



**AGENDA
CITY COMMISSION MEETING
Tuesday, April 18, 2017
1:00 PM**

City Administrative Center, 301 N. 8th Street

I. Note:

Pre-meeting at 11:00 a.m. - 11:45 a.m., located in the Catherine Hart Conference Room at Finnup Center for Conservation Education, 312 E. Finnup Drive, for the Commission to hear a presentation on the strategic plan for Lee Richardson Zoo. Administrative staff will be present and the pre-meeting is open to the public.

**II. REGULAR MEETING CALLED TO ORDER AND CITY CLERK
ANNOUNCING QUORUM PRESENT**

A. Re-Organization of the Board of City Commissioners.

1. Comments from Mayor Law.
2. Selection of the Chairperson to the Board, who shall assume duties and title of Mayor.
3. Presentation of recognition award to the prior Mayor and passing of the traditional wooden gavel, followed by comments of the newly selected Mayor.
4. Selection of the Vice-Chairperson, who shall assume the duties and title of Vice-Mayor and serve as the Chairperson in the absence of the Mayor.
5. Governing Body consideration of personnel authorized to be seated at the Commission bench. (Statute provides that members of the Governing Body, the Clerk of the City Commission and any other persons authorized by unanimous vote of the Commission members.
6. Governing Body designation of an official city newspaper, as provided by state statute.
7. Short break period to allow for family members and public to congratulate the new Mayor, Vice-Mayor and Governing Body.

III. PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION

**IV. APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING,
WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND
APPROVED**

A. April 4, 2017 City Commission minutes.

V. PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)

VI. CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES

- A. The Governing Body is asked to consider and approve a request from Toni Martin and Miranda Unruh for a waiver of the noise ordinance on June 10, 2017 from 4:00 p.m. - midnight for a neighborhood block party on the 2900 block of Loraine Street.
- B. Katrina Lowry, Board Chair for Family Crisis Services and Joyce Grover, Executive Director of the Kansas Coalition Against Sexual and Domestic Violence would like to recognize their Executive Director, Janene Radke, recipient of the Visionary Award given by the National Sexual Violence Resource Center.

VII. REPORT OF THE CITY MANAGER

- A. The City has received correspondence from Cox Communications regarding channel line-up changes.
- B. Assistant City Manager Cunningham will provide an update on the search process for the golf professional at Buffalo Dunes Golf Course.
- C. Presentation of the March 2017 staff report from the Garden City Regional Airport.
- D. Presentation of March 2017 Building Report from Neighborhood & Development Services.
- E. Presentation of the March 2017 Code Compliance Report from Neighborhood & Development Services.
- F. Presentation of the March 2017 City Link Ridership Report from Public Works.
- G. Presentation of the Monthly Financial Report from Service and Finance.
- H. Presentation of the March 2017 Master activity report from the Garden City Police Department.
- I. Presentation of the March 2017 monthly staff report from Lee Richardson Zoo.

VIII. MEETINGS OF NOTE

- April 15, 2017 – Legislative Coffee at Heartland Cancer Center in the basement Conference room at 10:00 a.m.
- April 19, 2017 – Earth Day Celebration at Lee Richardson Zoo from 9:00 a.m. - 2:00 p.m.
- April 20, 2017 – FCEDC Business 2 Business Breakfast; "Managing Risk, Personnel & Safety" at the Finney County Community Services Building at 7:30 a.m.
- April 20, 2017 - Law Enforcement Explorer Recruitment Night at Garden City High School at 6:00 p.m.

- April 20, 2017 - Historic Preservation Plan Kickoff meeting at the City Administrative Center, Commission Chambers at 6:30 p.m.
- April 21-22, 2017 – League of Kansas Municipalities; Kansas Mayors Association Conference and League's Leadership Summit at the United Wireless Arena in Dodge City
- April 22-24, 2017 – Western Kansas Congressional Delegation reception in Washington, D.C.
- April 28, 2017 - Buffalo Dunes Golf Course -Meet & Greet at Samy's Spirits & Steakhouse, North Central Ballroom at 6:30 p.m.
- May 18, 2017 – FCEDC Business 2 Business Breakfast; "Emotional Commitment=Employee Engagement" at the Finney County Community Services Building at 7:30 a.m.
- May 19, 2017 - Police Memorial Day at the Law Enforcement Center from 10:00 a.m. - 10:20 a.m.
- May 19, 2017 - Coffee with a Cop at the Law Enforcement Center from 10:30 a.m. - 12:00 p.m.
- May 20, 2017 – Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.

IX. CONSIDERATION OF APPROPRIATION ORDINANCE

- A. Appropriation Ordinance No. 2433-2017A

X. CONSIDERATION OF ORDINANCES AND RESOLUTIONS

- A. The Governing Body is asked to consider and approve the following resolution regarding banking institutions to be used as depositories for the City's public funds.
1. Resolution No. _____ - 2017, a resolution designating certain banks, savings and loan associations and federally chartered savings banks as depositories of public funds of the City of Garden City, Kansas, pursuant to the provisions of K.S.A. 9-1401.
- B. The Governing Body is asked to consider and approve an ordinance raising the age of purchasing and possessing tobacco products to 21 years old.
1. Ordinance No. _____ -2017, an ordinance regulating the purchase, possession, selling, giving or furnishing cigarettes, electronic cigarettes, or tobacco products to persons under 21 years of age in the City of Garden City, Kansas; amending Sections 62-2(5-6) and 62-2(5.7) of the code of ordinances of the City of Garden City, Kansas; repealing current code sections 62-2(5.6) and 62-2(5.7); all to the code of ordinances of the City of Garden City, Kansas.
- C. The Governing Body is asked to consider and approve a rezone of 500 College Street from "R-3", Multiple Family Residential District to "C-2", General Commercial District.
1. Ordinance No. _____ -2017, an ordinance approving the rezoning of land from "R-3" Multiple Family Residential District "C-2" General Commercial

District; amending the zoning ordinance, the zoning regulations, and the district zoning map of the city; and repealing the current zoning ordinance, the zoning regulations, and the district zoning map; all to the Code of Ordinances of the City of Garden City, Kansas.

- D. 2:00 p.m. - Public Hearing for the purpose of the Governing Body hearing and answering concerns, questions, and/or objections of taxpayers relating to the a resolution to adopt an improvement district in the 2300 block of 9th Street.

1. Resolution No. _____-2017, a resolution determining the advisability of the making of certain internal improvements in the 2300 block of 9th Street, in the City of Garden City, Kansas; setting forth the general nature of the improvements, the estimated or probable cost thereof, the extent of the improvement district to be assessed for the cost thereof, the method of assessment, and the apportionment of the cost between the improvement district and the city at large; and authorizing and providing for the making of the improvements in accordance with the findings of the Governing Body.

XI. OLD BUSINESS

- A. The Governing Body is asked to consider and approve a Grant Amendment Request for submittal to the FRA. BNSF is requesting that we ask the FRA to amend the grant to allow additional work to be performed with the salvage value received and other savings to the project.

XII. NEW BUSINESS

- A. The Governing Body is asked to review major issues and assumptions used to draft 2018 department budgets, review commission goals & strategies identified in the City Commission Retreat, and review the 2017 & 2018 Capital Improvement Program and proposed financing of those projects. The Governing Body will also review Special Revenue, Support & Misc. Funds - TIF (#04), Capital improvement Reserve (#5), CD Loan Fund (#6), Cemetery Endowment (#7), Community Trust Reserve (#8), DEA Enforcement (#10), Drug Enforcement (#11), E-911 Funds (#15), Finnup Foundation (#18), 12-6 a13 Revolving Fund (#26), Risk Reserve (#27), Special Drug & Alcohol (#29), Special Parks & Rec (#30), Special Trafficway (#32), Street (#01-133), Workers Compensation (#35), Workers Compensation Reserve (#36), Community Development (#50), Economic Development Revolving Loan (#52), Project Development (#53).
- B. The Governing Body is asked to consider and approve revisions to the Water Conservation and Drought Response Plan as part of the annual review process outlined in the plan.
- C. The Governing Body is asked to begin discussions regarding potential projects which may require debt financing which have either been approved in the 2017 Budget or are proposed in the 2017 and 2018 Capital Improvement Programs.
- D. The Governing Body is asked to consider a project, or projects, to which the

City's allocation of KDOT Federal Fund Exchange Program can be applied.

- E. The Governing Body is asked to consider and approve Phase One of the Comprehensive Forestry Plan to remove nuisance, misplaced and/or hazardous trees at Valley View Cemetery.
- F. The Governing Body is asked to consider and approve two appointments to the Finney County Transit Committee.
- G. Staff requests Governing Body consideration of an executive session pursuant to K.S.A. 75-4319(b)(6) pertaining to preliminary discussions relating to the acquisition of real property.

H. ***Consent Agenda for approval consideration:***

(The items listed under this "consent agenda" are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

- 1. The Governing Body is asked to consider approve the low street sealing bids opened Tuesday, April 11, 2017 at 10:00 a.m.
- 2. The Governing Body is asked to consider and approve the low bid for the purchase of 290 sideload trash containers.
- 3. The Governing Body is asked to consider and approve the contractor licenses for April 18, 2017.

XIII. CITY COMMISSION REPORTS

A. Commissioner Cessna

B. Commissioner Dale

C. Commissioner Doll

D. Mayor Law

E. Commissioner Fankhauser

XIV. OTHER ENTITIES

Presentation of the March 9, 2017 minutes from the Garden City Regional Airport Advisory Board.

Presentation of the March 21, 2017 minutes for the Police/Citizens Advisory Board meeting.

Presentation of the April 4, 2017 Zoo Advisory Board agenda and minutes.

XV. ADJOURN



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: April 18, 2017
RE: Block Party -Noise Waiver Request - 2900 Block of Loraine

ISSUE:

The Governing Body is asked to consider and approve a request from Toni Martin and Miranda Unruh for a waiver of the noise ordinance on June 10, 2017 from 4:00 p.m. - midnight for a neighborhood block party on the 2900 block of Loraine Street.

BACKGROUND:

The City Manager has the authority to waive the noise ordinance through 11:00 p.m. for special events. Any requested time after 11:00 p.m. has to be sent to the Governing Body for approval.

ALTERNATIVES:

1. Approve the noise waiver through midnight on June 10, 2017.
2. Deny the noise waiver through midnight and allow the waiver through 11:00 p.m.

RECOMMENDATION:

Staff has no recommendations.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
SER -Block Party - 2900 Block of Loraine Street	4/13/2017	Backup Material



Special Event Request

301 N 8th Street
PO Box 998
Garden City, KS 67846
620-276-1278

☒ Other
☐ Carnival/Circus*
☐ Sports Event*
☐ Haunted House*
☐ Parade**
*License Required
**Parade Application Required

April 11, 2017

Today's Date

Neighborhood Block Party

Name of Event (if applicable)

Saturday, June 10, 2017

Date of Event

2900 Block of Loraine

Location of Event

4:00 p.m. - midnight

Start and End Time of Event

block party

Purpose of the Event

Toni Martin

2920 Loraine

620-272-2025

Applicant Name (please print)

Address

Phone

Miranda Unruh - 620-640-3210

Additional Contact Names & Phone Numbers

Please mark for all request. (Note: Amenities are not available at all locations.)

Street Closure and/or Barricades	barricade at the intersection of Loraine & Long Blvd.	Steven's Park Bandshell	N/A	Noise Waiver**	X
Extra Trash Receptacles		Restrooms (Park Shelter Keys)	N/A	Electricity Access	N/A
Additional Request/Remarks	will have a bouncy house on private property				

Compliance with Code of Ordinances Sections 62-21 to 62-25, pertaining to levels of noise that are permitted, is required unless a waiver is granted by the Governing Body or the City Manager for a specifically designated date and time period. A copy of the applicable code sections can be obtained from the City Clerk.

****Please note that a waiver of noise ordinance does not prohibit an officer or City official from advising you to lower the amplified noise of your event or issuing a citation upon failure to comply with such warnings.**

RESOLUTION NO. 2435-2011

A Resolution granting to the City Manager, or Designee, the authority to grant certain request of persons, businesses of groups for special events or activities.

By signing below, I hereby certify that I have read and understand the statements above and that all related information which I have provided are true, accurate and complete to the best of my knowledge.

request on file

Signature

April 11, 2017

Date

For office use only		GC Downtown Vision		n/a	
Police		Electric		n/a	
Fire	Chief Shelton 4/11/2017	Public Works		SC 4/11/2017	
Inspection	n/a	Parks/Grounds		n/a	
City Manager/Commission		Application Received by		CH 4/11/17 RS 4/11/17	



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: April 18, 2017
RE: Kansas Coalition Against Sexual & Domestic Violence - Visionary Award

ISSUE:

Katrina Lowry, Board Chair for Family Crisis Services and Joyce Grover, Executive Director of the Kansas Coalition Against Sexual and Domestic Violence would like to recognize their Executive Director, Janene Radke, recipient of the Visionary Award given by the National Sexual Violence Resource Center.

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Family Crisis - Visionary Award	4/13/2017	Backup Material

4/11/2017

Katrina Lowry, Board Chair
Family Crisis Services
106 W Fulton Street
Garden City, KS 67846

City Commissioners
City of Garden City
301 N. 8th Street
Garden City, KS 67846

To the Mayor and Commissioners of Garden City:

Janene Radke, Executive Director of Family Crisis Services, was nominated by the Kansas Coalition Against Sexual and Domestic Violence (KCSDV) for the Visionary Voice award given by the National Sexual Violence Resource Center. Janene has been selected to receive this award; it is to be presented locally during April, which is Sexual Assault Awareness Month.

We are requesting that the award be presented to Janene Radke by Joyce Grover, Executive Director of the Kansas Coalition Against Sexual and Domestic Violence (KCSDV) at the City Commission Meeting on April 18, 2017. This is a great honor for Janene and for Family Crisis Services; it would be wonderful to celebrate this award at the City Commission Meeting.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Katrina Lowry". The ink is dark and the signature is fluid, with a large 'K' and a long, sweeping 'y'.

Katrina Lowry, Board Chair
Family Crisis Services



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: April 18, 2017
RE: 04-18-17 Update Cox Communications

ISSUE:

The City has received correspondence from Cox Communications regarding channel line-up changes.

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
04-10-17 Cox Comm update	4/13/2017	Backup Material

Celyn Hurtado

From: Allen, Lisa (CCI-Central Region) <Lisa.Allen@cox.com>
Sent: Monday, April 10, 2017 10:06 AM
Subject: Cox Communications - LFA Notification - Channel Change

Dear Local Franchising Authority

The following channel change will occur for Cox Communications and Cox Business customers.

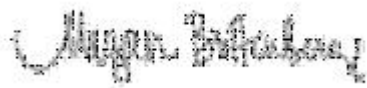
On or after May 10th, 2017:

- C-Span 1 HD will launch on channel 2279 as part of our TV Starter lineup.

Not available on mini boxes. This channel will be available to customers who subscribe to the required TV lineup and receive their service with a compatible Cox digital receiver or CableCARD. For more information about these changes, please visit www.cox.com/channelchanges.

We are truly grateful for the opportunity to serve your community. If you have any questions regarding these changes, please contact me at (785) 215-6727 or Megan.Bottenberg@cox.com.

Sincerely,



Megan Bottenberg
Manager, Government Affairs
Cox Communications Central Region



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Jennifer Cunningham, Assistant City Manager
DATE: April 18, 2017
RE: Buffalo Dunes Update

ISSUE:

Assistant City Manager Cunningham will provide an update on the search process for the golf professional at Buffalo Dunes Golf Course.

BACKGROUND:

Buffalo Dunes will host a meet and greet/informational event at 6:30 p.m. April 28th at the Clarion Inn. The event will provide an opportunity for those interested to meet Interim Golf Professional Loran Richmeier and Interim Golf Course Superintendent Clay Payne and learn about upcoming summer events. Food will be served, and there will be a cash bar. Also at the event, Assistant City Manager Cunningham will unveil the profile for the golf professional position and discuss the hiring process, including the assessment center process used by the City when hiring management team members.

There will be sign-up sheets available for those interested in participating in the assessment center. Staff hopes those interested will come and learn about the individual components of the assessment center to identify which portion will allow them to give the most productive feedback for the process.

The profile creation process is already underway. Staff will complete the profile by April 26th, and it will be made public at the meet and greet event April 28th. The profile will then be included in the City Commission packet for Tuesday, May 2nd.

Following is a current list of those that are being asked to participate in the profile creation process.

Participating through email survey to be sent April 18th:

- Buffalo Dunes Members
- City Commissioners
- Employers with payroll deduct option for Buffalo Dunes Membership
- Finney County Convention & Visitor's Bureau
- Finney County Economic Development Corporation
- Garden City Area Chamber of Commerce
- Garden City Downtown Vision
- HS Coaches/Players
- Men's Association
- Tournament Organizers

- Vendors

Participating in meetings:

- Golf Course Staff – 2 p.m. April 17th
- Women's Association – 7 p.m. April 17th
- Management Team – 10:30 a.m. April 19th
- Friends of Buffalo Dunes - TBD
- Golf Advisory Board - TBD
- Merchant's League - TBD

Those not included in this list can participate in the profile creation process in two ways. The first is to contact Human Resource Director Allie Medina at allie.medina@gardencityks.us. The second way to get involved is to participate in a survey regarding the profile. The survey will be available on the City's website, www.garden-city.org and the City's Facebook page on Tuesday, April 18th. The public is encouraged to attend the event on April 28th to learn other ways they can be involved.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Buffalo Dunes Informational Meeting	4/14/2017	Backup Material



BUFFALO DUNES GOLF COURSE

MEET & GREET

INTRODUCING

Loran Richmeier
Interim Head Golf Professional

&

Clay Payne
Interim Golf Superintendent

28

APRIL

2017

6:30 pm

SAMY'S SPIRITS & STEAKHOUSE

Clarion North Central Ballroom // Dinner and Cash Bar

RSVP BY FRIDAY APRIL 21, 2017

620.276.1210 or e-mail loran.richmeier@gardencityks.us

***COME LEARN ABOUT THE PROCESS FOR HIRING THE NEW
GOLF PROFESSIONAL AND HOW YOU CAN BE INVOLVED!***



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell, Director of Aviation
DATE: April 18, 2017
RE: March 2017 Report

ISSUE:

Presentation of the March 2017 staff report from the Garden City Regional Airport.

BACKGROUND:

Attached is the Garden City Regional Airport staff report for March 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

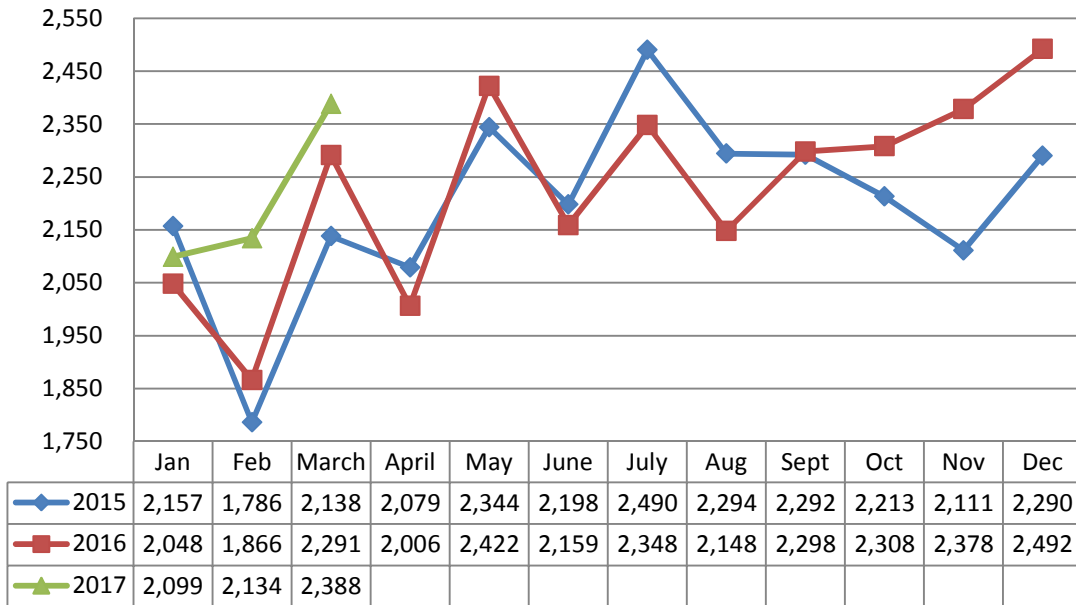
None.

ATTACHMENTS:

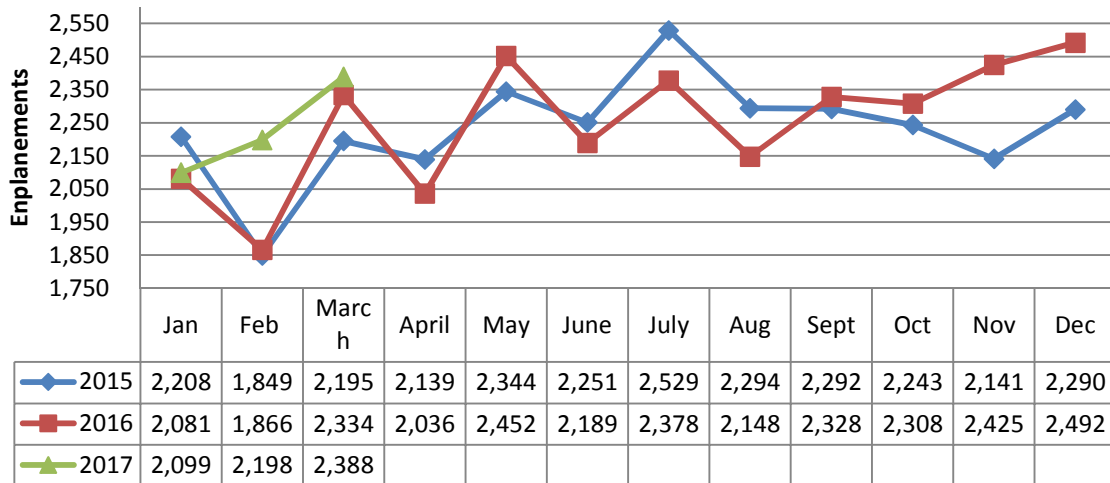
Description	Upload Date	Type
March 2017 Report	4/12/2017	Backup Material

GARDEN CITY REGIONAL AIRPORT MONTHLY REPORTS

Airline Enplanement Comparison

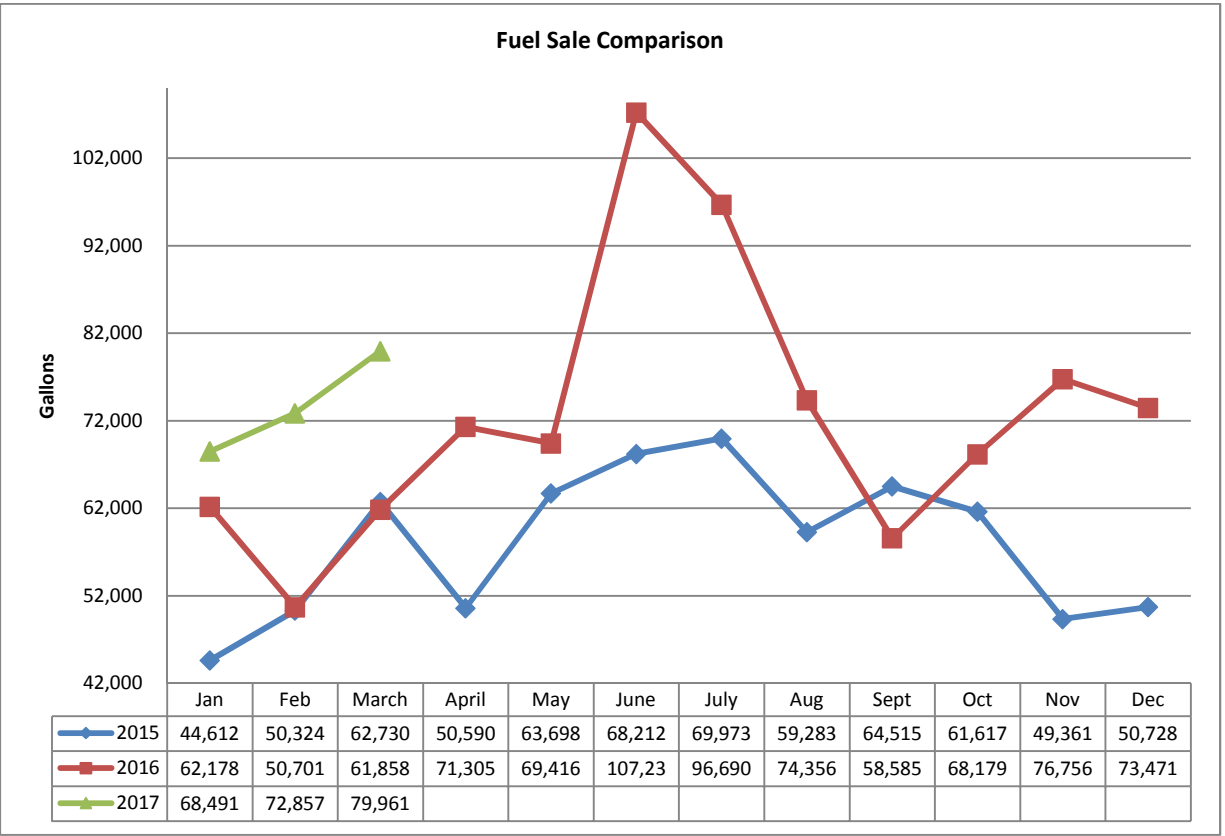


Airline and Charter Enplanement Data



January - March Airline Comparison

	2015	2016	2017
TOTAL	6,081	6,205	6,621

[illegible]



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: April 18, 2017
RE: March 2017 Building Report

ISSUE:

Presentation of March 2017 Building Report from Neighborhood & Development Services.

BACKGROUND:

Attached is the March 2017 Building Report from Neighborhood & Development Services.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
March 2017 Building Report	4/12/2017	Backup Material

Neighborhood & Development Services

Building Report

March 2017



FINNEY COUNTY

2017 MONTHLY BUILDING REPORT

2017 Monthly Report		Single Family Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Misc. Permits (Utility, Religious, Public or Non-Profit)	Total Fee, Permits & Valuation	Total Number of Inspections
JAN	FEE		413.00		1,085.00	3,377.00		2,122.00		6,997.00	61
	PERMITS		1	-	17	9	-	1	-	28	
	VALUATION		66,560		111,265	419,350		365,000		962,175	
FEB	FEE	1,159.00	413.00	-	809.00	-	-	5,801.00	-	8,182.00	69
	PERMITS	1	1	-	13	-	-	4	-	19	
	VALUATION	184,846	66,560	-	37,550	-	-	1,298,875	-	1,587,831	
MAR	FEE	1,416.00		-	1,946.00		1,724.00	4,163.00	-	9,249.00	93
	PERMITS	1		-	26		2	5	-	34	
	VALUATION	329,900		-	149,487		368,000	911,204	-	1,758,591	
APR	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-					-	0	
MAY	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
JUN	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
JUL	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
AUG	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
SEP	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
OCT	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
NOV	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
DEC	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
2017 TOTAL PERMITS		2	2	0	56	9	2	10	0	24,428.00	223
										81	
										4,308,597	

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Finney County	BUILDING PERMIT	2140 MILFORD	131	8032	Building	Residential Remodel	REMOVE EXISTING ROOF MATERIAL AND INSTALL LAMINATES
Finney County	BUILDING PERMIT	1101 MASSEY FERGUSON	29	400	Building	Residential Remodel	8 FOOT WOOD FENCE
Finney County	GAS	155 INDUSTRIAL	29	900	Gas Permit	Residential Remodel	PRESSURE CHECK GAS SYSTEM - OWNER INSTALLED WATER HEATER
Finney County	GAS	201 BULLARD	29	500	Gas Permit	Residential Remodel	GAS PRESSURE TEST - INSTALL GAS OUTLET FOR GRILL
Finney County	BUILDING PERMIT	2601 West MARY LOT 509	42	500	Building	Residential Remodel	DRIVEWAY
Finney County	BUILDING PERMIT	2601 West MARY	42	200	Building	Residential Remodel	CEMENT PAD FOR TRASH CONTAINERS
Finney County	BUILDING PERMIT	2601 West MARY LOT# 512	42	700	Building	Residential Remodel	DRIVEWAY
Finney County	ELECTRICAL	3000 North FARMLAND	29	500	Electrical	Residential Remodel	INSTALL ELECTRICAL FOR WATER PUMP
Finney County	MECHANICAL	3460 North FARMLAND	42	2300	Mechanical	Residential Remodel	REPLACE FURNACE FOR KENNEL #432645
Finney County	BUILDING PERMIT	6050 North THIRD	131	10800	Building	Residential Remodel	REMOVE AND REPLACE ROOF
Finney County	ELECTRICAL	3835 SCHULMAN	42	1485	Electrical	Residential Remodel	GARAGE ELECTRICAL. CIRCUIT BREAKER AND OUTLETS
Finney County	BUILDING PERMIT	7345 LINDSAY	131	7680	Building	Residential Remodel	12' x 16' PORTABLE STORAGE BUILDING
Finney County	BUILDING PERMIT	5855 DOLITTLE Drive	1416	329900	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOME
Finney County	BUILDING PERMIT	6082 East WELDON	58	1200	Building	Residential Remodel	6 FOOT WOOD FENCE
Finney County	BUILDING PERMIT	3980 LAMONTE	105	7680	Building	Residential Remodel	STORAGE SHED-WILL NEED TO INSTALL FLOOD VENTS -SHED NEEDS TO BE 4' FROM PROPERTY LINE- JORGE NEEDS TO BE AT THE INSPECTIONS
Finney County	BUILDING PERMIT	7655 ACCESS Road	825	160000	Building	New Industrial	NEW SHOP
Finney County	BUILDING PERMIT	6830 JOSS	899.2	208000	Building	New Industrial	NEW SHED- SETBACKS F-75', S - 20', R-50' OR 20% OF THE DEPTH OF THE LOT WHICHEVER IS SMALLER CALL FOR INSPECTIONS - EXCAVATION AND FORMS, FRAMING AND VENTILATION AND FINALCONSTRUCTION
Finney County	ELECTRICAL	7655 ACCESS Road	32	29	Electrical	Commercial/Industrial Remodel	ELECTRICAL SERVICE TO NEW BUILDING
Finney County	ELECTRICAL	520 DONNA AVE	29	1000	Electrical	Residential Remodel	INSTALL ELECTRICAL IN GARAGE
Finney County	ELECTRICAL	409 BURNSIDE	29	900	Electrical	Residential Remodel	SERVICE AND ADD 4 OUTLETS TO DETACHED GARAGE
Finney County	BUILDING PERMIT	4030 West JONES	82	4500	Building	Residential Remodel	RE-ROOF
Finney County	EXCAVATION	1650 North SHERLOCK	30	0	Excavation	Commercial/Industrial Remodel	BUILD ROAD AND NEW PAD - NO CONCRETE / FOUNDATION WORK
Finney County	BUILDING PERMIT	1990 CHMELKA	252	42000	Building	Residential Remodel	BARN ADDITION - PITCH OF ROOF MUST MATCH THAT OF THE HOUSES IN THE NEIGHBORHOOD. SETBACKS - F-60', R- 25', S-5'
Finney County	BUILDING PERMIT	3895 SCHULMAN	29	1200	Building	Residential Remodel	CONCRETE SLAB
Finney County	BUILDING PERMIT	2750 East HWY 50	143	0	Building	Commercial/Industrial Remodel	POUR 170' RETAINING WALL 3' HIGH
Finney County	PLUMBING	1703 GRANDVIEW EAST	42	1500	Plumbing	Residential Remodel	INSTALL 50 GALLON NAT GAS WATER HEATER
Finney County	PLUMBING	101 CAMBRIDGE	42	400	Plumbing	Residential Remodel	INSTALL 50 GALLON NAT GAS WATER HEATER COVERED UNDER WARRANTY
Finney County	BUILDING PERMIT	2005 West FULTON	156	7800	Building	Commercial/Industrial Remodel	STEEL TUBING WITH GRATES
Finney County	BUILDING PERMIT	3100 MASON COURT	29	1000	Building	Residential Remodel	NEW 8' WOOD FENCE
Finney County	BUILDING PERMIT	4080 LAMONTE	29	1500	Building	Residential Remodel	ROOF PORCH
Finney County	BUILDING PERMIT	3860 TENDERLOIN DR	131	14000	Building	Residential Remodel	CONCRETE FOUNDATION - FLOOD VENTS NEED TO BE ADDED AND NEED TO BE 12" ABOVE GROUND LEVEL. 1ST FLOOR OF HOUSE MUST BE 4'9" ABOVE THE FLOODPLAIN.
Finney County	BUILDING PERMIT	3105 North IBP	3802	903375	Building	Commercial/Industrial Remodel	REMOVE AND REPLACE FREEZER ROOFING
Finney County	BUILDING PERMIT	740 YUCCA	291	38160	Building	Residential Remodel	CONSTRUCT A MORTON BUILDING (STORAGE)
Finney County	ELECTRICAL	2601 West MARY #519	79	450	Electrical	Residential Remodel	SERVICE HOOK UP TO MOBILE HOME THAT WAS MOVED INTO THE MOBILE HOME PARK ACOSTA MOBILE HOME PARK

GARDEN CITY

2017 MONTHLY BUILDING REPORT

2017 Monthly Report		Single Family Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Misc. Permits (Utility, Religious, Public or Non-Profit)	Total Fee, Permits & Valuation	Total Number of Inspections
JAN	FEE	1,416.00		-	2,378.00		1,050.00	2,541.00	162.00	7,547.00	324
	PERMITS	1		-	51		1	24	2	79	
	VALUATION	208,000		-	175,036		220,000	370,967	8,100	982,103	
FEB	FEE	2,324.00		-	2,966.00	-	-	4,460.00	534.00	10,284.00	243
	PERMITS	3			64			22	2	91	
	VALUATION	363,500		-	186,371	-	-	647,109	73,740	1,270,720	
MAR	FEE	2,824.00	1,894.00	-	4,159.00		1,311.00	6,734.00	772.00	17,694.00	329
	PERMITS	2	5	-	83		1	40	3	134	
	VALUATION	751,200	293,696	-	423,894		298,500	1,270,334	120,000	3,157,624	
APR	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
MAY	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
JUN	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
JUL	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
AUG	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
SEP	FEE	-		-			-		-	0.00	
	PERMITS	-		-			-		-	0	
	VALUATION	-		-			-		-	0	
OCT	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
NOV	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
DEC	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
2017 TOTAL PERMITS		6	5	0	198	0	2	86	7	35,525.00	896
										304	
										5,410,447	

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Garden City	ELECTRICAL	101 North ELEVENTH Street	32	2000	Electrical	Commercial/Industrial Remodel	INSTALLING A NEW METER POLE (200AMP)
Garden City	ELECTRICAL	101 North TENTH Street	32	2000	Electrical	Commercial/Industrial Remodel	INSTALL A NEW METER POLE (100AMP)
Garden City	ELECTRICAL	101 North FIRST Street	32	2000	Electrical	Commercial/Industrial Remodel	INSTALL NEW METER POLE (100 AMP)
Garden City	PLUMBING	1607 KELLO	56	3500	Plumbing	Residential Remodel	REPLACE SEWER LINE
Garden City	UTILITY	1601 East MARY, SUITE #1	400	1000	Electrical	Commercial/Industrial Remodel	NEW METER - 200 AMP
Garden City	SIGN PERMIT	1521 East FULTON	75	3000	Wall Sign	Commercial/Industrial Remodel	NEW SIGN (BASKIN ROBBINS)
Garden City	SIGN PERMIT	2505 FLEMING	150	3000	Wall Sign	Commercial/Industrial Remodel	SIGN PERMIT (BASKIN ROBBINS)
Garden City	SIGN PERMIT	1110 CAMPUS Drive SUITE A	35	1000	Temporary Sign	Commercial/Industrial Remodel	TEMPORARY BANNER - BANNER CAN BE NO HIGHER THAN 4' FROM GROUND LEVEL
Garden City	BUILDING PERMIT	1617 CONARD	56	5000	Building	Residential Remodel	REPLACING SIDING FOR STUCCO / PUTTING BRICK ON BLOCK CHIMNEY
Garden City	GAS	1614 North TAYLOR PLAZA #5	29	1000	Gas Permit	Commercial/Industrial Remodel	GAS PRESSURE TEST AND FIX VENT PIPE ON FURNACE AND WATER HEATER
Garden City	MECHANICAL	606 PERSHING	56	3200	Mechanical	Residential Remodel	CHANGE OUT 2 TON HEAT PUMP
Garden City	BUILDING PERMIT	2606 North MAIN	105	25000	Building	Residential Remodel	REMODEL HOUSE , INSTALL BATH IN BASEMENT, CABINETS, WINDOWS, SIDING, POSSIBLE NEW ROOF AND PAINTING AND CARPET
Garden City	PLUMBING	1617 CRESTWAY	29	300	Plumbing	Residential Remodel	REMOVE OLD 40 GAL NG WATER HEATER AND INSTALL NEW 40 GAL NG WATER HEATER
Garden City	BUILDING PERMIT	1601 East MARY, SUITE #1	200	50000	Building	Commercial/Industrial Remodel	NEW BUILD OUT FOR OFFICE
Garden City	BUILDING PERMIT	213 NELSON	16	1995	Building	Residential Remodel	REROOF BACK HALF OF HOUSE ONLY
Garden City	BUILDING PERMIT	1505 East JOHNSON	29	2000	Building	Residential Remodel	REMOVE AND REPLACE SHINGLES ON ROOF
Garden City	BUILDING PERMIT	1992 CHMELKA, LOT C	1310.6	298500	Building	New Industrial	STEEL BUILDING
Garden City	PLUMBING	506 SIXTH	0	850	Plumbing	Residential Remodel	REPLACE NG WATER HEATER WITH 40 GAL ELECTRIC WATER HEATER
Garden City	MECHANICAL	409 West KANSAS	130	9995	Mechanical	Commercial/Industrial Remodel	INSTALL FURNACE, COIL, AC (1) 4 TON AC (1) 100,000 BTU, FURNACE, (1) 4 TON COIL
Garden City	BUILDING PERMIT	950 North JENNIE BARKER, LOT #64	454	81536	Building	SF Manufactured (HUD Standards)	SINGLE FAMILY MANUFACTURED (HUD) NEEDS 2 PARKING SPOTS - PAVED
Garden City	BUILDING PERMIT	801 CAMPUS	4306	1072804	Building	Commercial/Industrial Remodel	PARKING RECONSTRUCTION AND TUNNEL REPAIR
Garden City	BUILDING PERMIT	4101 East HWY 50, #620	448.5	74880	Building	SF Manufactured (HUD Standards)	SET, ANCHOR, WATER, SEWER, ELECTRIC AND GAS, SHEETROCK WILL BE SWITCHING OUT 100 AMP METER TO 200 AMP METER, WILL NEED INSPECTED BEFORE
Garden City	BUILDING PERMIT	509 ST JOHN Street	512	86000	Building	Misc	REMOVE & REPLACE 736 LINEAR FT CURB AND SIDEWALK ON ST. MARY PARISH PROPERTY FROM 495 N 11 ST GOING SOUTH, THEN WEST ALONG SAINT JOHN ST, THEN NORTH ON 12TH ST, TERMINATING AT 558 N 12TH ST
Garden City	SIGN PERMIT	210 East KANSAS	75	0	Pole Sign	Commercial/Industrial Remodel	POLE SIGN - SUBWAY
Garden City	SIGN PERMIT	707 East FULTON	75	3500	Ground Sign	Commercial/Industrial Remodel	PERMANENT BANNER SIGN (EL CLAMATAZO)
Garden City	BUILDING PERMIT	606 SUSAN	56	6000	Building	Residential Remodel	SHED
Garden City	BUILDING PERMIT	701 North SIXTH	0	0	Building	Residential Remodel	REPLACE SIDEWALK- THE WALKWAY BETWEEN THE SIDEWALK AND THE HOUSE IS NOT PART OF THE SIDEWALK PROGRAM
Garden City	SIGN PERMIT	208 South MAIN	75	0	Pole Sign	Commercial/Industrial Remodel	BANNER FLAG
Garden City	ELECTRICAL	814 BANCROFT	29	2800	Electrical	Residential Remodel	REWIRE HOUSE
Garden City	PLUMBING	2110 Buffalo Heights	29	500	Plumbing	Residential Remodel	INSTALL 50 GAL WATER HEATER - WARRANTED UNDER 6 YRS OLD
Garden City	ELECTRICAL	211 North THIRD	79	500	Electrical	Residential Remodel	REPAIR STORM DAMAGES TO 100 AMP SERVICE
Garden City	PLUMBING	2270 GLENWOOD	29	2600	Plumbing	Residential Remodel	INSTALL AN UNDERGROUND SPRINKLER SYSTEM
Garden City	PLUMBING	603 East SANTA FE	29	1000	Plumbing	Residential Remodel	REPLACE PLUMBING PIPES
Garden City	GAS	1610 LAREU Road	32	1000	Gas Permit	Commercial/Industrial Remodel	GAS PRESSURE TEST (ROSS DRESS FOR LESS)
Garden City	GAS	1707 PHEASANT Court	29	1000	Gas Permit	Residential Remodel	INSTALL GAS LINE FOR GAS GRILL AT THE PATIO LOCATION
Garden City	MECHANICAL	2924 TERRACE Place	56	3500	Mechanical	Residential Remodel	CHANGE OUT 75K 80% FURNACE & 2 1/2 TON A/C
Garden City	UTILITY	1904 CRESTWAY	466.3	3500	Electrical	Residential Remodel	NEW METER
Garden City	UTILITY	1904 CRESTWAY	50	3500	Plumbing	Residential Remodel	NEW METER
Garden City	BUILDING PERMIT	2318 North SEVENTH	28	5000	Building	Residential Remodel	BATHROOM REMODEL- PERMIT EXPIRED RENEWING PERMIT
Garden City	ELECTRICAL	515 North TENTH	29	500	Electrical	Residential Remodel	REPAIR DAMAGED SERVICE DUE TO FALLEN TREE

Garden City	ELECTRICAL	602 North EIGHTH Street	29	1000	Electrical	Commercial/Industrial Remodel	UPGRADE EXISTING AND RECPTICLES 8 EACH 6 BULB T-8 FIXTURES AND NEW GFCI RECEPTICLES- MC CABLE 4 SQ BOXES
Garden City	ELECTRICAL	2414 HENDERSON	32	1000	Electrical	Commercial/Industrial Remodel	ADDING RECEPTICLES TO EXISTING EMERGENCY CIRCUIT FOR NEW DOOR LOCKS ROUND WIREMOLD EXTENSIONS SINGLE GAGE WIRE MOLD BOX WIREMOLD CONDUIT AND NEW RECEPTICLES BY KITCHEN DOOR VIA WIRE MOLD BOX AND MC CABLE
Garden City	GAS	2604 CHAINEY	29	800	Gas Permit	Residential Remodel	RUN NEW GAS SERVICE ABOVE GROUND TO REPLACE BURIED LINE
Garden City	MECHANICAL	216 North NINTH	130	9895	Mechanical	Commercial/Industrial Remodel	REPLACE ROOF TOP UNIT #433119
Garden City	MECHANICAL	1316 HATTIE	56	5750	Mechanical	Residential Remodel	A/C, FURNACE, AND COIL UPGRADE
Garden City	UTILITY	505 West EMERSON	0	0	Plumbing	Misc	REPAIR WATER MAIN BREAK
Garden City	UTILITY	1206 North TENTH Street	0	0	Plumbing		INSTALLING NEW WATER SERVICE
Garden City	BUILDING PERMIT	102 South FOURTH	32	2500	Building	Residential Remodel	INT PARTITIONS ELECTRICAL OVERHEAD DOORS
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT 64	454	81536	Building	SF Manufactured (HUD Standards)	SET HOME & HOOK UP ALL UTILITIES ANCHOR
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT 171	337	55744	Building	SF Manufactured (HUD Standards)	SET, ANCHOR, HOOK UP ALL UTILITIES, DRIVE WAY & SIDEWALK, PATIO
Garden City	BUILDING PERMIT	1904 CRESTWAY	2115	600000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOME SETBACKS - F-15', S-3.5', R-20', GARAGE - 25' PITCH OF ROOF MUST MATCH OTHER ROOFS IN NEIGHBORHOOD
Garden City	EXCAVATION	401 East SPRUCE Street	30	3500	Excavation	Residential Remodel	REPAIRING POST INDICATOR VALVES WEST OF THE CUP
Garden City	ELECTRICAL	905 North FIFTH	29	500	Electrical	Residential Remodel	REWORK SERVICE
Garden City	ELECTRICAL	1201 North MAIN	29	400	Electrical	Residential Remodel	REPLACE RISER & METER SOCKET
Garden City	ELECTRICAL	1005 EVANS	29	500	Electrical	Residential Remodel	REPLACE DAMAGED ELECTRICAL RISER
Garden City	BUILDING PERMIT	2261 GLENWOOD Drive	56	4000	Building	Residential Remodel	6' WOODEN FENCE
Garden City	PLUMBING	1217 MULBERRY	29	1500	Plumbing	Residential Remodel	CHANGE OUT WATER PIPES
Garden City	MECHANICAL	515 North EIGHTH	32	150	Mechanical	Commercial/Industrial Remodel	FIX ISSUES WITH HVAC EQUIPMENT FURNACE FLUE
Garden City	BUILDING PERMIT	1701 JULIE	29	800	Building	Residential Remodel	6 FOOT WOOD FENCE
Garden City	UTILITY	516 North 9TH	0	0	Electrical	Misc	INSTALLING POLE
Garden City	DEMO PERMIT	2214 East KANSAS	30	5500	Demo	Commercial/Industrial Remodel	DEMO CABINETS AND MIRROR REMOVAL
Garden City	ELECTRICAL	1217 CENTER	29	800	Electrical	Residential Remodel	REPLACE BREAKER BOX
Garden City	PLUMBING	704 West MAPLE	29	200	Plumbing	Residential Remodel	INSTALLING NEW BATHROOMS INCLUDING CONNECTIONS TO SEWER THAT GOES TO A 4 INCH PIPE UNDER THE FLOOR, TWO NEW TOILETS AND TWO NEW SINKS AND HOT WATER HEATER.
Garden City	MECHANICAL	505 CAMPBELL APT D	56	4400	Mechanical	Residential Remodel	CHANGE OUT 45K 92% FURNACE AND 2 TON A/C
Garden City	BUILDING PERMIT	2007 DOWNING	29	2500	Building	Residential Remodel	EXTENDING EXISTING DRIVEWAY
Garden City	ELECTRICAL	402 East FULTON	32	2000	Electrical	Commercial/Industrial Remodel	REWORK ELECTRICAL AND LIGHTING
Garden City	PLUMBING	615 WHEATRIDGE	29	1000	Plumbing	Residential Remodel	INSTALL UNDERGROUND SPRINKLER SYSTEM
Garden City	DEMO PERMIT	4101 East HWY 50 Lot 288	30	0	Demo	Residential Remodel	DEMO OF TRAILER
Garden City	BUILDING PERMIT	1711 C	56	3800	Building	Residential Remodel	TEAR OFF AND REPLACE SHINGLES
Garden City	BUILDING PERMIT	310 North MAIN	62	5000	Building	Commercial/Industrial Remodel	BUILD A STAIRCASE
Garden City	BUILDING PERMIT	2601 West MARY #519	200	0	Building	SF Manufactured (HUD Standards)	MOBILE HOME PLACEMENT-NEED TO SHOW WHERE PARKING IS AT / NEEDS 2 SPACES
Garden City	BUILDING PERMIT	704 West MAPLE	503	83200	Building	Residential Remodel	GARAGE ADDITION - CONCRETE AND FRAMING ONLY
Garden City	BUILDING PERMIT	720 HOWERTON	29	2000	Building	Residential Remodel	8 FOOT WOOD FENCE - CALL FOR STAKEOUT AND FINAL INSPECTIONS
Garden City	SIGN PERMIT	1512 HARDING	75	410	Wall Sign	Commercial/Industrial Remodel	ONE WALL SIGN
Garden City	ELECTRICAL	103 East FINNUP Drive	0	400	Electrical	Commercial/Industrial Remodel	HANG NEW SERVICE (ELECTRICAL) FOR SPRINKLER BOX
Garden City	ELECTRICAL	1700 OLD MANOR	0	400	Electrical	Commercial/Industrial Remodel	HANG SERVICE FOR SPRINKLER BOX HOOK UP
Garden City	PLUMBING	406 North SEVENTH	29	200	Plumbing	Commercial/Industrial Remodel	GAS PRESSURE TEST BLACK HILLS FOUND UNDERGROUND LEAK AND IS REQUIRING PRESSURE TEST ON HOUSE
Garden City	PLUMBING	3613 COLE Circle	29	550	Plumbing	Residential Remodel	HOOING UP ONE WATER SOFTENER IN EQUIPMENT ROOM IN BASEMENT
Garden City	BUILDING PERMIT	109 North HENDERSON	29	1350	Building	Residential Remodel	REPLACE ROOF
Garden City	BUILDING PERMIT	1802 PATS	29	1000	Building	Residential Remodel	6 FOOT WOOD AND METAL FENCE - CALL FOR STAKE OUT AND FINAL
Garden City	SIGN PERMIT	1005 North MAIN	225	3000	Wall Sign	Commercial/Industrial Remodel	3 WALL SIGNS
Garden City	ELECTRICAL	1109 COLLEGE	130	10000	Electrical	Commercial/Industrial Remodel	ADD ADDITIONAL 400 AMP ELECTRICAL SERVICE
Garden City	PLUMBING	705 SUSAN	29	899	Plumbing	Residential Remodel	INSTALL 40 GALLON NAT GAS WATER HEATER

Garden City	PLUMBING	1722 PARKWOOD	29	800	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	UTILITY	MIKES DRIVE AND DAVIS ST	0	0	Plumbing	Misc	WATER MAIN BREAK
Garden City	UTILITY	703 LABRADOR	0	0	Plumbing	Misc	INSTALLING FIRE LEG
Garden City	UTILITY	MILDRED STREET AND ALMA STREET	0	0	Plumbing	Misc	WATER MAIN BREAK
Garden City	UTILITY	3221 PARKVIEW DRIVE	0	0	Plumbing	Misc	INSTALLING WATER SERVICE
Garden City	UTILITY	3211 PARKVIEW DRIVE	0	0	Plumbing	Misc	INSTALLING WATER SERVICE
Garden City	UTILITY	3122 PARKVIEW DRIVE	0	0	Plumbing	Misc	INSTALLING WATER SERVICE
Garden City	BUILDING PERMIT	801 SAFFORD	29	0	Building	Residential Remodel	ROLL ROOF
Garden City	BUILDING PERMIT	507 West SANTA FE	130	25000	Building	Commercial/Industrial Remodel	CUT OUT, GRINDING AND REMOVAL AND REPLACEMENT OF TRIPPING HAZARDS IN MAIN GAME COURTYARD
Garden City	SIGN PERMIT	1601 West MARY	0	0	Wall Sign	Commercial/Industrial Remodel	1601 E MARY STREET
Garden City	PLUMBING	911 West MARY FRONTAGE	32	180	Plumbing	Commercial/Industrial Remodel	REPAIR KITCHEN DRAIN
Garden City	PLUMBING	1122 PERSHING	29	750	Plumbing	Residential Remodel	40 GAL NG WATER HEATER REPLACEMENT
Garden City	BUILDING PERMIT	2230 GLENWOOD	29	1000	Building	Residential Remodel	DRIVEWAY ADDITION
Garden City	BUILDING PERMIT	2360 GLENWOOD	29	1500	Building	Residential Remodel	6 FOOT AND 3 FOOT RAIL
Garden City	BUILDING PERMIT	402 East FULTON	62	4000	Building	Commercial/Industrial Remodel	REMODEL OF WALLS ONLY
Garden City	BUILDING PERMIT	1712 ANDERSON	29	1000	Building	Residential Remodel	7 FOOT WOOD FENCE WITH STEEL POST
Garden City	BUILDING PERMIT	2401 East KANSAS	62	5000	Building	Commercial/Industrial Remodel	6 FOOT CEDAR FENCE
Garden City	PLUMBING	1703 North ELEVENTH	29	743	Plumbing	Residential Remodel	REMOVE & REPLACE WITH NEW 40 GALLON WATER HEATER
Garden City	PLUMBING	504 North TENTH	29	350	Plumbing	Residential Remodel	INSTALL A 40 GALLON NG WATER HEATER CUSTOMER PROVIDED
Garden City	PLUMBING	2311 GLENWOOD Drive	29	1000	Plumbing	Residential Remodel	INSTALL A SPRINKLER SYSTEM
Garden City	BUILDING PERMIT	1210 PINECREST	29	333.5	Building	Residential Remodel	CONCRETE SLAB
Garden City	BUILDING PERMIT	2111 ANTLER RIDGE	105	12000	Building	Residential Remodel	PATIO COVER
Garden City	BUILDING PERMIT	504 South NINTH	0	9600	Building	Commercial/Industrial Remodel	CHAIN LINK FENCE - EAGLE SCOUT PROJECT- FEE WAIVED PER KALEB POLICE IMPOUND
Garden City	BUILDING PERMIT	2614 North TENTH	52.5	40000	Building	Residential Remodel	REMODEL STORAGE BUILDING INTERIOR - RENEWAL FOR B15-742
Garden City	BUILDING PERMIT	2120 BUFFALO HGHTS	200	40000	Building	Residential Remodel	CONSTRUCT 25' X 35 GARAGE
Garden City	PLUMBING	1606 East JOHNSON	29	899	Plumbing	Residential Remodel	INSTALL 40 GALLON NAT GAS WATER HEATER
Garden City	PLUMBING	1610 East JOHNSON	29	800	Plumbing	Residential Remodel	REPLACE WATER HEATER 40 GALLON NAT GAS
Garden City	MECHANICAL	3101 BELMONT Place	130	24000	Mechanical	Misc	COOLING COIL REPLACEMENT FOR AHU-3 AND AHU-8
Garden City	BUILDING PERMIT	1804 ST JOHN	105	6900	Building	Residential Remodel	REMOVE 1-LAYER AND SHINGLE AND REPLACE
Garden City	BUILDING PERMIT	2504 A	29	1800	Building	Residential Remodel	6 FOOT WOOD FENCE- CALL FOR STAKEOUT AND INSPECTION
Garden City	EXCAVATION	702 North SEVENTH	30	800	Excavation	Residential Remodel	REPAIR DRIVEWAY AND CURB - CAN ONLY DO THE PORTION WITHIN THE PROPERTY LINE. CALL FOR INSPECTIONS.
Garden City	ELECTRICAL	1602 North TENTH	29	500	Electrical	Residential Remodel	REWORK DAMAGED SERVICE RISER, 200 AMP
Garden City	ELECTRICAL	801 CAMPUS	32	2800	Electrical	Commercial/Industrial Remodel	INSTALL 75 GALLON WATER HEATER AT DORM UNIT #3 - BRICK BLDG AT THE CORNER OF CAMPUS AND SPRUCE
Garden City	MECHANICAL	3004 North THIRD	130	10000	Mechanical	Misc	CHANGE OUT 2-5 TON A/C UNITS AND 2-98K 92%
Garden City	DEMO PERMIT	702 ST. JOHN	30	0	Demo	Residential Remodel	DEMO THE GARAGE ON THE EMPTY LOT REMOVE GARAGE TO COMPLETE LOT SPLIT PER REQUESTED OF CITY COMMISSIONERS AND KALEB
Garden City	MECHANICAL	1501 JOE MCGRAW Street	105	12000	Mechanical	Commercial/Industrial Remodel	RADIANT FLOOR HEATING SYSTEM
Garden City	BUILDING PERMIT	309 East WALNUT	32	2000	Building	Commercial/Industrial Remodel	CUT IN NEW DOOR, BUILD PARTITION, DEMO WALL
Garden City	GAS	1212 North TENTH	29	800	Gas Permit	Residential Remodel	RUN NEW GAS SYSTEM
Garden City	ELECTRICAL	506 West MAPLE	29	500	Electrical	Residential Remodel	REPLACE BROKEN MAST
Garden City	PLUMBING	204 South SIXTH	29	300	Plumbing	Residential Remodel	REMOVE AND REPLACE 40 GAL WATER HEATER
Garden City	PLUMBING	2503 LEE	29	300	Plumbing	Residential Remodel	REMOVE AND INSTALL 40 GALLON NATURAL GAS WATER HEATER
Garden City	PLUMBING	2713 North ELEVENTH	32	2000	Plumbing	Commercial/Industrial Remodel	DISCONNECT EXISTING MODULAR AND RECONNECT NEW MODULAR
Garden City	BUILDING PERMIT	2013 PINECREST	56	3500	Building	Residential Remodel	6 FT WOOD FENCE / REPLACING OLD FENCE
Garden City	ELECTRICAL	701 North SIXTH	56	4000	Electrical	Residential Remodel	REWORK ELECTRICAL IN HOUSE
Garden City	PLUMBING	616 North THIRTEENTH Street	29	744	Plumbing	Residential Remodel	REMOVE AND INSTALL 40 GALLON W/H
Garden City	UTILITY	401 SUSAN	0	0	Electrical	Misc	LIGHT POLE INSTALLATION
Garden City	UTILITY	2900 CAMPUS DR	466.3	3500	Electrical	Commercial/Industrial Remodel	TEMPORARY SERVICE FOR TEMPORARY BUILDING
Garden City	BUILDING PERMIT	1706 A	105	7200	Building	Residential Remodel	NEW STORAGE SHED

							NEW HOME CONSTRUCTION - PITCH OF ROOF JUST MATCH THAT OF THE OTHER HOUSES IN THE NEIGHBORHOOD. SETBACKS F=10', S=3', R=20' OF THE DEPTH OF THE LOT WHICH EVER IS SMALLER.
Garden City	BUILDING PERMIT	1206 North TENTH	708.8	151200	Building	SF Residential Includes Modular	
Garden City	BUILDING PERMIT	2341 GLENWOOD Drive	56	5800	Building	Residential Remodel	6 FOOT CEDAR FENCE
Garden City	GAS	608 West OLIVE	29	1000	Gas Permit	Residential Remodel	REROUTE GAS LINE AND PERFORM GAS PRESSURE TEST
Garden City	GAS	4101 East HWY 50 LOT 31	29	100	Gas Permit	Residential Remodel	GAS LINE AND GAS PRESSURE TEST
Garden City	GAS	801 North MAIN, SUITE #2	29	0	Gas Permit	Commercial/Industrial Remodel	ISOLATE SUITE 2 FROM SUITE 3 INSTALL UNDER COUNTER W/H AND GAS PRESSURE TEST
Garden City	UTILITY	1206 North TENTH	466.3	3500	Electrical	Residential Remodel	NEW METER - NEW SINGLE FAMILY HOME
Garden City	UTILITY	1206 North TENTH	50	3500	Plumbing	Residential Remodel	NEW FAMILY SINGLE HOME - WATER METER
Garden City	BUILDING PERMIT	4101 East HWY 50, #158	29	0	Building	Residential Remodel	8X6 PORCH
Garden City	BUILDING PERMIT	2004 SIOUX	105	15000	Building	Residential Remodel	POOL
Garden City	BUILDING PERMIT	2004 APACHE	29	1200	Building	Residential Remodel	6 FOOT WOOD FENCE
Garden City	BUILDING PERMIT	302 North THIRTEENTH Street	319	51840	Building	Residential Remodel	HOME ADDITION, FENCE, AND DRIVEWAY
Garden City	EXCAVATION	519 North NINTH	30	0	Excavation	Residential Remodel	REPLACING MAIN WATER LINE
Garden City	ELECTRICAL	817 JC Street	29	2000	Electrical	Residential Remodel	OUTSIDE SAFETY SWITCH 200AMP INSIDE BREAKER PANEL DOOR
Garden City	GAS	801 North MAIN, SUITE #3	29	1000	Gas Permit	Commercial/Industrial Remodel	SEPARATE GAS FROM SUITE #2 AND HAVE OWN GAS AT SUITE #3 - GAS PRESSURE TEST
Garden City	UTILITY	703 LABRADOR Boulevard	1400	3500	Plumbing	Residential Remodel	2 INCH FIRE LEG
Garden City	UTILITY	1801 DIANE	0	0	Electrical	Misc	REPLACE A METER PEDESTAL
Garden City	UTILITY	2300 ELEVENTH Street	0	0	Electrical	Misc	REPLACE DAMAGED METER PEDESTAL
Garden City	UTILITY	406 KANSAS	0	0	Electrical	Misc	REMOVED POLES FOR KANSAS AVE WIDENING PROJECT AND BACK FILL WITH FLOW FILL
Garden City	BUILDING PERMIT	1706 JANICE	56	6000	Building	Residential Remodel	REPLACE 4 WINDOWS AND ONE STORM DOOR
Garden City	BUILDING PERMIT	610 East PRICE	29	1200	Building	Residential Remodel	DRIVEWAY
Garden City	BUILDING PERMIT	1808 PALACE Drive SUITE C	105	16500	Building	Commercial/Industrial Remodel	INSTALL COPY ROOM AND FRONT DESK WALLS
Garden City	BUILDING PERMIT	541 North SUSAN Street	105	23040	Building	Residential Remodel	STORAGE SHED WITH ELECTRICAL
Garden City	BUILDING PERMIT	3044 KATHRYN	29	1000	Building	Residential Remodel	CONCRETE AT FRONT OF THE HOUSE

HOLCOMB

2017 MONTHLY BUILDING REPORT

2017 Monthly Report		Single Family Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Misc. Permits (Utility, Religious, Public or Non-Profit)	Total Fee, Permits & Valuation	Total Number of Inspections
JAN	FEE			-	241.00	-	-		-	241.00	15
	PERMITS			-	3	-	-		-	3	
	VALUATION			-	18,800	-	-		-	18,800	
FEB	FEE			1,157.00	392.00	-	-		-	1,549.00	39
	PERMITS			1,3	6	-	-		-	6	
	VALUATION			234,000	30,300	-	-		-	264,300	
MAR	FEE	-		-	343.00		-	32.00	-	375.00	22
	PERMITS	-		-	6		-	1	-	7	
	VALUATION	-		-	11,160		-	2,000	-	13,160	
APR	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
MAY	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
JUN	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
JUL	FEE		-	-		-	-		-	0.00	
	PERMITS		-	-		-	-		-	0	
	VALUATION		-	-		-	-		-	0	
AUG	FEE			-		-	-		-	0.00	
	PERMITS			-		-	-		-	0	
	VALUATION			-		-	-		-	0	
SEP	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
OCT	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
NOV	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
DEC	FEE									0.00	
	PERMITS									0	
	VALUATION									0	
2017 TOTAL PERMITS		0	0	1,3	15	0	0	1	0	2,165.00	76
										16	
										296,260	

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Holcomb	BUILDING PERMIT	113 RYAN	29	1500	Building	Residential Remodel	6 foot fence
Holcomb	BUILDING PERMIT	104 KRISTI	131	7000	Building	Residential Remodel	BATHROOM REMODEL
Holcomb	PLUMBING	600 HAELI	29	2500	Plumbing	Residential Remodel	INSTALL IRRIGATION SYSTEM (RESIDENTIAL) - SPRINKLER SYSTEM
Holcomb	MECHANICAL	702 JAKE	56	0	Mechanical	Residential Remodel	CHANGE OUT 2 1/2 TON A/C AND 75K 80% FURNACE
Holcomb	ELECTRICAL	106 WILEY	32	2000	Electrical	Commercial/Industrial Remodel	ATTACH NEW 400 AMP SERVICE KNOCKED OVER BY WIND STORM
Holcomb	PLUMBING	7345 LINDSAY	29	160	Plumbing	Residential Remodel	BACKFLOW PREVENTION DEVICE TEST
Holcomb	MECHANICAL	104 PRAIRIE	69	0	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITIONER #433313



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: April 18, 2017
RE: March, 2017 Code Compliance Report from Neighborhood & Development Services.

ISSUE:

Presentation of the March 2017 Code Compliance Report from Neighborhood & Development Services.

BACKGROUND:

Attached is the March, 2017 Code Compliance Report from Neighborhood & Development Services.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

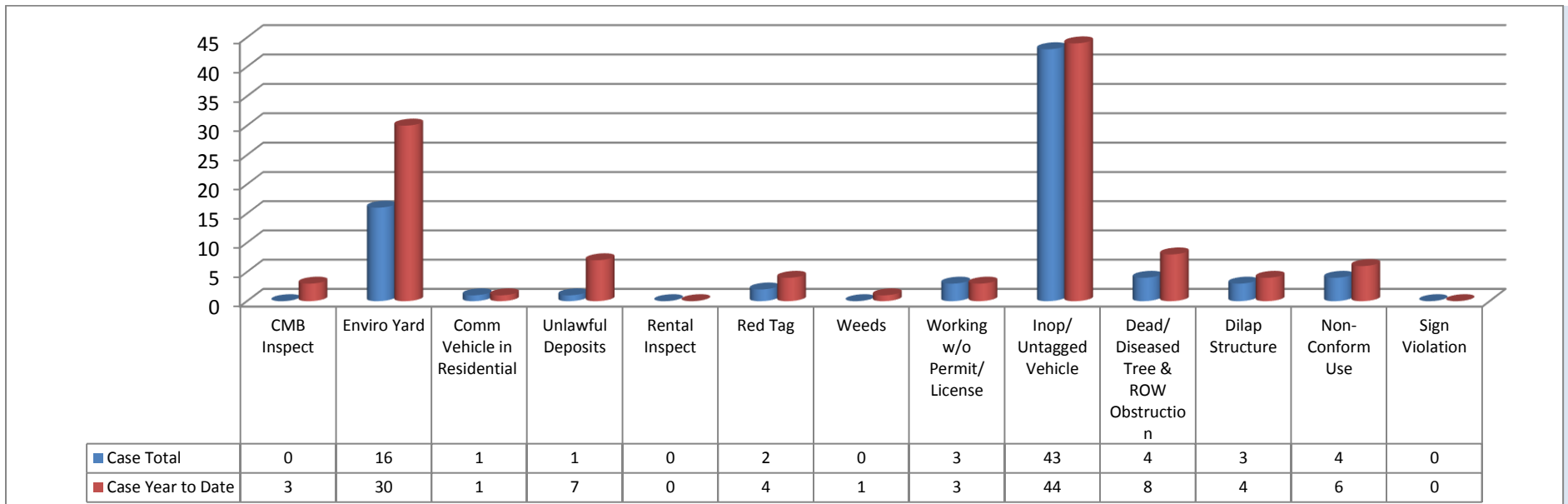
None.

ATTACHMENTS:

Description	Upload Date	Type
March 2017 Code Compliance Report	4/12/2017	Backup Material



MARCH 2017 CODE COMPLIANCE REPORT



Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-000367	617 Twelfth	Animals	Rooster on property.	3/2/2017	3/17/2017
Garden City	17-000370	614 West OLIVE	Work w/o Permit	WORK W/OUT PERMIT ON ROOF	3/2/2017	
Garden City	17-000405	807 Inge	Vehicles	Vehicle with no tags and is parked on grass.	3/7/2017	3/14/2017
Garden City	17-000432	163 Honeybee	Animals	Rooster on property.	3/9/2017	3/10/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-000433	2314 Heritage	Animals	Rooster on property.	3/9/2017	3/17/2017
Garden City	17-000497	502 Fifth	Commercial Truck	Semi parked in a residential area.	3/16/2017	
Garden City	17-000519	401 Hudson	Environmental Yard	junk in the backyard	3/21/2017	3/31/2017
Garden City	17-000528	507 Bancroft	Environmental Yard	dumping wood with nails/furniture by dumpster	3/22/2017	
Garden City	17-000529	706 North MAIN	Work w/o Permit	STOP WORK ORDER - AD RAMP	3/22/2017	
Garden City	17-000530	3895 SCHULMAN	Work w/o Permit	STOP WORK ORDER - PATIO - CONCRETE SLAB	3/22/2017	
Garden City	17-000532	906 EVANS	Unlawful Deposits	placing garbage on neighbors side of fence	3/22/2017	
Garden City	17-000535	1903 East HWY 50	ROW Obstruction	ride of way obstruction	3/22/2017	4/3/2017
Garden City	17-000537	703 East JOHNSON	Vehicles	vehicle parked on unimproved surface	3/22/2017	3/30/2017
Garden City	17-000538	610 Twelfth	Animals	rooster on property	3/22/2017	
Garden City	17-000553	210 South FIFTH	Vehicles	vehicle parked on unimproved surface	3/23/2017	3/31/2017
Garden City	17-000554	206 East SANTA FE	ROW Obstruction	vehicle parked on ROW	3/23/2017	3/27/2017
Garden City	17-000555	513 North TWELFTH	Vehicles	vehicle with no tags	3/23/2017	
Garden City	17-000556	520 North THIRTEENTH	Vehicles	vehicle parked on unimproved surface	3/23/2017	3/31/2017
Garden City	17-000557	518 North THIRTEENTH	Vehicles	vehicle parked on unimproved surface	3/23/2017	3/31/2017
Garden City	17-000558	811 SUMMIT	Vehicles	vehicle parked on unimproved surface	3/23/2017	3/24/2017
Garden City	17-000559	514 SUMMIT	Vehicles	vehicle on blocks	3/23/2017	3/31/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-000560	903 SAFFORD	ROW Obstruction	tree limbs hanging low	3/23/2017	3/31/2017
Garden City	17-000563	814 BANCROFT	Red Tag	RED TAG - REMODEL BEING DONE WITH OUT PERMITS	3/23/2017	
Garden City	17-000568	708 South HWY 83 FRONTAGE	Red Tag	RED TAG	3/24/2017	
Garden City	17-000581	811 JC Street	Dilapidated Structure	DILAPIDATED STRUCTURE	3/24/2017	
Garden City	17-000589	411 North FIFTH	Vehicles	vehicle parked on unimproved surface	3/24/2017	4/7/2017
Garden City	17-000590	2112 COMMANCHE	Vehicles	vehicle on blocks	3/24/2017	4/3/2017
Garden City	17-000591	2306 CHEROKEE	Vehicles	vehicle with flat tires	3/24/2017	4/3/2017
Garden City	17-000592	2606 North MAIN	Vehicles	tires on property	3/24/2017	
Garden City	17-000593	306 West BELLEVUE	Vehicles	tires on property	3/24/2017	
Garden City	17-000594	402 West EMERSON	Environmental Yard	vehicle flat tires	3/24/2017	
Garden City	17-000595	2201 A	Environmental Yard	appliance on lawn	3/24/2017	3/27/2017
Garden City	17-000596	2109 A	Environmental Yard	couches on lawn	3/24/2017	
Garden City	17-000597	210 West FAIR	Vehicles	vehicle no tag	3/24/2017	4/3/2017
Garden City	17-000599	704 Johnson	Vehicles	vehicle with flat tires	3/27/2017	
Garden City	17-000602	406 EVANS	Vehicles	vehicle with no tag	3/27/2017	
Garden City	17-000603	409 North SECOND	Vehicles	vehicle on blocks	3/27/2017	3/28/2017
Garden City	17-000604	503 North SECOND	Vehicles	vehicle on blocks	3/27/2017	4/4/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-000605	2314 heritage	Vehicles	vehicle with flat tires	3/27/2017	3/28/2017
Garden City	17-000606	1102 East HAMLIN	Vehicles	vehicle on unimproved surface	3/27/2017	4/5/2017
Garden City	17-000607	2007 BELMONT	Vehicles	vehicle with flat tires	3/27/2017	4/4/2017
Garden City	17-000609	903 East FAIR	Vehicles	vehicle on unimproved surface	3/27/2017	
Garden City	17-000610	2007 PARKWOOD	Vehicles	vehicle on blocks	3/27/2017	4/4/2017
Garden City	17-000611	1203 OLD MANOR	Vehicles	vehicle on blocks	3/27/2017	3/28/2017
Garden City	17-000612	1112 HARDING	Environmental Yard	tires on property	3/27/2017	
Garden City	17-000613	301 East SANTA FE	Environmental Yard	possible business being dealt out of this location	3/27/2017	
Garden City	17-000614	3101 BELMONT	Environmental Yard	advertising the sale of food	3/27/2017	3/29/2017
Garden City	17-000615	1808 CHEROKEE	Dilapidated Structure	fence knocked over	3/27/2017	
Garden City	17-000616	1812 CHEROKEE	Dilapidated Structure	fence knocked over	3/27/2017	3/29/2017
Garden City	17-000618	618 North THIRTEENTH	Environmental Yard	trailer parked on unimproved surface	3/27/2017	
Garden City	17-000631	1709 JULIE	Vehicles	vehicle on unimproved surface	3/28/2017	4/5/2017
Garden City	17-000632	2307 LEE	Vehicles	vehicle on ramps in backyard	3/28/2017	4/5/2017
Garden City	17-000633	1005 West OLIVE	Vehicles	vehicle on ramps x2	3/28/2017	4/3/2017
Garden City	17-000634	1514 North TWELFTH	Vehicles	RV on unimproved surface	3/28/2017	3/30/2017
Garden City	17-000635	2210 North NINTH	Vehicles	vehicle parked on unimproved surface	3/28/2017	4/6/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-000636	2319 TONIO	Vehicles	vehicle parked on unimproved surface	3/28/2017	4/6/2017
Garden City	17-000640	1608 b	Environmental Yard	refrigerator on property	3/29/2017	4/6/2017
Garden City	17-000641	2109 North SIXTH	Environmental Yard	couch and tire on lawn	3/29/2017	
Garden City	17-000642	2308 seventh	Environmental Yard	tires on property	3/29/2017	
Garden City	17-000643	2409 North MAIN	Environmental Yard	washer and dryer on property	3/29/2017	4/6/2017
Garden City	17-000644	2314 c	Vehicles	vehicle on ramps	3/29/2017	
Garden City	17-000645	2112 C	Environmental Yard	refrigerator on property	3/29/2017	
Garden City	17-000653	2712 ROCK	Vehicles	vehicle on ramps	3/30/2017	4/7/2017
Garden City	17-000654	513 Eugene	Vehicles	vehicle parked on unimproved surface	3/30/2017	3/31/2017
Garden City	17-000655	509 EUGENE	Vehicles	vehicle parked on unimproved surface	3/30/2017	3/31/2017
Garden City	17-000656	507 CHESTERFIELD	Vehicles	vehicle parked on unimproved surface	3/30/2017	3/31/2017
Garden City	17-000657	514 chesterfield	Vehicles	vehicle parked on unimproved surface	3/30/2017	3/31/2017
Garden City	17-000676	1621 East FULTON	ROW Obstruction	Vehicle on ROW.	3/31/2017	4/7/2017
Garden City	17-000677	203 Conkling	Environmental Yard	refrigerator on property	3/31/2017	
Garden City	17-000678	206 SPENCER	Vehicles	vehicle parked on unimproved surface	3/31/2017	4/3/2017
Garden City	17-000679	1507 St John	Vehicles	vehicle parked on unimproved surface	3/31/2017	4/10/2017
Garden City	17-000680	225 INGE	Vehicles	vehicle parked on unimproved surface	3/31/2017	4/10/2017
Garden City	17-000681	506 INGE	Vehicles	vehicle on ramps	3/31/2017	4/3/2017

Jurisdiction	File#	Address	Category	Description	Open Date	Close Date
Garden City	17-000682	803 PEARL	Environmental Yard	couches on property	3/31/2017	4/10/2017
Garden City	17-000683	1114 PEARL	Vehicles	vehicle with flat tires	3/31/2017	4/3/2017
Garden City	17-000684	1111 SAFFORD	Vehicles	vehicle with flat tires	3/31/2017	4/10/2017
Garden City	17-000685	1107 SAFFORD	Vehicles	vehicle parked on unimproved surface	3/31/2017	4/10/2017



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: April 18, 2017
RE: City Link Ridership Monthly Comparison Report - March 2017

ISSUE:

Presentation of the March 2017 City Link Ridership Report from Public Works.

BACKGROUND:

Attached is the Public Works Ridership Report for March 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Ridership - March 2017	4/12/2017	Backup Material

CITY RIDERSHIP YEARLY COMPARISON

Month	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan	901	2,984	3,375	3,945	5,583	5,044	6,344	5,237	4,999	4,492
Feb	1,028	3,356	4,076	3,923	5,726	4,159	4,870	4,535	5,296	4,602
Mar	1,393	3,321	4,382	5,165	6,125	5,541	6,479	5,554	5,846	5,585
Apr	1,662	3,504	4,603	5,184	4,804	5,120	6,584	5,708	5,608	
May	2,026	3,321	4,424	5,072	5,795	6,368	6,801	5,280	5,476	
Jun	2,320	4,361	5,246	6,435	6,576	7,274	6,887	7,310	6,019	
Jul	3,598	4,814	4,528	6,363	7,031	7,501	7,356	6,935	5,474	
Aug	3,256	4,635	4,922	6,454	7,993	6,673	7,217	6,492	6,356	
Sep	2,962	3,988	4,287	5,290	5,063	5,644	7,229	6,915	6,212	
Oct	3,712	4,227	4,745	5,258	5,842	7,175	6,905	5,716	5,983	
Nov	2,561	3,410	4,126	4,627	4,482	5,420	4,514	4,462	5,144	
Dec	3,036	3,564	4,783	4,789	4,214	5,369	5,225	5,203	4,837	
TOTAL	28,455	45,485	53,497	62,505	69,234	71,288	76,411	69,347	67,250	14,679



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Service and Finance
DATE: April 18, 2017
RE: Monthly Financial Report - March 2017

ISSUE:

Presentation of the Monthly Financial Report from Service and Finance.

BACKGROUND:

Attached is the Service and Finance Monthly Financial Report for March 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Monthly Financial Report - March 2017	4/12/2017	Backup Material



City of Garden City
Monthly Financial Report FY 2017
For the Three Months Ended March 31, 2017
 Unaudited--Intended for Management Purposes Only

The following is a summary of the City's financial results for the General Funds and Utility Funds. The subsequent pages provide some narrative, comparison cash balances, line item analysis, and graphic display of revenue trends for the City's General and Utility Funds. This report is intended to assist the City Commission and the City's Administrative team in managing the operational budget. This information is summarized from unaudited financial statements for the monthly period that ended March 31, 2017.

GENERAL FUND AT A GLANCE

Category		Revised 2017 Budget	2017 YTD Actual	2016 YTD Actual
Revenues		23,094,500	7,165,520	7,523,873
Expenditures		24,735,874	6,719,355	6,414,630
Revenues Over(Under)		(1,641,374)	446,166	1,109,242

UTILITY FUND REVENUES AT A GLANCE

Category		Revised 2017 Budget	2017 YTD Actual	2016 YTD Actual
Electric		33,107,500	7,195,986	7,332,981
Solid Waste		3,731,250	1,013,559	995,297
Drainage Utility		208,250	54,527	53,620
Water and Sewage		9,044,836	1,692,368	1,523,438
TOTAL		46,091,836	9,956,439	9,905,335

SELECTED GENERAL FUND REVENUES AT A GLANCE

Category		Revised 2017 Budget	2017 YTD Actual	2016 YTD Actual
City Sales Tax		6,300,000	1,656,071	1,675,645
County Sales Tax		3,675,000	963,441	966,670
Franchise Tax				
Gas Utility		460,000	93,669	93,724
Telephone		58,500	11,443	15,681
CATV		232,000	55,512	58,372
Building Permits		253,700	48,411	182,272
Municipal Court Fines		900,000	279,554	234,700



City of Garden City
Monthly Financial Report FY 2017
For the Three Months Ended
March 31, 2017

General Fund

General Fund Revenues collected through March were \$7,165,520. The March revenues represent 31.03% of the total revenues expected in the General Fund. Property tax distribution was 60.71% for the second of five payments in 2017.

General Fund Expenses are at 27.16% of the total expenditures expected in the General Fund.

Selected Revenues

■City Sales Tax—Behind by \$19,574 compared to March 2016 year to date collections, 1.17% behind 2016 for the three months ended.

■County Sales Tax— Collections for the three months ended are behind 2016 by \$3,229 or .33%.

■Franchise Tax—Budget estimates for 2017 remain approximately the same as 2016. All Franchise actual 2017 are behind 2016.

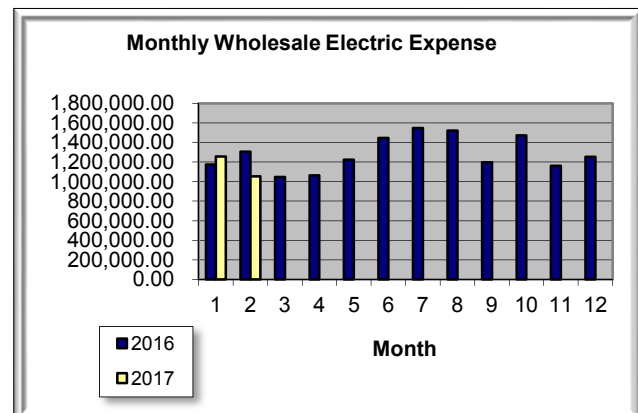
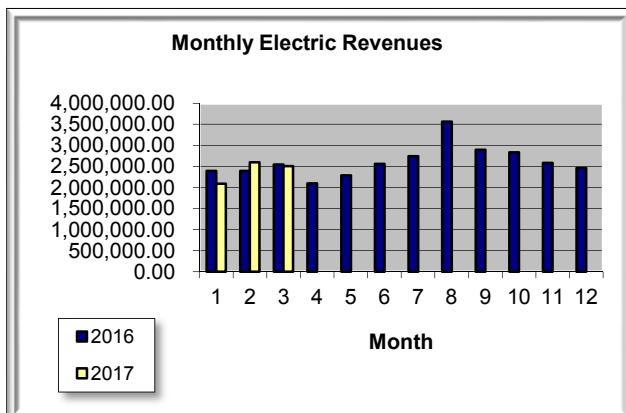
■Building Permits—Budget estimates for 2017 are based on 2016 revenues. Receipts are lower than this period in 2016.

■Municipal Court Fines—Budget estimates were based on 2016 actual and collections through March are ahead of 2016.

Utility Funds

A summary of Utility Fund revenue performance is outlined below:

■Electric revenues – revised budget at \$33,107,500 for 2017 were \$7,195,986 through three months or 21.74% of budget.

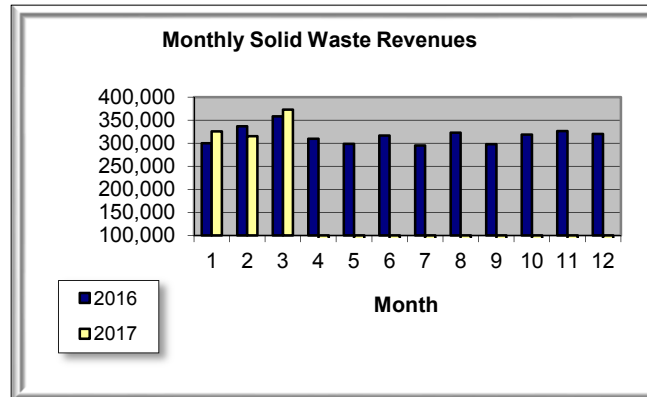


A main expense is Wholesale Electric in the Utility Fund. The 2017 revised budget for wholesale electric is \$18,200,000. The wholesale electric expense for March was not available at this printing.

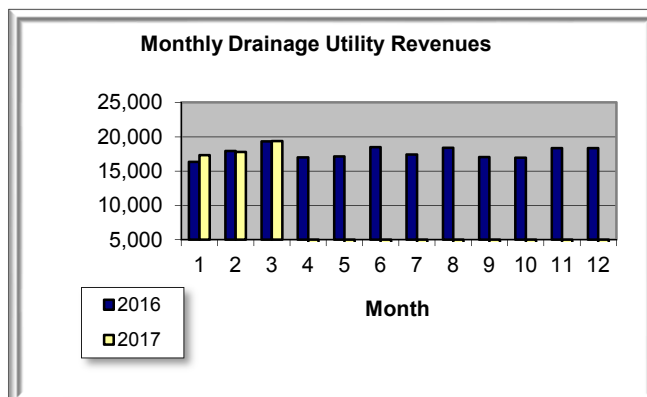


City of Garden City
Monthly Financial Report FY 2017
For the Three Months Ended
March 31, 2017

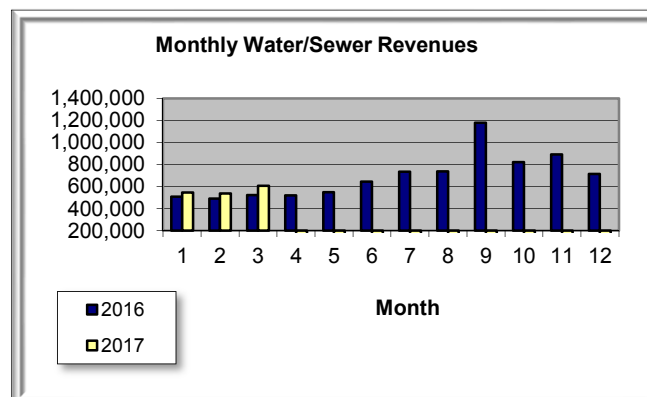
■Solid Waste revenues – revised budget at \$3,731,250 for 2017 were \$1,013,559 through three months or 27.16% of budget.



■Drainage Utility revenues – revised budget at \$208,250 for 2017 were \$54,527 through three months or 26.18%.



■Water and Sewage revenues - revised budget at \$9,044,836 for 2017 were \$1,692,368 through three months or 18.71% of budget.



CITY OF GARDEN CITY, KANSAS
Comparison of Cash Balances with Encumbrances and Composition of Cash
For the Month Ended March 31, 2017

Fund		Unencumbered Cash Balance 1/1/2017	Receipts and Transfers	Expenditures and Transfers	Unencumbered Cash Balance 3/31/2017	Add Payables and Encumbrances	Treasurer's Cash 3/31/2017
<u>Operating</u>							
1	General	5,776,318.02	7,165,520.45	6,700,048.61	6,241,789.86	19,300.00	6,261,089.86
<u>Debt Service Fund</u>							
40	Bond and Interest	338,263.77	1,356,849.75	120,622.08	1,574,491.44	0.00	1,574,491.44
<u>Special Revenue Funds</u>							
4	TIF	397,425.78	974,997.59	659,342.16	713,081.21	0.00	713,081.21
5	Capital Improvement	1,297,511.01	41,330.31	119,568.94	1,219,272.38	0.00	1,219,272.38
6	Community Development Loan	18,618.95	499.58	0.00	19,118.53	0.00	19,118.53
7	Cemetery Endowment	28,943.55	1,136.64		30,080.19	0.00	30,080.19
8	Community Trust	1,580,013.98	0.00	-388,361.38	1,968,375.36	0.00	1,968,375.36
10	DEA Forfeiture	36,516.18	619.05	0.00	37,135.23	0.00	37,135.23
11	Drug Enforcement	56,387.74	15,864.75	8,253.75	63,998.74	0.00	63,998.74
15	Enhanced Wireless 911	496,402.28	51,631.51	34,075.61	513,958.18	0.00	513,958.18
18	Finnup Trust	141,227.02	0.00	18,419.48	122,807.54	0.00	122,807.54
25	Recreation	535.91	606,665.14	607,201.05	0.00	0.00	0.00
26	Revolving	86,121.60	104.00	0.00	86,225.60	0.00	86,225.60
27	Special Liability	89,924.37	0.00	6,494.51	83,429.86	0.00	83,429.86
29	Special Alcohol Programs	97,777.26	27,818.69	0.00	125,595.95	0.00	125,595.95
30	Special Recreation and Parks	110,771.54	30,865.29	3,252.85	138,383.98	0.00	138,383.98
32	Special Trafficway	1,297,505.08	182,291.55	56,062.36	1,423,734.27	0.00	1,423,734.27
50	Community Development	0.00	0.00	0.00	0.00	0.00	0.00
52	Economic Development	350,113.05	9,721.48	0.00	359,834.53	0.00	359,834.53
53	Project Development	585,576.14	498.78	92,420.90	493,654.02	0.00	493,654.02
Total Special Revenue		6,671,371.44	1,944,044.36	1,216,730.23	7,398,685.57	0.00	7,398,685.57
<u>Capital Projects Funds</u>							
41	2013-GO Bond Projects	0.00	250,000.00	287,066.25	-37,066.25	0.00	-37,066.25
42	2014-GO Bond Projects	560,254.61	0.00	111,419.96	448,834.65	0.00	448,834.65
43	2015-GO Bond Projects	486,894.60	0.00	0.00	486,894.60	0.00	486,894.60
44	2015-Temp Notes	-5,926.39	300,000.00	175,855.79	118,217.82	0.00	118,217.82
45	2016-GO Bond Projects	559,587.27	0.00	2,308.00	557,279.27	0.00	557,279.27
48	Tiger Grant	175,938.25	0.00	0.00	175,938.25	0.00	175,938.25
49	2013-Temp Notes Schulman Cross	157,160.27	0.00	0.00	157,160.27	0.00	157,160.27
Total Capital Projects		1,933,908.61	550,000.00	576,650.00	1,907,258.61	0.00	1,907,258.61
<u>Enterprise Funds</u>							
Electric Utility:							
67	Capital Reserve	2,250,000.00	187,500.00	0.00	2,437,500.00	0.00	2,437,500.00
68	General	7,468,780.73	7,195,985.88	5,591,760.41	9,073,006.20	456,967.37	9,529,973.57
69	Security Deposits	526,174.27	62,745.32	18,450.42	570,469.17	0.00	570,469.17
Total Electric Utility		10,244,955.00	7,446,231.20	5,610,210.83	12,080,975.37	456,967.37	12,537,942.74
Water and Sewer Utility:							
80	General	2,097,511.72	1,692,367.73	1,469,923.19	2,319,956.26	51,766.00	2,371,722.26
81	Wastewater Repair and Replacem	181,414.13	32,919.44	0.00	214,333.57	0.00	214,333.57
82	Water and Sewage Maintenance f	445,272.61	48,648.47	0.00	493,921.08	0.00	493,921.08
Total Water and Sewer Utility		2,724,198.46	1,773,935.64	1,469,923.19	3,028,210.91	51,766.00	3,079,976.91
Airport:							
60	General	1,639,783.70	503,604.11	276,364.10	1,867,023.71	0.00	1,867,023.71
61	Airport Improvement	165,031.35	705,221.74	765,826.18	104,426.91	0.00	104,426.91
Total Airport		1,804,815.05	1,208,825.85	1,042,190.28	1,971,450.62	0.00	1,971,450.62
Solid Waste Utility:							
75	General	2,241,743.23	1,013,558.60	666,892.74	2,588,409.09	0.00	2,588,409.09
Recreation Area:							
70	General Golf Course	71,261.42	260,084.71	316,810.66	14,535.47	56,006.00	70,541.47
71	Golf Course Building	18,576.23	222.00	0.00	18,798.23	0.00	18,798.23
Total Recreation Area		89,837.65	260,306.71	316,810.66	33,333.70	56,006.00	89,339.70
Drainage Utility:							
79	General	445,958.05	54,526.68	43,940.89	456,543.84	0.00	456,543.84
<u>Internal Service Funds</u>							
55	Health Insurance	308,731.68	936,180.74	1,229,185.34	15,727.08	0.00	15,727.08
56	Health Insurance Reserve	1,725,488.91	0.00	0.00	1,725,488.91	0.00	1,725,488.91
35	Workers Compensation	317,285.68	308,000.00	305,740.98	319,544.70	0.00	319,544.70
36	Workers Compensation Reserve	687,948.47	110.16	10,023.62	678,035.01	0.00	678,035.01
Total Internal Service		3,039,454.74	1,244,290.90	1,544,949.94	2,738,795.70	0.00	2,738,795.70
Total All Funds		35,310,824.02	24,018,090.14	19,308,969.45	40,019,944.71	584,039.37	40,603,984.08



City of Garden City
Statement of Revenues and Expenditures-General Fund Revenues
From 3/1/2017 Through 3/31/2017

001 - GENERAL FUND

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
3022	CONNECTING LINKS	0.00	18,783.08	75,000.00	(56,216.92)
3023	CONSUMER USE TAX	56,413.01	231,400.64	900,000.00	(668,599.36)
3028	LIQUOR CONSUMPTION TAX	27,818.69	27,818.69	100,000.00	(72,181.31)
3040	AD VALOREM TAX	60,056.05	2,038,788.88	3,294,763.00	(1,255,974.12)
3041	AD VALOREM BACK TAX	12,422.31	46,488.37	140,000.00	(93,511.63)
3044	CITY SALES TAX	473,999.54	1,656,070.79	6,300,000.00	(4,643,929.21)
3046	COUNTY SALES TAX	282,153.07	963,440.67	3,675,000.00	(2,711,559.33)
3055	MOTOR VEHICLE TAX	37,104.64	125,348.27	462,305.00	(336,956.73)
3056	RECREATIONAL VEHICLE TAX	462.61	1,989.82	9,798.00	(7,808.18)
3057	HEAVY DUTY VEHICLE TAX	311.27	1,643.08	1,853.00	(209.92)
3058	COMMERCIAL VEHICLE TAX	14,850.44	15,368.97	25,406.00	(10,037.03)
3065	CATV FRANCHISE	0.00	55,512.20	232,000.00	(176,487.80)
3066	GAS UTILITY FRANCHISE	0.00	93,668.87	460,000.00	(366,331.13)
3067	TELEPHONE FRANCHISE	3,783.92	11,442.66	56,000.00	(44,557.34)
3068	TELECOM FRANCHISE	0.00	0.00	2,500.00	(2,500.00)
3115	CEMETERY SPACES	3,625.00	12,544.48	40,000.00	(27,455.52)
3150	IDENTIFIED LONG/SHORT	(1,012.83)	(1,626.04)	0.00	(1,626.04)
3301.01	ANIMAL BOARDING	0.00	604.10	15,000.00	(14,395.90)
3301.02	CAR STORAGE & TOWING	495.00	5,083.00	18,500.00	(13,417.00)
3301.05	FEES-FALSE ALARM	0.00	3,000.00	3,000.00	0.00
3301.06	FEES-ENGINEERING SERVICES	0.00	0.00	50,000.00	(50,000.00)
3301.07	FEES-GATE RECEIPTS	1,767.00	3,157.00	23,000.00	(19,843.00)
3301.08	FEES-GRAVE OPENINGS	6,100.00	16,625.00	96,000.00	(79,375.00)
3301.09	FEES-MONUMENT SETTING	175.00	275.00	2,500.00	(2,225.00)
3301.10	FEES-PLAT FILING	94.93	361.93	2,000.00	(1,638.07)
3301.11	FEES-REZONING	500.00	750.00	3,000.00	(2,250.00)
3301.12	FEES-RURAL FIRE CONTRACTS	0.00	(1,350.00)	195,000.00	(196,350.00)
3301.13	FEES-WAIVER FILING	765.00	1,015.00	3,500.00	(2,485.00)
3301.16	FINES-MUNICIPAL COURT	104,950.37	279,318.98	900,000.00	(620,681.02)
3301.17	FEES-STATE JUDGE	325.38	876.26	1,300.00	(423.74)
3301.18	FEES-STATE LAW ENFORCEMENT	6,268.23	16,880.17	49,000.00	(32,119.83)
3301.19	FEES-REINSTATEMENT	972.00	1,966.00	5,000.00	(3,034.00)
3301.20	FEES-RESTITUTION	3,727.35	848.40	1,000.00	(151.60)
3301.21	LEGAL COPIES	265.00	1,144.25	3,000.00	(1,855.75)
3301.23	FEES-CRIME STOPPER INFRACTION	1,368.25	4,023.37	18,000.00	(13,976.63)
3301.24	FEES-CRIME STOPPER MAJOR	88.00	393.00	500.00	(107.00)
3301.25	FEES-FAMILY CRISIS	130.00	235.00	0.00	235.00
3301.27	BIG POOL ADMISSION	0.00	0.00	63,000.00	(63,000.00)
3350.02	LICENSE-ARBORIST	35.00	35.00	1,000.00	(965.00)
3350.03	LICENSE-CEREAL MALT BEVERAGE	350.00	450.00	3,750.00	(3,300.00)
3350.04	LICENSE-CONTRACTOR	1,000.00	6,300.00	35,000.00	(28,700.00)
3350.05	ZONING COMPLIANCE	250.00	425.00	0.00	425.00
3350.06	LICENSE-ELECTRICIAN	440.00	1,820.00	7,500.00	(5,680.00)
3350.08	LICENSE-ITINERANT MERCHANT	0.00	365.00	8,000.00	(7,635.00)
3350.09	LICENSE-LIQUOR	0.00	1,000.00	16,750.00	(15,750.00)
3350.10	LICENSE-MECHANICAL	600.00	2,300.00	7,000.00	(4,700.00)
3350.12	LICENSE-PAWN SHOP	0.00	0.00	75.00	(75.00)



City of Garden City
Statement of Revenues and Expenditures-General Fund Revenues
From 3/1/2017 Through 3/31/2017

3350.13	LICENSE-PLUMBER	400.00	2,380.00	4,000.00	(1,620.00)
3350.15	LICENSE-TAXI	0.00	45.00	100.00	(55.00)
3350.16	TAGS-DOG & CAT	342.36	814.57	2,500.00	(1,685.43)
3400.01	PERMITS-BUILDING	13,377.35	34,523.40	200,000.00	(165,476.60)
3400.02	PERMITS-CURB CUT	0.00	0.00	1,000.00	(1,000.00)
3400.03	PERMITS-ELECTRIC	751.00	2,776.00	6,000.00	(3,224.00)
3400.04	PERMITS-EXCAVATION	60.00	120.00	2,500.00	(2,380.00)
3400.05	PERMITS-GAS	322.00	660.00	4,000.00	(3,340.00)
3400.06	PERMITS-HOUSE MOVING	0.00	0.00	200.00	(200.00)
3400.08	PERMITS-MECHANICAL	396.00	2,285.00	16,000.00	(13,715.00)
3400.09	PERMITS-PLUMBING	665.00	5,616.42	16,000.00	(10,383.58)
3400.11	PERMITS-TV & SIGN	560.00	2,430.00	8,000.00	(5,570.00)
3435	INTEREST INCOME	3,967.42	9,120.05	40,000.00	(30,879.95)
3437	FINANCE CHARGE INCOME	5,289.10	6,069.40	15,000.00	(8,930.60)
3440.02	RENTAL-CITY FACILITIES	1,535.47	5,776.25	42,500.00	(36,723.75)
3440.03	RENTAL-DEPOT	100.00	300.00	1,200.00	(900.00)
3447	ROYALTIES-GAS WELLS	1,823.59	3,745.43	19,000.00	(15,254.57)
3450	SALE OF PROPERTY-AUCTION	0.00	0.00	10,000.00	(10,000.00)
3454	SALE OF PROPERTY-LAND	0.00	0.00	20,000.00	(20,000.00)
3456	SALE OF PROPERTY-POLICE CARS	0.00	0.00	9,000.00	(9,000.00)
3464	REPAYMENT-TEKVET TECHNOLOGIES	1,131.86	3,395.58	0.00	3,395.58
3470.01	REIMBURSE-ADMINISTRATIVE COSTS	0.00	0.00	1,000.00	(1,000.00)
3470.04	REIMBURSE-POLICE SERVICES	0.00	2,662.50	250,000.00	(247,337.50)
3470.07	UTILITY FUNDS REIMBURSEMENT	373,250.00	1,119,750.00	4,478,250.00	(3,358,500.00)
3470.08	REIMBURSE-COUNTY	0.00	194,250.00	190,000.00	4,250.00
3470.09	REIMBURSE-HOLCOMB	0.00	42,000.00	45,000.00	(3,000.00)
3470.11	REIMBURSE-ANIMAL SHELTER	0.00	72,750.00	72,750.00	0.00
3470.13	REIMBURSE-DEVELOPER ENGINEERING FEES	5,000.00	5,000.00	0.00	5,000.00
3515	FUEL TAX REFUND	0.00	0.00	3,000.00	(3,000.00)
3600.01	MISCELLANEOUS-ADMINISTRATION	2,674.90	2,781.51	500.00	2,281.51
3600.02	MISCELLANEOUS-CEMETERY	25.00	50.00	1,000.00	(950.00)
3600.04	MISCELLANEOUS-INSPECTION	0.00	75.00	0.00	75.00
3600.05	MISCELLANEOUS-PARK & ZOO	0.00	1,439.70	0.00	1,439.70
3600.07	MISCELLANEOUS-POLICE	0.00	(1,880.25)	0.00	(1,880.25)
4010.01	TRANSFER-HEALTH INSURANCE RESV	0.00	0.00	330,000.00	(330,000.00)
Total Income		<u>1,514,325.28</u>	<u>7,165,520.45</u>	<u>23,094,500.00</u>	<u>(15,928,979.55)</u>



City of Garden City
Statement of Revenues and Expenditures-General Fund Expenses
From 3/1/2017 Through 3/31/2017

001 - GENERAL FUND

		Curr Month Expenses	YTD Expenses	Revised Budget	Budget Remaining
Expenses					
111	CITY COMMISSION	6,481.37	23,329.12	107,100.00	83,770.88
112	CITY MANAGER	38,156.74	198,046.82	647,148.00	449,101.18
113	SERVICE AND FINANCE	50,515.79	208,584.55	862,300.00	653,715.45
114	LEGAL SERVICES	12,932.23	28,456.55	191,050.00	162,593.45
115	MUNICIPAL COURT	34,678.34	131,178.92	564,900.00	433,721.08
116	HUMAN RESOURCES	11,307.75	45,504.62	176,900.00	131,395.38
117	INFORMATION TECH	42,297.23	212,100.19	729,750.00	517,649.81
118	CITY PROSECUTION	<u>11,710.93</u>	<u>50,067.01</u>	<u>213,350.00</u>	<u>163,282.99</u>
	Total Administration	208,080.38	897,267.78	3,492,498.00	2,595,230.22
121	POLICE-ADMINISTRATIVE	132,864.07	355,474.64	2,110,880.00	1,755,405.36
122	POLICE-INVESTIGATIONS	76,244.74	351,687.77	1,192,740.00	841,052.23
123	POLICE-PATROL	255,883.40	1,090,418.21	3,993,950.00	2,903,531.79
124	POLICE-SUPPORT SERVICES	70,178.89	305,687.31	1,369,129.00	1,063,441.69
125	POLICE-ANIMAL CONTROL	<u>6,083.02</u>	<u>137,137.94</u>	<u>334,000.00</u>	<u>196,862.06</u>
	Total Police	541,254.12	2,240,405.87	9,000,699.00	6,760,293.13
131	PUBLIC WORKS-PLANNING,COMM	213,791.09	473,711.01	1,322,100.00	848,388.99
133	PUBLIC WORKS-STREET MAINT	54,713.74	684,681.37	1,519,600.00	834,918.63
134	PUBLIC WORKS-CEMETERY	10,349.82	55,348.35	267,950.00	212,601.65
135	PUBLIC WORKS-PARKS	81,119.33	234,331.63	1,008,550.00	774,218.37
136	PUBLIC WORKS-BIG POOL	<u>121,007.78</u>	<u>165,828.62</u>	<u>484,450.00</u>	<u>318,621.38</u>
	Total Public Works	480,981.76	1,613,900.98	4,602,650.00	2,988,749.02
141	ZOO-ADMINISTRATIVE	27,553.97	113,216.82	449,450.00	336,233.18
142	ZOO-MAINTENANCE DIVISION	18,389.78	74,956.06	361,750.00	286,793.94
144	ZOO-ANIMAL DIVISION	<u>58,535.41</u>	<u>260,967.85</u>	<u>1,183,000.00</u>	<u>922,032.15</u>
	Total Zoo	104,479.16	449,140.73	1,994,200.00	1,545,059.27
151	FIRE-ADMINISTRATIVE	18,096.45	77,201.74	286,300.00	209,098.26
152	FIRE-OPERATIONS	183,562.85	767,551.23	3,009,600.00	2,242,048.77
153	FIRE-VOLUNTEERS	0.00	982.45	21,900.00	20,917.55
154	FIRE-ARFF STATION	<u>653.89</u>	<u>1,013.25</u>	<u>97,650.00</u>	<u>96,636.75</u>
	Total Fire	202,313.19	846,748.67	3,415,450.00	2,568,701.33
161	CEMETERY-OPERATIONS	31,279.71	86,490.58	330,830.00	244,339.42
171	CAPITAL IMPROVEMENT	(50.00)	510,400.00	1,569,547.00	1,059,147.00
181	EMPLOYEE BENEFITS	0.00	75,000.00	330,000.00	255,000.00
	Total Expenses	<u>1,568,338.32</u>	<u>6,719,354.61</u>	<u>24,735,874.00</u>	<u>18,016,519.39</u>



City of Garden City
Statement of Revenues and Expenditures-Utility Fund Revenues
From 3/1/2017 Through 3/31/2017

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
068	ELECTRIC				
3101	COLLECTIONS-ELECTRIC	2,405,497.56	6,794,532.53	31,700,000.00	(24,905,467.47)
3110.01	COLLECTIONS-COIN BOX	0.00	0.00	250.00	(250.00)
3118	CONNECT FEES	8,070.02	16,080.02	98,000.00	(81,919.98)
3150	IDENTIFIED LONG/SHORT	(362.32)	(366.47)	0.00	(366.47)
3151	UNIDENTIFIED LONG/SHORT	(87.02)	(33.59)	0.00	(33.59)
3154	INSUFFICIENT FUNDS CHECKS	(2,930.85)	(1,889.71)	0.00	(1,889.71)
3155	RETURNED CHECK CHARGE	375.00	1,250.00	5,000.00	(3,750.00)
3185	PENALTIES	0.00	0.00	85,129.00	(85,129.00)
3201	REIMBURSE-DEVELOPER	0.00	6,300.00	75,000.00	(68,700.00)
3435	INTEREST INCOME	21.23	42.47	0.00	42.47
3492	SALES TAX	96,773.66	260,099.64	1,139,121.00	(879,021.36)
3600	MISCELLANEOUS	460.50	119,970.99	5,000.00	114,970.99
	Total Electric	2,507,817.78	7,195,985.88	33,107,500.00	(25,911,514.12)
075	SOLID WASTE-GENERAL				
3111	COLLECTIONS-SOLID WASTE	340,098.87	929,418.91	3,600,000.00	(2,670,581.09)
3185	PENALTIES	22,737.27	60,995.58	80,000.00	(19,004.42)
3195	RECYCLING SALES	7,916.55	20,267.52	50,000.00	(29,732.48)
3435	INTEREST INCOME	101.92	203.84	1,250.00	(1,046.16)
3470.12	REIMBURSE-RENT A TRUCK	2,242.75	2,672.75	0.00	2,672.75
	Total Solid Waste	373,097.36	1,013,558.60	3,731,250.00	(2,717,691.40)
079	DRAINAGE UTILITY				
3104.01	DRAINAGE FEE	19,219.70	53,099.68	208,000.00	(154,900.32)
3435	INTEREST INCOME	0.00	0.00	250.00	(250.00)
3600	MISCELLANEOUS	177.00	1,427.00	0.00	1,427.00
	Total Drainage Utility	19,396.70	54,526.68	208,250.00	(153,723.32)
080	WATER AND SEWAGE				
3102.01	COLLECTIONS-SEWER	224,606.07	628,646.19	2,526,086.00	(1,897,439.81)
3103	COLLECTIONS-WATER	320,780.28	927,749.52	5,500,000.00	(4,572,250.48)
3118	CONNECT FEES	1,320.00	3,210.00	18,000.00	(14,790.00)
3120	COUNTY SEWER FEES	4,268.56	23,467.76	112,000.00	(88,532.24)
3130	FIRE LEG FEES	30.00	14,305.00	16,000.00	(1,695.00)
3145.01	LAND LEASE	15,000.00	15,000.00	0.00	15,000.00
3185	PENALTIES	0.00	0.00	105,000.00	(105,000.00)
3201	REIMBURSE-DEVELOPER	0.00	3,135.00	30,000.00	(26,865.00)
3225	SALE OF MATERIAL	184.18	384.18	8,000.00	(7,615.82)
3228	SEWER MAINTENANCE FEES	9,438.11	22,605.93	4,500.00	18,105.93
3229	SEWER TANK FEES	23,400.87	29,161.68	135,000.00	(105,838.32)
3230	SEWER TAP FEES	0.00	500.00	0.00	500.00
3257	WATER TANK SALES	2,090.48	4,370.94	40,000.00	(35,629.06)
3260	WATER TAP FEES	4,108.87	11,416.17	30,000.00	(18,583.83)
3494	TAX-WATER CONSUMPTION	2,881.06	8,415.36	55,000.00	(46,584.64)
3515	FUEL TAX REFUND	0.00	0.00	250.00	(250.00)
3600	MISCELLANEOUS	0.00	0.00	15,000.00	(15,000.00)
4010.20	TRANSFER-WTR SYS MAINT RESV	0.00	0.00	250,000.00	(250,000.00)
4010.21	TRANSFER-WASTEWTR R&R RESV	0.00	0.00	200,000.00	(200,000.00)
	Total Water and Sewer	608,108.48	1,692,367.73	9,044,836.00	(7,352,468.27)
Total Income		3,508,420.32	9,956,438.89	46,091,836.00	(36,135,397.11)



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Michael D. Utz, Chief of Police
DATE: April 18, 2017
RE: Master activity report from the Garden City Police Department for March 2017.

ISSUE:

Presentation of the March 2017 Master activity report from the Garden City Police Department.

BACKGROUND:

Attached is the March 2017 Master activity report from the Garden City Police Department.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
March 2017 Master Activity Report	4/13/2017	Backup Material

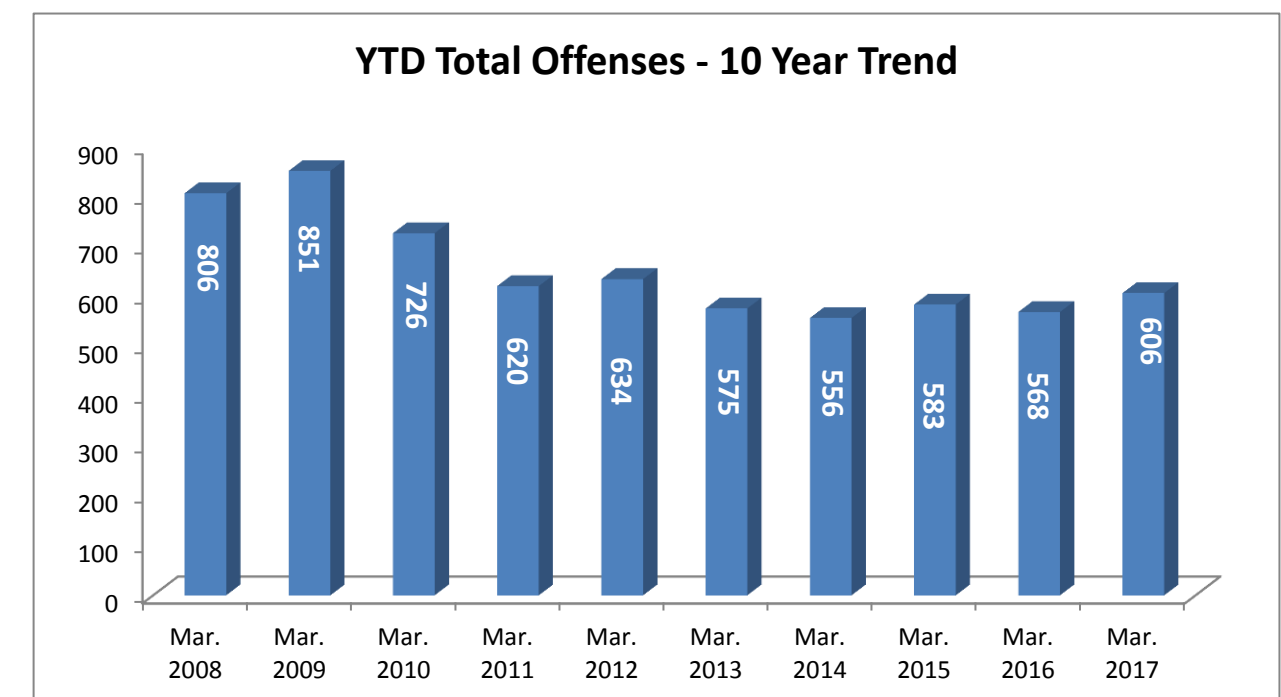
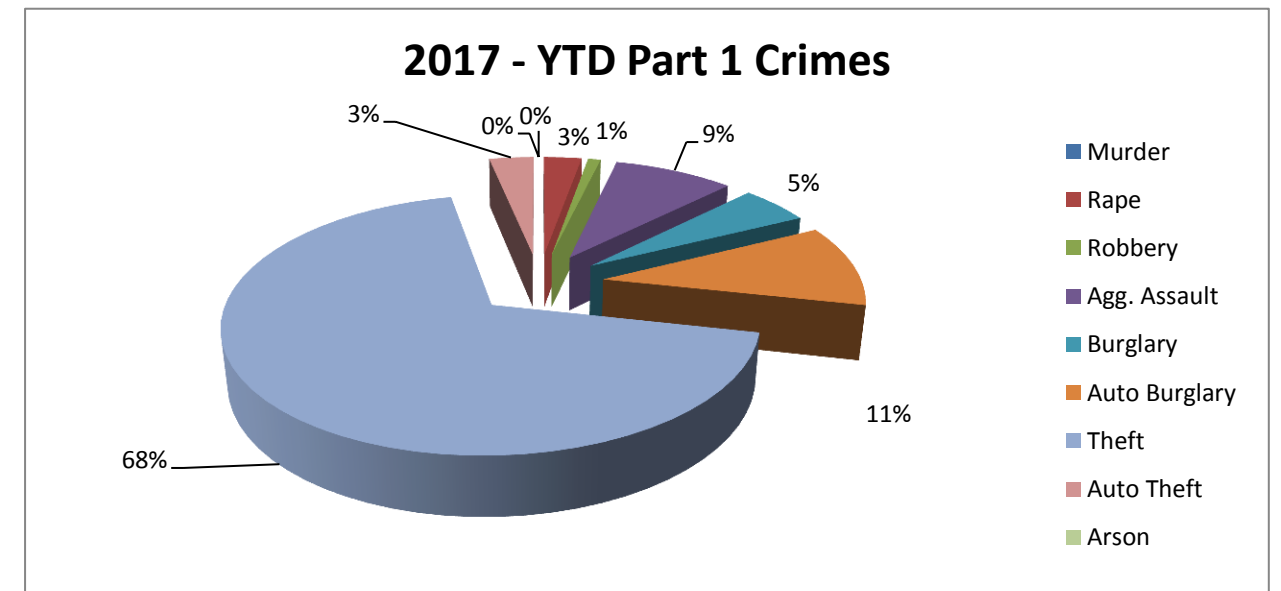


GARDEN CITY POLICE DEPARTMENT

Monthly Activity Report - March 2017

Offenses Reported

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD	Arrest Mar. 2017	Arrest To Date 2017
Part 1 Crimes							
Murder	0	0	0	0	UNDF	0	1
Rape	2	6	1	5	20%	0	2
Robbery	0	2	1	2	0%	0	1
Agg. Assault	7	19	7	16	19%	6	13
Burglary	5	11	12	19	-42%	0	5
Auto Burglary	9	23	3	5	360%	0	3
Theft	59	147	52	161	-9%	8	49
Auto Theft	1	7	1	3	133%	0	0
Arson	0	0	1	2	-100%	0	0
Part 1 Crimes Total:	83	215	78	213	1%	14	74
Misc. Part 2 Crimes							
Criminal Trespass	3	15	0	5	200%	3	10
Criminal Damage	20	37	14	61	-39%	3	4
Drug Violation	34	91	20	64	42%	44	109
Forgery	5	8	2	2	UNDF	0	0
Graffiti	1	1	1	2	-50%	0	0
Sexual Exploitation	0	5	2	2	UNDF	0	1
Kidnapping	1	3	0	1	200%	0	1
Liquor Violations	0	0	0	0	UNDF	2	19
Sex Offenses	4	6	2	2	UNDF	0	1
Simple Assault	14	32	12	36	-11%	13	25
DV Battery	8	23	2	14	64%	4	15
Weapons	2	4	2	3	33%	1	3
Stalking	2	3	1	2	50%	0	1
All Others	37	116	25	106	9%	42	149
Misc Part 2 Crimes Total:	131	344	83	300	15%	112	338
All Crimes Total:	214	559	161	513	9%	126	412

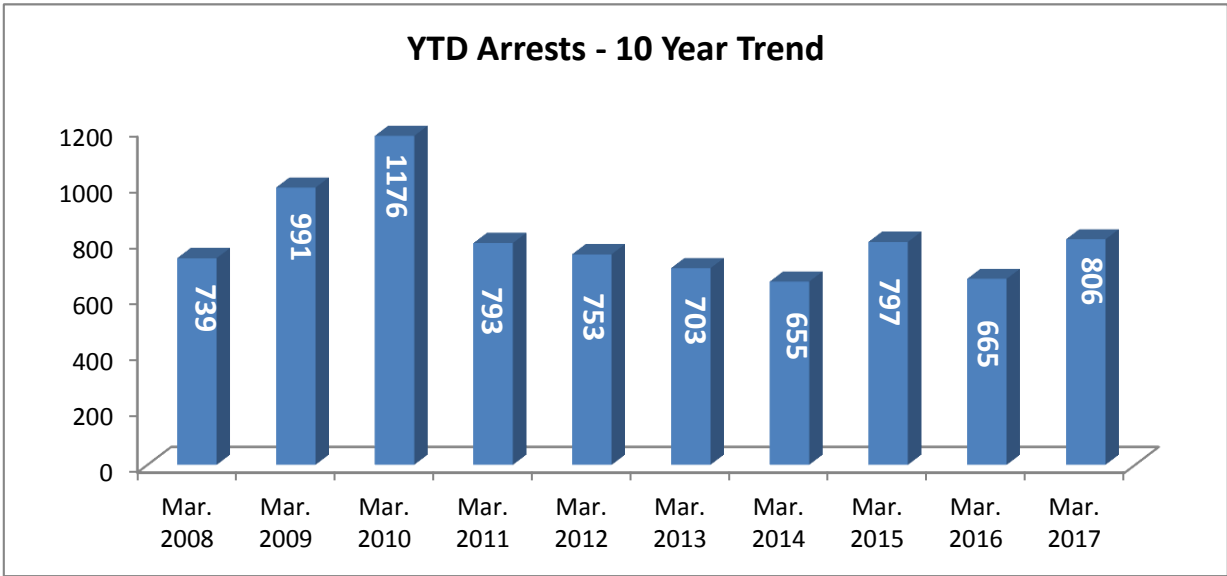


Community Statistics 2011-2017							
	2011	2012	2013	2014	2015	2016	2017
Population	28,855	29,167	30,678	30,761	30,945	30,948	30,948
New Commercial Business	10	10	11	11	29	3	N/A
New Residential Homes	46	20	61	34	95	16	N/A
Patrolling Area	8.68 sq miles	9.07 sq miles	9.18 sq miles	9.31 sq miles	9.75 sq miles	10.23 sq miles	10.23 sq miles

Offense Reports Summary				
	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016
Offense Reports	231	606	221	618
Patrol/CRD Supplemental Repo	298	355	106	291

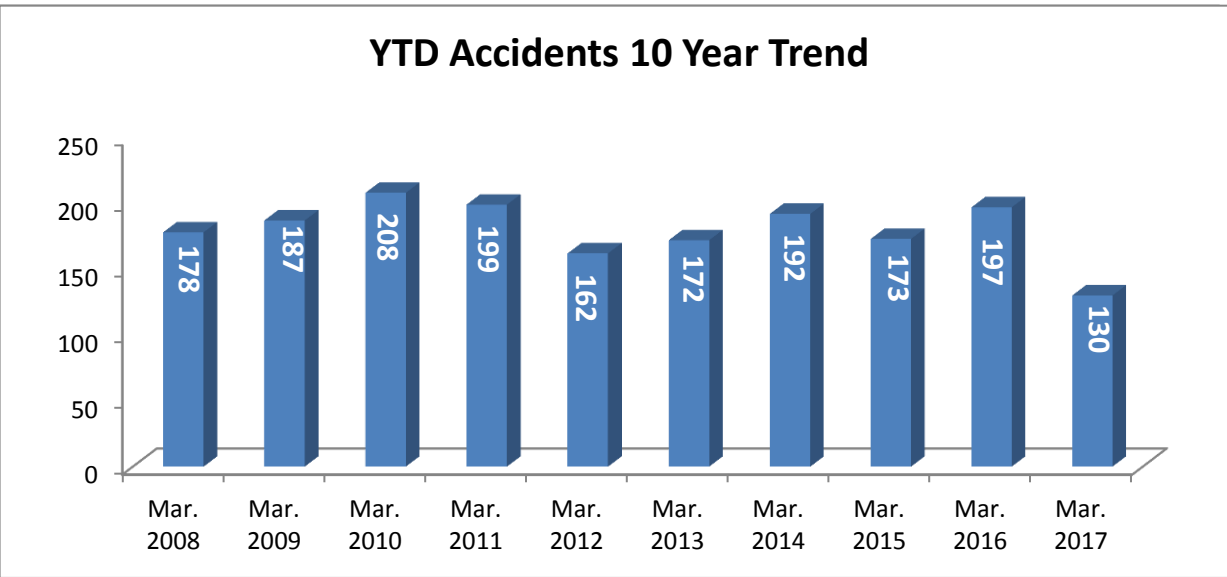
Arrests

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
All Other Adult Arrests	186	563	180	406	39%
Alcohol Related Arrests	19	50	10	44	14%
Drug Related Arrests	45	107	74	134	-20%
Total Adult Arrest	250	720	264	584	23%
All Other Juveniles Detained	17	46	16	69	-33%
Alcohol Related Detained	0	0	0	2	-100%
Drug Related Detained	5	8	3	5	60%
Curfew Violations	12	32	2	5	540%
Total Juvenile Arrest	34	86	21	81	6%
Total Custody:	284	806	285	665	21%



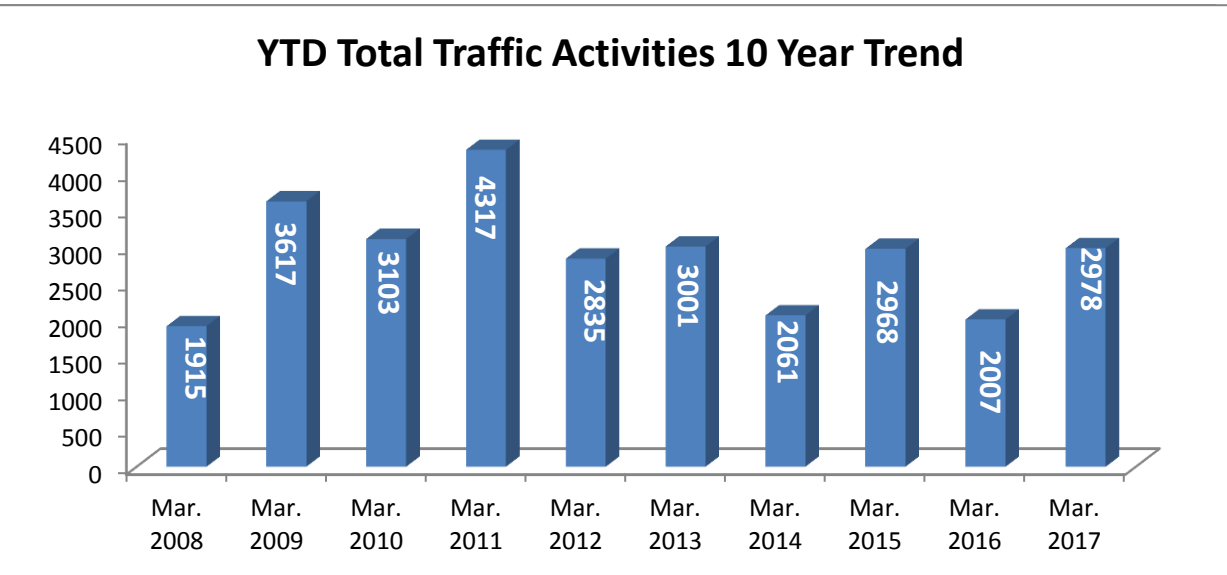
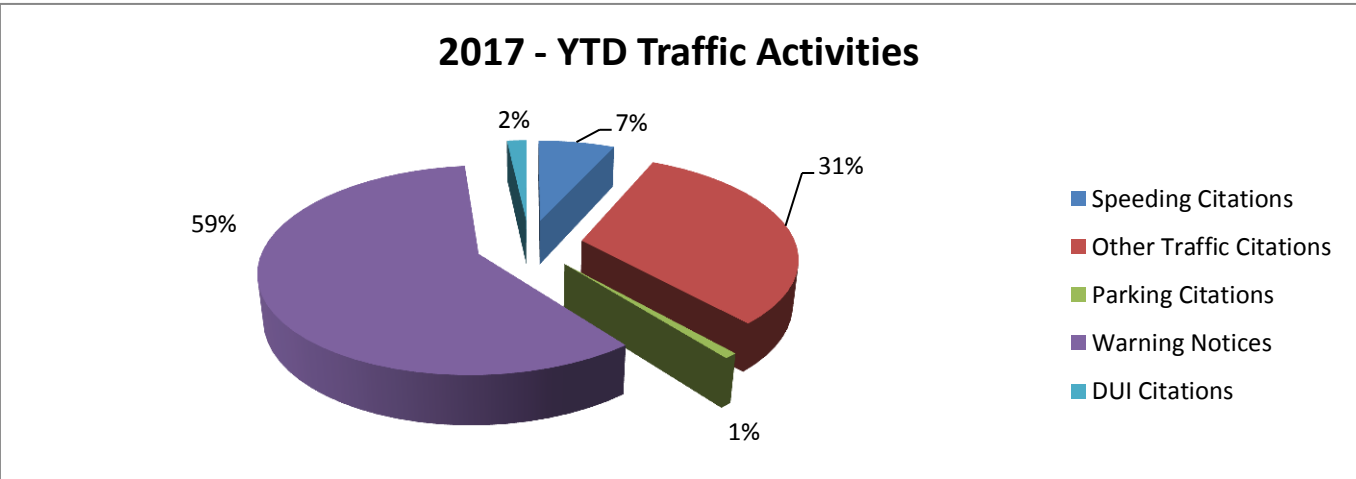
Accidents

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Fatal Accidents	0	0	0	0	UNDF
Injury Accidents	1	6	9	21	-71%
Non-Injury Accidents	45	124	57	176	-30%
Total Accidents:	46	130	66	197	-34%



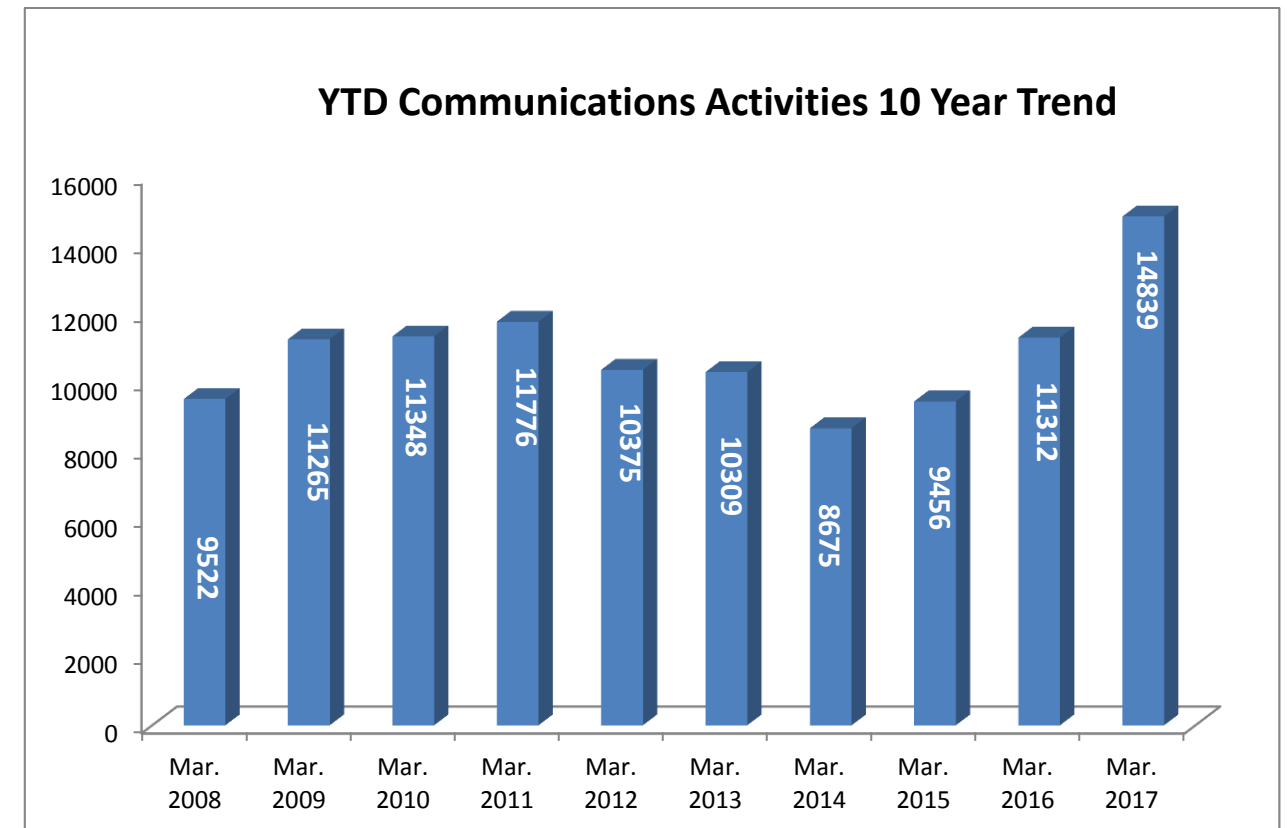
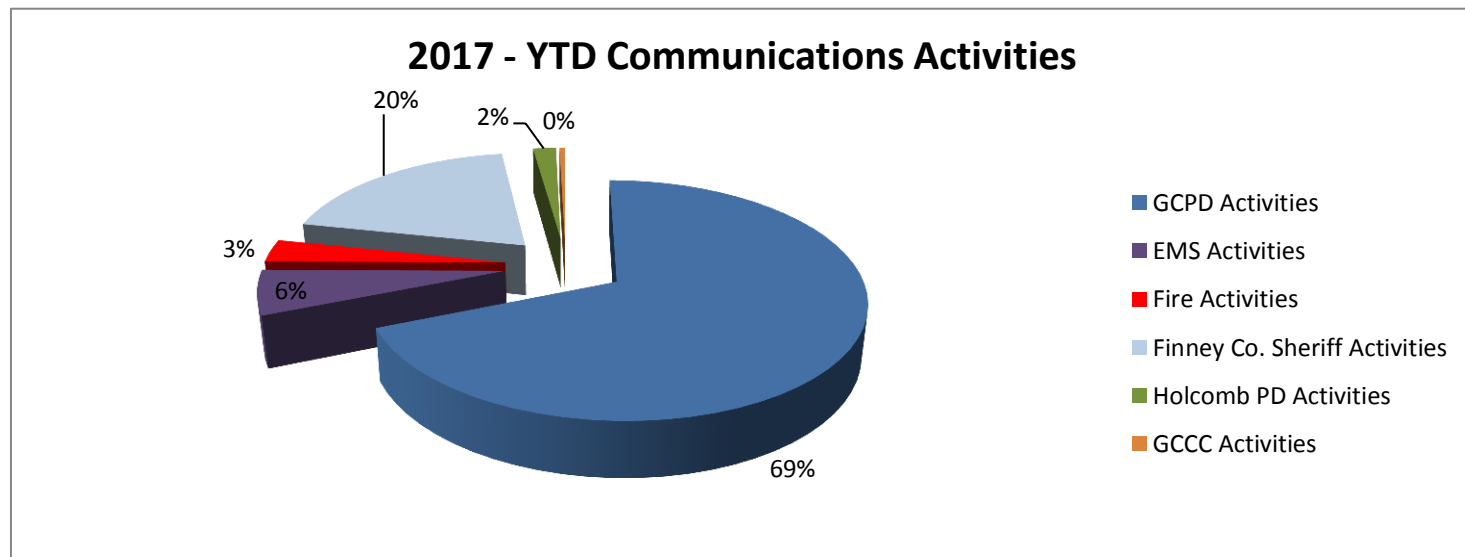
Traffic Enforcement

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Speeding Citations	38	203	20	83	145%
Other Traffic Citations	258	942	209	625	51%
Parking Citations	0	26	9	23	13%
Warning Notices	461	1755	431	1250	40%
DUI Citations	14	52	10	26	100%
Totals:	771	2978	679	2007	48%



Communications Center Activities

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
GCPD Activities	3147	9630	2741	8151	18%
EMS Activities	304	888	N/A	N/A	UNDF
Fire Activities	175	474	156	415	14%
Finney Co. Sheriff Activities	1651	3480	860	2372	47%
Holcomb PD Activities	129	299	119	374	-20%
GCCC Activities	29	68	N/A	N/A	UNDF
Totals:	5435	14839	3876	11312	31%
911 Calls	1578	4228	1526	4258	-1%



Investigations

	Mar. 2017		YTD 2017		% Cleared
	Assigned	Cleared	Assigned	Cleared	
Part 1 Crimes					
Murder & non-Negligent	1	0	2	0	UNDF
Robbery	0	0	1	0	UNDF
Assault/Battery/Agg Aslt, Agg	4	1	17	10	59%
Burglary	4	3	6	7	117%
Auto Burglary	0	0	0	0	UNDF
Theft	7	1	32	14	44%
Arson	0	0	0	0	UNDF
Total:	16	5	58	31	53%
Misc. Part 2 Crimes					
Forgery/Counterfeiting	2	0	2	3	150%
Fraud	0	0	0	0	UNDF
Vandalism	0	0	2	0	UNDF
Weapons Violation	1	0	3	1	33%
Sex Offense	3	3	19	15	79%
Drug Violation	14	6	56	39	70%
Gambling	0	0	0	0	UNDF
Other Reportable Offenses	13	10	58	34	59%
Runaway	1	1	5	1	20%
Total:	34	20	145	93	64%

Misc. Investigations Activities				
	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016
Current Active Cases	308	N/A	N/A	N/A
Supplemental Reports	87	285	128	387
Search Warrants	4	22	6	16
Forfeitures Filed	0	0	0	1
*HVV Cases Assigned	9	28	N/A	N/A
K9 Deployments	15	36	14	41
**ICAC Cases	0	16	N/A	N/A
Computer Forensic Hours	13	335	18	128
***VSA /Criminal Polygraph	2	15	0	7

*HVV -Household Violence Unit

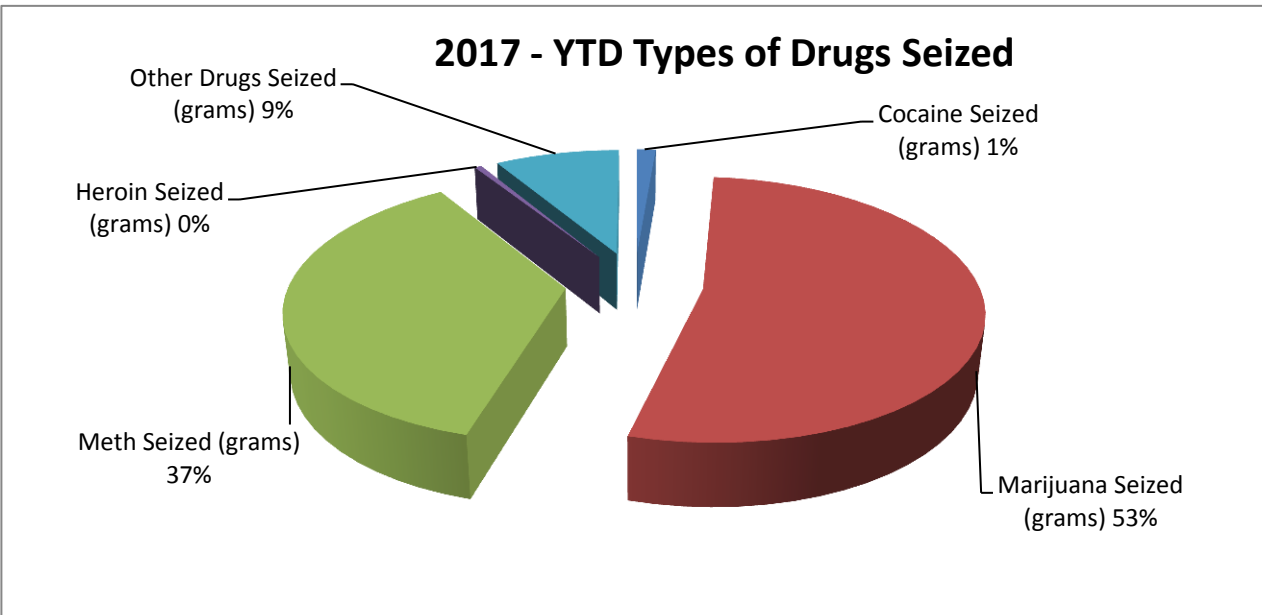
**ICAC -Internet Crimes Against Children

***VSA -Voice Stress Analysis

Grand Totals	50	25	203	124	61%
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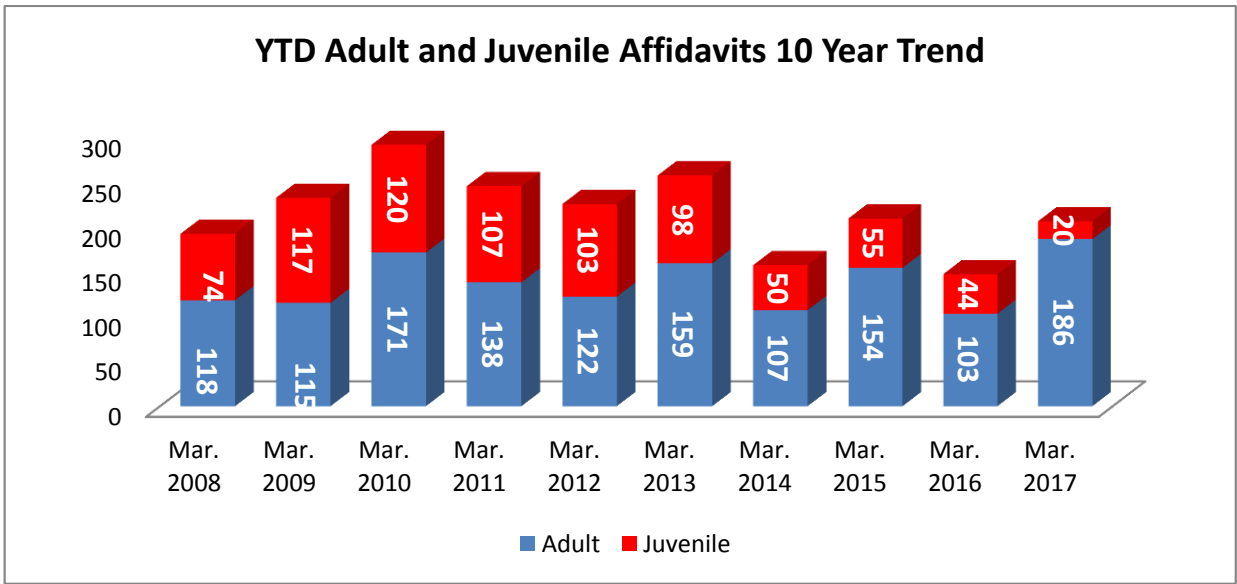
Evidence Section

GCPD Property and Evidence Seized					
	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Evidence Collected	189	582	190	581	0%
Guns Seized	4	14	1	7	100%
Cocaine Seized (grams)	8.8	9.2	2.5	5.96	54%
Marijuana Seized (grams)	169.401	373.201	88.18	923.97	-60%
Methamphetamine Seized (grams)	97.95	257.81	4.18	130.34	98%
Heroin Seized (grams)	0	3.43	0.2	0.2	1615%
Other Drugs Seized (grams)	8	60.5	0	0	UNDF
Prescription Drugs Seized (pills)	3	39	36	297.5	-87%
RX Drugs Drop Box (lbs.)	0	0	0	41	-100%



Affidavits

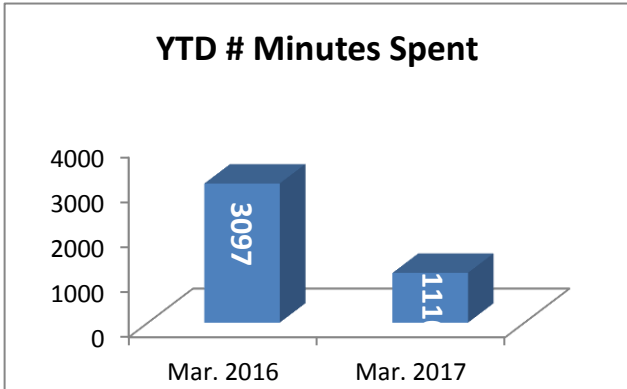
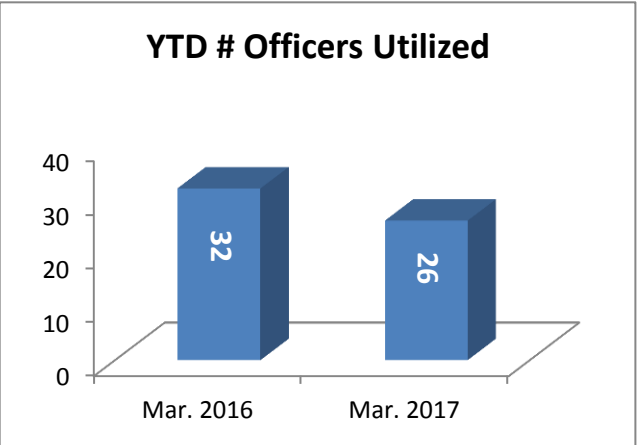
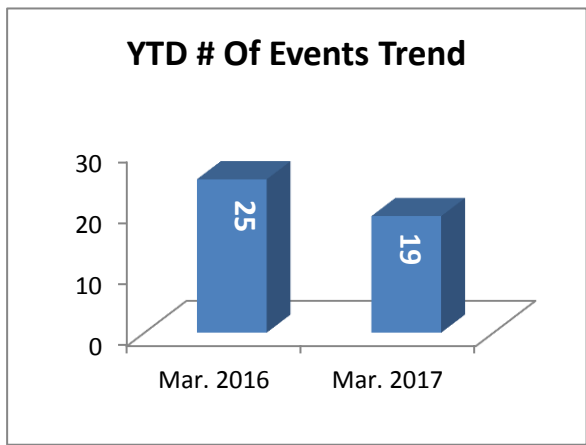
	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Adult Affidavits	57	186	28	103	81%
Juvenile Affidavits	11	20	12	44	-55%
Total:	68	206	40	147	40%



Events

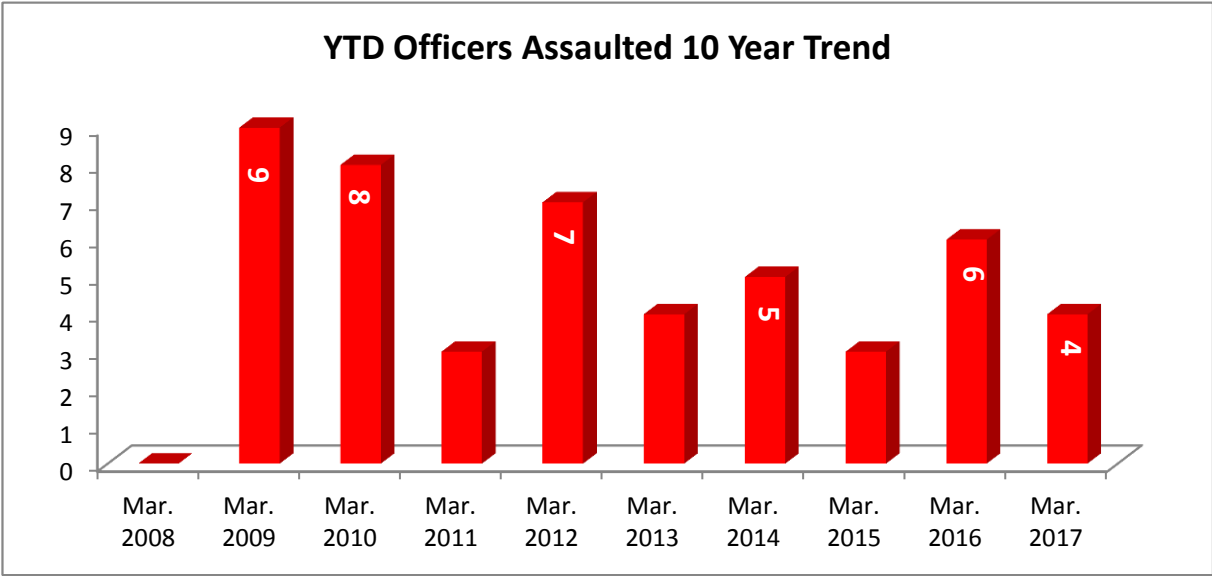
	# of Events	Mar. 2017 Minutes Spent	# of People Attended	# of Officers Assigned	YTD Minutes Spent	YTD # Of People Attended	YTD # Of Officers Assigned
Community Program	0	0	0	0	60	250	1
Presentations	2	135	185	3	965	501	23
Events	0	0	0	0	0	0	0
Parades	0	0	0	0	0	0	0
Traffic Control	0	0	0	0	0	0	0
Other	0	0	0	0	85	12	2
Total:	2	135	185	3	1110	763	26

*This does not include SRO presentations



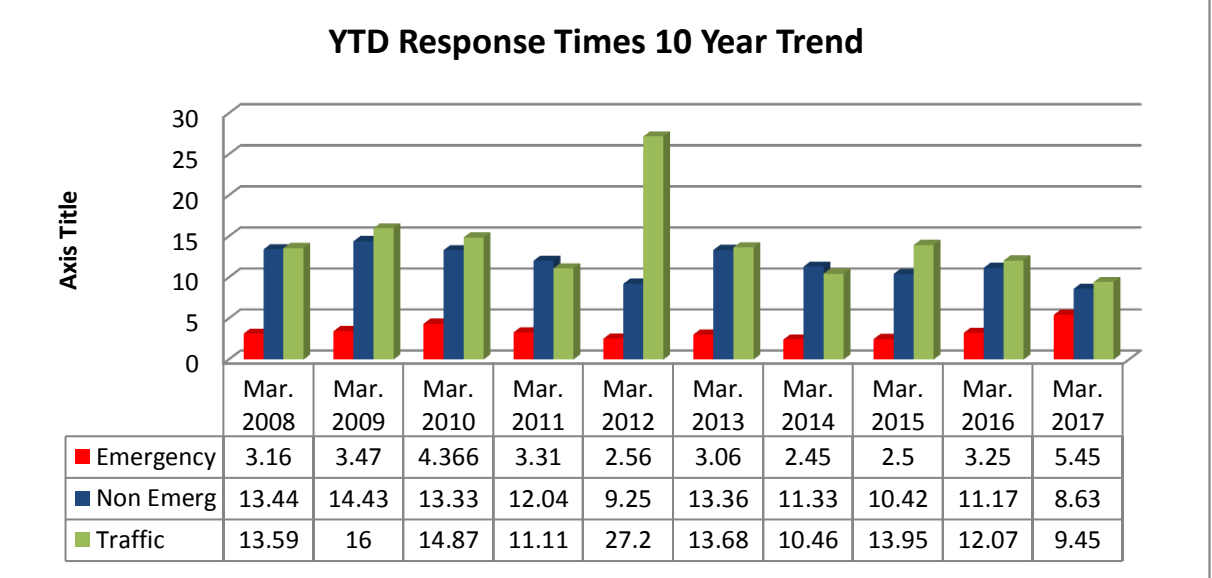
Officers Assaulted

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Firearm	0	0	0	0	UNDF
Cutting Instrument	0	5	0	0	UNDF
Other Dangerous Weapon	1	4	0	0	UNDF
Hands, Fist, Feet, Etc.	3	6	2	6	UNDF
Police Service Dog	0	0	0	0	UNDF
Total Assaults:	4	15	2	6	150%



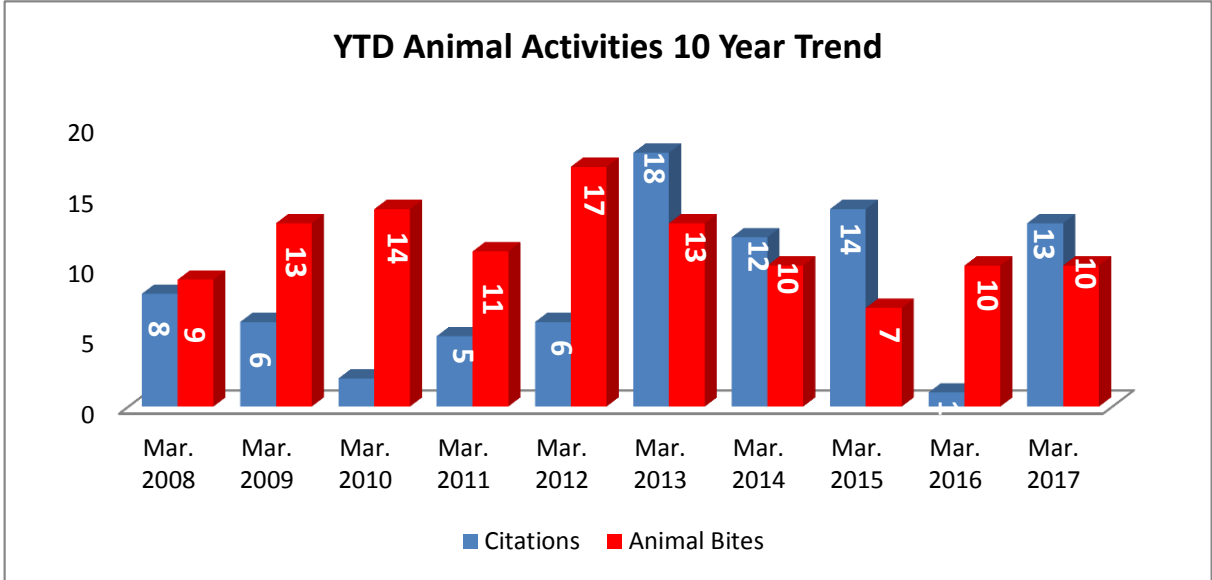
Response Time Summary Overview

	Mar. 2017	Mar. 2016
Average Emergency	5.45	3.25
Average Non-Emergency	8.63	11.17
Average Traffic Accident	9.45	12.07



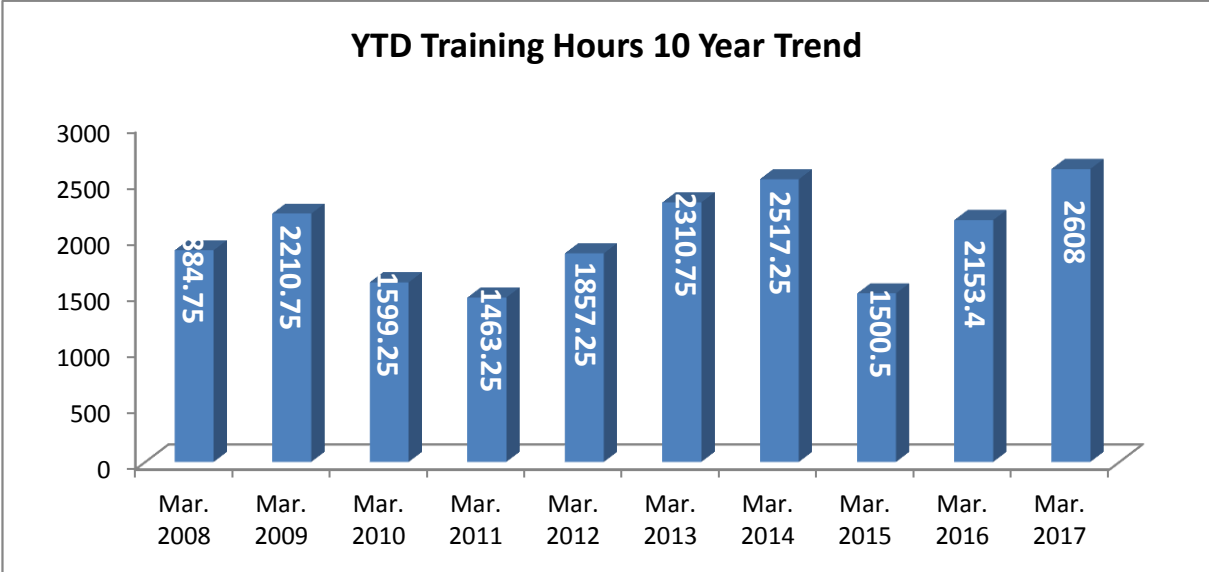
Animal Incidents

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Citations Issued	4	10	0	1	900%
Animal Bites	8	13	3	10	30%



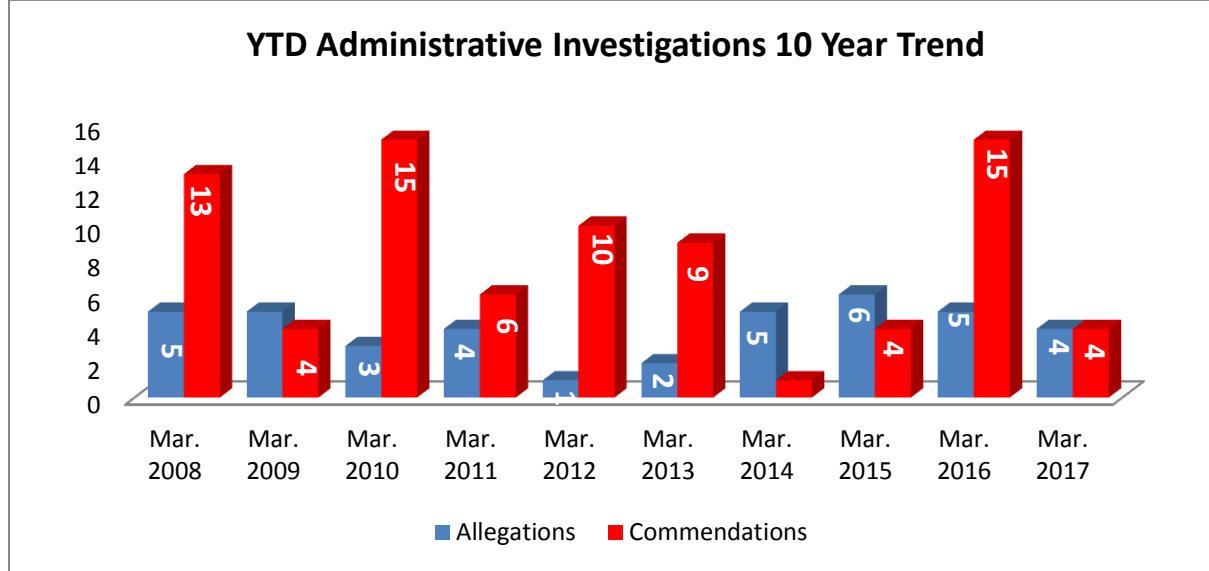
Training Hours Received Overview

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Administrative	18.50	56.00	14.25	126.25	-56%
Patrol/CRD Division	203.50	1189.00	532.50	1304.50	-9%
Support Services Division	33.50	92.50	18.15	155.15	-40%
Investigations Division	120.50	246.00	27.00	107.00	130%
Instructor Hours	16.00	109.00	47.00	96.50	13%
SUB-TOTAL TRAINING HRS	392.00	1692.50	638.90	1789.40	-5%
Academy Training Hours	0.00	504.00	184.00	344.00	47%
SWAT Training Hours	132.50	411.50	0.00	20.00	1958%
TOTAL TRAINING HOURS	524.50	2608.00	822.90	2153.40	21%



Administrative Overview

	Mar. 2017	YTD 2017	Mar. 2016	YTD 2016	% Change YTD
Allegations Received	2	4	4	5	-20%
Unfounded	0	0	0	0	UNDF
Unsubstantiated	0	0	0	0	UNDF
Sustained	2	2	0	0	UNDF
Exonerated	0	0	1	2	-100%
Violation Not Based On Complaint	0	0	0	0	UNDF
Investigations In Progress	0	1	4	7	-86%
Administrative Closure	1	2	0	1	100%
Commendations	1	4	4	15	-73%
Backgrounds Completed	3	4	N/A	N/A	UNDF
Backgrounds Active	7	17	N/A	N/A	UNDF
Tested Applicants	17	21	N/A	N/A	UNDF
New Hires	0	0	N/A	N/A	UNDF





MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kristi Newland, Zoo Director
DATE: April 18, 2017
RE: Lee Richardson Zoo monthly report - March 2017

ISSUE:

Presentation of the March 2017 monthly staff report from Lee Richardson Zoo.

BACKGROUND:

Attached is the March 2017 monthly staff report from Lee Richardson Zoo.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
Zoo monthly report	4/11/2017	Backup Material



CITY OF GARDEN CITY ZOO DEPARTMENT MARCH 2017 MONTHLY REPORT

ANIMAL CARE DIVISION

ACCESSIONS:

Births/Hatchings:

1.0 Pygmy loris born at Columbus Zoo last year (on loan from LRZ)

Transactions (Purchases, donations, etc.)

None

DEACCESSIONS

Deaths:

0.1 Pygmy loris Euthanized due to head trauma

1.0 Emu Euthanized due to advanced arthritis/quality of life

Transactions (Sales, donations, etc.)

None

Sarah Colman started as General Curator. Rhino horns are being blunted to decrease risks during future introduction. Kangaroos are back in their exhibit habitat with the emus. LRZ is continuing to contribute to a research study on Pallas cat contraceptives (recovery). Staff are modifying the diet for the siamangs to help with digestive issues which are experienced by many siamang in human care. Keeper I and Keeper Aide applications are being reviewed. Staff are communicating with SSPs regarding housing opportunities, and other facilities about upcoming/possible transfers.

ADMINISTRATION DIVISION

All-staff monthly meeting: conference reports (Whitney and Tyler shared about their experience at the USFWS Ferret Survey, Angela reported on the Avian Management class she attended, and Kristi covered highlights from the Director's Policy Conference). Senior staff met with the City Manager and Finance Director about the revised 2017/2018 budget. Staff is planning May events for the recognition of the zoo's 90th birthday. Director is reviewing another facility's accreditation material for AZA, and is in discussion with Dodge City Sports about a possible volleyball tournament on the West Green in conjunction with Beef Empire Days. Staff is getting quotes for the zoo restroom cleaning contract, working on annual reports, and completed a building assessment on the FCCE. The staff unanimously chose to contribute to the Vaquita conservation project from the duck/fish feeders conservation fund.

EDUCATION DIVISION

World Wildlife Day was held on March 3rd, emphasizing issues with illegal wildlife trade and promoting smart shopping and pet choices. Spring Break Zoo Edventures – "Bloom and Buzz" - for 1st to 5th graders was enjoyed by eight attendees. New directional signs with animal silhouettes are being developed. Earth Day related informational fliers were reviewed and updated. New fliers for ZooMobiles and Discovery Box options were created. Education Division staff and volunteers went to Cheyenne Bottoms and the Brit Spaugh Zoo for a day of learning and team bonding. Updating the Education Master Plan and volunteer training plans is underway. A new monthly Senior Program, geared for community members aged 55 or older, was developed. The first of these programs will be Wednesday, April 5th at 10 a.m. The Girl Scout workshop "So You Want to Work at the Zoo" is being developed. Staff and volunteers presented "Animal Yoga" and "Exercising with Your Animals" at Florence Wilson's Family Health and Science Night. Education Division gave 78 formal programs to 2,948 people and reached an additional 670 people with informal programming.

MAINTENANCE DIVISION

Water fountains and sprinkler systems have been turned back on a little earlier than usual due to the unseasonably warm weather. The Maintenance team inspected each sprinkler zone for any necessary repairs, fixing them as we went. We completely rebuilt the wood frame of the breezeway between the Marie Osterbuhr Aviary building and the outdoor flight. Along with these projects, we completed many work orders and cleaned up and mulched flower beds. We lubricated both of the automatic gates on grounds, rebuilt the "spider web" on the playground, replaced both blower motors on the Companion Habitat exhibit in the Finnup Center, changed the conduit in the Otter barn pump room, replaced both taillight assemblies on the area 6 truck, and turned on and adjusted the duck pond waterfall. We also made and installed a door in the snow leopard indoor holding area for voluntary tail blood draws. Along with all of these tasks, we did our normal day to day tasks such as maintaining the duck food dispensers, doing trash runs/helping keep the zoo clean, picking up fallen branches, maintaining the compost program and the perimeter fence and public fences.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Melinda Hitz, Finance Director
DATE: April 18, 2017
RE: 2017 Banking Resolution

ISSUE:

The Governing Body is asked to consider and approve the following resolution regarding banking institutions to be used as depositories for the City's public funds.

1. Resolution No. _____ - 2017, a resolution designating certain banks, savings and loan associations and federally chartered savings banks as depositories of public funds of the City of Garden City, Kansas, pursuant to the provisions of K.S.A. 9-1401.

BACKGROUND:

As an annual practice, the City of Garden City will provide this resolution at the reorganization meeting of the City Commission. This would be considered a best practice to list the institutions that are depositories for the City's public funds.

The following list of institutions was approved in 2016 and will remain the same for 2017.

1. Bank of the West, P.O. Box 2830, Omaha, NE 68103-2830
2. Commerce Bank, 215 N. Main Street, Garden City, KS 67846-9989
3. Garden City State Bank, P.O. Box G, Garden City, KS 67846
4. First National Bank, P.O. Box 928, Syracuse, KS 67878
5. Western State Bank, 1500 E. Kansas Avenue, Garden City, KS 67846
6. American State Bank & Trust Co., P.O. Box 1346, Great Bend, KS 67530-1346
7. Valley State Bank, 1701 E. Mary Street, Garden City, KS 67846

ALTERNATIVES:

1. Approve the resolution as presented.
2. Deny the resolution.

RECOMMENDATION:

Staff recommends approving the resolution.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
2017 Banking Resolution	4/14/2017	Backup Material

RESOLUTION NO. _____

A RESOLUTION DESIGNATING CERTAIN BANKS, SAVINGS AND LOAN ASSOCIATIONS AND FEDERALLY CHARTERED SAVINGS BANKS AS DEPOSITORIES OF PUBLIC FUNDS OF THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO THE PROVISIONS OF K.S.A. 9-1401.

WHEREAS, the City of Garden City, Kansas, a municipal corporation, is duly organized and existing under the laws of the State of Kansas with its principal office at Garden City, Kansas; and

WHEREAS, Article 14 of Chapter 9 of Kansas Statutes Annotated, hereinafter cited as K.S.A. 9-1401 et seq., as amended, provides that the Governing Body of any municipal corporation shall designate by official action recorded upon its minutes the state and national banks, state and federally chartered savings and loan associations, and federally chartered savings banks with home offices located in the State of Kansas which shall serve as depositories of its funds; and

WHEREAS, K.S.A. 9-1401 et seq., as amended, provides that state and national banks, state and federally chartered savings and loan associations, and federally chartered savings banks with offices located within the County or Counties in which all or part of such municipal corporation is located and with home offices located in the State of Kansas shall be designated as such official depositories whenever the municipal corporation can obtain satisfactory security therefrom; and

WHEREAS, the below listed state and national banks, state and federally chartered savings and loan associations and federally chartered savings banks have offices located in Garden City, Kansas, and are hereby designated as official depositories:

1. Bank of the West, P.O. Box 2830, Omaha, NE 68103-2830
2. Commerce Bank, 215 N. Main Street, Garden City, KS 67846-9989
3. Garden City State Bank, P.O. Box G, Garden City, KS 67846
4. First National Bank, P.O. Box 928, Syracuse, KS 67878
5. Western State Bank, 1500 E. Kansas Avenue, Garden City, KS 67846
6. American State Bank & Trust Co., P.O. Box 1346, Great Bend, KS 67530-1346
7. Valley State Bank, 1701 E. Mary Street, Garden City, KS 67846

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS, that the above-listed financial institutions, as well as any financial institutions of the type specified by K.S.A. 9-1401, as amended, as shall hereafter open an office in Garden City, Kansas, are hereby declared to be depositories of funds of the City of Garden City, Kansas, from and after the date of this resolution; provided that the listed institutions are selected by the City as depositories of one or more of the City's operating accounts; and provided further that the listed financial institutions shall deposit the bond or security as required by K.S.A. 9-1402 and 9-1405, as amended; and provided further that a copy

of any joint custody receipt representing a pledged bond or security deposited as required by K.S.A. 9-1405, as amended, shall be furnished to both the Finance Director of the City of Garden City and to the listed depositories.

ADOPTED AND APPROVED by the Governing Body of the City of Garden City, Kansas on this 18th day of April, 2017.

CITY OF GARDEN CITY, KANSAS

[seal]

By _____
Mayor

ATTEST:

By _____
Celyn N. Hurtado, City Clerk



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Carol Davidson, Liaison to the Community Health Advisory Board
DATE: April 18, 2017
RE: Tobacco 21 Ordinance

ISSUE:

The Governing Body is asked to consider and approve an ordinance raising the age of purchasing and possessing tobacco products to 21 years old.

1. Ordinance No. _____-2017, an ordinance regulating the purchase, possession, selling, giving or furnishing cigarettes, electronic cigarettes, or tobacco products to persons under 21 years of age in the City of Garden City, Kansas; amending Sections 62-2(5-6) and 62-2(5.7) of the code of ordinances of the City of Garden City, Kansas; repealing current code sections 62-2(5.6) and 62-2(5.7); all to the code of ordinances of the City of Garden City, Kansas.

BACKGROUND:

The Garden City High School LiveWell Committee has been working on improving the health of not only the teens, but all citizens of Garden City. On February 7, 2017 this committee introduced and presented the Tobacco 21 program to this Governing Body. The Tobacco 21 program has been initiated to increase the minimum legal age of the sale and or possession of tobacco products from 18 to 21 to improve the health of teens and citizens in the community. It is important to note that some studies argue that there is little or no improvements to teen health when the legal age is raised.

Since their presentation, the GCHS LiveWell Committee has been working to get the message out to our community. And by so doing, they have increased their endorsements to 47. The Tobacco 21 program has been gaining favor across our nation. Hundreds of jurisdictions have passed legislation limiting the age to purchase tobacco to 21. Hawaii and California have passed state-wide legislation. In Kansas, 15 localities have adopted Tobacco 21 legislation. If this ordinance passes, Garden City would be the furthest city west of Iola, KS to adopt this regulation.

The attached ordinance makes it unlawful for anyone under 21 years old to be in possession of or attempt to purchase any type of tobacco products including electronic cigarettes. In addition, it will be unlawful for anyone to sell, furnish or distribute cigarettes, electronic cigarettes or tobacco products to anyone under 21 years old. This also includes buying these products for someone under 21 years old. Violation will constitute a Class B violation. This ordinance, if passed, will not go into effect until July 1, 2017.

The Community Health Advisory Board has seen the presentation by the teens and reviewed the

ordinance. They unanimously voted to recommended approval of this ordinance to the Governing Body.

ALTERNATIVES:

1. The Governing Body may approve the attached ordinance.
2. The Governing Body may not approve the attached ordinance.
3. Table the item and advertise to give public the opportunity to vocalize their opinion.

RECOMMENDATION:

The Community Health Advisory Board recommends approval of the ordinance.

FISCAL NOTE:

We are not aware of any fiscal impacts to the budget. Some studies have indicated that the impact of this type of ordinance is approximately a 2% reduction in overall tobacco sales. However, we don't have conclusive evidence to know what the actual fiscal impact would be.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance - Amendment (tobacco)	4/14/2017	Backup Material

ORDINANCE NO. _____

AN ORDINANCE REGULATING THE PURCHASE, POSSESSION, SELLING, GIVING OR FURNISHING CIGARETTES, ELECTRONIC CIGARETTES, OR TOBACCO PRODUCTS TO PERSONS UNDER 21 YEARS OF AGE IN THE CITY OF GARDEN CITY, KANSAS; AMENDING SECTIONS 5.6 AND 5.7 OF THE UNIFORM PUBLIC OFFENSE CODE; AMENDING SECTIONS 62-2(5.6) AND 62-2(5.7) OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS; REPEALING CURRENT CODE SECTIONS 62-2(5.6) AND 62-2(5.7); ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. Section 62-2(5.6) of the Code of Ordinances of the City of Garden City is hereby amended and shall read as follows:

Section 5.6. Purchase or Possession of Cigarettes, Electronic Cigarettes, or Tobacco Products by a Person Under 21 Years of Age.

It shall be unlawful for any person:

- a) Who is under 21 years of age to purchase or attempt to purchase cigarettes, electronic cigarettes, or tobacco products; or
- b) Who is under 21 years of age to possess or attempt to possess cigarettes, electronic cigarettes, or tobacco products.

Violation of this section shall be a Class B violation. In addition, the judge may require a person under 18 years of age to appear in court with a parent or legal guardian.

SECTION 2. Section 62-2(5.7) of the Code of Ordinances of the City of Garden City is hereby amended and shall read as follows:

Section 5.7. Selling, Giving or Furnishing Cigarettes, Electronic Cigarettes, or Tobacco Products to a Person Under 21 Years of Age.

a) It shall be unlawful for any person to:

- (1) Sell, furnish or distribute cigarettes, electronic cigarettes, or tobacco products to any person under 21 years of age; or
- (2) Buy any cigarettes, electronic cigarettes, or tobacco products for any person under 21 years of age.

b) It shall be a defense to a prosecution under this section if:

- (1) The defendant is a licensed retail dealer, or employee thereof, or a person authorized by law to distribute samples;
- (2) The defendant sold, furnished or distributed the cigarettes, electronic cigarettes, or tobacco products to the person under 21 years of age with reasonable cause to believe the person was of legal age to purchase or receive cigarettes, electronic cigarettes, or tobacco products; and
- (3) To purchase or receive the cigarettes, electronic cigarettes, or tobacco products, the person under 21 years of age exhibited to the defendant a driver's license, Kansas non driver's identification card or other official or apparently official document containing a photograph of the person and purporting to establish that the person was of legal age to purchase or receive cigarettes, electronic cigarettes, or tobacco products.
- (4) For purposes of this section the person who violates this section shall be the individual directly selling, furnishing or distributing the cigarettes, electronic cigarettes, or tobacco products to any person under 21 years of age or the retail dealer who has actual knowledge of such selling, furnishing or distributing by such individual or both.

c) It shall be a defense to a prosecution under this subsection if:

- (1) The defendant engages in the lawful sale, furnishing or distribution of cigarettes, electronic cigarettes, or tobacco products by mail; and
- (2) The defendant sold, furnished or distributed the cigarettes, electronic cigarettes, or tobacco products to the person by mail only after the person had provided to the defendant an unsworn declaration, conforming to K.S.A. 53-601 and amendments thereto, that the person was 21 or more years of age.

d) As used in this section, sale means any transfer of title or possession or both, exchange, barter, distribution or gift of cigarettes, electronic cigarettes, or tobacco products, with or without consideration.

Violation of this section shall constitute a Class B violation punishable by a minimum fine of \$200.

SECTION 3. Sections 62-2(5.6) and 62-2(5.7) of the Code of Ordinances of the City of Garden City, Kansas, as previously existing and amended be and the same are hereby repealed, to be replaced as specified in this ordinance.

SECTION 4. This ordinance shall be in full force and effect on July 1, 2017, from and after its publication in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this _____ day of _____, 2017.

Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

APPROVED AS TO FORM:

Randall D. Grisell, City Counselor



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: April 18, 2017
RE: GC2017-05: A Rezone of 500 College Street.

ISSUE:

The Governing Body is asked to consider and approve a rezone of 500 College Street from "R-3", Multiple Family Residential District to "C-2", General Commercial District.

1. Ordinance No. _____-2017, an ordinance approving the rezoning of land from "R-3" Multiple Family Residential District "C-2" General Commercial District; amending the zoning ordinance, the zoning regulations, and the district zoning map of the city; and repealing the current zoning ordinance, the zoning regulations, and the district zoning map; all to the Code of Ordinances of the City of Garden City, Kansas.

BACKGROUND:

Date:	March 16, 2017	Jurisdiction:	Garden City
Owner:	William S. Clifford		
Applicant:	William S. Clifford		
Requested Action:	Rezoning from "R-3", Multiple Family Residential District to "C-2", General Commercial District.		
Purpose:	Rezone property to allow for the use of the property as commercial.		
Location address:	500 College St., Garden City, KS		
Comprehensive Plan:	The proposed land use is consistent with the Comprehensive Plan. Future land use categorized as Commercial.		
Sites Existing Zoning:	"R-3" Multiple Family Residential District		
Surrounding Zoning:	North "C-1" Neighborhood Shopping District South "R-3" Multiple Family Residential District East "C-2" General Commercial District West "R-3" Multiple Family Residential District		
Land Area:	Contains 2.09 acres +/-		
Notice Date:	This project was published and noticed by mail as required by code.		

Comments & Required Improvements

1. The applicant is requesting to rezone this parcel from "R-3", Multiple Family Residential District to "C-2", General Commercial District.
2. This property is currently vacant with no buildings on it.
3. The applicant purchased this property several years ago with the intent of using the land to expand his medical business. The land is currently zoned "R-3", Multiple Family Residential District, which does not allow the applicant to use this property for this type of business. Rezoning the property to "C-2", General Commercial District, will allow the applicant to use the land for his business.

4. The rezoning of this property is consistent with the Comprehensive Plan.

The Governing Body may approve according to the criteria in Section 27.040. Below is the complete list of these criteria:

27.040. AMENDMENT EVALUATION CRITERIA.

Prior to taking any action on a request for an amendment which is not a general revision of the Zoning Regulations and which will affect specific property, the Planning Commission shall give consideration to the following evaluation criteria:

- (A) The physical character of the neighborhood surrounding the property under consideration.
- (B) The existing zoning and land uses of properties both adjacent and near the property under consideration,
- (C) The suitability under existing conditions of the subject property for the land uses to which it has been zoned
- (D) The extent to which removal or alteration of the existing zoning classification will affect nearby properties (outlined in (B) above),
- (E) The length of time the subject property has remained vacant as zoned (if applicable),
- (F) The relative gain to the public health, safety and welfare by the change of value of the landowner's property compared to any hardship that may be imposed upon the landowner,
- (G) The consideration of recommendations of permanent or professional staff (if applicable),
- (H) The conformance of a proposed zoning change to the adopted or recognized Comprehensive Plan being utilized by the City of Garden City, Kansas, and
- (I) Other factors relevant or specific to a particular proposed zoning amendment. (Ord. #1770, 11/2/91)

ALTERNATIVES:

- 1. The Governing Body may approve the rezoning request.
- 2. The Governing Body may deny the rezoning request.

RECOMMENDATION:

Staff Recommendation: Staff recommends approval of the rezone.

Planning Commission Recommendation: The Planning Commission recommended approval of the rezoning request on March 16, 2017

Members Present- 5

Yea vote- 5

Nay vote- 0

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
March 16, 2017 Minutes	4/12/2017	Backup Material
Aerial View and photos	4/12/2017	Backup Material
Ordinance	4/14/2017	Backup Material

**Attached are the minutes from the Planning Commission pertaining to this case.
These minutes are draft only. They have not been approved by the Planning Commission.

3/16/2017

GC2017-05 Rezone 500 College Ave from “R-3” to “C-2”, William Clifford

Staff Larsen reads staff report.

OPEN PUBLIC COMMENT

CLOSE PUBLIC COMMENT

Chairman Lopez – Looking over the criteria that we need to always look over, I didn’t see anything that we should be concerned with, did anyone else see anything?

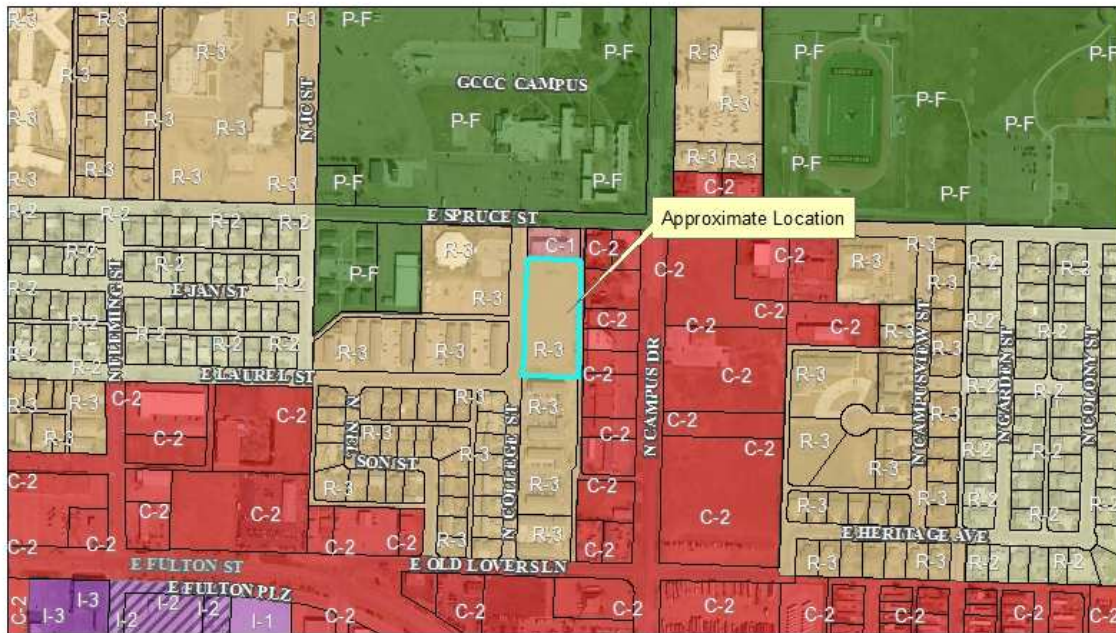
Member Germann – Chairman I do have one thing, as a long time employee of Fry Eye Associates I feel it would be best if I recuse myself from the vote from this issue.

*MEMBER STEWART MAKES MOTION TO APPROVE THE REZONE OF 500 COLLEGE AVE FROM “R-3” MULTIPLE FAMILY RESIDENTIAL DISTRICT TO “C-2” GENERAL COMMERCIAL DISTRICT.
MEMBER SCHWINDT SECONDS THE MOTION.*

Votes were taken by yeas and nays and recorded as follows:

Germann	Hitz	Gigot	Howard	Law	Lopez	Schneider	Schwindt	Stewart
Recused Themselves	Yea	Not Present	Yea	Not Present	Yea	Not Present	Yea	Yea

500 College Avenue Aerial View



Case Number: GC2017-05
Applicant: William Clifford
Address: 500 College Avenue
Request: Rezone "R-3" to "C-2"



500 College Avenue Photos



Figure 1: View from the northwest corner of 500 College Street looking southeast.



Figure 2: View from the northwest corner of 500 College Street looking south.



Figure 3: View from the southwest corner of 500 College Street looking northeast.

(Published in the Garden City Telegram on the _____ day of April, 2017)

ORDINANCE NO. _____-2017

AN ORDINANCE APPROVING THE REZONING OF LAND FROM "R-3" MULTIPLE FAMILY RESIDENTIAL DISTRICT TO "C-2" GENERAL COMMERCIAL DISTRICT; AMENDING THE ZONING ORDINANCE, THE ZONING REGULATIONS, AND THE DISTRICT ZONING MAP OF THE CITY; AND REPEALING THE CURRENT ZONING ORDINANCE, THE ZONING REGULATIONS, AND THE DISTRICT ZONING MAP; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. The Zoning Ordinance of the City of Garden City, Kansas, adopted by Ordinance No. 2528-2011, with all amendments thereto, is hereby amended to rezone the below described real property from "R-3" Multiple Family Residential District to "C-2" General Commercial District:

Lot 2, 3, 4 and 5, Block 3, Jacquart Addition to Garden City, Finney County, Kansas.

SECTION 2. The District Zoning Map referred to in the Zoning Regulations, Section 3.020, of the City of Garden, Kansas, adopted by Ordinance No. 2528-2011, as previously existing and amended, be and the same is hereby amended, to be consistent with the amendments set forth herein.

SECTION 3. The current Zoning Ordinance, Zoning Regulations, and District Zoning Map of the City of Garden City, Kansas, as previously existing and amended, be and the same hereby are repealed, to be replaced as specified in this ordinance. All sections of the Zoning Ordinance, Zoning Regulations, and District Zoning Map not specifically amended herein, shall remain in full force and effect.

SECTION 4. That this ordinance shall be in full force and effect from and after its publication in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 18th day of April, 2017.

Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

RANDALL D. GRISELL, City Counselor



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: April 18, 2017
RE: Resolution to adopt an Improvement District for the 2300 block of 9th Street

ISSUE:

2:00 p.m. - Public Hearing for the purpose of the Governing Body hearing and answering concerns, questions, and/or objections of taxpayers relating to the a resolution to adopt an improvement district in the 2300 block of 9th Street.

1. Resolution No. _____-2017, a resolution determining the advisability of the making of certain internal improvements in the 2300 block of 9th Street, in the City of Garden City, Kansas; setting forth the general nature of the improvements, the estimated or probable cost thereof, the extent of the improvement district to be assessed for the cost thereof, the method of assessment, and the apportionment of the cost between the improvement district and the city at large; and authorizing and providing for the making of the improvements in accordance with the findings of the Governing Body.

BACKGROUND:

Staff has been working with Eric Solze, at the request of Mr. Solze, since October of 2016 to create an improvement district for the purpose of paving the 2300 block of 9th Street (also known as Solze Replat). This infrastructure improvement will also include curb and gutter. There are 16 lots in the 2300 block of 9th Street, with eight lots on each side of 9th Street. Six of the lots have existing houses on them, and ten lots are vacant. The vacant lots will be required to put in sidewalks as they are developed. (See attached aerial of the Solze Replat)

In a previous meeting, this Governing Body authorized staff to begin the petition process for Mr. Solze. And in March of this year, staff found the petition sufficient to present to this Governing Body. (See attached petition with signatures.) A public hearing was set for today, according to Kansas State Statute 12-6a04, for the Governing Body to be able to make findings as to the advisability of this improvement.

1. The estimated probable cost of such improvement is \$139,919.00.
2. The proposed method of assessment is per square foot on each lot and parcel of property within the improvement district.
3. The proposed apportionment of cost between the improvement district and the City-at-large is 30% to be assessed against the improvement district and 70% to be paid by the City-at-large.

The boundary of the signed petition excludes lots 7 and 8 of Block B. However the boundary in the

Resolution to establish this public hearing (approved on March 21, 2017) included the entire subdivision to give the Governing Body more options in establishing this improvement district. Three of these options are included below. All three options differ by the boundary line only. The Governing Body may also include a deviation of the 70/30 split. Previous Special Districts have ranged from 100% applicant cost to various percentages depending on the benefit to the community as a whole.

1. Option 1. The first option is to approve the district proposed in the signed petition. This district leaves out lots 7 and 8 of Block B. This option has the approval of more than 51% of the owners of record. A map of this option is included in your packet as Option 1.
2. Option 2. The second option is to include only the lots that have not been developed in the subdivision. This will place the burden of the cost on the developers of these lots. A map of this option is included in your packet as Option 2.
3. Option 3. The third option is to include all lots within the Solze Replat Subdivision. This option will place the burden of cost equally among all property owners. A map of this option is included in your packet as Option 3.

ALTERNATIVES:

1. The Governing Body may approve the Improvement District as shown in Option 1.
2. The Governing Body may approve the Improvement District as shown in Option 2.
3. The Governing Body may approve the Improvement District as shown in Option 3.
4. The Governing Body may elect to not approve any Improvement Districts.

RECOMMENDATION:

Staff recommends Option 3 with a 50/50 split due to the benefit to the community as a whole.

FISCAL NOTE:

If the Improvement District is authorized, it will likely impact the 2018 budget.

ATTACHMENTS:

Description	Upload Date	Type
Aerial of Solze Replat	4/12/2017	Backup Material
Petition	4/12/2017	Backup Material
Option 1 Map	4/12/2017	Backup Material
Option 2 Map	4/12/2017	Backup Material
Option 3 Map	4/12/2017	Backup Material
Resolution Option 1	4/14/2017	Backup Material
Resolution Option 2	4/14/2017	Backup Material
Resolution Option 3	4/14/2017	Backup Material

Solze Replat



PETITION
SOLZE ADDITION

TO: The Governing Body of the City of Garden City, Kansas:

We, as owners of record of property liable for assessment for the proposed improvement described below, do hereby request that the improvement be made in the manner provided by K.S.A. 12-6a01 et seq:

A. The improvement proposed to be made is as follows:

To construct 9th Street, from W Emerson Street south to W Thompson Street, Garden City, Kansas.

B. The estimated or probable cost of such improvement is: 139,919.00.

C. The extent of the improvement district proposed to be assessed for the costs of the proposed improvement is:

Lots 1 through 8, Block A, and lots 1 through 6, Block B, Solze Replat,
Garden City, Kansas

D. The proposed method of assessment is per square foot on each lot and parcel of property within the improvement district.

E. The proposed apportionment of cost between the improvement district and the City-at-large is thirty percent (30%) to be assessed against the improvement district and seventy percent (70%) to be paid by the City-at-large.

We further request that such improvement be made without notice and hearing as required in subsection (1) of K.S.A. 12-6a05.


NOTE: Names may not be withdrawn from the Petition by the signers thereof after the Governing Body commences consideration of the Petition or later than seven (7) days after such filing, whichever occurs first.

<u>SIGNATURE</u>	<u>DATE SIGNED</u>	<u>PROPERTY OWNED WITHIN PROPOSED IMPROVEMENT DISTRICT</u>
		<u>SOLZE REPLAT</u>
Shelli Lalicker		Lot 1 and 2, Block A
Vernon L. Solze	2-27-17	Lot 3, 7 and 8, Block A Lot 3, 4, 5 and 6, Block B
Donelda Lalicker		Lot 4, Block A Lot 2, Block B
Jerry Lalicker		Lot 4, Block A Lot 2, Block B
Eric L. Solze		Lot 5 and 6, Block A
Michael T Pittillo		Lot 1, Block B
Stephanie K Pittillo		Lot 1, Block B

THIS PETITION was filed in my office the 14th day of March, 2017
THIS PETITION examined, considered and found sufficient by the Governing Body of the
City of Garden City, Kansas, this _____ day of _____, 2017.

Celyn N. Hurtado

NOTE: Names may not be withdrawn from the Petition by the signers thereof after the Governing Body commences consideration of the Petition or later than seven (7) days after such filing, whichever occurs first.

<u>SIGNATURE</u>	<u>DATE SIGNED</u>	PROPERTY OWNED WITHIN PROPOSED <u>IMPROVEMENT DISTRICT</u>
_____	_____	<u>SOLZE REPLAT</u>
Shelli Lalicker	_____))) Lot 1 and 2, Block A
Vernon L Solze	_____)) Lot 3, 7 and 8, Block A) Lot 3, 4, 5 and 6, Block B
Donelda Lalicker	_____)) Lot 4, Block A) Lot 2, Block B
Jerry Lalicker	_____)) Lot 4, Block A) Lot 2, Block B
 02/27/17	02/27/17)) Lot 5 and 6, Block A
Michael T Pittillo	_____)) Lot 1, Block B
Stephanie K Pittillo	_____)) Lot 1, Block B

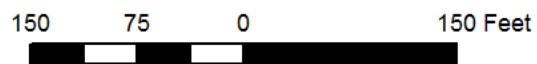
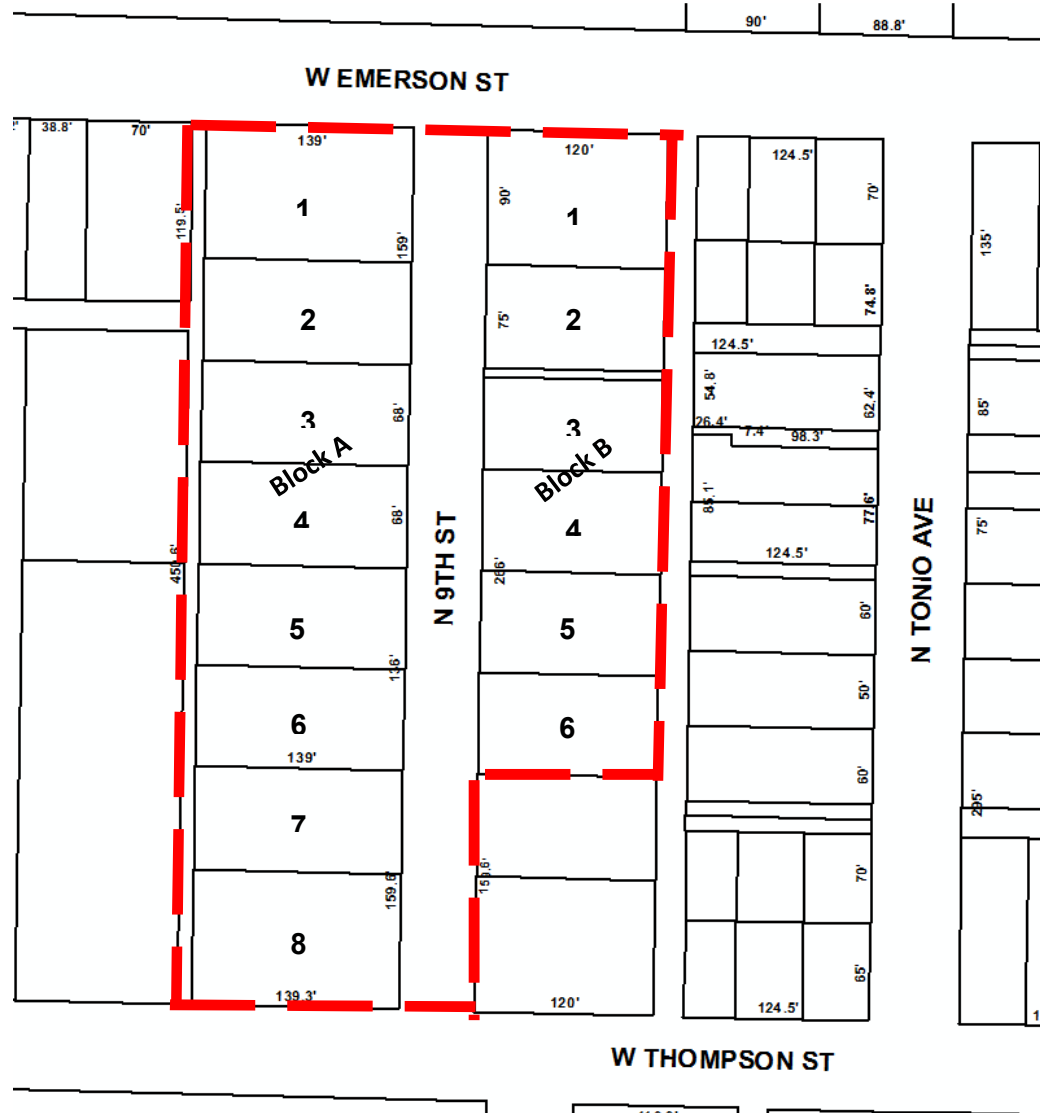
THIS PETITION was filed in my office the 14th day of March, 2017
 THIS PETITION examined, considered and found sufficient by the Governing Body of the
 City of Garden City, Kansas, this _____ day of _____, 2017.

 Celyn N. Hurtado

BENEFIT DISTRICT MAP

9TH STREET IMPROVEMENT

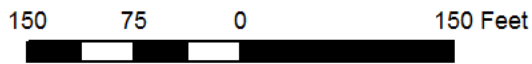
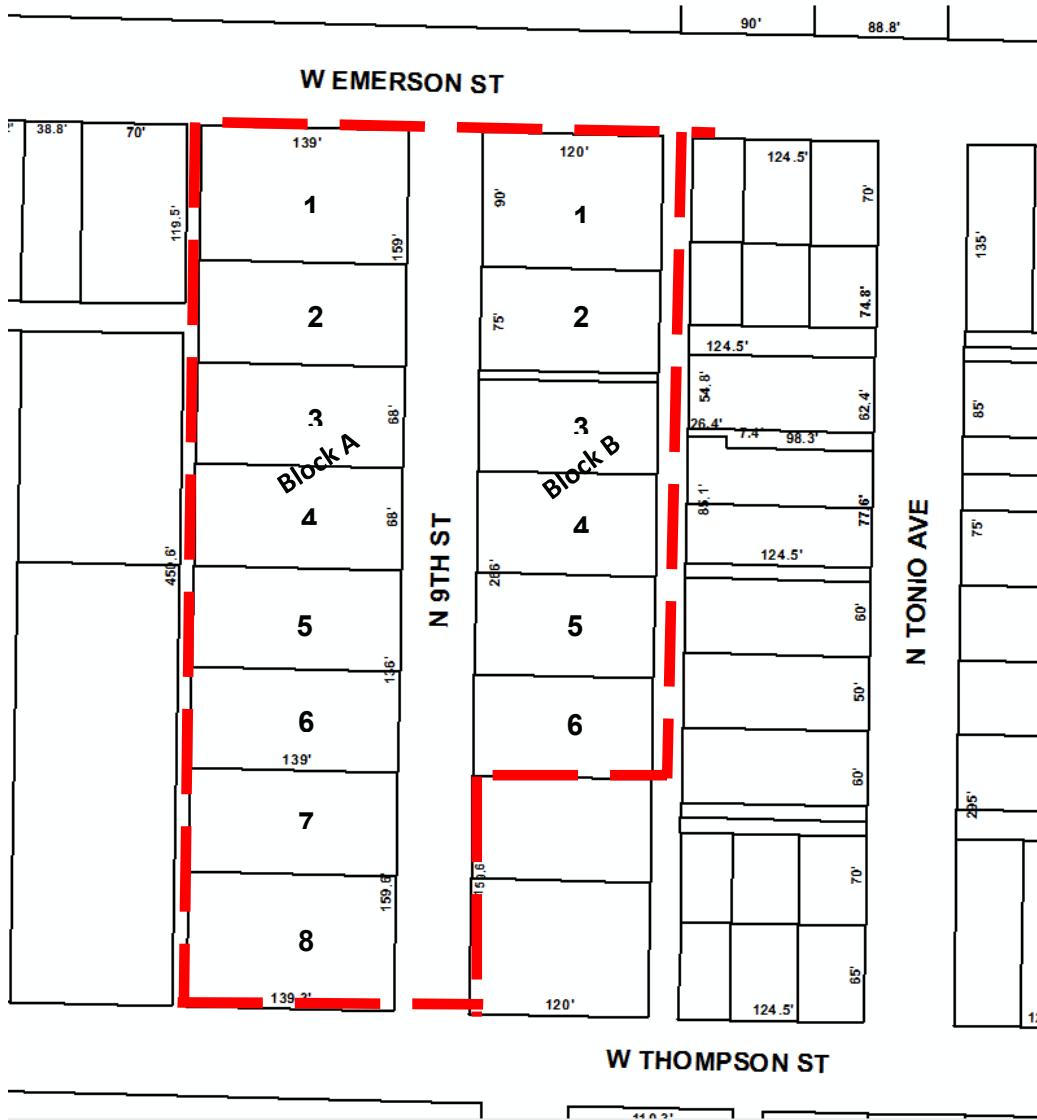
EMERSON TO THOMPSON



Boundary of Benefit District



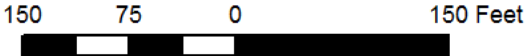
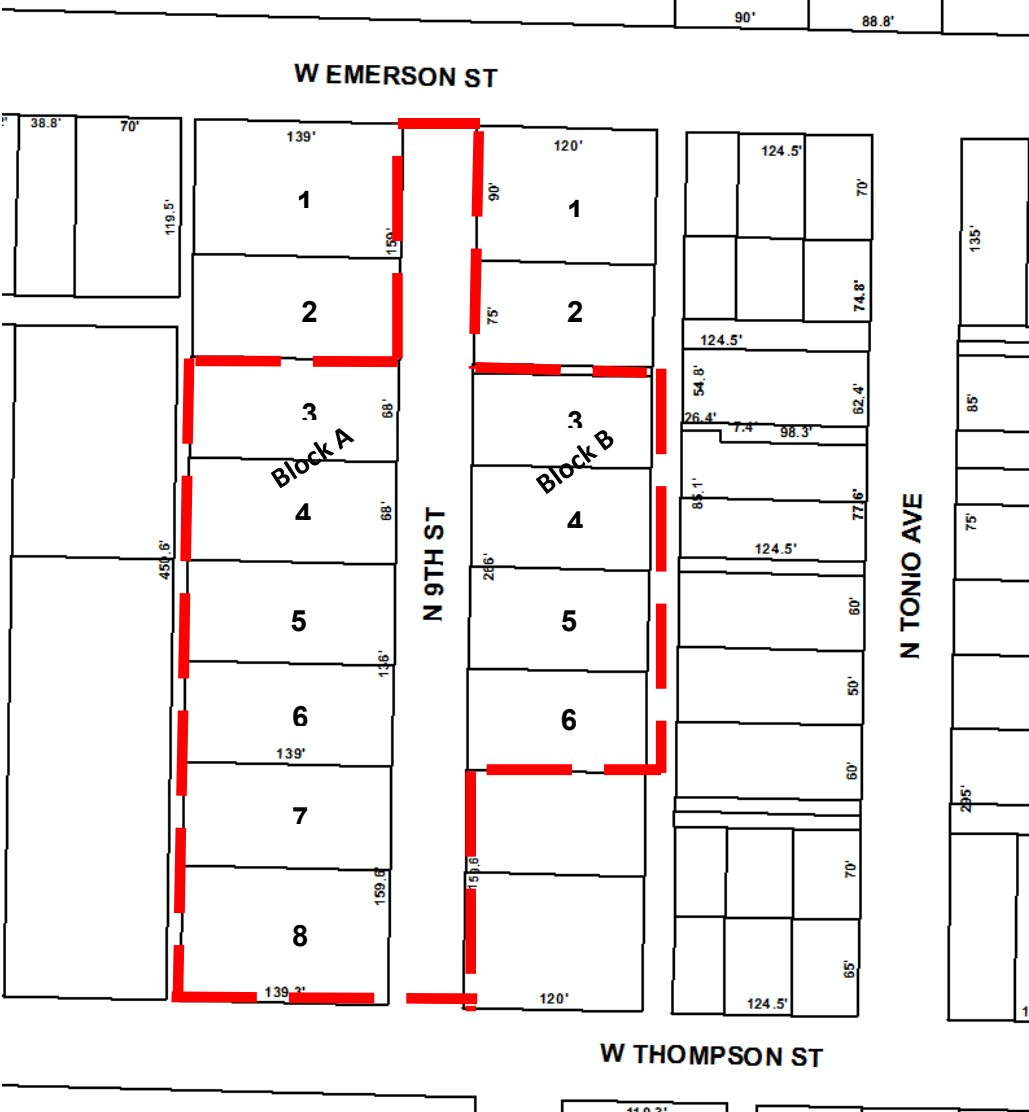
OPTION 1
Improvement Map
9th Street, Emerson to Thompson



Boundary of Improvement District

— —

OPTION 2
Improvement Map
9th Street, Emerson to Thompson



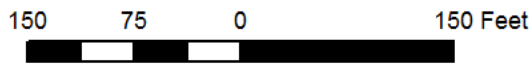
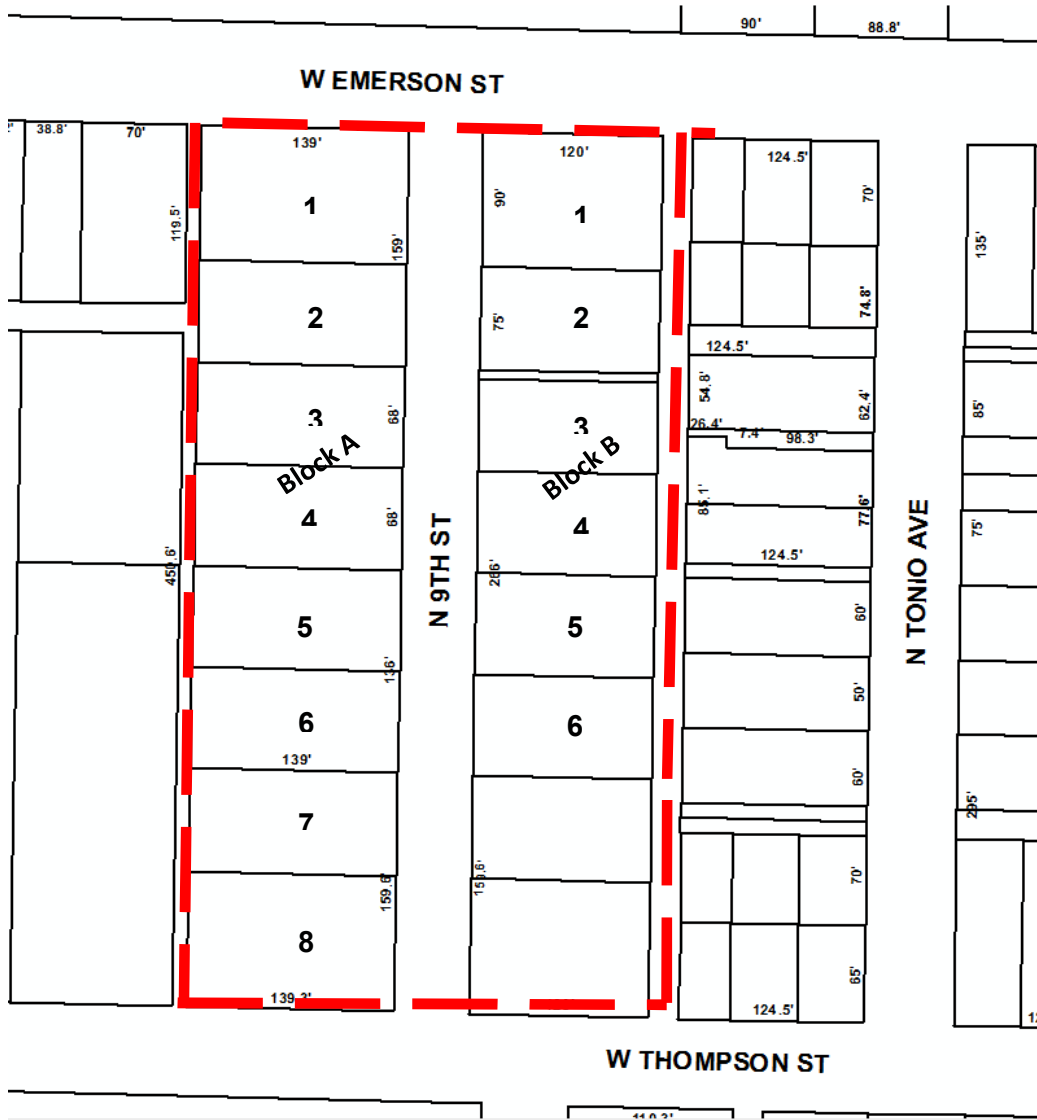
Boundary of Improvement District



OPTION 3

Improvement Map

9th Street, Emerson to Thompson



Boundary of Improvement District

(Published in the Garden City Telegram on the _____ day of April, 2017)

RESOLUTION NO. _____-2017

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE 2300 BLOCK OF 9TH STREET, IN CITY OF GARDEN CITY, KANSAS; SETTING FORTH THE GENERAL NATURE OF THE IMPROVEMENTS, THE ESTIMATED OR PROBABLE COST THEREOF, THE EXTENT OF THE IMPROVEMENT DISTRICT TO BE ASSESSED FOR THE COST THEREOF, THE METHOD OF ASSESSMENT, AND THE APPORTIONMENT OF THE COST BETWEEN THE IMPROVEMENT DISTRICT AND THE CITY AT LARGE; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH THE FINDINGS OF THE GOVERNING BODY.

WHEREAS, a petition was filed with the City Clerk of the City of Garden City, Kansas, on March 6, 2017, pursuant to K.S.A. 12-6a01 *et seq.*, (Act), proposing certain internal improvements to the City (the "Petition"); and the Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the city at large; (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a04(b); and

WHEREAS, the Governing Body of the City of Garden City, Kansas finds and determines that the Petition is sufficient pursuant to the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas as follows:

SECTION 1. The Governing Body of the City, after a public hearing, hereby finds and determines the following, pursuant to K.S.A. 12-6a:

- (a) It is advisable to construct the following improvements:

To construct 9th Street from W. Emerson Street south to W. Thompson Street, Garden City, Kansas.

- (b) The estimated or probable cost of such improvements is: \$139,919.00. The estimated cost of the improvements shall increase at the pro-rata rate of 1 percent per month from and after the date this Resolution is adopted.

- (c) The extent of the improvement district to be assessed for the cost of the proposed improvement is:

Lots 1 through 8, Block A, and lots 1 through 6, Block B, Solze Replat, Garden City, Finney County, Kansas

- (d) The proposed method of assessment is per square foot on each lot and parcel of property within the improvement district.

(e) The proposed apportionment of cost between the improvement district and the City-at-large is _____ to be assessed against the improvement district and _____ to be paid by the City-at-large.

SECTION 2. The improvements are hereby authorized and ordered to be made in accordance with the findings of the Governing Body, as set forth in Section 1 of this Resolution.

SECTION 3. The City is authorized, pursuant to subsequent action, to issue its general obligation bonds in an amount not to exceed the estimated cost stated herein to finance the construction of such improvements, all under the authority of the Act, and the applicable provisions of the laws of the state of Kansas. This Resolution shall constitute a declaration of official intent pursuant to U.S. Treasury Regulation, §1.150-2.

SECTION 4. This Resolution shall be published one time in the official city newspaper, and shall also be filed of record in the Office of the Register of Deeds of Finney County, Kansas.

ADOPTED this 18th day of April, 2017, by the Governing Body of the City of Garden City, Kansas.

Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

(Published in the Garden City Telegram on the _____ day of April, 2017)

RESOLUTION NO. _____-2017

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE 2300 BLOCK OF 9TH STREET, IN CITY OF GARDEN CITY, KANSAS; SETTING FORTH THE GENERAL NATURE OF THE IMPROVEMENTS, THE ESTIMATED OR PROBABLE COST THEREOF, THE EXTENT OF THE IMPROVEMENT DISTRICT TO BE ASSESSED FOR THE COST THEREOF, THE METHOD OF ASSESSMENT, AND THE APPORTIONMENT OF THE COST BETWEEN THE IMPROVEMENT DISTRICT AND THE CITY AT LARGE; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH THE FINDINGS OF THE GOVERNING BODY.

WHEREAS, a petition was filed with the City Clerk of the City of Garden City, Kansas, on March 6, 2017, pursuant to K.S.A. 12-6a01 *et seq.*, (Act), proposing certain internal improvements to the City (the "Petition"); and the Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the city at large; (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a04(b); and

WHEREAS, the Governing Body of the City of Garden City, Kansas finds and determines that the Petition is sufficient pursuant to the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas as follows:

SECTION 1. The Governing Body of the City, after a public hearing, hereby finds and determines the following, pursuant to K.S.A. 12-6a:

(a) It is advisable to construct the following improvements:

To construct 9th Street from W. Emerson Street south to W. Thompson Street, Garden City, Kansas.

(b) The estimated or probable cost of such improvements is: \$139,919.00. The estimated cost of the improvements shall increase at the pro-rata rate of 1 percent per month from and after the date this Resolution is adopted.

(c) The extent of the improvement district to be assessed for the cost of the proposed improvement is:

Lots 3 through 8, Block A, and lots 3 through 6, Block B, Solze Replat, Garden City, Finney County, Kansas

(d) The proposed method of assessment is per square foot on each lot and parcel of property within the improvement district.

- (e) The proposed apportionment of cost between the improvement district and the City-at-large is _____ to be assessed against the improvement district and _____ to be paid by the City-at-large.

SECTION 2. The improvements are hereby authorized and ordered to be made in accordance with the findings of the Governing Body, as set forth in Section 1 of this Resolution.

SECTION 3. The City is authorized, pursuant to subsequent action, to issue its general obligation bonds in an amount not to exceed the estimated cost stated herein to finance the construction of such improvements, all under the authority of the Act, and the applicable provisions of the laws of the state of Kansas. This Resolution shall constitute a declaration of official intent pursuant to U.S. Treasury Regulation, §1.150-2.

SECTION 4. This Resolution shall be published one time in the official city newspaper, and shall also be filed of record in the Office of the Register of Deeds of Finney County, Kansas.

ADOPTED this 18th day of April, 2017, by the Governing Body of the City of Garden City, Kansas.

Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

(Published in the Garden City Telegram on the _____ day of April, 2017)

RESOLUTION NO. _____-2017

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE 2300 BLOCK OF 9TH STREET, IN CITY OF GARDEN CITY, KANSAS; SETTING FORTH THE GENERAL NATURE OF THE IMPROVEMENTS, THE ESTIMATED OR PROBABLE COST THEREOF, THE EXTENT OF THE IMPROVEMENT DISTRICT TO BE ASSESSED FOR THE COST THEREOF, THE METHOD OF ASSESSMENT, AND THE APPORTIONMENT OF THE COST BETWEEN THE IMPROVEMENT DISTRICT AND THE CITY AT LARGE; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH THE FINDINGS OF THE GOVERNING BODY.

WHEREAS, a petition was filed with the City Clerk of the City of Garden City, Kansas, on March 6, 2017, pursuant to K.S.A. 12-6a01 *et seq.*, (Act), proposing certain internal improvements to the City (the "Petition"); and the Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the city at large; (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a04(b); and

WHEREAS, the Governing Body of the City of Garden City, Kansas finds and determines that the Petition is sufficient pursuant to the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas as follows:

SECTION 1. The Governing Body of the City, after a public hearing, hereby finds and determines the following, pursuant to K.S.A. 12-6a:

(a) It is advisable to construct the following improvements:

To construct 9th Street from W. Emerson Street south to W. Thompson Street, Garden City, Kansas.

(b) The estimated or probable cost of such improvements is: \$139,919.00. The estimated cost of the improvements shall increase at the pro-rata rate of 1 percent per month from and after the date this Resolution is adopted.

(c) The extent of the improvement district to be assessed for the cost of the proposed improvement is:

Lots 1 through 8, Block A, and lots 1 through 8, Block B, Solze Replat, Garden City, Finney County, Kansas

(d) The proposed method of assessment is per square foot on each lot and parcel of property within the improvement district.

(e) The proposed apportionment of cost between the improvement district and the City-at-large is _____ to be assessed against the improvement district and _____ to be paid by the City-at-large.

SECTION 2. The improvements are hereby authorized and ordered to be made in accordance with the findings of the Governing Body, as set forth in Section 1 of this Resolution.

SECTION 3. The City is authorized, pursuant to subsequent action, to issue its general obligation bonds in an amount not to exceed the estimated cost stated herein to finance the construction of such improvements, all under the authority of the Act, and the applicable provisions of the laws of the state of Kansas. This Resolution shall constitute a declaration of official intent pursuant to U.S. Treasury Regulation, §1.150-2.

SECTION 4. This Resolution shall be published one time in the official city newspaper, and shall also be filed of record in the Office of the Register of Deeds of Finney County, Kansas.

ADOPTED this 18th day of April, 2017, by the Governing Body of the City of Garden City, Kansas.

Mayor

ATTEST:

Celyn N. Hurtado, City Clerk



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Steve Cottrell, Assistant to the City Manager
DATE: April 18, 2017
RE: TIGER VI Grant

ISSUE:

The Governing Body is asked to consider and approve a Grant Amendment Request for submittal to the FRA. BNSF is requesting that we ask the FRA to amend the grant to allow additional work to be performed with the salvage value received and other savings to the project.

BACKGROUND:

All work under the Southwest Chief Route Improvement Project TIGER VI grant has been completed. As the recipient of the TIGER VI grant from the U.S. Department of Transportation for the Southwest Chief Route Improvement Project, BNSF is requesting that the City submit a request to the FRA to amend the grant to allow additional work to be performed with the salvage value received and other savings to the project. The request would extend the grant completion date into 2018; this will allow a similar situation with the TIGER VII project administered by the City of La Junta.

BNSF has submitted final invoices for the project, along with documentation on the salvage value received. The total project amount is \$21,796,631.00. The costs submitted by BNSF total \$20,941,912.50, a savings to the project of \$828,050.50. BNSF has also received \$1,324,882.82 in salvage which has yet to be credited to the totals.

With salvage included, the project is \$2,152,933.32 under budget. Two options are available for Governing Body consideration. 1) Underrun the project and return the funds to the various partners, or 2) request an amendment to allow additional work to be completed to use the remaining funds. This would add around four track miles to the project, taking it from 45 to 49 miles.

ALTERNATIVES:

1. Approve the Grant Amendment Request.
2. Do not approve the Grant Amendment Request.

RECOMMENDATION:

Staff recommends Governing Body approval of the FRA Grant Amendment Request to utilize the remaining funds for additional work.

FISCAL NOTE:

There is no additional cost to the City for this action. The City has all of the local contributions in line item 048-91-000-5237.02.

ATTACHMENTS:

Description	Upload Date	Type
TIGER Grant Amendment Request	4/14/2017	Backup Material

Paperwork Burden Statement: Public reporting burden for this information collection is estimated to average 1.0 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. According to the Paperwork Reduction Act of 1995, a federal agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB Control Number. The valid OMB control number for this information collection is 2130-0615. All responses to this collection of information are mandatory. Send comments regarding this burden estimate or any other aspect of this collection, including suggestions for reducing this burden, to: Information Collection Officer, Federal Railroad Administration, 1200 New Jersey Ave., NW, Washington, DC 20590.

Federal Railroad Administration Grant Adjustment Request Form

Sections I, II and III of this form should be completed by the grantee. The grant manager may make adjustments to the grantee's submission for further accuracy.

I. Basic Information

Date of Request:	State:
Agreement Number:	Project Title:
Grantee:	Grant Program Name:
Point of Contact (POC) name and title:	POC telephone: _____ ext. _____ POC email: _____

II. Adjustment Type and Justification

A. Select the category of grant adjustment request and applicable example within each adjustment type (select all that apply):			
Level	Adjustment Type	Definition	Examples
1	<input type="checkbox"/> Administrative	Minor changes to basic grant information	<input type="checkbox"/> Change in point of contact, or authorized representative <input type="checkbox"/> Change in grant name or federal identifier <input type="checkbox"/> Change in address <input type="checkbox"/> Other
1	<input type="checkbox"/> No-cost Extension	An extension to the grant period of performance that does not substantively change scope, deliverables, project outcomes and is 12 months or less on aggregate	<input type="checkbox"/> No-cost extension of 12 months or less (on aggregate)
1	<input type="checkbox"/> Minor SOW Modification	Changes to the agreed-upon Statement of Work that do not substantively change project delivery goals or affect grant scope	<input type="checkbox"/> Modification to deliverable(s) or deliverable schedule <input type="checkbox"/> Budget revisions <input type="checkbox"/> Changes to discrete elements of a project plan <input type="checkbox"/> Change of payment method <input type="checkbox"/> Other
2	<input type="checkbox"/> Significant NGA Modification	Modifications that may affect project scope, project delivery, expected project benefits, terms and conditions, etc.	<input type="checkbox"/> Additional federal funds <input type="checkbox"/> De-obligation of funds <input type="checkbox"/> Substantial scope changes (with or without new funds) <input type="checkbox"/> No-cost extension of 12+ months (aggregate) <input type="checkbox"/> Tapered match <input type="checkbox"/> Removal or addition of special conditions <input type="checkbox"/> Significant budget revisions <input type="checkbox"/> Other

B. Please provide a detailed description and justification of the requested grant adjustment:

III. Certification of Authorized Representative

I have reviewed this request and certify that the proposed changes will improve my organization's ability to successfully execute project activities according to the grant or cooperative agreement. Furthermore, I certify that, to the best of my knowledge, the request is allowable within the terms and conditions of the award.

Signature of the Authorized Official

Date:

Name:

Title:

The sections below are for FRA use only:

IV. Risk Assessment (to be completed by the regional manager)

A. Is the proposed adjustment level one or level two? (If level one, do not complete the remainder of Section IV.)

☐ Level One ☐ Level Two

B. Review the request and evaluate the proposed adjustment against the risk factors below:

1. Could the proposed adjustment negatively impact effective project delivery, such as safety, effective internal controls, and/or quality control and assurance?
☐ Yes ☐ No
2. Could the adjustment negatively affect the public benefits expected from the project?
☐ Yes ☐ No
3. Does the grantee have a history of performance concerns or non-compliance issues that may indicate an inability to effectively mitigate or manage risk, such as substantive monitoring findings?
☐ Yes ☐ No
4. Does the proposed adjustment conflict with existing requirements of the NGA, including its terms and conditions?
☐ Yes ☐ No
5. Does this adjustment constitute a change of scope or significantly affect the schedule or budget?
☐ Yes ☐ No

C. If you answered "Yes" to any risk element in Question B above, describe why the risk is necessary or tolerable to achieve program/project success or important public benefits. If you answered "No" to all questions above, proceed to Question D below.

D. Describe the risk mitigation strategy(s), if any, that will be applied to this grant as a result of the adjustment. Risk mitigation is required for adjustments described in Question C above.

- ☐ Move to reimbursable payments (if previously on advanced payment)
- ☐ Require additional or more detailed reporting requirements
- ☐ Require increased/changed project deliverables or grantee assurances
- ☐ Require enhanced FRA or grantee monitoring
- ☐ Establish approval thresholds
- ☐ Require grantee to obtain or offer technical assistance to sub grantee(s)
- ☐ Other (if so, explain):

If none are selected, explain why a risk mitigation strategy is not necessary:

E. Describe the programmatic decision-making process for approving this adjustment. Include a high-level summary of important meetings, attach key documentation submitted by the grantee, and include any other decision memoranda that may be deemed important. Describe how any strategies FRA, the grantee, or sub-grantees/recipients proposes to implement will mitigate project delivery or grant compliance risk (should a risk be identified).

F. If this is a TIGER grant, has OST approved the adjustment?

☐ Yes ☐ No (If no, do not proceed until you have obtained OST approval.)

Date Approved: _____

G. Have you worked with the grantee to make SOW or budget changes (if applicable)?

☐ Yes ☐ No ☐ N/A

If yes, explain what changes were applied and why:

H. Required Signature

Regional manager:

Signature

Date

V. Final Review & Approvals (to be completed by the grant manager)

A. Does the adjustment require that additional federal funds be added to the grant?

☐ Yes ☐ No

If yes, denote the amount of needed Federal funds:

B. Grant Manager Decision:

Is the proposed adjustment approved or disapproved to advance to the next step in the approval process?

☐ Approved ☐ Disapproved

VI. Signatures

RFM:	_____	_____
	Signature	Date
Grant manager: (final signature)	_____	_____
	Signature	Date
Other (if applicable highest signing Authority):	_____	_____
	Signature	Date
Other (if applicable):	_____	_____
	Signature	Date
Other (if applicable):	_____	_____
	Signature	Date



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Melinda Hitz, Finance Director
DATE: April 18, 2017
RE: Budget Discussions - April 18th, 2017

ISSUE:

The Governing Body is asked to review major issues and assumptions used to draft 2018 department budgets, review commission goals & strategies identified in the City Commission Retreat, and review the 2017 & 2018 Capital Improvement Program and proposed financing of those projects. The Governing Body will also review Special Revenue, Support & Misc. Funds - TIF (#04), Capital improvement Reserve (#5), CD Loan Fund (#6), Cemetery Endowment (#7), Community Trust Reserve (#8), DEA Enforcement (#10), Drug Enforcement (#11), E-911 Funds (#15), Finnup Foundation (#18), 12-6 a13 Revolving Fund (#26), Risk Reserve (#27), Special Drug & Alcohol (#29), Special Parks & Rec (#30), Special Trafficway (#32), Street (#01-133), Workers Compensation (#35), Workers Compensation Reserve (#36), Community Development (#50), Economic Development Revolving Loan (#52), Project Development (#53).

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None at this time.

FISCAL NOTE:

2018 budget discussions.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Fred Jones, Water Resource Manager
DATE: April 18, 2017
RE: Water Conservation and Drought Response Plan Annual Review

ISSUE:

The Governing Body is asked to consider and approve revisions to the Water Conservation and Drought Response Plan as part of the annual review process outlined in the plan.

BACKGROUND:

The current Water Conservation and Drought Response Plan was adopted April 21, 2015. The goal of the Water Department is to have the Governing Body review the Water Conservation Plan on an annual basis. This keeps the plan up to date and to reminds water consumers of the importance of water and what conservation measures are authorized to ensure continuity of water service in Garden City.

The plan is organized into four sections:

1. Introduction: Describes current city water supply resources, storage facilities, and infrastructure features of the City water supply. It also incorporates by reference the Garden City Water Distribution System Master Plan, which was adopted by the City Commission in 2014.
2. Long Term Water Use Efficiency: Reviews past City performance within its region and sets a water conservation goal of 206 Gallons per Capita Day (GPCD). The plan also outlines an implementation timeline for Education, Management, and Regulatory actions to achieve or exceed the conservation GPCD goal.
3. Drought Response: This section of the plan establishes drought response triggers, or conditions. If drought conditions are triggered, the plan outlines the steps water customers will be asked to take to reduce water demand. The section also outlines the role of the City during the drought response and provides a template for communications with stakeholders.
4. Plan Revision, Monitoring, and Evaluation: Ongoing review and updates of the plan will be necessary to ensure that this plan remains current and effective. This section outlines steps that staff will take to will provide current information to the City Manager and City Commission. It also outlines the annual review process. This will provides for staff input, and direction from the City Commission to meet existing goals or to set new goals in subsequent years.

Details of revisions that were made to the plan are detailed inside the cover of the plan document. Some revisions address new information that is available as water report data is made available. The remaining revisions address adjustments to the timeline of proposed activities.

ALTERNATIVES:

1. Adopt the revisions to the Water Conservation and Drought Response Plan
2. Direct staff to prepare additional revisions or revise the revisions presented in this plan.

RECOMMENDATION:

Staff recommends the plan revisions be adopted as presented.

FISCAL NOTE:

Increased water conservation may impact department expenses and revenues. Staff will monitor these conditions as the plan is implemented and provide updates as needed.

ATTACHMENTS:

Description	Upload Date	Type
Municipal Water Conservation and Drought Response Plan (Rev. 4/2017)	4/12/2017	Exhibit

MUNICIPAL WATER CONSERVATION AND DROUGHT RESPONSE PLAN



Adopted:
April 21, 2015

Revised:
May 3, 2016

Municipal Water Conservation and Drought Response Plan for City of Garden City, Kansas.

Adopted on April 21, 2015

Revision Notes (May 3, 2016)

- Page 1: Adjustment of authorized quantity for City Wells from 2,885 to 3,153.8 to account for a junior water right. The total appropriation is also adjusted to reflect the change.
- Page 5: Chart is adjusted to reflect ten-year GPCD history through 2013. The prior edition had ten-year GPCD history to 2012.
- Page 8: Item 9 target completion date is changed from Summer 2016 to Winter 2016
- Page 8: Item 10 target completion date is changed from Summer 2016 to Summer 2017.
- Page 10: 2015 water use data added to the seasonal maximum table.

Revision Notes (April 11, 2017)

- Page 2: Updated system loss to reflect most recent water use report. The loss in 2014 was 6.4%, loss in 2016 was 5%.
- Page 4: Garden City water usage compared to the region was adjusted from 12% to 14% below average. Updated five year regional and Garden City average GPCD data.
- Page 5: Adjusted Gallons Per Capita Day graph to include data from 2014 and 2015.
- Page 6: Adjusted AWWA Drinking Water Week implementation date to May 2017.
- Page 6: Adjusted deadline on Water Sense Program. Staff will seek input from the Public Utilities Advisory Board.
- Page 6: Included customer consumption report in our conservation practices.
- Page 7: Updated water rates to reflect current City Ordinance.
- Page 10: Updated Seasonal Maximum Water Use

Municipal Water Conservation Plan For the City of Garden City

TABLE OF CONTENTS

INTRODUCTION	1
Water Supply	1
Water Storage Facilities	2
Distribution System and Fire Protection	2
 LONG TERM WATER USE EFFICIENCY	 4
Water Use Conservation Goals.....	5
Water Conservation Practices	5
Education	5
Management	6
Regulation	9
 DROUGHT RESPONSE.....	 10
Stage 1: Water Watch.....	11
Stage 2: Water Warning.....	12
Stage 3: Water Emergency.....	14
 PLAN REVISION, MONITORING AND EVALUATION.....	 16
 ATTACHMENTS	
WATER CONSERVATION PLAN – WHEATLAND WATER WORKS.	Attachment 1
ORDINANCE 2695-2015 REGULATING WATER SUPPLY	Attachment 2



SECTION 1: INTRODUCTION

The primary objectives of the Water Conservation Plan for the City of Garden City are to develop long-term water conservation plans (Long-Term Water Use Efficiency Section) and short-term water emergency plans (Drought Response Section) to assure the City customers of an adequate water supply to meet their needs.

Water Supply

The City of Garden City has undertaken a number of steps to ensure a dependable water supply for our customers. Water supplied to the City of Garden City is exclusively supplied by groundwater resources. The City's water supply consists of 17 wells and is supplemented by water purchased from Wheatland Electric Cooperative.

Well	Appropriation – Acre Feet ¹
#1 (Sand Hills Wells)	809.0
#2	1,091.0
#3	809.0
#4	809.0
#5	353.5
#6	353.5
#7	1,000.0
#13 (City Wells)	3,153.8
#15	
#16	
#17	
#18	
#29	
#30	
#26 (Dakota Wells)	500.0
#27	500.0
#28	500.0
Total	9,878.8

At least 3 million gallons of water is treated daily via Reverse Osmosis by Wheatland Electric Cooperative. The remaining water supplied to the City distribution system is disinfected according to KDHE standards. Water entering the system from the Reverse Osmosis plant is fluoridated.

¹ 1 Acre Foot = 325,851 U.S. Gallons

Reverse Osmosis Treatment (sources)	Minimum Gallons Per Year (Millions)
Wheatland Electric Cooperative	365.00
City of Garden City	730.00
Loss due to treatment (15%)	(164.25)
Total	900.75

Water Storage Facilities

The City is served by 3 reservoirs. There is an additional storage reservoir at the Wheatland Electric Cooperative plant to store Reverse Osmosis treated water. The distribution system has four water towers. Two towers are located in the upper-pressure zone, and two towers are located in the lower pressure zone.

Name	Volume (MG)
Old South Reservoir	2.0
South Reservoir	1.0
East Reservoir	4.0
RO Reservoir	3.0
Main & Kansas Tower	0.5
Taylor & Campbell Tower	0.5
3 rd & Mary Tower	0.5
Campus & Mary Tower	0.5
Total	12.0

Distribution System and Fire Protection

The water system relies on a network of water mains and pumps to ensure water is delivered from the well field, then to reservoirs, then to the towers located in the City. Finally, water is then delivered to the customer's tap.

There is three system booster pump stations to deliver water from the lower elevations to the higher elevations. An additional pumping station at the RO Plant delivers treated water into the system.

The Water Utility puts forth projects annually to ensure the system is properly maintained and improved as infrastructure ages. The City engages in the regular inspection of our water storage facilities. Ongoing maintenance of the distribution system includes; valve maintenance, water main cleaning, and water main replacement activities. Our system loss in 2016 was 5%. There are 163.2 miles of water main in the City, of that amount 79.8 miles of water main are constructed of cast iron.

There are approximately 925 fire hydrants in the Garden City water distribution system. Fire hydrants are maintained by the Water Utility and inspected two times per year by the Garden City Fire Department.

The City has adequate fire protection coverage in most areas of the city, but there are areas identified within the Garden City Water Distribution System Master Plan that need to be addressed to increase flow and availability.

The City completed a Water Distribution System Master Plan in 2014. The planned scope includes the following elements:

- Facility descriptions
- Field flow testing
- Population and demand projections
- Water distribution system modeling
- Evaluation of fire protection
- Identification of service issues present and projected
- Develop recommendations to address any system deficiencies

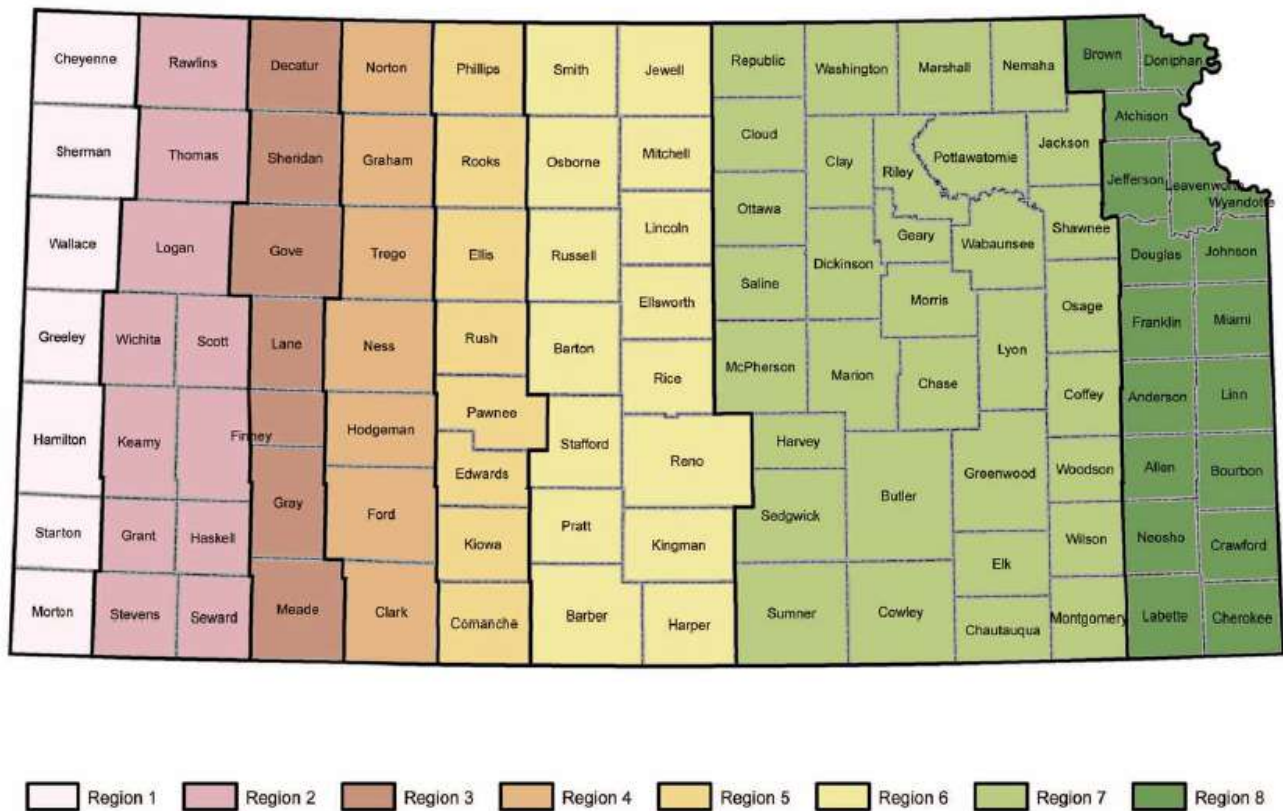
Elements of the master plan are incorporated into the City of Garden City Capital Improvement Plan and funded through the annual budget process. Proposed system improvements are presented to citizen advisory committees and the City Commission during the budget process each spring.

There is also a newly minted Public Utilities Advisory Board that will be implemented in 2015. The committee will give additional guidance to the City Commission regarding Water, Wastewater, and Electric Utility issues.

SECTION 2: LONG-TERM WATER USE EFFICIENCY

The Kansas Municipal Water Use Report which is provided by the Kansas Department of Agriculture categorizes communities regionally to compare their water consumption. Garden City is compared to other public Water supplies in Region 2 which includes 11 counties in the western Kansas. Each region extends from the Nebraska border to the Oklahoma border.

Figure 1
Regions Used for Gallons Per Capita Per Day (GPCD) Analysis



Public Water supplies measure their water use performance by calculating Gallons Per Capita Day (GPCD). This calculation measures how many gallons of water are required per person, per day during a given year. The calculation includes the following water uses:

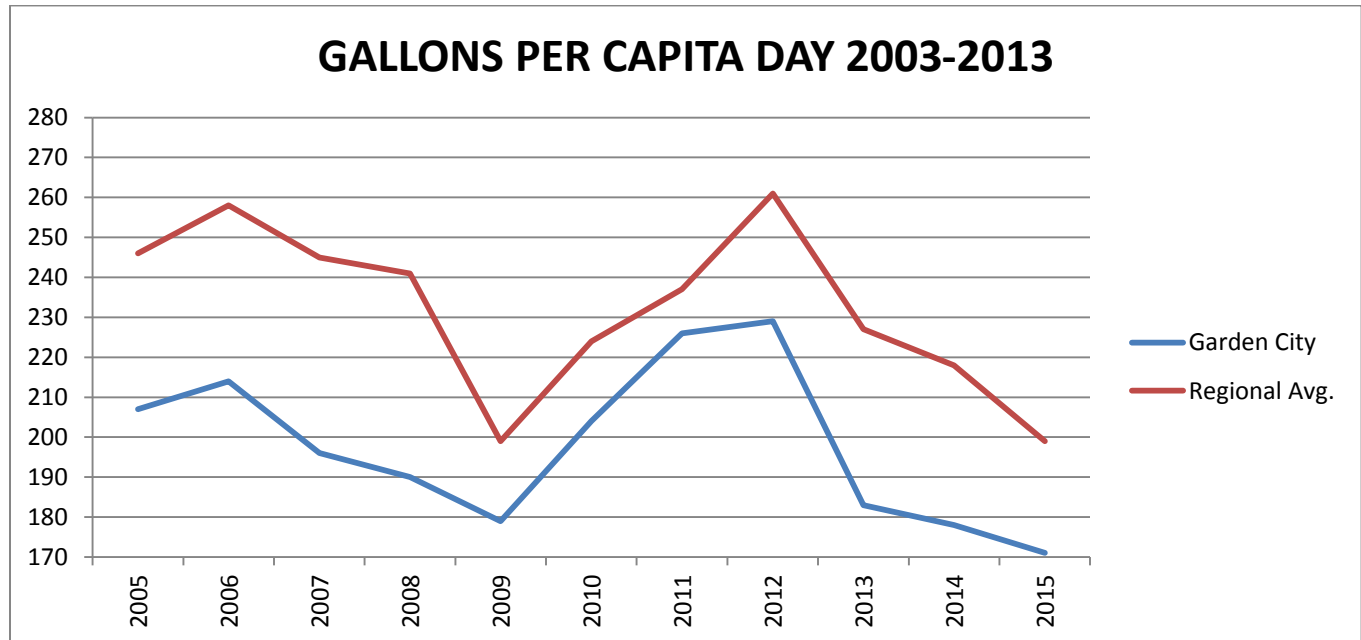
- Water sold to residential/commercial customers
- Water distributed for free public services (parks, cemeteries, swimming pools, etc.)
- Water lost by leaks in the water distribution system.

The GPCD figure does not include municipally supplied water for industries that use over 200,000 gallons per year.

The City of Garden City used 171 GPCD in 2015. The City's average water use from 2011-2015 was 197 GPCD. City average use is 14% lower than the regional average of 228 GPCD.

Water Conservation Goal

The City's water conservation goal is not to exceed the 206 GPCD. The goal is based on the average GPCD as recorded in the past five published editions (2008-2013) of the Kansas Municipal Water Use publication. The City anticipates meeting this goal by carrying out actions outlined in this plan.



Water Conservation Practices

The plan contains three conservation sub-sections (Education, Management, and Regulation). The city will implement or pledge to continue established best practices that will benefit the long-term conservation of water in the City. The goals listed are specific, measurable, achievable, and time specific.

Education:

City water bills show the total number of gallons of water used during the billing period and the dollar amount of the bill. In addition to communicating the cost and quantity of water delivered to customers, the City can convey water conservation tips via the City public information channel, newspaper articles, and social media.

The City also participates in educational programs with schools in the community. Examples of current and ongoing involvement include: The annual Earth Day event sponsored by Lee Richardson Zoo which targets elementary-age students and, the bi-annual Ark River Festival which targets middle school students. Local school staff has also received specialized water conservation training to assist with water use education in the classroom. City staff intends to provide support to these staff in any way they request.

City staff is evaluating future participation in established programs such as EPA WaterSense® and AWWA Drinking Water Week activities.

The following conservation practices and target dates for the Education Component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan are outlined below.

Education Conservation Practices to be Taken	Target Date
1. Water bills will show the amount of water used in gallons and the cost of the water.	Implemented
2. Make available information on water conserving landscape practices through publications, local news media, seminars or other appropriate means.	Implemented
3. Provide staff and resources to assist with conservation activities at local schools. (i.e. Earth Day, Ark River Festival)	Implemented
4. Frequently provide water conservation information on a public information channel, city website, and social media networks.	Implemented
5. Host art contest with local schools and provide recognition to students for AWWA Drinking Water Week. The local winner will be submitted to the national competition.	May 2017
6. Evaluate implementation of EPA WaterSense® program into existing information and materials provided by Water Utility. Work with local businesses who market WaterSense® compliant fixtures and appliances.	Evaluating
7. Provide water customers with a detailed consumption report and analysis of usage compared to similar households.	April 2017

Management:

The City of Garden City has installed an Advanced Metering Infrastructure (AMI) system. The system transmits water meter readings to a central location for accounting. The City also performs manual checks of individual water meters when the meter shows an increase or decrease in water consumption outside of normal parameters of the customers historical use. Inspections are also performed if the meter is not communicating with the AMI system. Well and pump station meter data is collected and reported to staff on a separate spreadsheet that allows comparison of well production information from month to month. All water meters collect a meter reading on an hourly basis.

The City of Garden City has installed water meters at all well locations. Metering equipment is also installed at the Wheatland Electric Cooperative, Inc. Reverse Osmosis plant. Any new water supplies will have individual meters for each source of supply.

Water meters were installed for all residential/commercial customers by 1965. The AMI system was installed in 2010. Meters are on a ten year replacement / refurbishment program.

The City of Garden City reads each customer's water meter and mails a monthly water bill to each customer every month. Customer water bills show the cost of water and the

consumption during the billing cycle.

Water leaks from the public water distribution system are repaired no more than 24 hours after discovery. The current operating procedure is to begin excavation on Main Breaks as soon as emergency facility locates are completed (less than 3 hours). Leaks from customer services are investigated when AMI information indicates a possible leak, or upon customer inquiry.

System water pressure is checked at least two times per year when the Garden City Fire Department performs fire hydrant tests of all the City hydrants. We also investigate individual service pressures upon customer request or when making repairs to individual services.

The City of Garden City has emphasized and invested in significant improvements to accurate measurement of water use at our source and customer meters. The metering information available to the City allows the staff and our governing body to develop an accurate accounting of water resource use to make policy decisions to ensure an adequate water supply for citizens.

The water rate structure for the City of Garden City effective July 5, 2016.

Minimum Monthly Charges Residential / Commercial						
Meter Size	Effective 10/2016	Effective 10/2017	Effective 10/2018	Effective 10/2019	Effective 10/2020	Effective 10/2021
¾"	18.94	21.78	23.96	26.35	27.67	27.67
1"	29.88	34.36	37.97	41.57	43.65	43.65
1 ½"	53.31	61.31	67.44	74.18	77.89	77.89
2"	76.44	87.90	96.69	103.36	111.68	111.68
3"	100.19	115.22	126.74	139.41	146.38	146.38
4"	162.69	187.09	205.80	226.80	237.70	237.70
6"	186.13	214.04	235.45	258.99	271.94	271.94
8"	186.13	214.04	234.45	258.99	271.94	271.94

Water Rates - Residential						
Gallons	Effective 10/2016	Effective 10/2017	Effective 10/2018	Effective 10/2019	Effective 10/2020	Effective 10/2021
0-15,000	2.12	2.25	2.39	2.53	2.68	2.84
15,001 - 30,000	2.42	2.56	2.72	2.88	3.05	3.24
30,001- 60,000	2.89	3.06	3.25	3.44	3.65	3.87
> 60,001	3.54	3.75	3.98	4.22	4.47	4.74
Water Rates - Commercial						
All Gallons Used	2.19	2.33	2.47	2.61	2.77	2.94

The City of Garden City has chosen the following conservation practices and target dates for the Management component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Management Conservation Practices to be Taken	Target Date
1. All source water will have meters installed, and the meters will be repaired or replaced within two weeks when malfunctions occur.	Implemented
2. Meters for source water will be tested for accuracy at least once every three years. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards).	Implemented
3. Meters will be installed at all residential service connections and at all other service connections whose annual water use may exceed 300,000 gallons, including separate meters for municipally operated irrigation systems which irrigate more than one acre of turf.	Implemented
4. Meters at each service connection will be replaced or tested for accuracy on a regular basis, per industry standards (such as AWWA standards), if they are one inch or less. Meters between one inch and six inches will be tested for accuracy at least once every five years, and meters six inches and above will be tested on at least an annual basis. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards).	Implemented
5. All meters for source water and individual connections will be read at least on a monthly basis.	Implemented
6. The utility will implement a water management review, which will result in a specified change in water management practices or implementation of a leak detection and repair program or plan, whenever the amount of unsold water (amount of water provided free for public service, used for treatment purposes, water loss, etc.) exceeds 20 percent of the total source water for a four month period.	Implemented
7. Water sales are based on the amount of water used.	Implemented
8. A water rate structure designed to curb excessive use of water will be evaluated.	Implemented
9. Develop and implement a program to incorporate water conserving landscape principles into future landscape development projects, including renovation of existing landscapes.	Underway. Implementation by Winter 2016
10. Develop and implement an irrigation management program for irrigated grounds. Identify public / private projects to participate in program and evaluate conservation impact.	Underway. Implementation by Summer 2017
11. Encourage the recycling of wastewater for selected industrial or irrigation purposes.	Implemented

Regulation: The City of Garden City does not have any water conservation regulations in effect at present. Because of our ability to supply water during normal periods, regulatory controls on water use are included only in the Drought Response section of this plan and water drought/emergency ordinance where they constitute the primary means for conserving water during a supply shortage.

Garden City does have a plumbing code but has not incorporated mandatory water conservation measures regarding the installation of plumbing fixtures. Most new homes and remodeling projects do include the use of more water-efficient fixtures.

Regulation Actions to be Considered	Target Date
Revision of commercial landscape requirements to promote the installation of low water usage plants, and ground cover materials.	December 2016
Universally restrict hours for lawn watering.	January 2016
Revision of requirements for new lawn irrigation systems to include soil and rain sensors and submittal of irrigation plan.	December 2016

SECTION 3: DROUGHT RESPONSE

The City of Garden City addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Manager is authorized by ordinance to implement the appropriate conservation measures.

Annual Usage By Class		
Class	2012	2016
Residential	3.66	2.96
Commercial	2.18	1.39
Industrial	0.62	0.74
Total	6.46	5.09

Seasonal Maximum / Million Gal			
Max Use Month	MG		Max Day MG
August 2014	277.3		8/25/2014 11.19
July 2015	284.2		7/31/2015 13.39
June 2016	251.7		8/26/2016 13.78

*****DROUGHT RESPONSE PLANS ON FOLLOWING PAGES*****

Stage 1: Water Watch

Goals

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 85% percent capacity, and will not recover ;
2. Groundwater levels have fallen 5 feet below the normal seasonal level;
3. Demand for one day is in excess of 10.5 million gallons per day.
4. Provider of purchased water has issued a Stage 1 Water Watch.

Education Actions

1. The City will make occasional news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Previous months summaries of precipitation, temperature, water levels and storage will be made public at the beginning of each month.
3. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. The City wells will be cleaned and flushed to maintain optimal efficiency.
2. Leaks will be repaired within 48 hours of detection.
3. Main Breaks will be repaired within 24 hours of detection.
4. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

Regulation Actions

The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, don't let faucets run, etc.

Stage 2: Water Warning

Goals

The goals of this stage are to reduce peak demands by 20% percent and to reduce overall weekly consumption by 10% percent.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 70% percent capacity, and will not recover;
2. Pumping lowers water level to within 10 feet of the top of the well screens;
3. Groundwater levels have fallen 10 feet below the normal seasonal level;
4. Demand for one day is more than 12 million gallons per day;
5. Provider of purchased water has issued a Stage 2 Water Warning.

Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Previous week summaries of precipitation, temperature, water levels and storage will be made public each week.
3. Water conservation articles will be provided to the local newspaper and city communication outlets
4. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Main breaks will be repaired immediately after emergency facility locates have been completed.
4. Pumping at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
5. The City will curtail its water usage, including the operation of fountains, watering of City grounds and washing of vehicles.
6. Reserve supplies, such as standby well fields, will be prepared for use.
7. The City will contact DWR for permission to require private well owners to comply with the City's drought response regulations as authorized under K.S.A. 82a-733(i).²

(Continued on next page: "Stage 2: Water Warning")

² If management action #7 is chosen the water drought/emergency ordinance must also address private wells.

Regulation Actions

These regulation actions apply to City residents, including private domestic well users, if the authority is delegated by the Chief Engineer under K.S.A. 82a-733(i).³

1. Outdoor water use, including lawn watering and car washing will be restricted to before 10:00 am and after 9:00 pm.
2. Golf courses will restrict watering to tees and greens after sunset.
3. Refilling of swimming pools will be allowed one day a week after sunset.
4. Outdoor watering will be restricted to use of a hand-held hose or bucket only.
5. Excess water use charges for usage of water over the amount used in the winter will be considered.
6. Waste of water will be prohibited.

³ *If management action #7 is chosen the water drought/emergency ordinance must also address private wells.*

Stage 3: Water Emergency

Goals

The goals of this stage are to reduce peak demands by 50% and to reduce overall weekly consumption by 25%.

Triggers:

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 50% percent capacity;
2. Pumping lowers water level to within 5 feet of the top of the well screens;
3. Groundwater levels have fallen 15 feet below the normal seasonal level;
4. Demand for one day is more than 13 million gallons per day.
5. Demand for three consecutive days is above 12 million gallons per day.
6. Provider of purchased water has issued a Stage 3 Water Emergency.
7. Emergency conditions related to repairs or water quality.

Education Actions

1. The City will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. Previous days summaries of precipitation, temperature, water levels and storage will be made public each day.
3. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Main Breaks will be repaired immediately after emergency facility locates have been completed.
4. Pumping at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
5. The City will seek additional emergency supplies from other users, the state or the federal government.

(Continued on next page: "Stage 3: Water Emergency")

Regulation Actions

These regulation actions apply to City residents, including private domestic well users, if the authority is delegated by the Chief Engineer under K.S.A. 82a-733(i).⁴. Outdoor water use will be banned.

1. Waste of water will be prohibited.
2. Outdoor water use, including lawn watering and car washing, will be prohibited
3. Refilling of swimming pools will be prohibited.
4. Excess water use charges for usage of water over the amount used in the winter will be considered.

⁴ *Include this statement if Water Warning management action #7 is chosen.*

SECTION 4: PLAN REVISION, MONITORING & EVALUATION

The City of Garden City has established a monthly management practice of reviewing totals for water production, residential/commercial sales, water provided free-of-charge, and “unaccounted for water”. Problems noted during the monthly review will be solved as soon as possible

The City Commission and City Manager will receive, as part of the quarterly utility report, updates regarding water usage and conservation activities for the Water Utility.

The City of Garden City Municipal Water Conservation Plan will be reviewed during the month of April each year and on a more frequent basis during drought or other water shortage conditions. If the water conservation GPCD goals for the previous year are not met, then the City will review the data collected from the previous year in relationship to the status and effectiveness of the conservation practices that are outlined in our plan and will provide a status report to the DWR which will also include any additional water conservation practices that may need to be taken in order for the city to achieve and maintain its water use conservation GPCD goals.

SECTION 5: ATTACHMENTS



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Steve Cottrell, Assistant to the City Manager
DATE: April 18, 2017
RE: 2017 & 2018 Capital Improvements Bond Issue

ISSUE:

The Governing Body is asked to begin discussions regarding potential projects which may require debt financing which have either been approved in the 2017 Budget or are proposed in the 2017 and 2018 Capital Improvement Programs.

BACKGROUND:

At your February 23rd retreat, staff briefed the Governing Body on the 2017 & 2018 Capital Improvement Programs and the potential need for bond financing.

The current General Obligation Bond Debt schedule is provided. As shown, we had an increase of \$216,521 in debt service for 2017. In 2018 we will have a reduction in debt service of \$194,655 (0.96 mills) this would service approximately \$1,560,000 in new debt at no increase to the 2018 Bond and Interest mill levy.

In addition to the 2017 projects below, we will need to permanently finance the \$2,250,000 Central Fire Station addition and watermain relocation by mid-December: this was financed with temporary notes in December of 2015, which have a two-year term. Debt service on this amount would be approximately \$275,000, which would be a 0.40 mill increase in 2018.

Proposed 2017 and 2018 projects which would require bond financing are listed below.

<u>2017</u>	<u>Estimated Cost</u>	<u>Debt Service</u>
Farmland Road*	\$ 750,000	\$ 93,750
Pioneer Pathway*	\$ 104,800	\$ 13,100
Parking Lot at Esquivel Soccer fields	\$ 250,000	\$ 31,250
Indoor Shooting Range	\$ 2,500,000	\$ 312,500
Design Fire Station No. 3	\$ 193,000	\$ 24,125
Heroes Way/Stevens Park concept study	\$ 80,000	\$ 10,000
Southeast community park improvements – Phase 1	\$ 610,000	\$ 76,250
Rotary Park Restroom	\$ 70,000	\$ 8,750
Skate Park	\$ 494,900	\$ 61,863
Clint Lightner entrance, restrooms & concessions	\$ 216,000	\$ 27,000
Total 2017 projects	\$ 5,268,700	\$ 658,588

<u>2018</u>		
Design Airport Terminal Plan recommendations*	\$ 71,000	\$ 8,875
Construct Fire Station No. 3	\$ 3,615,000	\$ 451,875
Multi-purpose Sports Facility Plan	\$ 250,000	\$ 31,250
Southeast community park improvements – Phase 2	\$ 420,000	\$ 52,500
Jennie Barker Road construction	\$ 3,500,000	\$ 437,500
Eighth St. - Walnut to St. John or Pine	\$ 375,000	\$ 46,875
Campus Dr. - Mary to Bypass (multi-year project)	\$ 1,700,000	\$ 212,500
Fansler Field renovations	\$ 240,000	\$ 30,000
Flamingo Exhibit	\$ 400,000	\$ 50,000
Total 2018 projects	\$ 10,571,000	\$ 1,321,375

* Grant funding secured, amount shown is City share

Numerous variations of a bond issue could be evaluated based on, among other things, the City Commission's appetite for new projects or desire to see a lower property tax rate. Consideration of this matter will occur during review of the City Manager's 2018 Proposed Budget, and revisions to the adopted 2017 Budget, in the coming meetings.

ALTERNATIVES:

None at this time.

RECOMMENDATION:

None at this time

FISCAL NOTE:

None at this time.

ATTACHMENTS:

Description	Upload Date	Type
GO Bond Debt	4/10/2017	Backup Material

GENERAL OBLIGATION BOND DEBT																							
SERIES	DESCRIPTION	2017 INT	2017 PRIN	2018 INT	2018 PRIN	2019 INT	2019 PRIN	2020 INT	2020 PRIN	2021 INT	2021 PRIN	2022 INT	2022 PRIN	2023 INT	2023 PRIN	2024 INT	2024 PRIN	2025 INT	2025 PRIN	2026 INT	2026 PRIN	2027 INT	2027 PRIN
2005	Internal Improvement \$1,385,000																						
2006	Internal Improvement \$1,370,000																						
2007	Internal Improvement \$1,755,300	7,847	215,000																				
2008	Internal Improvement \$3,072,000	27,017	365,000	14,060	380,000																		
2009	Internal Improvement \$2,173,700	24,128	245,000	16,778	255,000	8,745	265,000																
2010 A	Internal Improvement \$120,300	13,258	127,250	10,523	132,500	7,409	137,750	3,897	141,700														
2011	Internal Improvement \$2,360,000	22,605	275,000	18,205	280,000	13,025	180,000	9,245	190,000	4,875	195,000												
2012	Internal Improvement \$925,000	12,165	90,000	10,365	100,000	8,365	100,000	6,365	100,000	4,365	100,000	2,365	110,000										
2013	Internal Improvement \$1,670,412	45,217	103,511	43,147	106,511	41,017	109,511	37,731	112,512	34,356	116,262	30,877	119,263	27,290	123,012	23,600	110,000	19,200	115,000				
2013 B	Internal Improvement \$612,000	14,390	60,000	13,190	60,000	11,690	60,000	9,890	65,000	7,745	65,000	5,600	70,000	2,800	70,000								
2014 A	TIF - AT LARGE \$3,655,000	132,000	140,000	126,750	145,000	121,312	150,000	115,687	155,000	109,875	165,000	103,687	170,000	97,313	175,000	90,750	180,000	84,000	190,000	76,875	195,000	76,875	195,000 (end 2034)
2014 B	Internal Improvement \$1,184,600	21,250	110,000	19,050	115,000	16,750	115,000	14,450	120,000	12,050	125,000	9,550	130,000	6,625	130,000	3,375	135,000						
2015 A	Internal Improvement \$515,000	12,400	45,000	11,500	50,000	10,500	50,000	9,500	50,000	8,500	50,000	7,000	55,000	5,350	55,000	3,700	55,000	1,500	60,000				
2016 A	Internal Improvement \$2,000,000	46,521	170,000	37,325	185,000	34,550	190,000	30,750	195,000	26,850	195,000	22,950	200,000	18,950	205,000	14,850	215,000	10,013	220,000	5,062	225,000		
TOTALS		378,798	1,945,761	320,893	1,809,011	273,363	1,357,261	237,515	1,129,212	208,616	1,011,262	182,029	854,263	158,328	758,012	136,275	695,000	114,713	585,000	81,937	420,000	76,875	195,000
COMBINED TOTALS		2,324,559		2,129,904		1,630,624		1,366,727		1,219,878		1,036,292		916,340		831,275		699,713		501,937		271,875	
DIFFERENCE		216,521		-194,655		-499,280		-263,897		-146,849		-183,586		-119,952		-85,065		-131,562		-197,776		-230,062	



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Steve Cottrell, Assistant to the City Manager
DATE: April 18, 2017
RE: KDOT Fund Exchange Program

ISSUE:

The Governing Body is asked to consider a project, or projects, to which the City's allocation of KDOT Federal Fund Exchange Program can be applied.

BACKGROUND:

On March 21st, the Governing Body authorized submission of the 2017 Fund Exchange Request. KDOT estimates that Garden City is eligible for \$306,920.75 in FFY 2017, or \$272,228.68 in state exchange funds. This amount combined with carryover from previous years will provide the City with \$422,407.01 in funding.

These funds must be used for road or bridge projects and may be used for all phases of a project – design engineering, right-of-way acquisition, utility relocations, construction, and construction inspection. Funds can be “stockpiled” for up to three years, to cover more expensive projects. Our carryover funds must be used by the end of 2018.

The Capital Improvement Program (CIP) has had an annual Local Street Reconstruction Project since 2011 – which had been our source of project recommendations. Since we had three years, 2011 through 2013, of street reconstruction in the Labrador Ridge subdivision, we shifted to other streets and neighborhoods. In 2014, we did the modified slurry seal on major streets, and in 2015 we reconstructed Emerson Ave. and part of John St. by the Neighborhood Walmart.

Last year, we would have asked the Governing Body to authorize some concrete reconstruction on Spruce Street on both approaches to the Bypass, as a companion project to a KDOT funded project on the Bypass. However, KDOT delayed the project due to funding; it may be scheduled in 2018.

Projects included in the 2017 and 2018 CIP include:

<u>Location</u>	<u>Estimated Cost</u>
Spruce St. - both approaches to the Bypass	\$ 160,000
Farmland Rd. - local share of KDOT project	\$ 750,000
Eighth St. - Walnut to Pine	\$ 420,000
Campus Dr. - Mary to Bypass (multi-year project)	\$ 1,700,000

Other options for a local street reconstruction project are:

<u>Location</u>	<u>Estimated Cost</u>
Pearly Jane Ave. - Labrador to Windy View	\$ 235,000
Easy St.	\$ 140,000
Rowland Rd. - Labrador to Fleming	\$ 110,000
Shamus St. - south block	\$ 140,000
Buffalo Jones Ave. - 5-Points to 13th	\$ 135,000
13th St. - Kansas to Buffalo Jones	\$ 60,000
Fulton St. - Taylor Ave to west City Limits	\$ 410,000
Labrador Blvd. - Carriage to Fleming	\$ 175,000
Bellevue Ave. - Main to Third	\$ 375,000
Bellevue Ave. - Main to Eighth	\$ 260,000

ALTERNATIVES:

Recommended projects or combination of projects which utilize the funding available in 2017 are:

1. Approve Eighth Street from Walnut Street to Pine Street.
2. Approve Pearly Jane Avenue from Windy View Drive to Labrador Boulevard and Easy Street.
3. Approve using the fund exchange towards the City's share of Farmland Road.
4. Defer action until a later date in the budget process.

RECOMMENDATION:

Staff recommends Alternative 1, 2, or 3.

FISCAL NOTE:

The fund exchange program allows the City to avoid debt financing or do additional projects. Funds would be borrowed from the Community Trust Fund until reimbursement from KDOT.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Andy Liebelt, Superintendent of Public Grounds
DATE: April 18, 2017
RE: Comprehensive Forestry Plan: Phase One - Tree Removal

ISSUE:

The Governing Body is asked to consider and approve Phase One of the Comprehensive Forestry Plan to remove nuisance, misplaced and/or hazardous trees at Valley View Cemetery.

BACKGROUND:

The Parks Department is putting together a Comprehensive Forestry Plan for Valley View Cemetery. This plan will be a strategic approach for removal and planting of new trees in available and appropriate areas.

Phase One of the plan identifies trees needing to be removed because they are a nuisance, planted in inappropriate locations or are hazardous. Parks Superintendent Andy Liebelt inspected the trees on the northern half of the property, identifying 23 locations consisting of 29 trees needing to be removed.

The majority of nuisance trees are attributed to a large flock of protected migratory birds, the Yellow Red-winged Blackbird, roosting nightly in Cemetery trees over the last few winters. They are leaving a thick matting of feces on the ground and headstones. The bird droppings are unsightly and odorous. Citizens have contacted city staff and officials concerning the bird nuisance via letter, in person, by phone and at a Town Hall Meeting. Two complaints have included requests for tree removal. Some of these trees extend beyond the intended plot over adjacent plots and headstones. After considering the tree removal requests, the Parks Superintendent has found it appropriate to include four trees, as per citizen request, among the 29 listed for removal.

The majority of the trees on the removal list are hazardous, and most of the hazard trees are misplaced trees. They have been planted next to roadsides, next to headstones, over graves or in alleys. These trees have the potential to damage life or property. Some of them are displacing headstones and others are growing into the roadways.

The short-term plan is for the Park Superintendent to attempt addressing the migratory bird issues and continue tree inspections. If tree removal is necessary before adoption of the Comprehensive Forestry Plan, those trees will be shown to the Commission for approval. An attempt will be made to notify family of immediately adjacent plots prior to removing the tree, if necessary. Imminently hazardous trees will be removed as soon as possible without notification to the commission or families, as per ordinance and current operating procedures.

Trees are marked for removal with a white dot at the base of the tree.

ALTERNATIVES:

- 1: Approve Phase One of the Comprehensive Forestry Plan to remove all trees on the removal list.
- 2: Approve the removal of a selection of trees from the removal list.
- 3: Deny the request for removal of all trees on the list.
- 4: Direct staff to other options.

RECOMMENDATION:

Staff recommends Alternative 1: Approve Phase One of the Comprehensive Forestry Plan to remove all trees on the removal list.

FISCAL NOTE:

Grounds Maintenance labor will be used as well as tree removal money in the 2017 Parks budget.

Staff estimates contracting the removal of 6 trees for \$8,000 to \$12,000, fund cite #030-14-000-6039, Budged Amount \$40,000..

ATTACHMENTS:

Description	Upload Date	Type
Letter Requesting Tree Removal	4/7/2017	Backup Material
January Town Hall Meeting - Bird Complaint	4/12/2017	Backup Material
Phase One Tree Removal Map	4/12/2017	Backup Material

Mrs Cunningham

Feb. 22, 2017

After several visits with the sexton at Valley View Cemetery I am writing this letter to let you know about a concern I have about the bird poop around the monument of my father Rosendo Garcia and my little sister Lenora Garcia. Not only are the graves affected, but the area around the monuments are covered with the poop.

There are two trees next to my fathers monument, if the one near the monument were cut down it would take care of this problem of our monuments dirty with this mess & smell of bird poop.

With Memorial Day coming up I hesitate decorating only to have my flowers ruined as they are now.

The dirty monuments and area around them present an eye sore to the upkeep of Valley View cemetery.

I hope my concern will result in this problem being taken care of

Thank You

Virginia Garcia
1305 N. 13th

620-276-7747

Wildlife issues brought up at town hall

By Scott Aust saust@gctelegram.com Jan 31, 2017

Tuesday's Garden City town hall meeting seemed like an episode of Wild Kingdom as city commissioners heard concerns about damages caused by local critters.

Jeff Crist, speaking as a citizen and not a member of the Garden City Community College Board of Trustees, talked to the commission about problems with bird droppings on his grandfather's tombstone at Valley View Cemetery. An uncle's gravesite is also nearby.

"I have very fond memories of my grandfather. He's the man who homesteaded, who stuck out the Depression out here. It's nobody's fault. In 1953, I suspect there wasn't a tree there," Crist said.

Crist said he didn't really have a suggestion to deal with the problem, but wondered if it would be possible to trim the bushes or trees — or even remove them entirely — from near his loved ones' headstones. Crist said if so, he'd be willing to pay to plant a tree or trees in another part of the cemetery.

"It's not just me. The bird droppings are so thick right there," he said, adding that he hasn't talked yet to Kelly Stevenson, cemetery director, because he wanted to take advantage of Tuesday's meeting.

Crist said he is not criticizing city staff because they do a good job.

"I don't see how they can keep ahead of it, either. It's not just my granddad's tombstone," he said.

Mayor Chris Law said it's a valid concern and a reasonable request, and suggested Stevenson and his staff would be willing to take a look at those issues.



[Web Link](#)



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: April 18, 2017
RE: Finney County Transit Committee Vacant Positions

ISSUE:

The Governing Body is asked to consider and approve two appointments to the Finney County Transit Committee.

BACKGROUND:

The Finney County Transit Director is in the process of re-establishing the Finney County Transit Committee, which is an advisory committee that serves the Finney County Committee on Aging. The Finney County Transit Committee is a five member committee with three members appointed by the Finney County Committee on Aging and two members appointed by the City of Garden City to execute the following:

1. Supervise the operation of Finney County Transit.
2. Establish and enforce policy and procedure.
3. Abide by and execute the By-Laws of the Finney County Transit Committee.

The purpose of this advisory committee is to provide safe, efficient, quality transportation to the elderly, disabled and general public in Finney County. The term limits shall be for two (2) years with no one tenure shall exceed two (2) full terms or four (4) years.

Staff has been contacted by Transportation Director Chrystal Bazan that the following individuals are interested in serving on the Finney County Transit Committee as a representative for the City of Garden City.

1. Candy Downer - worked for Lewis, Hooper and Dick for 30 years before retiring.
2. Pat Veasart - worked for Garden City Community College for 30+ years before retiring.

ALTERNATIVES:

1. Approve the appointments of Candy Downer and Pat Veasart as the City of Garden City representatives for the Finney County Transit Committee.
2. Governing Body select two candidates to fill the vacant positions.

RECOMMENDATION:

Staff recommends Alternative 1: Approve the appointments of Candy Downer and Pat Veasart as the City of Garden City representatives for the Finney County Transit Committee.

FISCAL NOTE:

None



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: April 18, 2017
RE: 2017 Street Sealing Project Bids

ISSUE:

The Governing Body is asked to consider approve the low street sealing bids opened Tuesday, April 11, 2017 at 10:00 a.m.

BACKGROUND:

Chip seals have been used by the City as a preventative process to rehabilitate weathered asphalt surfaces. This bid process involves bidding out the contractor, oil and cover material separately. The community is divided into six equal segments which we call "cycles". The streets (cycle four) scheduled this year are located north of Kansas Avenue to Mary Street between Third Street and Campus Drive (map 4a), Campus Drive from Mary Street to Bypass (map 4b), and Sunset Memorial Gardens Parking Lot (map 4c).

The following are the low bids for 2017:

Bidder	Description	Quantity	Unit Pricing	Amount
Huber Sand	Cover material/ton	4,900	\$14.95	\$73,255.00
Ergon Asphalt & Emulsions	Oil/gallon	85,700	\$2.19	\$187,683.00
B & H Paving	Contractor/s.y.	342,390	\$0.257	<u>\$87,994.23</u>
			Total:	\$348,932.23

The bid tabulation sheet and maps have been included for the Governing Body's review.

ALTERNATIVES:

1. Approve the low bids from Huber Sand for \$73,255.00, Ergon Asphalt & Emulsions for \$187,683.00 and B & H Paving for \$87,994.23 totaling \$348,932.23.
2. Reject the low bids and forego the Annual Street Sealing Program for 2017.

RECOMMENDATION:

Staff recommends Governing Body consideration approval of accepting the low bids from Huber Sand for \$73,255.00, Ergon Asphalt & Emulsions for \$187,683.00 and B & H Paving for

\$87,994.23 totaling \$348,932.23.

FISCAL NOTE:

Special Trafficway Fund - \$348,932.23, fund cite #032-21-211-5530.07; Budgeted Amount \$411,100.00.

ATTACHMENTS:

Description	Upload Date	Type
2017 Street Sealing Bid Tabulation	4/12/2017	Backup Material
2017 Crack & Sealing Cycle Map 4a	4/12/2017	Backup Material
2017 Crack & Sealing Cycle Map 4b	4/12/2017	Backup Material
2017 Crack & Sealing Cycle Map 4c	4/12/2017	Backup Material

2017 - STREET SEALING PROJECT

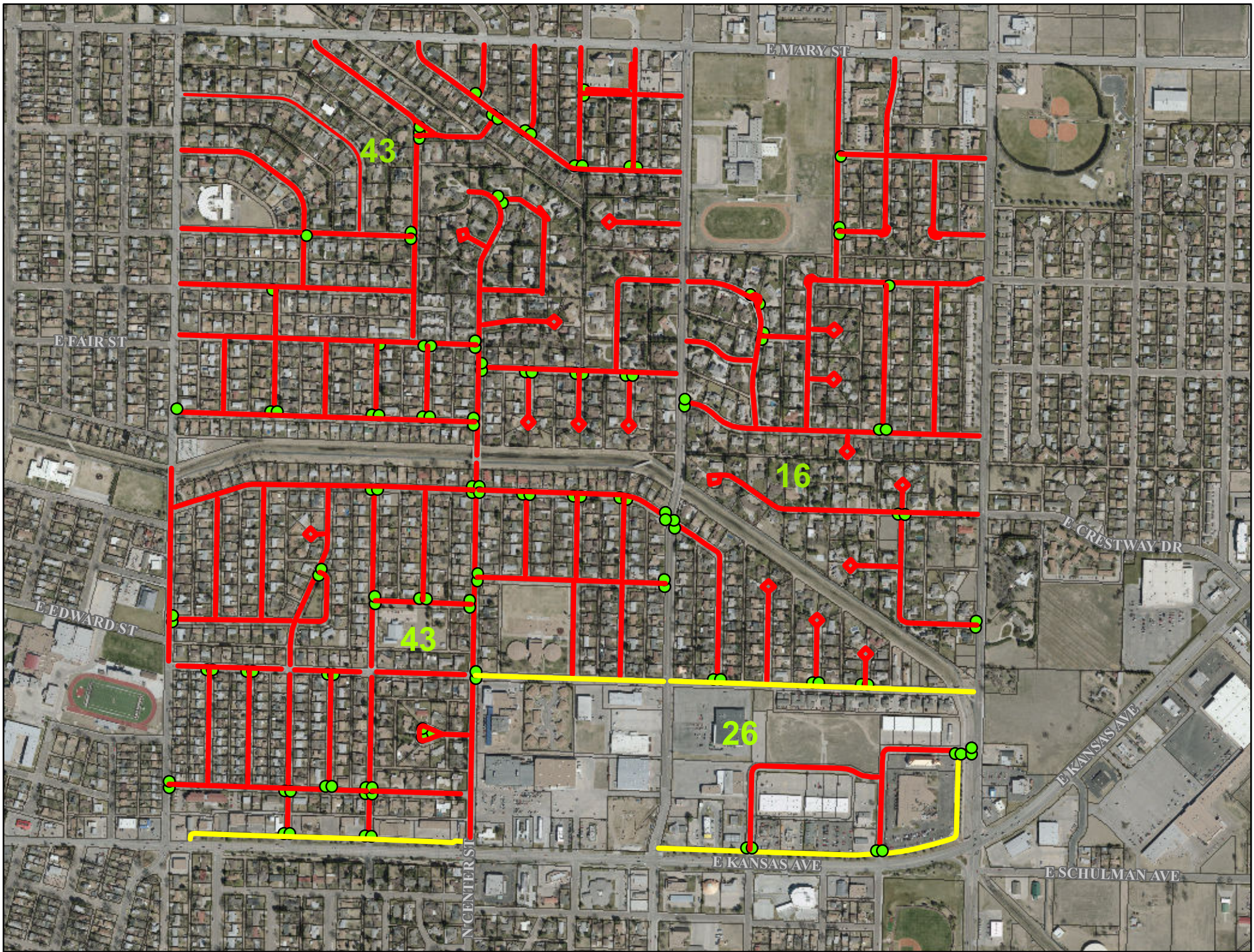
CITY OF GARDEN CITY, KANSAS
PUBLIC WORKS DEPARTMENT

Bid Tabulation

April 11, 2017 10:00 a.m.

SEALING CONTRACTOR			B & H Paving Scott City, KS		APAC Dodge City, KS	
Item	Unit	Quantity	Unit Price	Extension	Unit Price	Extension
PART A ~ SEAL COAT						
Seal Coat	S.Y.	342,390	\$ 0.2570	\$ 87,994.23	0.48	\$ 164,347.20
OIL VENDOR			Ergon Asphalt & Emulsions Solomon, KS		Vance Brothers Kansas City, MO	
Item	Unit	Quantity	Unit Price	Extension	Unit Price	Extension
PART B ~ CUTBACK ASPHALT SUPPLY						
MC-3000	Gallons	85,700	\$ 2.190	\$ 187,683.00	\$ 2.400	\$ 205,680.00
COVER MATERIAL/SAND VENDOR			Huber Sand Garden City, KS		Klotz Sand Holcomb, KS	
Item	Unit	Quantity	Unit Price	Extension	Unit Price	Extension
PART C ~ COVER MATERIAL						
Gravel CM-A, delivered	Tons	4,900	14.95	\$ 73,255.00	15.25	\$ 74,725.00

Parts A, B, C are not tied.



43

16

43

26

E FAIR ST

E MARY ST

E EDWARD ST

N CENTER ST

E KANSAS AVE

E CRESTWAY DR

E KANSAS AVE

E SCHULMAN AVE







MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: April 18, 2017
RE: 2017 Solid Waste Sideload Container Bid

ISSUE:

The Governing Body is asked to consider and approve the low bid for the purchase of 290 sideload trash containers.

BACKGROUND:

Bids were opened April 10, 2017 in the Administration Building at 10:00 a.m. for 290 three yard sideload metal trash containers. The low bidder was Downing Sales & Services from Phillipsburg, Missouri for \$139,780. The delivery date for the containers is 3-4 weeks from approval of the bid.

Staff has attached the bid tabulation sheet for your review.

ALTERNATIVES:

1. Approve the low bid of 290 three yard sideload containers from Downing Sales & Service for \$139,780.
2. Reject the low bid from Downing Sales & Service.

RECOMMENDATION:

Staff recommends Alternative 1: Approve the low bid of 290 three yard sideload containers from Downing Sales & Service for \$139,780.

FISCAL NOTE:

Trash Containers - \$139,780, fund cite #075-51-511-6185; Budgeted Amount \$146,700.

ATTACHMENTS:

Description	Upload Date	Type
2017 Solid Waste Container Bid Tabulation	4/12/2017	Backup Material

CITY OF GARDEN CITY SOLID WASTE CONTAINERS

BID TABULATION SHEET

Date & Time: Tuesday, 11 April 2017
 Equipment: Solid Waste Containers
 Location: Conference Room, City Hall

DEPT. BUDGET
Solid Waste **\$146,700.00**

BIDDERS	290 3 YD SIDELOAD	GOV'T DISCOUNT	TOTAL	DELIVERY DATE	EXCEPTIONS & COMMENTS
Downing Sales & Service Phillipsburg, MO	\$482.00 Each	\$0.00	\$139,780.00	3 - 4 weeks	
Wastequip Mfg Statesville, NC	\$542.00 Each	\$0.00	\$157,180.00	4 - 6 weeks	
Ameri-Kan Ft Wayne, IN	\$806.00 Each	\$0.00	\$233,740.00	8 - 11 weeks	



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: April 18, 2017
RE: New and Renewed Contractor Licenses for April 18, 2017

ISSUE:

The Governing Body is asked to consider and approve the contractor licenses for April 18, 2017.

BACKGROUND:

Attached is the list of contractors who have applied for a new license or license renewal from Neighborhood & Development Services. All of the contractors on this list have completed the requirements necessary to obtain their license for 2017.

ALTERNATIVES:

1. The Governing Body may elect to approve licenses as presented.
2. The Governing Body may elect to not approve licenses as presented.

RECOMMENDATION:

Staff recommends approval of licenses as presented.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Contractor Agenda	4/12/2017	Backup Material

CONTRACTOR LICENSE AGENDA

April 18, 2017

2017 NEW

CLASS C Residential

Pratt Construction Inc.

CLASS D-S Sign

Schurle Signs, Inc.

CLASS E-F Fire Sprinkler

Fire Protection Services Inc.

2017 RENEWAL

CLASS D-E Electrical

Pryor Electric

GC Electric



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell, Director of Aviation
DATE: April 18, 2017
RE: March 9, 2017 Minutes

ISSUE:

Presentation of the March 9, 2017 minutes from the Garden City Regional Airport Advisory Board.

BACKGROUND:

Attached is the Garden City Regional Airport Advisory Board minutes for March 9, 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Airport Advisory Board March 9, 2017 Minutes	4/12/2017	Backup Material



**GARDEN CITY REGIONAL AIRPORT
ADVISORY BOARD MINUTES
MARCH 9, 2017**

5:30 P.M. MEETING CALLED TO ORDER

MEMBERS PRESENT

Charlie Robinson, Max Meschberger, Marlo Miller, Jette DeSalvo, Ed Fischer, and Darin Germann.

MEMBERS ABSENT

Tyler Deines

STAFF PRESENT

Rachelle Powell, Blair Hollingsworth, and Tony Stout.

ITEM 1 PUBLIC COMMENT

No public comment.

ITEM 2 APPROVAL OF FEBRUARY 9, 2017 MINUTES

Ed Fischer made a motion to approve the February 9, 2017 Airport Advisory Board minutes. Max Meschberger seconded the motion. The motion passed unanimously.

ITEM 3 EAGLEMED LEASE REVIEW

EagleMed LLC rents office space at the airport. The lease began on August 1, 2010 and renews automatically on an annual basis. The original rent was \$845.75 per month, but was amended on July 1, 2011 to include additional space with an increase in rent to \$890.75 per month.

EagleMed currently rents approximately 2,612 square feet of space at the airport for \$10,689 annually, which is \$4.09 per square foot. In comparison, LifeTeam currently rents the airport house with approximately 3,000 square feet for \$12,000 annually, which is \$4.00 per square foot. EagleMed pays \$235.08 more in annual rent than LifeTeam. The lease agreement with LifeTeam expires in June 30, 2020.

EagleMed LLC is responsible for any and all necessary maintenance and repairs to the improvements on the leased premises, janitorial services, water and electricity. The tenant doesn't pay the gas utility.

Marlo Miller made a motion for the approval of the automatic renewal of the current lease agreement between EagleMed LLC and the City of Garden City. Charlie Robinson seconded the motion. The motion passed unanimously.

ITEM 4 LIFETEAM LEASE REVIEW

Airport Advisory Board was asked to review the lease agreement between AIRMD d/b/a LifeTeam and the City of Garden City.

LifeTeam rents the airport house property. The term of lease is for five (5) years from July 1, 2016 to June 30, 2020. LifeTeam rents approximately 3,000 square feet for \$12,000 annual rent, which is \$4.00 per square foot. LifeTeam is responsible for all utilities and is responsible for the maintenance necessary to keep the rented premises in clean and neat condition. The City is responsible for maintenance of all major items.

Max Meschberger made a motion for the approval of the automatic renewal of the lease agreement. Charlie Robinson seconded the motion. The motion passed unanimously.

ITEM 5 RENTAL CAR LEASE REVIEW

Airport Advisory Board consideration and approval of the automatic renewal of the car rental lease agreements.

A breakdown is provided below:

1. HERTZ
 - a. The lease began on July 1, 2013 with Wheatlands and was amended on December 1, 2014 to reflect Regency Autogroup as the tenant. The lease expires on June 30, 2018.
 - b. Hertz pays \$120 per month for office/counter space, \$42.50 a month for 15 parking places, and \$2.50 fee per vehicle rented.
2. DOLLAR CAR RENTAL
 - a. The lease began October 1, 2016 and expires on September 30, 2019.
 - b. Regency Autogroup (d/b/a Dollar Car Rental) shares office/counter space with Regency Autogroup (d/b/a Thrifty Car Rental). Thrifty Car Rental pays the counter/office space rent, and shares parking spaces with Hertz. Dollar Car Rental pays a \$2.50 fee per vehicle rented.
3. THRIFTY
 - a. The lease began on January 1, 2016 and expires June 30, 2018.
 - b. Thrifty pays \$120 per month for office/counter space, shares parking spaces with Hertz and pays \$2.50 fee per vehicle rented.
4. ENTERPRISE
 - a. The lease began on July 1, 2013 and expires on June 30, 2018. EAN Holdings, LLC, (d/b/a Enterprise Rent-A-Car).

- b. Enterprise pays \$120 per month for office/counter space, \$42.50 a month for 12 parking places, and \$2.50 fee per vehicle rented.

Max Meschberger made a motion to approve the automatic renewal of the car rental lease agreements. Darin Germann seconded the motion. The motion passed unanimously.

ITEM 6 FIVE-S DISTRIBUTORS LEASE REVIEW

Airport Advisory Board consideration and approval of the automatic renewal of the vending service agreement between Five-S Distributors and the City of Garden City.

Every five years the City request proposals for vending services at the airport. The last request resulted in one proposal from Five-S Distributors.

The term of the agreement is for a period of five (5) years commencing on the 1st day of September, 2016, and ending on the 31st day of August, 2021. Vending services shall include one (1) beverage machine and one (1) snack machine in the GCRA terminal and one (1) beverage machine in the GCRA security hold room. The City shall receive an eleven percent (11%) commission on products sold from all snack machines and a thirteen percent (13%) commission on products sold from all beverage machines.

Marlo Miller made a motion to approve the automatic renewal of the vending service agreement between Five-S Distributors and the City of Garden City. Ed Fischer seconded the motion. The motion passed unanimously.

ITEM 7 DIRECTOR'S REPORT

Staff discussed the Director's Report with the Airport Advisory Board.

ITEM 8 MONTHLY REPORTS

Staff reviewed the monthly reports with the Airport Advisory Board.

ITEM 9 BOARD MEMBER COMMENTS

- A. Charlie Robinson – No comment.
- B. Max Meschberger – No comment.
- C. Marlo Miller – No comment.
- D. Jette DeSalvo – No comment.

- E. Tyler Deines – Absent.
- F. Ed Fischer – No comment.
- G. Darin Germann – No comment.

ITEM 10 ADJOURNMENT

Ed Fischer made a motion to adjourn. Max Meschberger seconded the motion.
The motion passed unanimously.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Michael D. Utz, Chief of Police
DATE: April 18, 2017
RE: March 2017 Police/Citizens Advisory Board Minutes

ISSUE:

Presentation of the March 21, 2017 minutes for the Police/Citizens Advisory Board meeting.

BACKGROUND:

Attached are the meeting minutes for the Police/Citizens Advisory Board meeting held on March 21, 2017.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
March 2017 PCAB Minutes	4/10/2017	Backup Material



MICHAEL D. UTZ
CHIEF OF POLICE

RAQUEL ARELLANO
ADMINISTRATIVE ASSISTANT

COURTNEY PREWITT
PATROL CAPTAIN

MICHAEL REAGLE
COMMUNITY RESPONSE DIVISION
CAPTAIN

MICHAEL RADKE
INVESTIGATIONS DIVISION
CAPTAIN

RANDY RALSTON
OFFICE OF PROFESSIONAL
STANDARDS CAPTAIN

KATHY FAIRCHILD
SUPPORT SERVICES DIRECTOR

EMILY BURNS
BUDGET ANALYST

GARDEN CITY POLICE
DEPARTMENT
304 N. 9TH ST.
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1300
FAX 620.276.1350
www.gcpolice.org

Garden City Police Department

Police Citizens Advisory Board

March 21, 2017

5:30 pm – 6:30 pm

Present: Charles Allen; Mellaina Johnson, Stan Kennedy; Vinh Nguyen, Alisha Weber; Darla Samy; Sgt. Andrew Roush

Absent: Jeff Starkey; Alyssa Ralston, Connie Bonwell; Steve Jones

Staff: Chief Michael Utz, Raquel Arellano

I. Call Meeting to Order

Chairman Chuck Allen called the meeting to order at 5:35 p.m.

II. Approval of Minutes

Chairman Chuck Allen gave a moment for attendees to review the Minutes from the Police/Citizens Advisory Board meeting held on February 21, 2017.

III. Review of Master Activity Report

Chief Utz presented the February 2017 Master Activity Reports.

IV. Report From the Chief

Chief Utz presented the Police 2 Citizen (P2C) module in the SunGard system at City Commission on March 21, 2017. The same presentation was provided to the Board, and a discussion was held on how to use the P2C module. The portions of P2C released to the public include warrants from municipal courts, traffic accidents, event search and automated police blotter.

Patrol Officer Reagan Kelly and Records Clerk Norma Fuentes tendered their resignations in March 2017.

Interviews for a Supervisor position in the Communications section will be conducted on March 23, 2017.

Chief Utz spoke of the employees and family members who participated in the 2nd annual Special Olympics basketball tournament on March 18, 2017. Chief Utz advised members that photos of the event are posted on the GCPD Facebook page.

The Police Student Academy will commence on Saturday, March 25, 2017.



MICHAEL D. UTZ
CHIEF OF POLICE

RAQUEL ARELLANO
ADMINISTRATIVE ASSISTANT

COURTNEY PREWITT
PATROL CAPTAIN

MICHAEL REAGLE
COMMUNITY RESPONSE DIVISION
CAPTAIN

MICHAEL RADKE
INVESTIGATIONS DIVISION
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The Board was informed that the GCPD had advanced six patrol and three dispatch applicants to the next stage of the employment background process.

Chief Utz announced that a tentative date of April 20, 2017, has been set for a meeting to inform parents and interested applicants on the Law Enforcement Explorer Program

VI: Report from Guests & Board Members

Chairman Chuck Allen announced that the next PCAB Meeting is scheduled for Tuesday, April 18, 2017, at 5:30 p.m.

VII: Adjournment

Meeting Adjourned at 6:35 p.m.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kristi Newland, Zoo Director
DATE: April 18, 2017
RE: Zoo Advisory Board agenda and minutes for April 2017 meeting

ISSUE:

Presentation of the April 4, 2017 Zoo Advisory Board agenda and minutes.

BACKGROUND:

Attached are the April 4, 2017 Zoo Advisory Board agenda and minutes.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
ZAB agenda	4/11/2017	Backup Material
ZAB minutes	4/11/2017	Backup Material

FINNUP CENTER FOR CONSERVATION EDUCATION

5:00 PM, TUESDAY, APRIL 4, 2017

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. NEW BUSINESS

1. Zoo Monthly Report
2. FOLRZ Report

V. OLD BUSINESS

1. Zoo's 90th Birthday Update
2. Animal Highlight

VI. BOARD MEMBER REPORTS

VII. ADJOURN

Zoo Advisory Board
Minutes of Meeting Held
Tuesday, April 4, 2017

Members Present: Stacy Regan-Green, Phil Sloderbeck, Taylor Freburg
Members Absent: Kathy Diehl, Ryan Derstein, Jimmy Deal, Donna Lightner
Others Present: Kristi Newland, Whitney Buchman, Sarah Colman

- I. There was not a quorum, so an official meeting did not take place.
- II. New Business
 - a. Animal Highlight – The board received a chinchilla handling demonstration.
 - b. Zoo Monthly Report – Keepers are blunting the rhinos' horns to decrease risk during future introductions. Kangaroos are back on exhibit. The zoo is continuing to contribute to Pallas Cat research. LRZ staff, as well as staff at other zoos, are working on siamang diet modifications due to digestive issues. A volleyball tournament, in conjunction with Beef Empire Days, may be held on the West Green. Staff voted to donate conservation funds to Vaquita conservation. The maintenance division built a blood draw door for the snow leopard and rebuilt the wood frame between the MOA building and outdoor flight area. Spring Break Zoo Edventures was held and went well. Education staff and volunteers visited Cheyenne Bottoms and the Brit Spaugh Zoo. The first Senior Program, geared for those 55 and older, will be held April 5th and will occur the first Wednesday of every month. The Zoo's Strategic Plan will be presented at the City Commission pre-meeting on April 18.
 - c. FOLRZ Report – A replacement is being sought for Ashley, who resigned from her position at the Safari Shoppe. The 25 cent conservation fee has been implemented for disposable plastic bags at the Safari Shoppe, to encourage customers to use reusable bags when they need one. The fee will go to the Madagascar Fauna and Flora Group. Bids are being requested for making a mount & mounting the TV at the entrance area. Plans are developing for a donated TV to be raffled off at the Jungle Run Car Show.
- III. Old Business
 - a. Zoo's 90th Birthday Update – The birthday festivities will be held May 14th through 20th. Activities will include a Mother's Day event, Blues at the Zoo, Endangered Species Day, and on Saturday: a photo contest, cake decorating contest, costume parade, enrichment for animals, and keeper chats.
- IV. Board Member Reports –

Next scheduled Meeting is May 2, 2017 at 5:00 p.m.