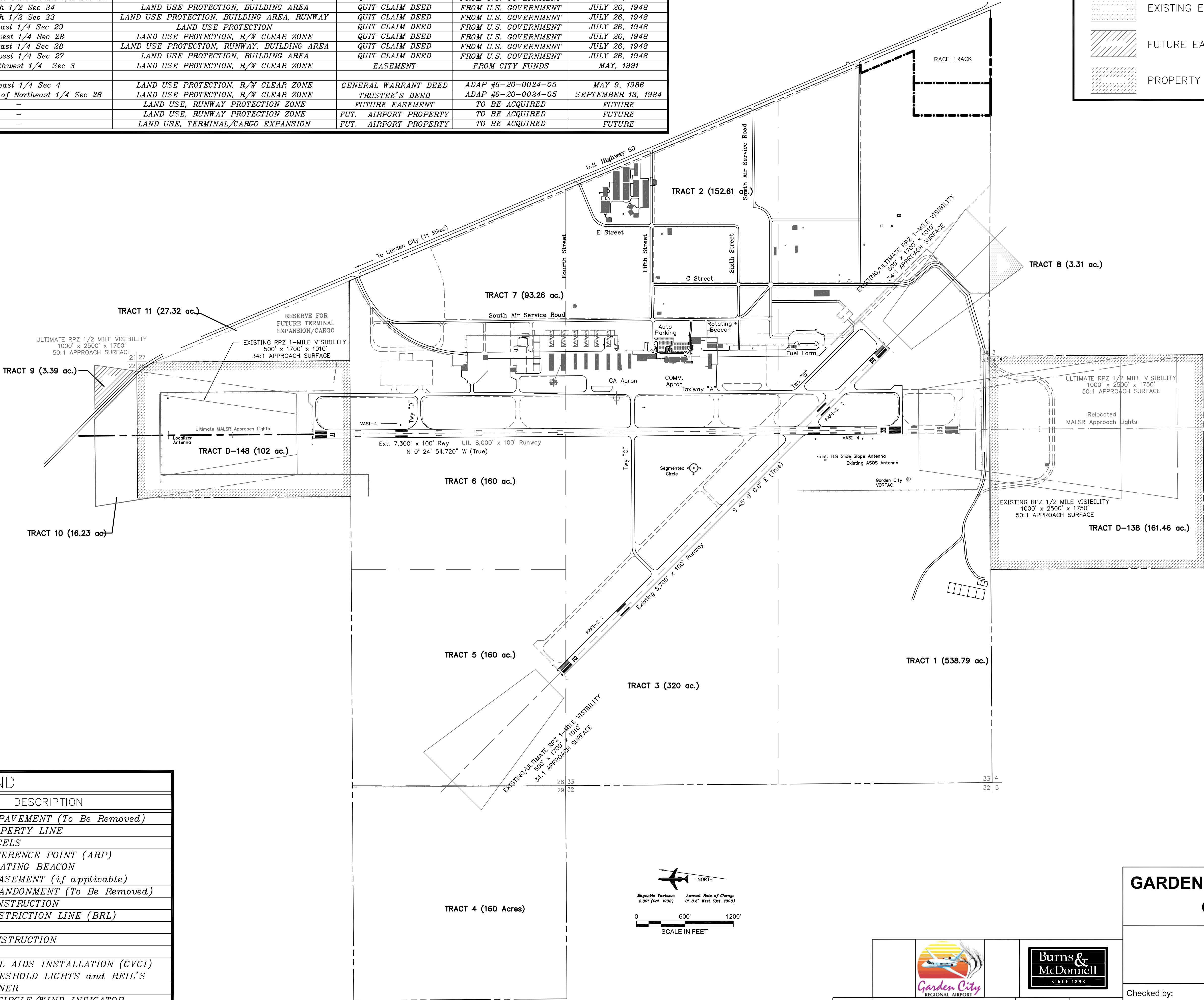
I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

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AIRPORT PROPERTY DATA						
TRACT NO.	ACRES	LOCATION	USAGE	HOW SECURED	COMMENTS	DATE ACQUIRED
TRACT 1	538.79 ac.	South 1/2 Sec 33, Part South 1/2 Sec 34	LAND USE PROTECTION, RUNWAY	QUIT CLAIM DEED	FROM U.S. GOVERNMENT	JULY 26, 1948
TRACT 2	152.61 ac.	North 1/2 Sec 34	LAND USE PROTECTION, BUILDING AREA	QUIT CLAIM DEED	FROM U.S. GOVERNMENT	JULY 26, 1948
TRACT 3	320.0 ac.	North 1/2 Sec 33	LAND USE PROTECTION, BUILDING AREA, RUNWAY	QUIT CLAIM DEED	FROM U.S. GOVERNMENT	JULY 26, 1948
TRACT 4	160.0 ac.	Southeast 1/4 Sec 29	LAND USE PROTECTION	QUIT CLAIM DEED	FROM U.S. GOVERNMENT	JULY 26, 1948
TRACT 5	160.0 ac.	Southeast 1/4 Sec 28	LAND USE PROTECTION, R/W CLEAR ZONE	QUIT CLAIM DEED	FROM U.S. GOVERNMENT	JULY 26, 1948
TRACT 6	160.0 ac.	Southeast 1/4 Sec 28	LAND USE PROTECTION, RUNWAY, BUILDING AREA	QUIT CLAIM DEED	FROM U.S. GOVERNMENT	JULY 26, 1948
TRACT 7	93.06 ac.	Southeast 1/4 Sec 27	LAND USE PROTECTION, BUILDING AREA	QUIT CLAIM DEED	FROM U.S. GOVERNMENT	JULY 26, 1948
TRACT 8	3.31 ac.	Part Northwest 1/4 Sec 3	LAND USE PROTECTION, R/W CLEAR ZONE	EASEMENT	FROM CITY FUNDS	MAY, 1991
TRACT D-138	161.46 ac.	Northeast 1/4 Sec 4	LAND USE PROTECTION, R/W CLEAR ZONE	GENERAL WARRANT DEED	ADAP #6-20-0024-05	MAY 9, 1986
TRACT D-148	102.0 ac.	East 102 Acres of Northeast 1/4 Sec 28	LAND USE PROTECTION, R/W CLEAR ZONE	TRUSTEE'S DEED	ADAP #6-20-0024-05	SEPTEMBER 13, 1984
TRACT 9	3.39 ac.	-	LAND USE, RUNWAY PROTECTION ZONE	FUTURE EASEMENT	TO BE ACQUIRED	FUTURE
TRACT 10	16.23 ac.	-	LAND USE, RUNWAY PROTECTION ZONE	FUT. AIRPORT PROPERTY	TO BE ACQUIRED	FUTURE
TRACT 11	27.32 ac.	-	LAND USE, TERMINAL/CARGO EXPANSION	FUT. AIRPORT PROPERTY	TO BE ACQUIRED	FUTURE

AIRPORT PROPERTY LEGEND	
	EXISTING EASEMENT
	FUTURE EASEMENT
	PROPERTY ACQUIRED WITH FEDERAL FUNDS

LEGEND		
EXISTING	ULTIMATE	DESCRIPTION
		ABANDONED PAVEMENT (To Be Removed)
		AIRPORT PROPERTY LINE
		FUTURE PARCELS
		AIRPORT REFERENCE POINT (ARP)
		AIRPORT ROTATING BEACON
		AVIGATION EASEMENT (if applicable)
		BUILDING ABANDONMENT (To Be Removed)
		BUILDING CONSTRUCTION
		BUILDING RESTRICTION LINE (BRL)
		DRAINAGE
		FACILITY CONSTRUCTION
		FENCING
		NAVIGATIONAL AIDS INSTALLATION (GVCI)
		RUNWAY THRESHOLD LIGHTS and REIL'S
		SECTION CORNER
		SEGMENTED CIRCLE/WIND INDICATOR
		TOPOGRAPHY (source)
		WIND INDICATOR



GARDEN CITY REGIONAL AIRPORT
GARDEN CITY, KS

EXHIBIT A

							
				Checked by:			
				Designed by:			
				Drawn by:			
				Date: AUGUST 4, 2005			
No.				Revisions			
				Date			
				By			
				Sheet 1 of 1			



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: June 20, 2017
RE: New and Renewed Contractor Licenses for June 20, 2017.

ISSUE:

The Governing Body is asked to consider and approve the contractor licenses for June 20, 2017.

BACKGROUND:

Attached is the list of contractors who have applied for a new contractor license or license renewal from Neighborhood & Development Services. All of the contractors on this list have completed the requirements necessary to obtain their license for 2017.

ALTERNATIVES:

1. The Governing Body may elect to approve the contractor licenses as presented.
2. The Governing Body may elect to not approve the contractor licenses.

RECOMMENDATION:

Staff recommends approval of contractor licenses as presented.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Contrator Agenda	6/14/2017	Backup Material

CONTRACTOR LICENSE AGENDA

June 20, 2017

2017 NEW

CLASS A-General

Caliper Building Systems, LLC

CLASS B-General

Monarrez Concrete

CLASS C-General

Sears Home Improvements

2017 RENEWAL

CLASS E-SOC Specialized Other

Carolina Carports, Inc.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Andy Liebelt, Parks Superintendent
DATE: June 20, 2017
RE: March 2017 Park and Tree Advisory Board Minutes

ISSUE:

Presentation of the March 17, 2017 Park and Tree Advisory Board minutes.

BACKGROUND:

Attached is the Park and Tree Advisory Board minutes from the March 21, 2017 meeting.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
March Park and Tree Board Minutes	6/14/2017	Backup Material

Garden City Parks & Tree Board
Minutes of Meeting
March 21, 2017

Call to Order: David Miller called the meeting to order at approximately 5:47 pm.

Members Present: David Miller, Pat Geier, Ed Sattler, Jonathan Aguilar and Linda Motley

Members Excused: Mike Ramsey, John Brennaman,

Others Present: Andy Liebelt, Superintendent of Public Grounds, John Klempa, District Forester, Sam Curran, Public Works Director and Kelly Stevenson, Cemetery Sexton.

Approval of Agenda: Motion was made by Linda Motley and seconded by Ed Sattler to approve the agenda as presented. Motion Carried.

Approval of Minutes: Motion was made by Pat Geier and seconded by Ed Sattler to approve the minutes as presented. Motion Carried.

Fund Report: No Report

Staff Report: No Report

VI Committee Reports: No Report

VII Unfinished Business

- A. **Arbor Day Ceremony** – Tentative planning for Arbor Day Ceremony at Jennie Barker Elementary School, Friday April 28th.

VII. New Business

- A. Toured the northern half of the cemetery to discuss putting together the Comprehensive Forestry Plan. Andy and Kelly will begin working on this plan. Phase One will be the removal of hazardous, nuisance and misplaced trees. The plan will include tree care, removal and planting where available and acceptable.

IX. Announcements: No Report

Scheduled next meeting – The next meeting will be on April 18th at 5:45 pm. The meeting will be held at the Parks Department at 106 South 11th Street.

Adjournment – Motion was made by Jonathan Aguilar and seconded by Ed Sattler. Motion carried. The meeting was adjourned at 7:11 pm.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Andy Liebelt, Parks Superintendent
DATE: June 20, 2017
RE: April 2017, Park and Tree Advisory Board Minutes

ISSUE:

Presentation of the April 18, 2017 Park and Tree Advisory Board minutes.

BACKGROUND:

Attached is the Park and Tree Advisory Board minutes from the April 17, 2017 meeting.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
April Park and Tree Board Minutes	6/14/2017	Backup Material

**Garden City Parks & Tree Board
Minutes of Meeting
April 18, 2017**

Call to Order: David Miller called the meeting to order at approximately 5:48 pm.

Members Present: David Miller, Pat Geier, Ed Sattler, Mike Ramsey, Jonathan Aguilar and Linda Motley

Members Excused: John Brennaman

Others Present: Andy Liebelt, Superintendent of Public Grounds and John Klempa, District Forester.

Approval of Agenda: Motion was made by Linda Motley and seconded by Pat Geier to approve the agenda as presented. Motion Carried.

Approval of Minutes: Motion was made by Linda Motley and seconded by Jonathan Aguilar to approve the minutes as presented. Motion Carried.

Fund Report:

- A. Park and Tree Board General Account - \$46,451.15** - Amount is \$200 +/- less than February agenda. Commission looked at account today & could inquire – discussed Taylor Avenue, Forest Lake Park & Southeast Community Park projects – still focused on Taylor Avenue - Andy is working with City Engineer on projects specs.
- B. Tree Trimming and Landscaping Account - \$59,771.00** – doesn't include "030" fund for Taylor Avenue. Money going quickly for plant purchases.
- C. Tree Account** – loans and rebates:
 - a. Tree Loans – 1 - \$1000.00**
 - b. Tree Rebates – 1 - \$50**

Staff Report:

- A. Irrigation & Central Control Projects** – General discussion
- B. Big Pool** – Sandblasting almost done. Next, poly bond will be applied – bath house painted on inside.
- C. Lightner Grant** – Bid opening next Thursday – Maybe only 2 bidders. Next time – design – build type of bid.
- D. Depot Irrigation** – will be nice when done – on Main Street boxes at the base of trees are being deformed by tree growth. New design is 5' or 6' from tree with conduit to tree.
- E. Parks & Cemetery Reorganization** – Cemetery will be totally under Public Works - Kelly will be involved in projects under Sam Curran – implemented by Parks
- F. Cemetery Tree Removal** – City Manager directed implementation of plan starting with removal of (30) trees – nuisance trees, diseased & dying trees. Will start removal tomorrow – will start planting trees around the newly constructed columbarium.
- G. KDHE Burn Site (Kiddie Pond)** – Extremely full because trees only except some grasses – chipper pulled out because dairies stopped buying chips – switched to cotton seed hulls.

Liberal uses a tub grinder for trees.

VI Committee Reports: No Report

VII Unfinished Business

- A. **Arbor Day Ceremony** – Need to return posters: Pat Geier will return Charles O Stones & St Dominic, Mike Ramsey will return St Mary & Bernadine Sitts and Andy will return Plymell & homeschool. Student from Jennie Barker School won the 5th Grade Arbor Day poster contest. City will be planting trees on the west side of the school – (2) Kentucky Coffee trees. Mike Ramsey will read Arbor Day – awards – Andy & John will be there at 2:00pm.

VII. New Business

- A. **Bulb Fund** – Anthony Reardon, Horticulturalist – Question: is there a place in budget to earmark money – won't cause a labor problem – consensus to contribute \$1000.00 from "030 – 6035".

IX. Announcements: No Report

Scheduled next meeting – The next meeting will be on May 16 at 5:45 pm. The meeting will be held at the Parks Department at 106 South 11th Street.

Adjournment – Motion was made by Par Geier and seconded by Jonathan Aguilar. Motion carried. The meeting was adjourned at 6:45 pm.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kristi Newland, Zoo Director
DATE: June 20, 2017
RE: Zoo Advisory Board agenda and minutes for June 2017 meeting.

ISSUE:

Presentation of the June 6, 2017 Zoo Advisory Board minutes.

BACKGROUND:

Attached are the June 6, 2017 Zoo Advisory Board minutes.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
ZAB agenda	6/14/2017	Backup Material
ZAB minutes	6/14/2017	Backup Material

FINNUP CENTER FOR CONSERVATION EDUCATION

5:00 PM, TUESDAY, JUNE 6, 2017

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. NEW BUSINESS

1. Zoo Monthly Report
2. FOLRZ Report
3. Board Member Term Renewals
4. Date of Next Meeting

V. OLD BUSINESS

VI. BOARD MEMBER REPORTS

VII. ADJOURN

Zoo Advisory Board
Minutes of Meeting Held
Tuesday, June 6, 2017

Members Present: Jimmy Deal, Kathy Diehl, Donna Lightner, Taylor Freburg, Stacy Regan-Green

Members Absent: Phil Sloderbeck, Ryan Derstein

Others Present: Kristi Newland, Donna Wohler, Jessica Norton, Sarah Colman, Whitney Buchman

- I. The meeting was called to order at 5:10
- II. Approval of Agenda –The agenda was approved.
- III. Approval of Minutes –The minutes of the May meeting were approved.
- IV. New Business
 - a. Zoo Monthly Report – A leopard gecko was received as a donation and will be utilized by the Education Dept. as an Animal ambassador. A new keeper chat format is being implemented that will take place 7 days/week with consistent messaging, a conservation message, and a message of what visitors can do at home. Lion family intros took place and went very well. Electrical capacity of the old gaur barn was expanded to house different animals, as the zoo is planning to bring in banteng, an Asian wild cattle species. Much time was spent by all zoo staff on storm cleanup and record keeping of storm expenses. Kristi attended a meeting with a FEMA preliminary assessment representative. The Zoo's 90th birthday was celebrated with events that included a Mother's Day event, Blues at the Zoo, Endangered Species Day and a proclamation of Lee Richardson Zoo week. Education volunteer recruitment took place and training is now underway with reformatted classes. Education staff prepared for Zoo Edventures which began June 5th. Signs and plants are being placed in the Butterfly Garden.
 - b. FOLRZ Report –Staff is preparing for the Jungle Run Car Show which will take place July 8. Dash plaques and awards were ordered; Coca-Cola and Monster will be sponsoring awards. Friends are working on a new, more user-friendly website. The couple who is donating a carousel to the zoo have moved to Garden City; they've offered to show the carousel to any board members who are interested.
 - c. Board Member Term Renewals – Donna and Phil have completed terms vacated by other people. They have both agreed to keep serving on the board. Kathy moved that Donna and Phil each be appointed to a 3 year term, Jimmy seconded and the motions passed.
 - d. Date of Next Meeting – The next meeting is scheduled to take place on July 4th. Stacy made a motion that the meeting be moved to the next Tuesday, July 11th, Kathy seconded, and the motion passed.
- V. Old Business
- VI. Board Member Reports –
- VII. The meeting was adjourned at 5:45.

Next scheduled Meeting is July 11, 2017, at 5:00 p.m.